



## Kensington Community Services District Board of Directors Meeting Minutes

Thursday, March 12, 2026  
Kensington Community Center  
59 Arlington Avenue, Kensington, CA 94707

### Regular Meeting – 7:00 p.m.

1. **Call to Order** [TS 0:09]

President Hacaj called the regular meeting to order at 7:06 p.m.

2. **Roll Call** [TS 0:26]

Present: Directors Rick Artis, Alexandra Aquino-Fike, Sylvia Hacaj, Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul, David Spath, and Jim Watt.

Staff present: Interim General Manager David Aranda, KCSD Consultant Mary Morris-Mayorga, Chief of Police Mike Gancasz, and CSDA Consultant Raychel Jackson.

3. **President's Comments.** None.

4. **Public Comment** [TS 0:56]

- Addressing the Board: 1) Former KPPCSD board member Cassandra Duggan expressed support for the requests for information on previous options that had been considered for a new police station; and 2) Ann Forrest, Kensington Community Council (KCC) President, announced release of their survey and urged residents to complete it.

### Discussion and Action

5. **Presentation and approval of the fiscal year 2025 Kensington Fire Protection District audit by Nigro and Nigro.** [TS 3:30]

Mary Morris-Mayorga, KCSD Consultant, reported that the fiscal year 2025 Kensington Fire Protection District annual audit would be presented by the district's auditor. She noted that the auditors rendered an unmodified opinion on the financial statements. Stacy Macias of Nigro & Nigro PC presented the details of fiscal year 2025 audit for the KFPD.

- Director Levine made a motion, second by Director Artis, to accept and approve the fiscal year 2025 Kensington Fire Protection District audit by Nigro & Nigro, carried by unanimous vote (9-0).

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**Consent Calendar** [\[TS 22:18\]](#)

- Director Madugo made a motion, second by Director Gough, to approve the consent calendar, carried by unanimous vote (9-0).
- 6. Approved the KCSD regular meeting minutes of February 12, 2026.
- 7. Received and filed the February 2026 payables for KPPCSD and KFPD as well as a deposit summary for KPPCSD.
- 8. Approved bills paid and revenue received by KPPCSD and KFPD for February.

**Police and Fire Chief's Reports**

9. **Police Chief's Monthly Report.** [\[TS 34:02\]](#)

Police Chief Mike Gancasz announced his monthly report had been submitted with the agenda packet. He also announced that prescription drug drop off is now available at the Police Department Lobby daily. Chief Gancasz provided a brief update on a recent rescue event. He responded to questions about the FLOCK camera system and information data in his monthly report.

10. **Fire Chief's Monthly Report.** [\[TS 23:27\]](#)

Fire Marshall/Batallion Chief Chase Beckman provided updates on fire prevention efforts, intern recruitment, equipment, firewood by the school, the MESH program, and assistance with rescue debris.

- Former KPPCSD board member Cassandra Duggan asked about the rescue on Beloit.

**Discussion and Action**

11. **Procced with the introduction and approve the first reading of Ordinance No. 2026-01 of the Kensington Community Services District Establishing Procedures for Processing Code Enforcement Administrative Citations.** [\[TS 43:12\]](#)

IGM Aranda introduced this item and reported that the staff report had been updated, a copy had been provided to the board, and an updated copy posted to the web. He also summarized the next steps. There was considerable discussion about the purpose, authority for the ordinance, implementation, formation of an ad hoc committee, and hearing officer training.

- Former KPPCSD board member Cassandra Duggan expressed support for the ordinance and opposition to forming an ad hoc committee.

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- Director Levine made a motion, second by Director Spath, to approve the introduction and first reading of Ordinance No. 2026-01 of the Kensington Community Services District Establishing Procedures for Processing Code Enforcement Administrative Citations and waive the reading of the entire ordinance, carried by roll call vote (8-1) as follows: (AYES) Directors Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt; (NOES): Director Aquino-Fike.

12. **Approve the Kensington Ember Exclusion Program (KEEP).** [\[TS 108:33\]](#)

KCSD Consultant Mary Morris-Mayorga reported that on January 8, 2026 the Board of Directors approved including \$15,000 in the fiscal year 2026-2027 budget to fund the purchase of mesh for the KEEP. Since that time, the KEEP has been reviewed, discussed, and recommended for Board approval by the Emergency Preparedness Committee. Emergency Preparedness Coordinator Johnny Valenzuela presented the details of the program and noted that staff was looking for program approval. He responded to questions by the board.

- Director Madugo made a motion, second by Director Paul, to approve Kensington Ember Exclusion Program, also known as KEEP, carried by unanimous vote (9-0).

13. **Approve purchasing a Live Scan machine for the police department at a cost not to exceed \$10,000.** [\[TS 1:26:27\]](#)

Police Chief Gancasz presented an overview of the staff recommendation that requested authorization and funding for the Kensington Police Department (KPD) to establish an in-house, State-approved LiveScan Applicant-Only Program under the California Private Service Provider (PSP) model, including procurement of new fingerprint scanning equipment, software, and implementation services.

- Director Gough made a motion, second by Director Madugo, to approve purchasing a Live Scan machine for the Kensington Community Services District at a cost not to exceed \$10,000, carried by unanimous vote (9-0).

14. **Consideration of Reinstating Police Officer Recruitment and Retention Incentive Program.** [\[TS 1:31:28\]](#)

Police Chief Gancasz responded to questions about the staff recommendation.

- Director Paul made a motion, second by Director Levine, to approve to reinstate the Police Officer Recruitment and Retention Incentive Program, carried by unanimous vote (9-0).

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### **Reports & Director's Comments**

**15. Emergency Preparedness Monthly Report. [\[TS 1:37:29\]](#)**

Emergency Preparedness Coordinator Johnny Valenzuela announced that Trinity-Cambridge has become Kensington's 22<sup>nd</sup> Firewise community, Fire Safe Kensington is hosting a presentation on March 21<sup>st</sup> at the Kensington Library, and he will be meeting with individuals interested in CERBT.

**16. General Manager's Monthly Report. [\[TS 1:38:38\]](#)**

IGM Aranda noted that his report was included in the agenda packet.

**17. Consultant's Monthly Report. [\[1:38:38\]](#)**

KCSD Consultant Mary Morris-Mayorga noted that her report was included in the agenda packet.

**18. Directors' Comments. [\[TS 1:39:10\]](#)**

- Director Paul reported that work is being done to put in handrails on the Beloit path, and that he will be leading a tour of the paths Saturday, March 14.
- Director Levine announced there will be a meeting at the Library on March 24<sup>th</sup> about their upcoming renovations and urged the community to come out to provide input on what they would like to see as part of the renovations.
- Director Artis commented that he will be gathering and compiling questions from the community about the FLOCK cameras.
- President Hacaj commented that our community needs to think about the impact the upcoming library closure will have on our school children, the KCC program needs, and kid traffic patterns. President of the KCC Ann Forrest reported that the KCC is already developing plans on how to address this.

**Adjournment [\[TS 1:44:42\]](#)**

President Hacaj adjourned the meeting at 8:51 p.m. The next regular meeting of the KCSD is scheduled for Thursday, April 9, 2026.

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SUBMITTED BY:

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*Lynelle M. Lewis*  
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Lynelle M. Lewis, District Clerk of the Board

APPROVED: April 9, 2026

DocuSigned by:  
*David Aranda*  
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David Aranda, Interim General Manager

DocuSigned by:  
*Sylvia Hacaj*  
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Sylvia Hacaj, President of the Board

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