



AGENDA KENSINGTON COMMUNITY SERVICES DISTRICT

Board of Directors Meeting

Thursday, June 11, 2026

Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707

6:30 p.m. (Special Meeting - Closed Session)

7:00 p.m. (Regular Meeting)

(In Person and Hybrid)

www.kppcsd.org/2026-05-14-board-meeting

Hybrid Access via Zoom:

<https://us02web.zoom.us/j/81803143557?pwd=QJDja46PWe1vhsBiQaYoQ8L6uzbPgE.1>

Webinar ID: 818 0314 3557 Passcode: 079018

The Board may hold hybrid meetings, where most or all of the Directors attend in person but the District offers the public the option of attending by Zoom or other teleconferencing methods. Please be advised that those participating in such meetings remotely do so at their own risk. The Board meeting will not be cancelled if any technical problems occur during the meeting.

1. **Call to Order**

2. **Roll Call**

3. **Special Meeting Agenda Item Public Comments**

*Individuals wishing to address the Board of Directors concerning the Special Meeting agenda are invited to make oral comments of up to 3 minutes. **For Zoom attendees:** Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 217 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org. For other concerns or needs contact David Aranda at (510) 960-0716.*

4. **Convene to Closed Session**

- a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9(d)(2).

7:00 p.m. (Regular Meeting)

1. **Call to Order**

2. **Roll Call**

3. **President’s Comments**

Public Hearing

4. Conduct a Public Hearing to receive comments on the Fiscal Year Budget 2026-2027 (July 1, 2026 -June 30, 2027).
5. Conduct a Public Hearing to receive comments for the Annual Report of the Kensington Park Assessment District Levy for Fiscal Year 2027 (July 1, 2026 - June 30, 2027).

Public Comment

*Individuals wishing to address the Board of Directors concerning any items not on the agenda may make oral comments of up to three minutes. **For Zoom attendees:** Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 217 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org. For other concerns or needs contact David Aranda at (510) 960-0716.*

Consent Calendar

6. Approve the KCSD meeting minutes of May 14 , 2026.
7. Approve the bills paid and revenue received by KPPCSD and KFPD for May 2026.
8. Approve the May financials.

Police and Fire Chief's Reports

9. Police Chief's Monthly Report.
10. Fire Chief's Monthly Report.

Discussion and Action

11. Approve and adopt Resolution No. 2026-08 of the Board of Directors of the Kensington Police Protection and Community Services District Authorizing the Assessment and Ordering the Levy for the Kensington Park Assessment District (the "District") for Fiscal Year 2026–27 Pursuant to the Landscaping and Lighting Act of 1972.
12. Approve Fiscal Year 2027 budget and adopt Resolution No. 2026-09 of the Board of Directors of the Kensington Police Protection and Community Services District Authorizing the Adoption of the Budget for Fiscal Year 2027.
13. Approve and adopt Resolution No. 2026-10 A resolution of the Board of Directors of the Kensington Community Services District Affirming the Establishment of the Appropriations Limit for Fiscal Year 2027.
14. Approve and adopt Resolution No. 2026-11 A Resolution of the Board of Directors of the Kensington Community Services District Establishing the Annual Supplemental Special Tax for Police Protection.
15. Adopt and approve Resolution No. 2026-12 Authorizing Contra Costa County to Place the Special Tax on the Tax Roll for Fiscal Year 2026-2027 and to Collect the Special Tax on Behalf of the Kensington Community Services District.
16. Second Reading and Approval to Rescind Ordinance No. 2017-01 Prohibiting Unauthorized Encroachments on District Land and Adopting Procedures, Penalties and Other Remedies For Such Encroachments.
17. Approval of the Hazardous Vegetation Removal Reimbursement Grants for Fiscal Year 2026-2027.
18. Update on the Red Flag No Parking Program.
19. Discussion and direction regarding use of the Annex Building.
20. Discussion of Request by Friends of Kensington Library (FKL) to Place a Shed on Park Property for Their Book Sales Program.

Reports & Director's Comments

21. Emergency Preparedness Coordinator's Monthly Report.
22. General Manager's Monthly Report.
23. KCSO Consultant's Monthly Report.
24. Directors' Comments.

Adjournment

The next regular meeting of the KCSO is scheduled for Thursday, July 9, 2026.

General Information

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meetings. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Community Services District at *217 Arlington Ave., Kensington, CA 94707*.
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at llewis@kppcsd.org.

Posted Agenda

Public Safety Building at *217 Arlington Ave. Kensington, CA 94707*; Kiosk in the Colusa Circle; Arlington Kiosk; and at www.kppcsd.org. Complete agenda packets are available at the Public Safety Building at *217 Arlington Ave., Kensington, CA 94707*. All public records that relate to an open session item of a meeting of the Kensington Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the District offices at *217 Arlington Ave., Kensington, CA 94707* at the same time that those records are distributed or made available to a majority of the Board.



Date: June 11, 2026
To: Board of Directors
From: David Aranda, Interim General Manager
Subject: Public Hearing for the Fiscal Year 2027 Budget (July 1, 2026-June 30, 2027)

Recommendation

Conduct the public hearing as outlined below.

Background

The Community Services District's Government Code requires a public hearing for each fiscal year to allow the public to review, discuss and express their thoughts or questions regarding the budget for the upcoming fiscal year. A notice of a public hearing was published and the proof of publication of that notice is attached.

The details for the fiscal year 2027 budget are to be found in the agenda item asking the board to approve the budget.

The Public Hearing will be followed as outlined below:

- A. Declare the Hearing Open
- B. Acknowledge any written comments.
- C. Entertain any verbal comments from the public.
- D. Declare the hearing closed.
- E. Board Discussion

Exhibit(s)

- Proof Notice of Public Hearing, West County Times Legal Notice #0006969777, May 23, 30, 2026

NOTICE OF PUBLIC HEARING

**KENSINGTON COMMUNITY SERVICES DISTRICT
2025-2026 FISCAL YEAR PROPOSED BUDGET**

NOTICE IS HEREBY GIVEN that the Board of Directors of the Kensington Community Services District (District) has fixed **Thursday, June 11, 2026 at 7:00 p.m.**, or as soon as the matter may be heard, as the time for a Public Hearing by the Board of Directors to be held at the Kensington Community Center, located at 59 Arlington Ave., Kensington, CA 94707.

The Board of Directors of the KCSD will conduct a hearing pursuant to Government Code 61110 and as directed by the KCSD Board of Directors regarding the 2026-2027 Fiscal Year Proposed Budget, which commences on July 1, 2026. A copy of the proposed budget will be available for review at the District office and can be accessed on the KPPCSD website. The Board will also receive and consider any written comments, which should be directed to the District at 217 Arlington Ave., Kensington, CA 94707. The Board will consider all questions, comments, and objectives regarding establishing the budget at the hearing.

Dated: May 23, 30, 2026

Lynelle M. Lewis
Clerk of the Board

WCT 6969777 May 23, 30, 2026

2010129

KENSINGTON POLICE DEPT.
217 ARLINGTON AVE
KENSINGTON, CA 94707

PROOF OF PUBLICATION

FILE NO. 6/11 Hearing/2025-26 Budget

West County Times

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter.

I am the Principal Legal Clerk of the West County Times, a newspaper of general circulation, printed and published in the City of Walnut Creek, County of Contra Costa, 94598

And which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Contra Costa, State of California, under the date of August 29, 1978. Case Number 188884.

The notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

05/23/2026, 05/30/2026

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.
On this 30th day of May, 2026.



Signature



Date: June 11, 2026

To: Board of Directors

From: David Aranda, Interim General Manager

Subject: Public Hearing for the Annual Kensington Park Assessment District Levy for Fiscal Year 2027
(July 1, 2026-June 30, 2027)

Recommendation

Conduct the public hearing as outlined below.

Background

As required by the Government Code, the assessment for the Kensington Park Levy requires an engineering report each year, resolutions stating the intention of placing the levy on the property tax rolls and advertising a notice about the levy followed by a public hearing.

A notice of a public hearing was published as noted with the attached proof of publication. This agenda item is specifically to hold the public hearing. The actual approval to move forward with the Park Assessment will be discussed in a later agenda item.

The public hearing will be followed as outlined below:

- A. Declare the Hearing Open.
- B. Acknowledge any written comments.
- C. Entertain any verbal comments from the public.
- D. Declare the hearing closed.
- E. Board discussion.

Exhibit(s)

- Proof of Publication Notice of Public Hearing, West County Times, Legal Notice #00069783, May 23, 30, 2026

West County Times

(510) 262-2740

2010129

KENSINGTON POLICE DEPT.
217 ARLINGTON AVE
KENSINGTON, CA 94707

PROOF OF PUBLICATION

FILE NO. 6/11 Hearing/Reso. 2026-05

West County Times

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter.

I am the Principal Legal Clerk of the West County Times, a newspaper of general circulation, printed and published in the City of Walnut Creek, County of Contra Costa, 94598

And which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Contra Costa, State of California, under the date of August 29, 1978. Case Number 188884.

The notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

05/23/2026, 05/30/2026

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.
On this 30th day of May, 2026.



Signature

Legal No. **0006969783**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of Directors of the Kensington Community Services District (District) has fixed **Thursday, June 11, 2026, at 7:00 p.m.** as the time for a public hearing by the Board of Directors on the annual report of the Kensington Park Assessment District Levy for Fiscal Year 2026-27. On May 14, 2026, the Board of Directors adopted a package of resolutions required to collect assessments for the upcoming fiscal year. These documents are available on the KCSD website and are available upon request at the District office located at 217 Arlington Ave., Kensington, CA 94707 telephone (510) 526-4141.

**RESOLUTION NO. 2026-05
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES
DISTRICT, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF
ASSESSMENTS FOR THE KENSINGTON PARK ASSESSMENT DISTRICT
FOR FISCAL YEAR 2026/27**

The Board of Directors of the Kensington Community Services District (hereafter referred to as the "Board of Directors") does resolve as follows:

WHEREAS, the Board of Directors previously completed its proceedings in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500) (the "Act") to establish the Kensington Park Assessment District (the "Assessment District"); and

WHEREAS, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the Assessment District, and the preparation and filing of an Engineer's Report.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS:

- 1. Engineer's Report:** The Board of Directors hereby orders NBS to prepare and file with the District Clerk of the Board the Engineer's Report concerning the levy and collection of assessments within the Assessment District for the fiscal year commencing July 1, 2026 and ending June 30, 2027.
- 2. New Improvements or Changes to Existing Improvements:** There are no changes to existing improvements nor are there any items being added to the list of improvements previously approved at the formation of the Assessment District.

