



Kensington Community Services District Board of Directors Meeting Minutes

Thursday, February 12, 2026
Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707

Special Meeting – 6:30 p.m.

1. **Call to Order** [inaudible]

President Hacaj called the special meeting to order at 6:34 p.m.

2. **Roll Call** [inaudible]

Present: Directors Alexandra Aquino-Fike, Sylvia Hacaj, Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul, David Spath, and Jim Watt. Director Rick Artis was absent at roll call.

Special Meeting Agenda Item Public Comments [inaudible]

None.

4. **Convene to Closed Session** [inaudible]

The Board convened to closed session to discuss one item.

5. **Announcements from Closed Session** [TS 0:14]

President Hacaj that the board adjourned the closed session with nothing to report.

6. **Adjourn Special Meeting**

President Hacaj adjourned the special meeting.

Regular Meeting - 7:00 p.m.

1. **Call to Order** [TS 0:22]

President Hacaj called the special meeting to order at 7:18 p.m.

2. **Roll Call** [TS 0:31]

Present: Directors Alexandra Aquino-Fike, Sylvia Hacaj, Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul, David Spath, and Jim Watt. Director Rick Artis was absent at roll call.

Staff present included Interim General Manager David Aranda, KCSD Consultant Mary Morris-Mayorga, and CSDA Consultant Raychel Jackson.

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3. **President's Comments** [\[TS 0:56\]](#)

President Hacaj announced the time format for the public comment period. Director Levine reported that the Kensington Library will be undergoing some major infrastructure projects and will be closed for about a year beginning in Summer 2026.

4. **Public Comment** [\[TS 2:45\]](#)

- Addressing the Board: 1) Former KPPCSD board member Cassandra Duggan commented that good governance takes time and citizen engagement is important at board meetings; and 2) Craig Rice asked when the Finance Committee will meet to review actual budget numbers from both prior agencies.

Consent Calendar [\[TS 7:58\]](#)

- Item 8 was removed from the Consent Calendar.
 - Director Levine made a motion, second by Director Gough, to approve Consent Calendar Items 5, 6, and 7, carried by unanimous vote (9-0).
5. Approved the KCSD regular meeting minutes of January 8, 2026.
6. Received and filed the January 2026 financial statements for KPPCSD and KFPD.
7. Approved bills paid and revenue received by KPPCSD and KFPD for January.
8. Adopted Resolution No. 2026-03 amending the Conflict of Interest Code of Kensington Community Services District ("KCSD").
- Director Levine made a motion, seconded by Director Paul, to adopt Resolution No. 2026-03 amending the Conflict of Interest Code of the Kensington Community Services District, carried by the following roll call vote: (AYES) Directors Aquino-Fike, Artis, Hacaj, Gough, Levine, Madugo, Paul, Spath and Watt; and (NOES) None.

Police and Fire Chief's Reports

9. **Police Chief's Monthly Report.** [\[TS 11:09\]](#)

Chief of Police Mike Gancasz announced that his January 2026 report had been submitted with the agenda packet. He pointed out the following police activity: a significant car burglary arrest and retrieval of a car that went off hill along with work with the county to erect a barrier.

Chief Gancasz explained advantages of the FLOCK system and considering the recent national controversy about use of the system. He indicated that he was carrying out a 90-day pause to reevaluate things to reassure the community. He responded to the board's questions.

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10. **Fire Chief's Monthly Report.** [\[TS 23:07\]](#)

Battalion Chief Kevin Janes announced that the February 2026 report had been submitted with the agenda packet. He responded to questions about obtaining 300-foot ropes. Board members suggested disseminating information about lithium batteries to the Outlook and the website.

Discussion and Action

11. **Presentation of the Kensington Fire Protection District 2025 audit by Nigro and Nigro.** [\[TS 27:11\]](#)

President Hacaj announced that this item would be presented in March.

12. **A discussion and direction regarding an Ordinance Code for the KCSD.** [\[TS 27:13\]](#)

IGM Aranda presented the recommended action noting that the police would write citations and Jason Haynes would be the hearing officer. He responded to numerous questions raised by the board.

- Steve Bates commented that the community should provide input on developing the ordinance.

The Board gave direction to IGM Aranda to draft the administrative procedure the ordinance.

