

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

AGENDA

A Special meeting of the Board of Directors of the Kensington Police Protection and Community Services District will be held Friday, May 1st, at 4:00pm the Community Center, 59 Arlington Avenue, Kensington, California.

Note: All proceedings of this meeting will be tape recorded and times are estimates except for those proceedings conducted in closed session.

Roll Call
Public Comments on Matters on this Special Meeting Agenda
Board Member/Staff Comments

CLOSED SESSION

1. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation pursuant to California Government Code Section 54956.9(b)

RETURN TO OPEN SESSION

Report on Action taken in Closed Session

2. Consideration of Agreement with Brown Taylor for Expanded Scope of Services in Connection with Management of the District.

ADJOURNMENT

General Information

Accessible Public Meetings

NOTE: UPON REQUEST THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT WILL PROVIDE WRITTEN AGENDA MATERIALS IN APPROPRIATE ALTERNATIVE FORMATS, OR DISABILITY-RELATED MODIFICATION OR DISABILITIES TO PARTICIPATE IN PUBLIC MEETINGS. PLEASE SEND A WRITTEN REQUEST, INCLUDING YOUR NAME, MAILING ADDRESS, PHONE NUMBER AND A BRIEF DESCRIPTION OF THE REQUESTED MATERIALS AND PREFERRED ALTERNATIVE FORMAT OR AUXILIARY AID OR SERVICE AT LEAST 10 DAYS BEFORE THE MEETING. REQUESTS SHOULD BE SENT TO:

STEPHANIE FRIES
COMMUNITY SERVICES DISTRICT, 217 ARLINGTON AVE., KENSINGTON, CA 94707
POSTED: Public Safety Building-Colusa Food-Library-Arlington Kiosk

From Bill Wright, President of the Board.

Previously the Board approved the hiring of Chuck Beesley and Brown Taylor to assist the Board and the General Manager with issues facing the District. Chuck Beesley is unavailable to assist the District.

Brown Taylor remains available and it is proposed that, given Mr. Beesley's status, Mr. Taylor take a more primary role than originally anticipated. This would include providing guidance to the General Manager/Chief of Police, provide recommendations as to current personnel issues, evaluating the current performance and operation of the KPD and the current management of the KPD, working with board directors individually (and as a group) to establish expectations going forward, and making overall structural recommendations.

Attached is a memo from Brown Taylor outlining a preliminary scope of services.

Date: April 30, 2009
To: Bill Wright, President of KPPCSD Board
From: Brown Taylor, Consulting on Police Services
Subject: Request for Proposal / Scope of Work

Bill, you requested that I provide you with a brief "scope of services" to provide evaluation and assessment of the current general issues facing the District and specific issues facing the Police Department that would include being available to provide counsel to the General Manager / Chief of Police.

My approach would be to approach the project in Phases with a report to the Board at the end of each phase to present findings, and to make recommendations for the next phase. Recommendations could range from specific action plans, to termination of my services.

Phase I

- Be available to provide counsel general for District affairs and specific for police operations.
- Develop clear and accurate understanding of the real and perceived issues facing the District through on-site interviews with stakeholders.
 - Individual interview with each Board member.
 - Individual interviews the GM/COP and other members of the Police Department.
 - Community Stakeholders (5 to 10) comprised of past Board Members, Community organizations and groups and those identified through initial interviews as persons that might have special insight to issues.
- Objectives would be:
 - Confirm that the community public safety mission is in place.
 - Confirm the Police Department organizational issues (perceived and real) that are at the core of dysfunction and disorder.
 - Overview assessment of the short and long term delivery of public safety.
 - Clarify the Board / Management relationship to identify the facilitation tools necessary to create a positive Board and GM/COP working relationship.
 - Clarify goals and evaluation tools to be used by the Board for GM/COP performance.
- Board Deliberation / Direction for Phase II

Phase I Time

It is anticipated that the phase I process will take 10 days (80 hours) as follows:

- Six days (48 hours) for interviews and follow-up analysis
- Three days (24 hours) for report / presentation preparation.
- One day (8 hours) contingency.

The above projections do not include an unanticipated significant public safety event that could require extensive focus and commitment of time.

Compensation and Terms of Contract:

- \$150.00 per hour
- Mileage @ the Federal Government Rate of .505 per mile.
- Travel compensation rate of \$75.00 per hour.
- Immediate Project Termination by either party
- Inclusion of District Indemnification Coverage for the Consultant.