PASSED AND ADOPTED by the Board of Directors of the Kensington Community Services District upon motion by Director Spath, seconded by Director Levine, on Thursday, the 14th day of May 2026, by the following vote to wit: AYES (Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath, and Watt; NOES (None); ABSENT (None); ABSTAINED (None).

/s/ _____
David Aranda, Interim General Manager

/s/ _____
Sylvia Hacaj, President of the Board

/s/ _____
Lynelle M. Lewis, Clerk of the Board

WCT 6969783 May 23, 30, 2026

Item 06

(May 14, 2026 Meeting Minutes)

These minutes will be presented at the
July 9, 2026 board meeting

[Print](#)[x](#)
[Close](#)

Payee	Amount	Process Date
Amazon Capital Services, Inc. Electronic Confirmation #:380	\$861.82	05/15/2026
AT&T Electronic Confirmation #:381	\$981.59	05/15/2026
Bay Area News Group Check Confirmation #:404	\$114.24	05/15/2026
C&J Cleaning Services Electronic Confirmation #:382	\$2,300.00	05/15/2026
Capital One Public Funding, LLC Electronic Confirmation #:405	\$68,010.25	05/15/2026
CDW Government Electronic Confirmation #:383	\$737.01	05/15/2026
CLEA Check Confirmation #:384	\$320.00	05/15/2026
Comcast Electronic Confirmation #:385	\$166.83	05/15/2026
EBMUD Check Confirmation #:402	\$53.70	05/15/2026
EBMUD Check Confirmation #:403	\$530.15	05/15/2026
EBMUD Check Confirmation #:386	\$1,887.87	05/15/2026
Fernando Herrera Electronic Confirmation #:387	\$175.00	05/15/2026
Forensic Services Division Check Confirmation #:406	\$100.00	05/15/2026
Government Leasing and Finance, Inc. Check Confirmation #:399	\$1,300.05	05/15/2026
Great America Financial Svcs. Electronic Confirmation #:388	\$221.57	05/15/2026
Hassler LLC Check Confirmation #:389	\$236.00	05/15/2026
IT Management Corporation Electronic Confirmation #:390	\$315.09	05/15/2026
Major Alarm INC Electronic Confirmation #:391	\$71.00	05/15/2026
Mobile Modular Check Confirmation #:392	\$5,488.80	05/15/2026
PG&E Electronic Confirmation #:394	\$373.26	05/15/2026
PG&E Electronic Confirmation #:393	\$1,134.11	05/15/2026
R3 Consulting Group	\$555.00	05/15/2026

Check
Confirmation #:395

Special District Risk Management Authority	\$1,601.00	05/15/2026
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Check
Confirmation #:396

SSD Alarm	\$1,281.54	05/15/2026
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Electronic
Confirmation #:397

Streamline	\$565.60	05/15/2026
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Electronic
Confirmation #:398

WEX Bank	\$4,116.09	05/15/2026
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Check
Confirmation #:400

WEX BANK	\$1,121.87	05/15/2026
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Check
Confirmation #:401

Subtotal	\$94,619.44	Primary Checking *****0780
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Total	\$94,619.44	Skipped payments not included in the total.
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Payee	Amount	Process Date
Fernando Herrera Electronic Confirmation #:231	\$490.00	05/14/2026
John Valenzuela Electronic Confirmation #:232	\$9,177.77	05/14/2026
Mary Morris-Mayorga Electronic Confirmation #:237	\$8,012.83	05/14/2026
Meyers Nave Electronic Confirmation #:233	\$2,678.35	05/14/2026
Raychel Jackson Electronic Confirmation #:234	\$2,925.11	05/14/2026
Stericycle, Inc. Check Confirmation #:235	\$410.44	05/14/2026
Streamline Electronic Confirmation #:236	\$415.00	05/14/2026
Subtotal	\$24,109.50	Primary Checking *****2407
Total	\$24,109.50	Skipped payments not included in the total.



Good Afternoon, Karn Borisuthiratana

Online Activity ?

Date	Status	Check number	Account	Payee & GL	Amount
5/14/2026	Accepted	N/A	Regular Checking 1550780	DOJ - 418	\$5.82
5/14/2026	Accepted	N/A	Regular Checking 1550780	CC - 427	\$683.00
5/14/2026	Accepted	N/A	Regular Checking 1550780	StateofCA - 414	\$1,337.93
5/14/2026	Accepted	N/A	Regular Checking 1550780	Lexis Nexis - 410	\$20.00
5/14/2026	Accepted	N/A	Regular Checking 1550780	CC Police - 414	\$216.51
				Deposit Total:-	\$2,263.26

Good Morning, Karn Borisuthiratana



Online Activity ?

Date	Status	Check number	Account	Payee & GL	Amount
5/28/2026	Accepted	N/A	Regular Checking 1550780	Bay View - 448	\$5,711.91
5/28/2026	Accepted	N/A	Regular Checking 1550780	CCC - 410	\$731.03
				Deposit Total:-	\$6,442.94

KENSINGTON COMMUNITY SERVICES DISTRICT



**MONTHLY FINANCIALS
FOR THE PERIOD JULY 1, 2025 THROUGH MAY 31, 2026**



Kensington Community Services District
Balance Sheet Unaudited
 For Period July 1, 2025 to May 31, 2026

Line	Account	
1	Current Assets	
2	Bank Accounts	
3	100 Petty Cash	100
4	101 Five Star Checking	201,924
5	103 Five Star Saving	4,856,453
6	105 CLASS - KPPCSD	897,426
7	106 Checking FSA	4,269
8	107 CLASS - PATHS	36,121
9	139 LAIF-District	4,637,524
10	Total Bank Accounts	<u>\$ 10,633,818</u>
11	Other Current Assets	
12	153 Prepaid Expenses	69,610
13	Total Other Current Assets	<u>\$ 69,610</u>
14	Total Current Assets	<u>\$ 10,703,428</u>
15	Fixed Assets	
16	160 Police Fixed Assets	
17	161 Police Bldg Improvements	200,061
18	162 Patrol Cars	494,913
19	163 Patrol Cars Accessories	43,673
20	165 Personal Police Equipment	72,587
21	166 Police Traffic Equipment	19,008
22	167 Station Equipment-Police	65,694
23	168 Office Furn & Equip	11,333
24	169 Computer Equip	111,257
25	Total 160 Police Fixed Assets	<u>\$ 1,018,526</u>
26	170 Park/Rec Fixed Assets	
27	171 Land	2,808,347
28	172 Community Center Building	2,310,260
29	173 Community Center Improvements	158,833
30	174 Park Improvements	919,380
31	178 Pk/R Furn & Fixtures	50,600
32	188 Construction in Progress	11,817
33	Total 170 Park/Rec Fixed Assets	<u>\$ 6,259,238</u>
34	189 Accumulated Depreciation	(1,992,625)
35	Total Fixed Assets	<u>\$ 5,285,139</u>
36	Other Assets	
37	190 Deferred Outflows - OPEB	115,679
38	191 Deferred Outflows - Pension	1,063,572



Kensington Community Services District
Balance Sheet Unaudited
 For Period July 1, 2025 to May 31, 2026

Line	Account	
39	Total Other Assets	<u>\$ 1,179,251</u>
40	TOTAL ASSETS	\$ 17,167,818
41	LIABILITIES AND EQUITY	
42	Liabilities	
43	Current Liabilities	
44	Accounts Payable	
45	200 Due to Other Funds	6,953,073
46	210 Accounts Payable	50,137
47	Total Accounts Payable	<u>\$ 7,003,209</u>
48	Other Current Liabilities	
49	220 Payroll Liabilities	
50	225 PERS - (District Portion)	
51	231 AFLAC	39
52	Total 220 Payroll Liabilities	<u>\$ 39</u>
53	802 FSA Liability (Lively)	
54	517 FSA Liability - Police	1,654
55	806 FSA Liability - Adm	418
56	Total 802 FSA Liability (Lively)	<u>\$ 2,072</u>
57	Total Other Current Liabilities	<u>\$ 2,111</u>
58	Total Current Liabilities	<u>\$ 7,005,320</u>
59	Long-Term Liabilities	
60	240 2020 Pension Obligation Bond	
61	241 2020 POB - ST Portion	188,000
62	242 2020 POB - LT Portion	3,533,000
63	Total 240 2020 Pension Obligation Bond	<u>\$ 3,721,000</u>
64	265 Compensated Absence/Vac Buyback	166,664
65	290 Community Center Loan	
66	291 Community Center Loan - ST	26,318
67	292 Community Center Loan - LT	85,009
68	Total 290 Community Center Loan	<u>\$ 111,327</u>
69	293 Vehicle Capital Lease	146,533
70	295 Net OPEB Liability	(748,239)
71	296 Net Pension Liability	1,061,775
72	297 Deferred Inflows - OPEB	157,210
73	298 Deferred Inflows - Pension	697,377
74	Total Long-Term Liabilities	<u>\$ 5,313,648</u>
75	Total Liabilities	\$ 12,318,967
76	Equity	



Kensington Community Services District
Balance Sheet Unaudited
For Period July 1, 2025 to May 31, 2026

Line	Account	
77	350 Invest. in Assets	5,164,503
78	390 Retained Earnings	(522,045)
79	395 Prior Period Adjustment	(162,591)
80	Net Income	368,984
81	Total Equity	<u>\$ 4,848,851</u>
82	TOTAL LIABILITIES AND EQUITY	<u>\$ 17,167,818</u>



Kensington Community Services District
Fire Dept Balance Sheet Unaudited
 For Period July 1, 2025 to May 31, 2026

