



Date: November 9, 2023
To: Board of Directors
From: David Aranda, Interim General Manager
Presented by: Mike Gancasz, Chief of Police
Subject: Office of Traffic Safety Grant Funding (Traffic Records Improvement Project)

Recommendation:

Approve in a minute action to accept the \$41,000 in grant money from the Office of Traffic Safety to be used for a Traffic Records Improvement Project.

Background:

State and local agencies need timely, accurate, complete, accessible, and uniform traffic records to identify and prioritize traffic safety issues, to choose appropriate safety countermeasures and evaluate their effectiveness. Traffic records improvement grants provide traffic safety stakeholders with the ability to plan and initiate traffic records improvement projects such as the purchase and implementation of traffic crash reporting systems as well as electronic citation equipment and software.

Discussion and Analysis:

The Kensington Police Department wishes to streamline its collection and reporting of traffic-related data to the California Highway Patrol. The goal is to achieve industry-standard reporting as set forth by the California Highway Patrol's Statewide Integrated Traffic Reporting System (SWITRS), as well as maintaining transparent information to our community in prioritizing their concerns about traffic safety. The Kensington Police Department was awarded grant funding in 2021 to modernize our process of recording vehicle collision data. The first step sought to implement new software and reporting procedures which were completed in 2022.

The second step would be to modernize our traffic citation process. Contra Costa County Courts will transition to a digital ticketing system in 2024. The integration of this citation software will have positive impacts on efficiency, timely reporting, tracking, and real time mapping of moving violations.

The funding will be used to set up a complete electronic citation issuance system, purchase hand-held devices for issuing citations, printers for each patrol car, and transfer software bridging our existing

computer systems with the courts. Other benefits include improving the timeliness and accuracy of traffic citations.

Grant Details:

Grant Number: TR24152

Agency Name: Kensington Police Department

Grant Title: Traffic Records Improvement Project

Agreement Total: \$41,000.00

Authorizing Official: Mike Gancasz

Fiscal Official: David Aranda

Grant Director: Amit Nath

Attachments:

Attachment 1: State of California Office of Traffic Safety Grant Agreement TR24152