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Date: November 10, 2022  
To: Board of Directors  
From: Rachelle Sherris-Watt, Director  
Subject: Protocols for in-person and/or hybrid meetings

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### **Recommendation**

Review the recommended suggestions for running in-person or hybrid meetings that provide safety and security for staff, Board Directors and Kensington residents. Adopt protocols that attendees must abide by.

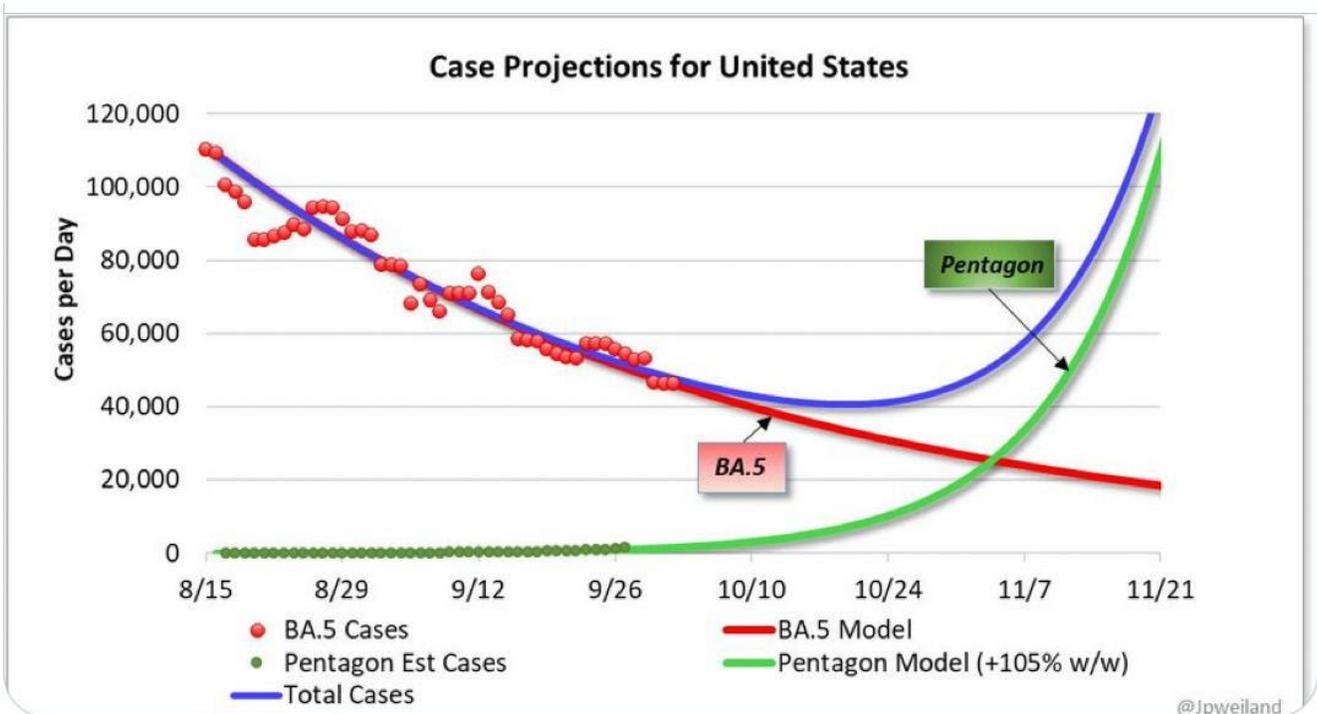
### **Background**

In March 2020, due to the Covid 19 pandemic, the KPPCSD began conducting meetings remotely via Zoom. With the development of vaccines, advancing knowledge in how the airborne virus is transmitted, and changes made to our physical meeting space, the Board feels that in-person or hybrid meetings may be attempted without catastrophic impact to our constituents and employees. We are in the business of public safety in all its forms. Advancing safety procedures and practices are part of the mission of our District.

### **Discussion and Analysis**

Our community, like most, has been negatively affected by the pandemic. Having lost loved ones, experienced illness and infection ourselves, we know that this illness is not a “cold”, but “possibly the most contagious illness ever known to mankind with a conservative R.t of 5.” It infects more rapidly than measles (R.t 15) in an unvaccinated population due to its short incubation period. (Weiland)

The good news is that there are fewer cases than this past spring. The bad news is BA.2.75.2, has been doubling every week since early September, and there are new variants that “have significant growth advantage & more immune evasion.” These are termed “Pentagon” cases by J.P Weiland & Cornelius Roemer. Weiland produced the following case projection for the U.S.



Roemer is a Cambridge and MIT trained physicist. Weiland is a scientist that does disease modeling.

**Suggested Meeting Protocols:**

- Masks must be worn over the mouth and nose throughout the meeting. An N95 or surgical mask is required. Cloth masks, gaiters and bandanas are not acceptable.
- Masks must be worn regardless of vaccination status by all meeting attendees.
- Masks will be provided upon request.
- Surfaces will be sanitized between meetings.
- Sanitary wipes will be available for use at the podium.
- Rows of chairs will be set up with 6-foot distancing.
- You are welcome to sign the attendance log. Attendees who do so will be notified if a Board or staff member or community member (who notifies us) contracts Covid within 4 days of the meeting. No names or personal information will be shared.
- Please no eating or drinking during the meeting. If you must eat or drink, please do so outside the Community Center.
- Outside doors will be open throughout the meeting, please dress appropriately.

- If you are ill, please stay home and engage electronically.
- Vaccination/boosters for Covid-19 and the flu are recommended for those eligible.

**Fiscal Impact**

Cost of masks, sanitary wipes, and staff time, approximately \$100/meeting. The fiscal impact of not having these policies in place could be far greater. A staff member made ill at a public meeting could cost the District thousands in lost time.

**Exhibit (s)**

None