Line	Account	
1	Assets	
2	Current Assets	
3	Bank Accounts	
4	Capital Fund	21,425
5	KFPD Revolving Acct - Gen Fund	17,946
6	Money Market	51,016
7	Special Tax Fund	47,694
8	Total for Bank Accounts	\$ 138,080
9	Accounts Receivable	\$95,540
13	Other Current Assets	
14	Prepaid CERBT - Retiree Trust	802,416
15	Tax Money in KCSD accounts	6,652,331
16	Total for Other Current Assets	\$ 7,454,747
17	Total for Current Assets	\$ 7,688,368
18	Fixed Assets	
19	Accumulated Depreciation - Bldg	(1,410,184)
20	Accumulated Depreciation-Equip	(1,023,224)
21	Building and Improvements	12,268,543
22	Current Capital Outlay	
23	PSB Renovation Hard Cost	5,093
24	Temp Facilities - Decommission	28,457
25	Total for Current Capital Outlay	\$ 33,550
26	Equipment	1,976,576
27	Land	5,800
28	Total for Fixed Assets	\$ 11,851,061
29	Other Assets	
30	Deferred Outflow of Res. - OPEB	68,093
31	Suspense	345
32	Total for Other Assets	\$ 68,438
33	Total for Assets	\$ 19,607,867
34	Liabilities and Equity	
35	Current Liabilities	
36	Accounts Payable	384,630
39	Credit Cards	813
40	Other Current Liabilities	
41	PSB Renovation Loan	2,160,000
42	Total for Other Current Liabilities	\$ 2,160,000
43	Total for Current Liabilities	\$ 2,545,443



Kensington Community Services District
Fire Dept Balance Sheet Unaudited
For Period July 1, 2025 to May 31, 2026

Line	Account	
44	Long-term Liabilities	
45	El Cerrito Reconciliation Liab.	153,182
48	Equity	
49	Fund Equity - Capital Projects	3,213,661
50	Fund Equity - General	3,889,496
51	Fund Equity - Gen Fixed Asset	2,222,992
52	Fund Equity - Special Revenue	109,075
53	Fund Equity	6,291,575
54	Net Income	1,182,443
55	Total for Equity	<u>\$ 16,909,242</u>
56	Total for Liabilities and Equity	<u>\$ 19,607,867</u>



Kensington Community Services District
Budget vs. Actuals: General Fund Unaudited
 For Period July 1, 2025 to May 31, 2026

Line	Account	May-26	FY26 YTD Actual	FY 26 Budget	% of Budget
1	Income				
2	400 Property Tax Revenue				
3	401 Levy Tax - Co. Prop. 1%		2,499,727	2,575,000	97%
4	Total 400 Property Tax Revenue	\$ -	\$ 2,499,727	\$ 2,575,000	97%
5	440 Interest and Admin Charges				
6	456 Interest	19,116	149,124	75,000	199%
7	458 Other District Rev - Allocation			25,844	0%
8	Total 440 Interest and Admin Charges	\$ 19,116	\$ 149,124	\$ 100,844	148%
9	Total Income	\$ 19,116	\$ 2,648,852	\$ 2,675,844	99%
10	Gross Profit	\$ 19,116	\$ 2,648,852	\$ 2,675,844	99%
11	Expenses				
12	500.1 Benefits				
13	550.6 FSA Expenses	100	(1,489)		
14	Total 500.1 Benefits	\$ 100	\$ (1,489)		
15	800 District Expenses				
16	815 Admin Communications	566	11,783	10,000	118%
17	816 Office Supplies	1,935	8,447	4,000	211%
18	817 Printing and Postage	403	6,212	7,500	83%
19	818 Mileage Reimbursement		1,083	1,000	108%
20	819 Dues/Subscriptions	1,054	11,366	20,000	57%
21	820 Copier Contract	375	3,991	4,000	100%
22	825 Board Continuing Ed/Conferences			4,000	0%
23	826 Board Meetings		665		
24	831 Training and Travel Admin		8,845	15,000	59%
25	870 County Expenditures			5,000	0%
26	898 Other Expenses		4,608	5,000	92%
27	Total 800 District Expenses	\$ 4,333	\$ 56,999	\$ 75,500	75%
28	800.2 Salaries & Benefits				
29	807 Salaries	27,682	233,377	277,644	84%
30	808 Payroll Taxes	2,112	20,203	21,239	95%
31	Total 800.2 Salaries & Benefits	\$ 29,794	\$ 253,580	\$ 298,883	85%
32	800.3 Professional Services				
33	830 Legal (District/Personnel)	2,942	58,986	45,000	131%
34	835 Consulting		42,779	25,000	171%
35	840 Accounting/Audit	3,759	44,983	75,000	60%
36	Total 800.3 Professional Services	\$ 6,701	\$ 146,747	\$ 145,000	101%
37	800.4 Insurances & LAFCO				



Kensington Community Services District
Budget vs. Actuals: General Fund Unaudited
 For Period July 1, 2025 to May 31, 2026

Line	Account	May-26	FY26 YTD Actual	FY 26 Budget	% of Budget
38	850 Insurance	4,857	53,422	56,000	95%
39	851 Workers Compensation	210	2,315	6,000	39%
40	861 LAFCO		1,850	2,000	93%
41	Total 800.4 Insurances & LAFCO	\$ 5,067	\$ 57,588	\$ 64,000	90%
42	950 Capital Outlay		\$ -		
43	969 Computer Equipment		1,879		
44	Total 950 Capital Outlay	\$ -	\$ 1,879		
45	997 Payroll Expense	1,090	10,270	14,000	73%
46	Total Expenses	\$ 47,085	\$ 525,573	\$ 597,383	88%
47	Net Operating Income	\$ (27,969)	\$ 2,123,278	\$ 2,078,461	102%
48	Net Income	\$ (27,969)	\$ 2,123,278	\$ 2,078,461	102%



Kensington Community Services District
Budget vs. Actuals: Police Fund Unaudited
 For Period July 1, 2025 to May 31, 2026

Line	Account	May-26	FY26 YTD Actual	FY 26 Budget	% of Budget
1	Income				
2	400.1 Assessments				
3	402 Special Tax-Police		651,738	685,500	95%
4	404 Measure G Supplemental Tax		678,721	700,000	97%
5	Total 400.1 Assessments	\$ -	\$ 1,330,459	\$ 1,385,500	96%
6	400.2 Grant Revenue				
7	414 POST Reimbursement	1,554	7,548	5,000	151%
8	415 SLESF		207,033	200,000	104%
9	Total 400.2 Grant Revenue	\$ 1,554	\$ 214,582	\$ 205,000	105%
10	400.3 Reimbursements & Fees				
11	410 Police Fees/Service Charges	712	13,673	10,000	137%
12	418 CERBT Reimbursements/Refunds	6	9,514	121,100	8%
13	Total 400.3 Reimbursements & Fees	\$ 718	\$ 23,188	\$ 131,100	18%
14	Total Income	\$ 2,272	\$ 1,568,228	\$ 1,721,600	91%
15	Gross Profit	\$ 2,272	\$ 1,568,228	\$ 1,721,600	91%
16	Expenses				
17	500 Police Salaries				
18	502 Officers Salaries				
19	502.1 Officers Salary	118,008	1,245,946	1,353,586	92%
20	503 Holiday Pay	4,376	45,151	48,500	93%
21	503.4 Incentive Pay-Longevity Pay	844	8,861	7,500	118%
22	504 Incentive Pay- Education	1,355	14,022	15,000	93%
23	505 Incentive Pay- POST Certificate	4,033	38,540	30,000	128%
24	Total 502 Officers Salaries	\$ 128,615	\$ 1,352,520	\$ 1,454,586	93%
25	506 Overtime	11,576	132,066	75,000	176%
26	Overtime reduced by Grant Reimbursement		(25,117)		
27	506 Overtime Total	\$ 11,576	\$ 106,949	\$ 75,000	143%
28	508 Salary - Non-Sworn				
29	548 GASB 75 - Expense		3,200		
30	Total 500 Police Salaries	\$ 140,191	\$ 1,462,668	\$ 1,529,586	96%
31	500.1 Benefits				
32	509 Hiring Bonus	2,000	12,000	8,000	150%
33	516 Uniform Allowance	100	1,050	2,400	44%
34	521-A Medical/Vision/Dental-Active	(2,342)	211,082	240,000	88%
35	521-R Medical/Vision/Dental-Retired	406	89,357	121,000	74%
36	522 Officer Life Insurance	320	4,188	6,500	64%
37	Total 500.1 Benefits	\$ 484	\$ 317,676	\$ 377,900	84%



Kensington Community Services District
Budget vs. Actuals: Police Fund Unaudited
 For Period July 1, 2025 to May 31, 2026

Line	Account	May-26	FY26 YTD Actual	FY 26 Budget	% of Budget
38	500.2 Taxes & Worker's Comp				
39	523 Medicare	1,986	20,876	20,000	104%
40	530 Workers Compensation	6,917	76,083	84,000	91%
41	Total 500.2 Taxes & Worker's Comp	\$ 8,902	\$ 96,959	\$ 104,000	93%
42	500.3 Retirement				
43	527 CalPERS District Share	22,193	234,291	290,000	81%
44	529 Pension Obligation Bond Payment	68,010	327,640	330,900	99%
45	Total 500.3 Retirement	\$ 90,203	\$ 561,930	\$ 620,900	91%
46	550 Police Operating Expenses				
47	519 Axon - Body Cam/Tasers/Storage	2,680	20,644	25,000	83%
48	554 Traffic Safety/Equipment	199	6,248	15,000	42%
49	568 Evidence, Investigation, Forens	1,164	4,018	8,500	47%
50	571 Records, PRA, and Redaction Sof		2,626	5,000	53%
51	575 Community Safety Cameras	1,385	14,807	15,000	99%
52	576 Law, Subscriptions, and Members	1,044	10,217	3,000	341%
53	594 Community Events & Volunteer Programs	193	8,402	8,000	105%
54	Total 550 Police Operating Expenses	\$ 6,665	\$ 66,961	\$ 79,500	84%
55	550.1 Buiding & District Expenses				
56	552 Office Supplies and Expenses	235	8,427	6,500	130%
57	567 Building Alarm, Fire, Security	427	4,630	6,500	71%
58	580 PG&E, EBMUD, and Phone	1,297	30,861	35,000	88%
59	581 Building Repairs and Maintenanc		3,540	6,000	59%
60	587 IT Contract City of San Pablo	2,958	44,804	50,000	90%
61	590 Janitorial	2,300	13,295	13,000	102%
62	592 Website Social Media Contracts	77	3,717	1,000	372%
63	597 Police Bldg. Lease	3,150	67,488	88,000	77%
64	Total 550.1 Buiding & District Expenses	\$ 10,444	\$ 176,762	\$ 206,000	86%
65	550.2 Fleet Related Expenses				
66	561 Fleet Maintenance, Fuel, Toll,	9,136	85,272	55,650	153%
67	Vehicle Graphics reduced by Grant Reimbursement		(2,654)		
68	Total 561 Fleet Maintenance, Fuel, Toll,	\$ 9,136	\$ 82,618	\$ 55,650	148%
69	563 Vehicle Lease	1,300	27,539	15,000	184%
70	566 Radio Maintenance	874	16,256	15,000	108%
71	588 Police Fleet Cellular Contract		8,487	10,000	85%
72	Total 550.2 Fleet Related Expenses	\$ 11,310	\$ 134,899	\$ 95,650	141%
73	550.3 Personnel Miscellaneous				
74	553 Police Uniforms, Eqpmt, & Duty	668	14,834	15,000	99%