13. **Review estimated cost of a possible Kensington Police Station in Kensington Park and determine whether to proceed with further financial analysis for a new police station.** [\[TS 44:56\]](#)

IGM Aranda announced he received an email from Gail Feldman on behalf of the Kensington Property Owner's Association (KPOA) requesting a summary of the cost analysis of the police station over that last three years. He noted that the letter would be distributed to the board and placed on the website. Next, Director Watt provided an overview of his report on the preliminary work that was done to determine the feasibility of constructing a police station on the Arlington on District park property.

- Addressing the Board: 1) Gail Feldman commented that the community is very interested in this issue and the KPOA is requesting a written report on sites considered, costs, pros and cons, timeline, and costs for the modular; 2) Former KPPCSD board member Cassandra Duggan commented on support for Director Watt's proposal to be addressed by KCSD and urged the Board to survey the community on possibly raising property taxes for this project; 3) Steve Bates commented that having the police outside of the community increases response time and urged the board to use another building; 4) Lynn Wolter commented on the need for adequate police protection in the community and urged the board to put a police station in Kensington; 5) Elaine Stelton commented that having the police in the park would allow quick access to the students in the event of an

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emergency and recommend allowing the community to decide on whether they want to spend the money; and 6) Annette McCoubrey commented that officers are happy with the current facilities and sought the chief's opinion of the layout.

The Board discussed the pros and cons of the matter (i.e., public outreach, location, costs, benefit to the community, selection of new general manager). No decision was made.

14. **Approval of the Emergency Preparedness Committee 2026 Work Plan and approval of Annette McCoubrey as a public member of the Emergency Preparedness Committee.**

[\[TS 1:22:28\]](#)

IGM Aranda provided a summary of the recommended actions. He noted overall support of the work plan, but not with the committee's desire to keep Long Range Acoustic Devices (LRADs) in the work plan as it is a large capital project that needs further discussion. Next, IGM Aranda requested that staff hold a workshop to discuss the subject of Red Flag Parking.

Board members expressed their opinions on LRADs. There was consensus for a workshop on Red Flag Parking.

- Motion by Director Madugo, seconded by Director Levine that we approve the Emergency Preparedness Committee (EPC) 2026 Work Plan while also adding a ninth project which will incorporate CERT that is active for the benefit of the community, carried (9-0) by unanimous voice vote.
- Addressing the Board was former KPPCSD board member Cassandra Duggan who commented on red flag parking, support for the use of LRADs, and support for Annette McCoubrey.
- Motion by Director Paul, seconded by Director Madugo, that we appoint Annette McCoubrey as a public member of the EPC, carried (9-0) by unanimous voice vote.

15. **Discussion for future training for Board members.** [\[TS 1:42:21\]](#)

President Hacaj encouraged board members to take advantage of the annual CSDA meeting for training opportunities and to complete the required training.

Reports & Director's Comments

16. **Emergency Preparedness Monthly Report.** [\[TS 1:44:47\]](#)

Emergency Preparedness Coordinator Johnny Valenzuela reported that he submitted an application for Kensington's 22nd Firewise community (Trinity and Cambridge).

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17. **General Manager’s Monthly Report.** [TS 1:45:25]

IGM Aranda announced that his report was submitted with the agenda packet.

18. **Consultant’s Monthly Report.** [TS 1:45:50]

KCSD Consultant Mary Morris-Mayorga announced that her report was submitted with the agenda packet.

19. **Directors’ Comments.** [TS 1:45:59]

Director Paul announcing the passing of community member Lorraine Osmundson and extended condolences to the family.

Closed Session – Continued

Convene to Closed Session

IGM Aranda announced that the closed session meeting would be a discussion with Bob Murray and Associates regarding general manager candidates, and no action would be taken by the Board. President Hacaj asked if any Zoom participants wanted to remain on the line until the end of closed session meeting and no one expressed interest. The Board reconvened to closed session.

Announcements from Closed Session

President Hacaj reported that the board had nothing to report.

Adjournment

President Hacaj adjourned the meeting at 10:00 p.m. A special meeting is scheduled for Saturday, March 7, 2026. The next regular meeting of the KCSD is scheduled for Thursday, March 12, 2026.

SUBMITTED BY:

DocuSigned by:
Lynelle M. Lewis
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Lynelle M. Lewis, District Clerk of the Board

APPROVED: March 12, 2026

DocuSigned by:
David Aranda
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David Aranda, Interim General Manager

DocuSigned by:
Sylvia Hacaj
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Sylvia Hacaj, President of the Board

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