



Kensington Community Services District Board of Directors Meeting Minutes

Thursday, December 11, 2025
Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707

Regular Meeting - 7:00 p.m.

1. **Call to Order** [[TS 12:35](#)]

Director Spath called the meeting to order at 7:04 p.m.

2. **Roll Call** [[TS 12:51](#)]

Present: Directors Rick Artis, Alexandra Aquino-Fike, Sylvia Hacaj, Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul, David Spath, and Jim Watt.

Staff: Interim General Manager (IGM) David Aranda, KCSD Consultant Mary A. Morris-Mayorga, and KCSD Consultant Raychel Jackson.

3. **President's Comments** [[TS 13:20](#)]

President Spath announced this was his last meeting as President and thanked fellow board members and staff who have worked together so congenially.

4. **Public Comment** [[TS 14:05](#)]

None.

Consent Calendar [[TS 14:40](#)]

- Motion by Director Levine, second by Director Gough, to adopt the Consent Calendar, carried unanimously (9-0) by voice vote.
5. Approved the KCSD meeting minutes of November 13, 2025.
 6. Received and filed the November 2025 financial statements for KPPCSD and KFPD.
 7. Approved bills paid by KPPCSD and KFPD for November.

Discussion and Action

8. **Nominations for President and Vice President for 2026.** [[TS 15:10](#)]

- Motion by Director Gough, second by Director Paul, to nominate Director Hacaj as President of the Board for 2026, carried unanimously (9-0) by voice vote.

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- Motion by Director Paul, second by Director Gough, to nominate Director Levine as Vice-President of the Board for 2026, carried unanimously (9-0) by voice vote.

9. **Discuss meeting day for 2026 for the regular board meeting each month.** [\[TS 17:52\]](#)

- Motion by Director Hacaj, second by Director Levine, to continue to hold KCSD board meetings on the 2nd Thursday of the month going forward and include a representative of the Fire Department at each meeting, carried unanimously (9-0) by voice vote.
- Lin Due, Kensington Outlook, expressed appreciation for keeping the Thursday day as it assists in their reporting.

10. **Building a Unified Fire Prevention Network: Roles, Collaboration, and Community Impact.** [\[TS 30:32\]](#)

Emergency Preparedness Coordinator Johnny Valenzuela presented an informational update on a unified framework for how KCSD, the Emergency Preparedness Coordinator, Firewise Communities, and Firesafe Kensington (the newly formed nonprofit Fire Safe Council) will work together. Board members asked questions about advertising and coordination of this effort.

- Lori Gomes, Firesafe Kensington, commented that she looked forward to the partnership with the KCSD.

11. **Approve \$80,000 for 2026 Hazardous Vegetation Removal Reimbursement Grant and staff recommendations for the process of qualifying and approving such grant requests.** [\[TS 54:52\]](#)

KCSD Consultant Mary Morris-Mayorga presented an overview of the recommended action. The board engaged in considerable discussion.

- Motion by Director Aquino-Fike, second by Director Madugo, to approve \$80,000 for 2026 Hazardous Vegetation Removal Reimbursement Grant and staff recommendations for the process of qualifying and approving such grant requests, carried (7-2) by voice vote with Directors Levine and Watt voting “no”.

12. **Adopt Policy 4020.1.2 on Board Standing Committees.** [\[TS 1:28:36\]](#)

KCSD Consultant Mary Morris-Mayorga presented an overview of the recommended action.

- Motion by Director Hacaj, second by Director Levine, to adopt Policy 4020.1.2 for the board standing committees that the Board President shall appoint members of the standing committees with approval by a majority vote of the Board at the time of formation, or should a vacancy occur, and thereafter each year no later than the Board’s regular meeting in January, carried (8-1) by voice vote with Director Artis abstaining.

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13. **Approve and adopt Resolution No. 2025-21, A Resolution of the Board of Directors of the Kensington Community Services District Establishing Rates and Charges for Fire Services the District Provides Effective January 1, 2026.** [\[TS 1:40:19\]](#)

Staff recommended tabling this item to the January meeting for additional refinement.

14. **Director Watt's concern about staffing the Public Safety Building due to ADA concerns.** [\[TS 1:46:28\]](#)

Director Watt summarized his concerns. The board discussed options for having a designated ADA parking space versus a 30-minute parking space. Following discussion, the board recommended that IGM Aranda conduct additional research on the options and come back to the Board.

15. **Discussion Regarding District Policies and Proper Protocol for Directors Interacting with Staff, Consultants, and Officials with Other Organizations.** [\[TS 2:10:03\]](#)

IGM Aranda briefly summarized the information in his staff report.

Reports & Director's Comments

16. **Police Chief's Monthly Report.** [\[TS 2:12:01\]](#)

Chief of Police Mike Gancasz commented that his report had been submitted with the agenda packet. He highlighted the two new 2026 Ford Police Interceptors delivered to the department this month which were fully grant funded, community events led by KPD officers, and the end of the year firearm turn in.

17. **Fire Chief's Monthly Report.** [\[TS 2:15:40\]](#)

The report was included in the agenda packet.

18. **Emergency Preparedness Monthly Report.** [\[TS 2:15:44\]](#)

Emergency Preparedness Coordinator Johnny Valenzuela noted his report was included in the agenda packet.

19. **General Manager's Monthly Report.** [\[TS 2:16:04\]](#)

IGM David Arand reported that the new website domain for KCSD (kensingtoncsdca.gov) had been approved. He also reported that Contra Costa County Supervisor John Gioia would attend the January meeting to encourage KCSD to sign up for the East Bay Wildfire Coalition of Governments.

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20. **Consultant's Monthly Report.** [\[TS 2:17:41\]](#)

KCSD Consultant Mary Morris-Mayorga commented that her report was included in the agenda packet.

21. **Director's Comments.** [\[TS 2:18:11\]](#)

- Director Aquino-Fike thanked Director Spath for serving as President.

Adjournment [\[TS 2:18:55\]](#)

Director Spath adjourned the meeting at 9:10 p.m. The next regular meeting of the KCSD is scheduled for Thursday, January 8, 2026.

SUBMITTED BY:

DocuSigned by:

Lynelle M. Lewis

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Lynelle M. Lewis, District Clerk of the Board

APPROVED: January 8, 2026

David Aranda

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David Aranda, Interim General Manager

DocuSigned by:

Sylvia Hacaj

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Sylvia Hacaj, President of the Board

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