Kensington Community Services District
Budget vs. Actuals: Police Fund Unaudited
 For Period July 1, 2025 to May 31, 2026

Line	Account	May-26	FY26 YTD Actual	FY 26 Budget	% of Budget
75	570 Training and Travel Exp	1,134	23,980	25,000	96%
76	572 Recruiting, Hiring, and Backgro	202	2,738	7,500	37%
77	574 Reserve Program			4,000	0%
78	598 Consulting - Bckgrnd/hiring/rec		39,348	60,000	66%
79	Total 550.3 Personnel Miscellaneous	\$ 2,004	\$ 80,900	\$ 111,500	73%
80	550.4 Prof Services & Insurance				
81	591 General Liability Insurance	5,833	68,324	70,000	98%
82	595 Legal & Lexipol	655	8,382	13,000	64%
83	Total 550.4 Prof Services & Insurance	\$ 6,488	\$ 76,706	\$ 83,000	92%
84	564 Cal-ID, ARIES, SunRidge, LEFTA	12,236	169,556	180,000	94%
85	950 Capital Outlay		118,710		
86	950 Capital Outlay reduced by Grant Reimbursement		(118,710)		
87	Capital Outlay	\$ 12,236	\$ 169,556	\$ 180,000	94%
88	963 Patrol Car Accessories		69,356	12,678	547%
89	967 Station Equipment		17,353	12,000	145%
90	991 Capitalized Items - Contra			50,000	0%
91	Total Capital Outlay	\$ -	\$ 256,264	\$ 74,678	343%
92	Total Expenses	\$ 288,929	\$ 3,231,727	\$ 3,462,714	93%
93	Net Operating Income	\$ (286,656)	\$ (1,663,499)	\$ (1,741,114)	96%
94	Net Income	\$ (286,656)	\$ (1,663,499)	\$ (1,741,114)	96%



Kensington Community Services District
Budget vs. Actuals: Parks Unaudited
 For Period July 1, 2025 to May 31, 2026

Line	Account	May-26	FY26 YTD Actual	FY 26 Budget	% of Budget
1	Income				
2	420 Parks Grant Revenue				
3	406 Per Capita Park Grant				
4	Total 420 Parks Grant Revenue				
5	420.1 Parks Assessments				
6	424 Special Tax-L&L Parks		44,675	49,000	91%
7	Total 420.1 Parks Assessments	\$ -	\$ 44,675	\$ 49,000	91%
8	420.2 Parks Rental Revenue				
9	427 Community Center Revenue	9,863	49,193	38,000	129%
10	438 Tennis Court Revenue	112	1,550	2,500	62%
11	439 Other Community Center Revenue		1,100		
12	Total 420.2 Parks Rental Revenue	\$ 9,975	\$ 51,843	\$ 40,500	128%
13	471 KCC Annual Fees		15,249	30,000	51%
14	Total Income	\$ 9,975	\$ 111,766	\$ 119,500	94%
15	Gross Profit	\$ 9,975	\$ 111,766	\$ 119,500	94%
16	Expenses				
17	600 Park/Rec Sal & Ben				
18	601 Park & Rec Administrator	1,913	20,018	24,600	81%
19	602 Custodial Salary	3,983	31,298	43,500	72%
20	623 Social Security/Medicare - Dist	449	3,902	5,210	75%
21	Total 600 Park/Rec Sal & Ben	\$ 6,345	\$ 55,218	\$ 73,310	75%
22	635 Park/Recreation Expenses				
23	640 Parks Expenses				
24	641 General Maintenance	1,136	16,669	25,000	67%
25	642 Utilities-Community Center	2,845	24,607	28,000	88%
26	643 Janitorial Supplies	116	2,191	2,500	88%
27	644 Landscaping	2,735	29,350	36,000	82%
28	645 Workers Comp	167	1,833	4,000	46%
29	646 Community Center Repairs		5,739	10,000	57%
30	647 Legal/Consulting			3,000	0%
31	Total 640 Parks Expenses	\$ 6,998	\$ 80,390	\$ 108,500	74%
32	650 Other Park Expenses				
33	657 General Liability	1,250	13,750	15,000	92%
34	658 Levy Administration	849	8,158	9,000	91%
35	659 Other Park Expenses	258	10,928	10,000	109%
36	674 Tennis Court Maint/Repair			1,000	0%
37	Total 650 Other Park Expenses	\$ 2,357	\$ 32,836	\$ 35,000	94%



Kensington Community Services District
Budget vs. Actuals: Parks Unaudited
 For Period July 1, 2025 to May 31, 2026

Line	Account	May-26	FY26 YTD Actual	FY 26 Budget	% of Budget
38	Total 635 Park/Recreation Expenses	\$ 9,356	\$ 113,226	\$ 143,500	79%
39	950 Capital Outlay				
40	972 Park Buildings Improvement		119,748		
41	974 Other Park Improvements	22,240	22,240		
42	Total 950 Capital Outlay	\$ 22,240	\$ 141,988		
43	Total Expenses	\$ 37,941	\$ 310,432	\$ 216,810	143%
44	Net Operating Income	\$ (27,966)	\$ (198,666)	\$ (97,310)	204%
45	Other Income				
46	470 KCC Reserves		60,000		
47	474 PATH Dedicated Capital Revenue		35,000	35,000	100%
48	Total Other Income	\$ -	\$ 95,000	\$ 35,000	271%
49	Other Expenses				
50	700 Bond Expense				
51	975 Community Center Loan Repayment		\$ -	\$ 30,500	0%
52	Total 700 Bond Expense	\$ -	\$ -	\$ 30,500	0%
53	976 PATHS Capital Expense		32,913		
54	Total Other Expenses	\$ -	\$ 32,913	\$ (30,500)	-108%
55	Net Other Income	\$ -	\$ 62,087	\$ 4,500	1380%
56	Net Income	\$ (27,966)	\$ (136,579)	\$ (92,810)	147%



Kensington Community Services District
Budget vs. Actuals: Waste Management Unaudited
 For Period July 1, 2025 to May 31, 2026

Line	Account	May-26	FY26 YTD Actual	FY 26 Budget	% of Budget
1	Income				
2	440 Interest and Admin Charges				
3	448 Franchise Fees	5,712	95,998	120,000	80%
4	Total 440 Interest and Admin Charges	\$ 5,712	\$ 95,998	\$ 120,000	80%
5	Total Income	\$ 5,712	\$ 95,998	\$ 120,000	80%
6	Gross Profit	\$ 5,712	\$ 95,998	\$ 120,000	80%
8	Expenses				
9	750 Waste Management Expenses				
10	751 Waste Removal Franchise Fee Exp		37,664	51,000	74%
11	752 Waste Management Program Admin			25,844	0%
12	753 Other Waste Management Exp		700	5,000	14%
13	754 Consulting/Legal (Waste Mgmt)			10,000	0%
14	799 Waste Mgmt Grant Exp	555	11,546	25,000	46%
15	Total 750 Waste Management Expenses	\$ 555	\$ 49,911	\$ 116,844	43%
16	Total Expenses	\$ 555	\$ 49,911	\$ 116,844	43%
17	Net Operating Income	\$ 5,157	\$ 46,088	\$ 3,156	1460%
18	Net Income	\$ 5,157	\$ 46,088	\$ 3,156	1460%



Kensington Fire Protection District
Budget vs. Actuals: Fire Dept Unaudited
 For Period July 1 to May 31, 2026

Line	Account	May-26	FY26 YTD Actual	Budget	% of Budget
1	Income				
2	CERBT Reimbursement		52,459	54,752	96%
3	Interest Income	692	142,250	181,979	78%
4	Miscellaneous Income			2,060	0%
5	Other Tax Income		3,031	25,000	12%
6	Property Taxes		5,640,381	5,883,985	96%
7	Special Taxes		200,802	200,802	100%
8	Total Income	\$ 692	\$ 6,038,923	\$ 6,348,578	95%
9	Gross Profit	\$ 692	\$ 6,038,923	\$ 6,348,578	95%
10	Expenses				
11	COMMUNITY SERVICE ACTIVITIES				
12	CERT Emerg Kits/Sheds/Prepared				
13	Community Sandbags		3,228	2,690	120%
14	Community Service - Other				
15	Community Shredder		2,014	1,800	112%
16	Hazardous Vegetation Removal Grant		39,410	41,460	95%
17	Open Houses		233	1,030	23%
18	Public Education		16,609	15,000	111%
19	Volunteer Appreciation		504		
20	Total COMMUNITY SERVICE ACTIVITIES	\$ -	\$ 61,998	\$ 61,980	100%
21	Contingency			20,000	0%
22	Debt Service - Interest		84,523	84,523	100%
23	Debt Service - Principal		57,002	57,002	100%
24	DISTRICT ACTIVITIES				
25	Building Activities				
26	Building alarm				
27	Building Maintenance		5,132	12,683	40%
28	Gardening service		2,380	2,400	99%
29	Janitorial Service			3,240	0%
30	Medical Waste Disposal	1,031	4,905	4,494	109%
31	Miscellaneous Maint.		(5,808)	2,000	-290%
32	Total Building Activities	\$ 1,031	\$ 148,134	\$ 186,342	79%
33	Building Utilities/Service				
34	Gas and Electric	2,958	39,330	39,230	100%
35	Other	693	3,346	1,188	282%
36	Refuse Collection		0		
37	Sewer Charge		304		



Kensington Fire Protection District
Budget vs. Actuals: Fire Dept Unaudited
 For Period July 1 to May 31, 2026

Line	Account	May-26	FY26 YTD Actual	Budget	% of Budget
38	Water/Sewer	571	4,361	5,027	87%
39	Total Building Utilities/Service	\$ 4,222	\$ 47,341	\$ 45,445	104%
40	Election				
41	Equipment			41,700	0%
42	Firefighter's Apparel & PPE		1,432	1,545	93%
43	Firefighters' Expenses			5,150	0%
44	Memberships	730	7,184	9,785	73%
45	Office				
46	Internet	55	2,404	2,835	85%
47	Office Equipment				
48	Office Expense		5,131	5,000	103%
49	Office Supplies	44	1,524	2,500	61%
50	Office- Other		110	70	158%
51	Telephone	663	7,198	7,231	100%
52	Total Office	\$ 763	\$ 16,367	\$ 17,636	93%
53	Professional Development		2,369	5,000	47%
54	Staff Appreciation			2,575	0%
55	Total DISTRICT ACTIVITIES	\$ 6,744	\$ 81,303	\$ (2,602)	72%
56					
57	OUTSIDE PROFESSIONAL SERVICES				
58	Accounting		20,215	20,000	101%
59	Actuarial Valuation		9,500	3,200	297%
60	Audit		20,500	20,500	100%
61	Bank Fee	39	85	25	341%
62	Contra Costa County Expenses		45,548	42,334	108%
63	El Cerrito Contract Fee	378,236	4,178,459	4,480,522	93%
64	El Cerrito Reconciliation(s)		(17,861)	58,313	-31%
65	Emergency Prep Coordinator		94,936	114,263	83%
66	Fire Abatement Contract			5,513	0%
67	Fire Engineer Plan Review		2,855	3,090	92%
68	Fiscal Analysis Consultant			3,090	0%
69	IT Services and Equipment		20,845	5,000	417%
70	LAFCO Fees		2,555	2,555	100%
71	Legal Fees	673	34,008	18,000	189%
72	Long Term Financial Planner		3,250	2,000	163%
73	Nixle Fee				
74	Operational Consultant	10,965	96,524	109,730	88%



Kensington Fire Protection District
Budget vs. Actuals: Fire Dept Unaudited
 For Period July 1 to May 31, 2026

Line	Account	May-26	FY26 YTD Actual	Budget	% of Budget
75	Recruitment		16,000	16,000	100%
76	Risk Management Insurance		16,856	24,582	69%
77	Temporary Services				
78	Website Development/Maintenance	415	4,323	3,846	112%
79	Wildland Vegetation Mgmt		(4,234)	4,244	-100%
80	Total OUTSIDE PROFESSIONAL SERVICES	\$ 390,327	\$ 4,544,366	\$ 4,933,717	92%
81	RETIREE MEDICAL BENEFITS				
82	CalPERS Settlement				
83	Delta Dental	507	3,671	5,127	72%
84	PERS Medical	7,106	37,458	39,904	94%
85	Vision Care	215	2,175	2,606	83%
86	Total RETIREE MEDICAL BENEFITS	\$ 7,828	\$ 43,304	\$ 47,637	91%
87	Staff				
88	Medical Insurance Contribution		3,000	6,067	49%
89	Payroll Processing		1,018	1,018	100%
90	Payroll Taxes		6,149	7,086	87%
91	Vacation Wages		11,070	11,070	100%
92	Wages		62,100	77,315	80%
93	Workers Compensation/Life Ins	(308)	1,993	3,251	61%
94	Total Staff	\$ (308)	\$ 85,330	\$ 105,807	81%
95	Vehicle Maintenance		125		
96	Total Expenses	\$ 404,899	\$ 4,957,951	\$ 5,464,319	91%
97	Net Operating Income	\$ (404,208)	\$ 1,080,973	\$ 884,259	122%
98	Other Income				
99	Unrealized Gain/Loss		(6,874)		
100	Total Other Income	\$ -	\$ (6,874)	\$ -	
101	Other Expenses				
102	Clearing Account		(108,344)		
103	Total Other Expenses	\$ -	\$ (108,344)	\$ -	
104	Net Other Income	\$ -	\$ 101,470	\$ -	
105	Net Income	\$ (404,208)	\$ 1,182,443	\$ 884,259	134%



KENSINGTON POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

May 2026

PREPARED BY:
Kensington Police Department

CHIEF OF POLICE:
Mike Gancasz

REPORT DATE:
June 1st, 2026

This monthly report provides a comprehensive and transparent overview of the police department's activities and performance over the past month. It includes key statistical data, crime mapping, and detailed police logs to present a clear picture of enforcement activity and public safety trends. The report also features the Chief's message, offering leadership perspective and context on departmental priorities, challenges, and outcomes.

In addition, the report highlights critical programs and initiatives that support the department's mission, including community outreach efforts and specialized programs such as the Volunteer and Reserve Officer Program. Collectively, this report is designed to inform leadership and the community, ensuring visibility into operations, accountability for performance, and a well-rounded understanding of the agency's ongoing work, performance, and community engagement, while maintaining the highest professional standards.

Patrol Operations

During the period **May 1 – May 31, 2026**, the Kensington Police Department handled **1,031** total incidents, a slight decrease from **1,179** in the prior comparison period (**Apr 1 – Apr 30, 2026**). Of these, **850** were officer-initiated activity (OIA), a slight decrease from **934** in the previous period, and **181** were dispatched calls for service. Officer-initiated activity included **78** traffic stops, **286** building/security checks, and **4** vehicle/pedestrian checks.

Officers issued **75** citations and **21** warnings, a notable decrease from **105** in the prior period.

Officers responded to **181** dispatched calls for service, a notable decrease from the **245** calls handled in the prior period. The average response time for dispatched calls was **6.3 minutes** (*up from 5.8 minutes in the prior period*). Additionally, the department authored **28** investigative reports, including 12 NIBRS crime reports, a significant increase from the **16** reports filed the month prior.

Officers made **1** arrest, an increase from **0** in the prior period. This included **0** felony and **1** misdemeanor arrests.

Table 1. Patrol Data Comparison by Month

etric	May 2025	April 2026	May 2026	Change	Z-Score	Significance
Total Incidents	1,092	1,179	1,031	-15.14%	-5.29	high
Dispatched Calls for Service	180	245	181	-19.91%	-2.99	high
Traffic Stops	251	269	169	-34.24%	-5.51	high
Citations Issued	97	91	75	-20.21%	-1.93	low
Investigative Reports	27	16	28	+55.56%	2.36	moderate
Misdemeanor Arrests	2	0	1	-66.67%	-1.02	none
Felony Arrests	1	0	0	N/A	-0.58	none
Avg. Response Time	5.6 min	5.2 min	6.3 min	+1.1 min (+21.15%)	0.39	none

Table 2. March 2026 NIBRS Offense Data

RS Code	Offense	May 26 MTD	Apr 2026	Last 30 Days	Feb-Apr Avg	%Δ	Z-Score	Significance
NR	Not Reportable	16	11	16	9.7	+45.5%	2.04	moderate
90Z	All Other Offenses	3	0	3	0	+100.0%	0.00	none
13B	Simple Assault	2	0	2	0.7	+100.0%	1.63	none
240	Motor Vehicle Theft	1	0	1	0	+100.0%	0.00	none
290	Destruction/Damage/Vandalism of Property	1	0	1	1.3	+100.0%	-0.29	none
13A	Aggravated Assault	1	0	1	0	+100.0%	0.00	none
23H	All Other Larceny	1	0	1	0.3	+100.0%	1.15	none
26A	False Pretenses/Swindle/Confidence Game	1	0	1	0.7	+100.0%	0.41	none
26F	Identity Theft	1	0	1	0	+100.0%	0.00	none
90C	Disorderly Conduct	1	0	1	0	+100.0%	0.00	none
220	Burglary/Breaking and Entering	0	0	0	0.3	0.0%	-0.58	none
250	Counterfeit/Forgery	0	0	0	0.3	0.0%	-0.58	none
280	Stolen Property Offenses	0	0	0	0.3	0.0%	-0.58	none
23D	Theft from Building	0	1	0	1	-100.0%	-1.00	none
23F	Theft from Vehicle	0	2	0	1.7	-100.0%	-1.29	none
23G	Theft of Motor Vehicle Parts or Accessories	0	2	0	1	-100.0%	-1.00	none
90D	Driving Under the Influence	0	0	0	0.7	0.0%	-0.82	none

Figure 1. NIBRS Past 30 Days Bar Chart

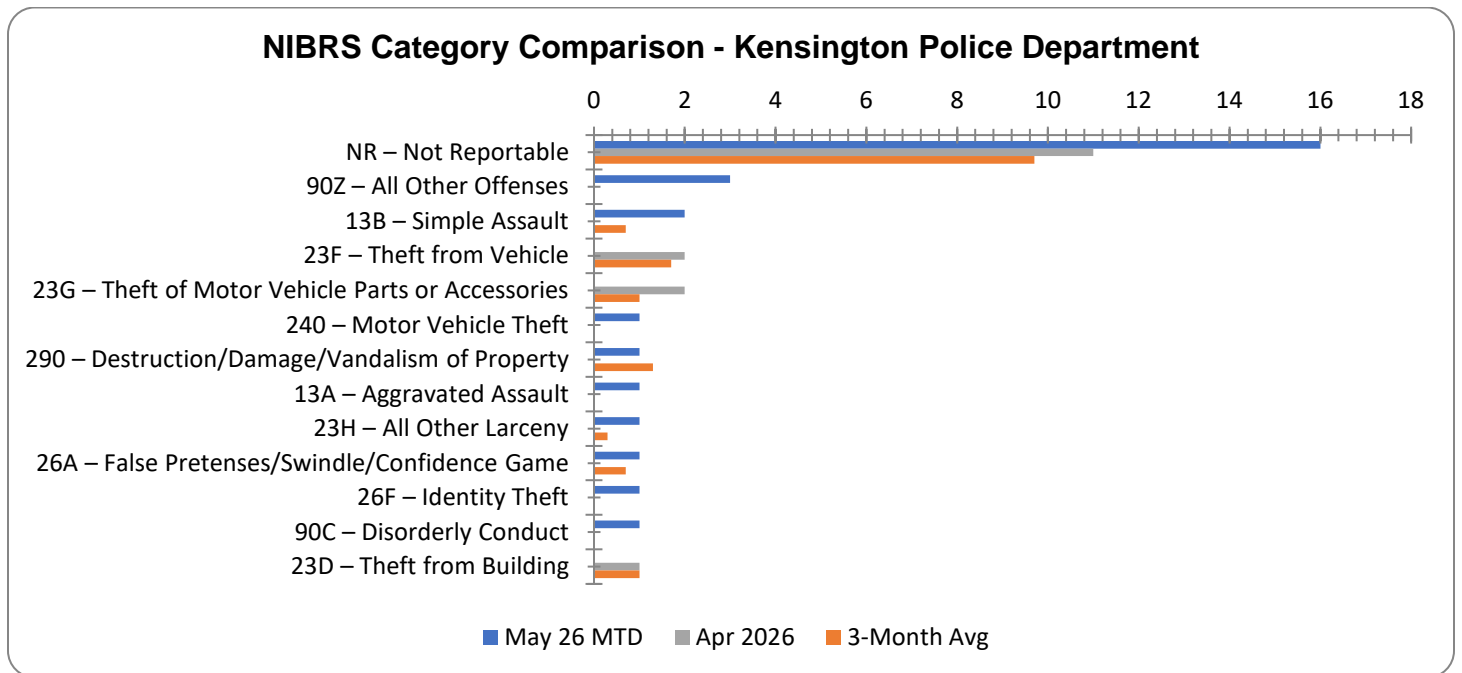


Table 2. Patrol Case Heat Map



Figure 2. Patrol Case Heat Map (Past 30 Days): Incident locations are aggregated into a heat surface using a distance-weighted smoothing calculation over nearby points, where warmer colors indicate higher estimated activity concentration and cooler colors indicate lower concentration.

Patrol Activity Log:

Total: 27 | Felonies: 3 | Misdemeanors: 9 | Infractions: 0 | Arrests: 1

Date	Time	Location	Offense Statute	Offense(s)	Severity	Arrest	Summary
5/29/2026	06:00 PM	3XX COLUSA AV KENSNGTN, CA 94707	10851(A) VC	Take vehicle w/o owners consent/vehicle theft - Motor vehicle theft (F)	Felony	No	A vehicle theft was reported at 3XX COLUSA AV KENSNGTN, CA 94707. The stolen vehicle was later located and recovered, and the case was closed.
5/28/2026	09:00 PM	2XX AMHERST AV KENSNGTN, CA 94707	594(A)(2) PC	Vandalism: damage property (F)	Felony	No	Vandalism involving a broken quarter glass window on a vehicle was reported at 2XX AMHERST AV KENSNGTN, CA 94707. No suspect was identified, and the case was suspended due to lack of leads.
5/28/2026	02:34 PM	2XX LAKE DR KENSNGTN, CA 94707	487(A) PC	Grand theft: money/labor/property - All other larceny (M)	Misdemeanor	No	A theft of two e-bikes was reported at 2XX LAKE DR KENSNGTN, CA 94707. An investigation is ongoing with coordination among multiple agencies; the case is pending new leads.
5/27/2026	07:40 PM	2XX YALE AV KENSNGTN, CA 94708	ANIMAL	ANIMAL CALL	Administrative	No	A reported dog bite incident was documented at 2XX YALE AV KENSNGTN, CA 94708. The victim declined medical treatment, and the matter was referred to the appropriate animal control agency; case closed as informational.
5/27/2026	01:00 PM	XX NORWOOD AV KENSNGTN, CA 94707	11-82	Collision Report No Injury	Administrative	No	Officers responded to a non-injury collision in the area of XX Norwood Ave, in Kensington.
5/23/2026	07:34 PM	1XX ARLINGTON AV KENSNGTN, CA 94707	368(B)(1) PC	Cause inj elder/dep adult - Simple (F)	Felony	No	An elder care concern was investigated at 1XX ARLINGTON AV KENSINGTON, CA 94707, involving potential caregiver neglect. The situation was resolved informally with no criminal findings; case closed as informational.
5/23/2026	06:48 PM	1XX KENYON AV KENSNGTN, CA 94708	NATDEATH	Natural Death	Administrative	No	A natural death was reported at 1XX KENYON AV KENSNGTN, CA 94708. Investigation confirmed natural causes with no suspicious circumstances; case closed.
5/23/2026	05:15 AM	1XX PURDUE AV KENSNGTN, CA 94708	20002(a)(1) VC	Duty where prop damgd: locate & notify owner	Misdemeanor	No	A misdemeanor hit-and-run with property damage was reported at 1XX PURDUE AV KENSNGTN, CA 94708. Suspect identified, investigation ongoing.
5/22/2026	05:00 PM	XX KENSINGTON CT	530.5(A) PC	Obtain credit/etc: use others id - Identity theft (M)	Misdemeanor	No	An identity theft incident involving unauthorized credit card use was reported at XX

Date	Time	Location	Offense Statute	Offense(s)	Severity	Arrest	Summary
		KENSNGTN, CA 94707					KENSINGTON CT KENSNGTN, CA 94707. The victim declined prosecution; case suspended.
5/22/2026	11:47 AM	109XX SAN PABLO AV ELCERRIT, CA 94707	FNDPROP	Found Property	Administrative	No	Found property consisting of firearm ammunition was surrendered at 109XX SAN PABLO AV ELCERRIT, CA 94707. The items were taken into custody for destruction; case documented.
5/21/2026	01:30 PM	2XX ARLINGTON AV KENSNGTN, CA 94707	DTKPD	KPD DEA Drug Takeback	Administrative	No	On 05/21/2026, Kensington Police Department personnel collected and booked prescription medications surrendered through the department's drug takeback program at 2XX ARLINGTON AV KENSNGTN, CA 94707; no crime was involved.
5/19/2026	09:20 PM	XX EDGE CROFT RD KENSNGTN, CA 94707	11-82	Accident, no injuries	Administrative	No	A no-injury accident was reported and documented at XX EDGE CROFT RD KENSNGTN, CA 94707.
5/19/2026	04:47 PM	109XX SAN PABLO AV ELCERRIT, CA 94707	CPSRPT	Child Protective Services Report	Administrative	No	A suspected sexual assault involving a minor was reported via Child Protective Services and investigated; it was determined to have been previously reported, and the case at 109XX SAN PABLO AV ELCERRIT, CA 94707 was closed with no further action.
5/19/2026	08:20 AM	GRIZZLY PEAK BL SPRUCE ST KENSNGTN, CA 94708	20002(a)(1)CVC	Duty where prop damgd: locate & notify owner	Misdemeanor	No	A report of property damage with an attempt to locate and notify the owner was filed at GRIZZLY PEAK BL SPRUCE ST KENSNGTN, CA 94708; investigation was suspended with all leads exhausted.
5/17/2026	06:45 PM	XX ARLINGTON AV KENSNGTN, CA 94707	CASUALTY	REPORT/INVES OF AN INJURY	Administrative	No	A report of injury caused by a falling concert speaker was documented at XX ARLINGTON AV KENSNGTN, CA 94707; the injury was treated by medical personnel and no crime was found.
5/17/2026	05:00 PM	XX RINCON RD KENSNGTN, CA 94707	647(F) PC	Disorderly conduct:alcohol (M)	Misdemeanor	Yes	An intoxicated individual was contacted at XX RINCON RD KENSNGTN, CA 94707, and an arrest was made for public intoxication.
5/15/2026	10:00 AM	XX KINGSTON RD KENSNGTN, CA 94707	484(A) PC	Petty theft - False pretenses/swindle/confidence game (M)	Misdemeanor	No	A report of online fraud involving false pretenses and theft was filed at XX KINGSTON RD KENSNGTN, CA 94707; the investigation was suspended due to lack of actionable leads.
5/14/2026	10:04 AM	109XX SAN PABLO AV	CPSRPT	Child Protective Services Report	Administrative	No	A suspected child abuse report was received involving parties

Date	Time	Location	Offense Statute	Offense(s)	Severity	Arrest	Summary
		ELCERRIT, CA 94707					located outside the jurisdiction; the case at 109XX SAN PABLO AV ELCERRIT, CA 94707 was closed as it did not occur within Kensington.
5/13/2026	11:50 AM	XX HIGHLAND BL KENSNGTN, CA 94707	273A(B) PC	Child abuse w/o gbi/dth - Aggravated (M)	Misdemeanor	No	A child-on-child injury incident at XX HIGHLAND BL KENSNGTN, CA 94707 was investigated and determined to be a non-criminal matter handled by the school; the case was closed with no crime.
5/12/2026	07:30 PM	BERKELEY PARK BL COLUSA AV KENSNGTN, CA 94707	20002(a)(1)CVC	Duty where prop damgd: locate & notify owner	Misdemeanor	No	A report of property damage with efforts to locate and notify the owner was documented at BERKELEY PARK BL COLUSA AV KENSNGTN, CA 94707; investigation was suspended with all leads exhausted.
5/12/2026	12:28 PM	109XX SAN PABLO AV ELCERRIT, CA 94530	DTKPD	KPD DEA Drug Takeback	Administrative	No	Prescription medications were collected from the RX public collection box at 109XX SAN PABLO AV ELCERRIT, CA 94530 and booked into evidence as part of a routine drug takeback. Case closed with no crime.
5/11/2026	07:29 PM	1XX LAWSON RD KENSNGTN, CA 94707	MISSPERS	Missing Persons	Administrative	No	A missing juvenile was reported at 1XX LAWSON RD KENSNGTN, CA 94707; the child was located by family prior to an official search and no further police action was required. Case closed.
5/9/2026	04:33 PM	2XX ARLINGTON AV KENSNGTN, CA 94707	11-82	Collision Report No Injury	Administrative	No	A collision with no injuries was reported at 2XX ARLINGTON AV KENSNGTN, CA 94707; investigative report filed.
5/9/2026	03:20 PM	XX KENYON AV KENSNGTN, CA 94708	11-82	Collision Report No Injury	Administrative	No	A collision with no injuries occurred at XX KENYON AV KENSNGTN, CA 94708; report documentation completed.
5/7/2026	11:30 AM	2XX ARLINGTON AV KENSNGTN, CA 94707	DTKPD	KPD DEA Drug Takeback	Administrative	No	Prescription medications were collected from the RX public collection box at 2XX ARLINGTON AV KENSNGTN, CA 94707 and booked into evidence as part of a routine drug takeback. Case closed with no crime.
5/7/2026	09:28 AM	2XX STANFORD AV KENSNGTN, CA 94708	242 PC	Battery on person - Simple (M)	Misdemeanor	No	Police responded to a civil dispute involving a battery allegation at 2XX STANFORD AV KENSNGTN, CA 94708; no injuries or criminal charges were reported and the case was closed with no crime.
5/4/2026	08:15 AM	109XX SAN PABLO AV	11-82	Accident, no injuries	Administrative	No	An accident with no injuries was reported at 109XX SAN PABLO

Date	Time	Location	Offense Statute	Offense(s)	Severity	Arrest	Summary
		ELCERRIT, CA 94707					AV ELCERRIT, CA 94707; a collision investigation was completed.

Community Safety Cameras – ALPR (automatic license plate reader)

In May, the District's CSCs remained paused in response to community concerns. Five case investigations were prematurely suspended due to a lack of support from the Community Safety Cameras and a lack of access to neighboring jurisdiction ALPR networks.

Blue Envelope Program

The Blue Envelope Program is a voluntary, community-oriented public safety initiative designed to improve interactions between law enforcement and drivers who have autism spectrum disorder or other communication, cognitive, or sensory-processing challenges. Participants are issued a distinctive blue envelope to store their driver's license, registration, and insurance, which discreetly signals to officers that the driver may need additional time, simplified communication, and a calm, low-stress approach during a traffic stop or other enforcement contact. The program enhances officer awareness, promotes safer, more effective communication, reduces anxiety among drivers and families, and supports equitable, professional policing through proactive accommodation and mutual understanding.

During this reporting period, the following activity was recorded:

- 0 individuals requested information about the Blue Envelope Program or inquired about receiving an envelope.
- 1 individual was provided with program information and issued a Blue Envelope when officers determined it would be beneficial and appropriate.
- 0 police contacts involved the active use of the Blue Envelope Program, supporting improved communication, safety, and overall interaction outcomes.

Good Sam Program

The GoodSAM Video Enhanced Video Response (EVR) program is a secure, real-time communication platform that enables law enforcement agencies to conduct live video interactions with community members for non-emergency calls, phone reports, and general exchanges, providing an effective alternative to in-person responses when physical deployment is unnecessary or undesired. By allowing officers and dispatchers to visually assess situations, clarify details, review evidence, and provide guidance in real time, GoodSAM enhances communication accuracy, efficiency, and service quality while maintaining a secure, professional, and documented engagement channel. The program supports modern, community-oriented policing by improving accessibility, reducing response times and workload, preserving patrol resources, and strengthening trust through convenient, responsive, and transparent public services.

During this reporting period, GoodSAM EVR was used **3 times** for criminal investigations and 1 time for a general citizen report.

Kensington's patrol fleet is tracked via GPS, enabling real-time mapping. The map depicts the Special District of Kensington's boundary (dark blue), and the six colored lines represent the locations of black-and-white patrol cars within the district throughout the month.

Chief of Police – Updates and Remarks

California POST Supervisory Leadership Institute SLI Graduation – Sergeant Jose Rivera

Congratulations to Sergeant Jose Rivera for his recent graduation from the Sherman Block Supervisory Leadership Institute (SBSLI), Class 563.

Among other things, the program is designed to stimulate personal growth, leadership, and ethical decision-making in California law enforcement front-line supervisors. Over 8 months, the curriculum guides students through an analysis of management (planning, organizing, directing) and leadership (inspiring, challenging, developing). Students read and discuss numerous leadership books, write numerous papers, and are required to create, write, and present a project. All this while still maintaining their normal work duties.

We are proud of Sgt. Rivera and this tremendous accomplishment. We look forward to your continued success with Kensington PD and the ideas you will bring forth!

Sergeant Rivera was nominated by his peers and asked to give a speech during the graduation ceremony along with two of his classmates. His speech focused on leadership in law enforcement, generational progress, and looking beyond achievement to reflect more on the leaders we become throughout our profession. He wrapped up his speech with their class motto, "Be the Leader You Would Follow."

Sergeant Rivera is also the fifth person (the last to graduate in 2023) to attend SLI from Kensington PD since the program was designed and implemented in 1988 by California law enforcement professionals, top educators, and trainers.





Year-Round Prescription Drug Drop-Off Program

The Kensington Police Department recently expanded its year-round prescription drug take-back program by installing permanent medication disposal boxes at both the police department and the Kensington Fire Protection District. April marked the first full month of collection operations at both locations, providing residents with safe and convenient options for disposing of unused or expired prescription medications at the police department on San Pablo Avenue in El Cerrito and the fire department on Arlington Avenue in Kensington.

During the first month of operation, officers cataloged and collected approximately **10 pounds** of prescription medications for secure destruction. The program has already proven to be a successful community resource, helping reduce improper medication disposal while improving public safety and accessibility for residents seeking a safe method to dispose of unused medications. As a reminder, prescription medication drop-offs at the fire department are available Monday through Thursday from 9:00 a.m. to 2:00 p.m. At the police department, disposal services are available Monday through Sunday from 9:00 a.m. to 5:00 p.m. If residents arrive at the police department and are unable to access the lobby, they may press the blue call box button located outside the entrance, which connects directly to dispatch. An officer will then respond to unlock the lobby doors so residents can safely dispose of their medications.



Volunteers in Police Services VIPS

Our Volunteers, Logan, Gill, and Haynes, contributed over 35 hours of service to the Police Department and the community. Their contributions included administrative support, fleet management, inspection of patrol fleet vehicles, and several special projects as assigned.



Coffee with The Cops

A community engagement event was held on Wednesday, May 27th, generously sponsored by Semifreddi's Bakery Cafe. The event drew a strong turnout from community members and created a welcoming atmosphere for connection and conversation. Our staff had the opportunity to engage with numerous residents, exchanging information, asking questions, and participating in thoughtful, meaningful dialogue. These interactions continue strengthening the bond between the department and the community we proudly serve.

We sincerely thank Semifreddi's Bakery Café for their hospitality and support. Events like these are essential to fostering transparency, trust, and mutual respect, and we look forward to continuing this vital work together.





Join us for our next community event — **Pizza With The Police at Benchmark Pizza on Tuesday, June 16th, from 4:00 p.m. to 5:30 p.m.** Stop by, grab a slice of pizza, meet your Kensington Police Department personnel and volunteers, and take the opportunity to chat with us in a relaxed community setting. We look forward to connecting with residents, answering questions, and continuing to strengthen our partnership with the community. We hope to see you there!

Pizza With The Police

Please join us for pizza and conversation

Tuesday, June 16th
4:00pm - 5:30pm

Benchmark Pizzeria
1568 Oak View Avenue
Kensington

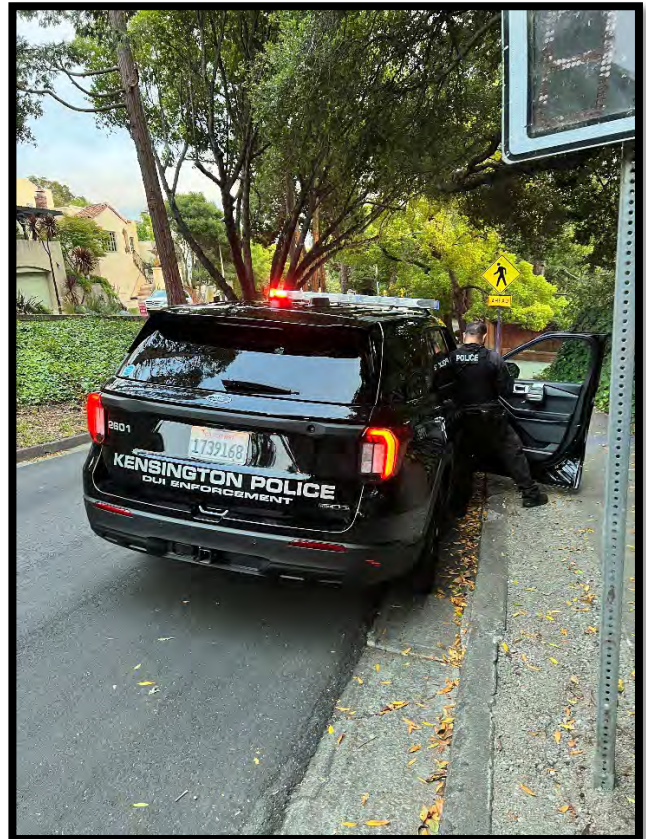
KENSINGTON POLICE
KENSINGTON CALIFORNIA POLICE

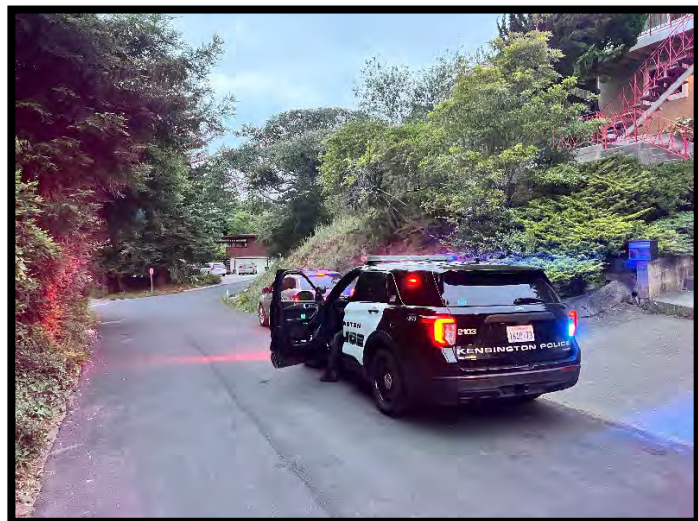
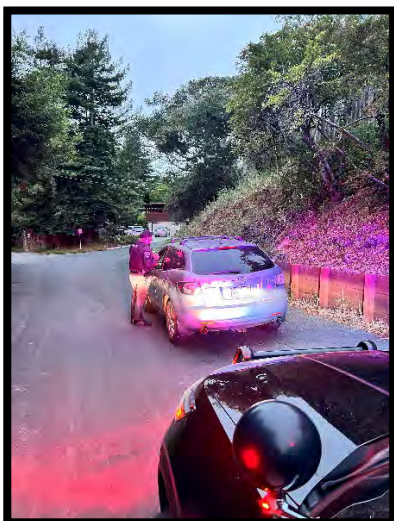
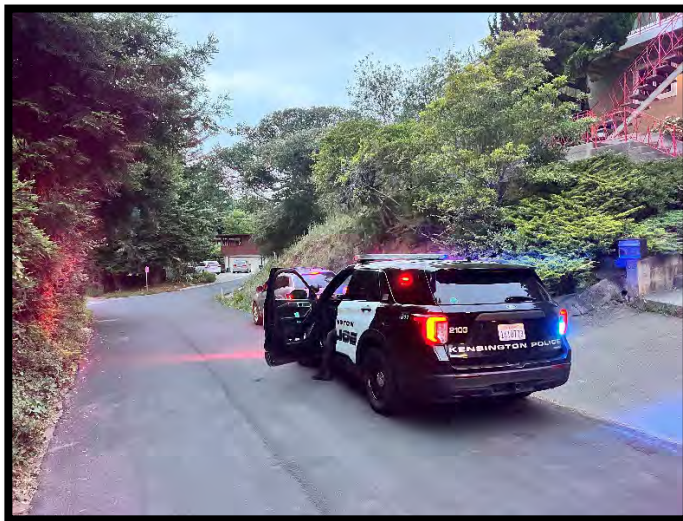
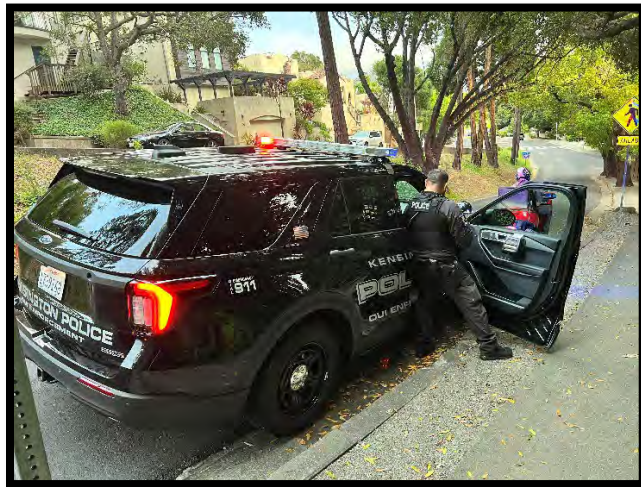
CHP DUI/DUID Grant Activity

KPD officers conducted the 13th, 14th, 15th, and 16th DUI Saturation Patrols under the CHP DUI/DUID Grant Program. The 16th operation was authorized through a grant budget modification that allowed the department to utilize remaining grant funds rather than return them. Collectively, these operations resulted in 77 traffic stops, 28 warnings, and 31 citations for various Vehicle Code violations. Officers also deployed newly acquired grant-funded patrol vehicles during these operations, including a DUI enforcement vehicle obtained through a previous CHP grant award.

Across all four quarters, Kensington PD conducted **375 traffic stops**, resulting in **79 warnings** and **244 traffic citations**. Officers conducted **5 person searches**, **2 vehicle searches**, and **5 SFSTs**, along with **2 PAS tests**. Enforcement efforts led to **1 misdemeanor warrant arrest**, **1 misdemeanor DUI arrest**, and **1 vehicle impound**.

Over the past several years, the Kensington Police Department has appreciated the opportunity to work alongside the California Highway Patrol through its Cannabis Tax Fund Grant Program to enhance impaired driving enforcement and improve roadway safety. With the completion of this grant cycle, KPD has successfully concluded its second CHP grant. During this period, the department has applied for, been awarded, and fully utilized a combined total of **\$281,870.80** in grant funding, consisting of **\$89,800 in 2024** and **\$192,070.80 in 2026**, supporting DUI enforcement, traffic safety operations, specialized equipment, and public awareness efforts that benefit the community.





DATE: May 8, 2026
TO: David Aranda: General Manager
FROM: Eric Saylor: Fire Chief
RE: **Fire Chief's Report for the May 2026 Kensington Community Services District**

Training

The Fire Department is preparing for its annual pre-summer wildland fire drill focused on protecting the residents of Kensington, El Cerrito, and Berkeley from a potential wildfire originating in the parklands east of our communities.

The exercise emphasizes regional coordination and response between the El Cerrito-Kensington Fire Department, Berkeley Fire Department, Oakland Fire Department, Richmond Fire Department, and Albany Fire Department. By training together as one coordinated response system, agencies strengthen their ability to either rapidly contain a wildfire or conduct safe and organized evacuations if conditions require it.

This drill is conducted every year, and each year improves our collective ability to work together, understand the operational challenges of the East Bay Hills, and ensure the safety and resilience of our communities.



Administration

El Cerrito Fire Captain Damian Carrion and Administrative Assistant Veronica Ceja graduated from the Contra Costa County Leadership Academy last month, continuing their proud journey of developing leadership skills in service to the Fire Department and the community.

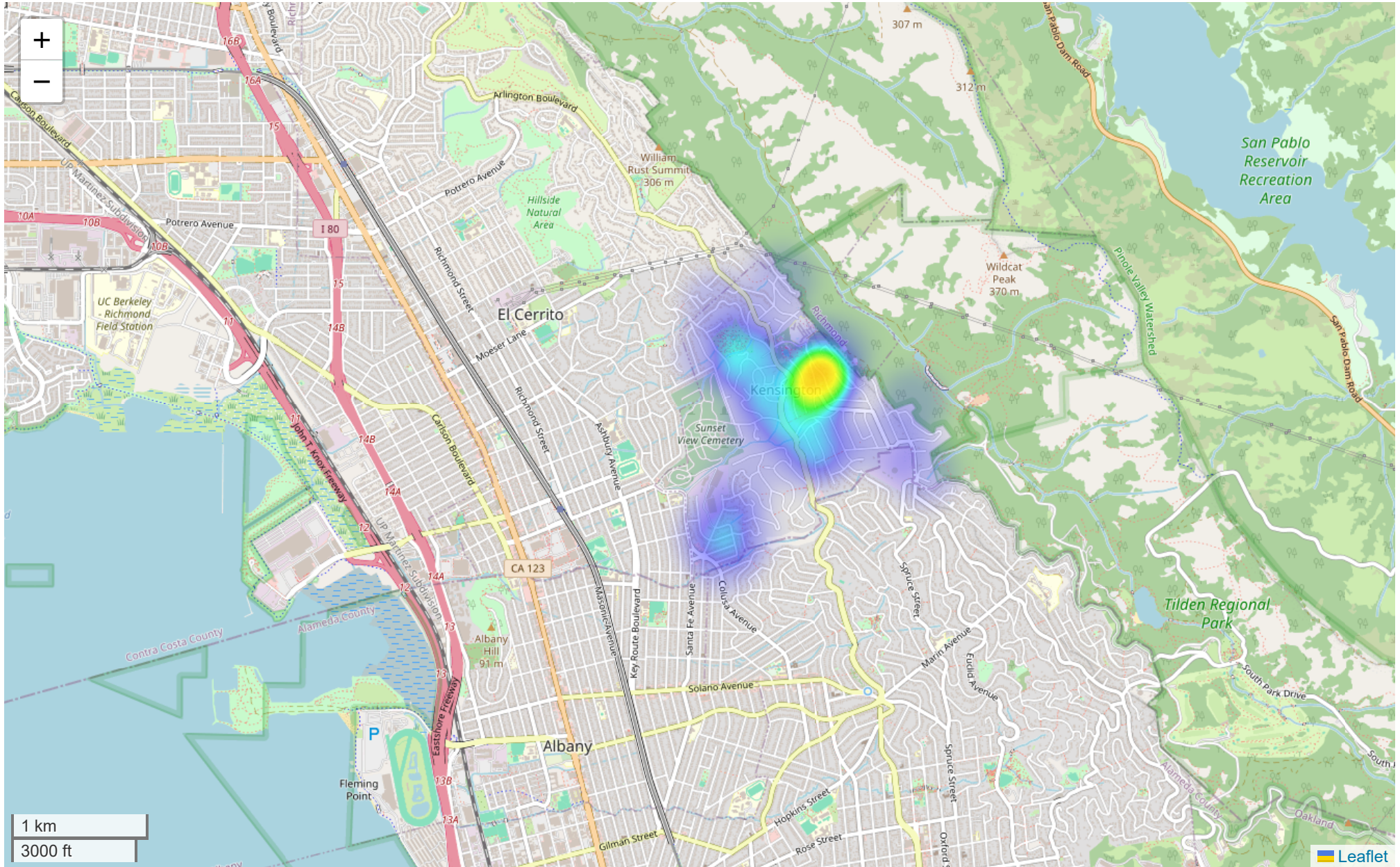
The Contra Costa County Leadership Academy partners with local governments throughout the county to develop emerging leaders by enhancing their leadership skills and professional capabilities while supporting long-term succession planning efforts within participating agencies.



Item #10a

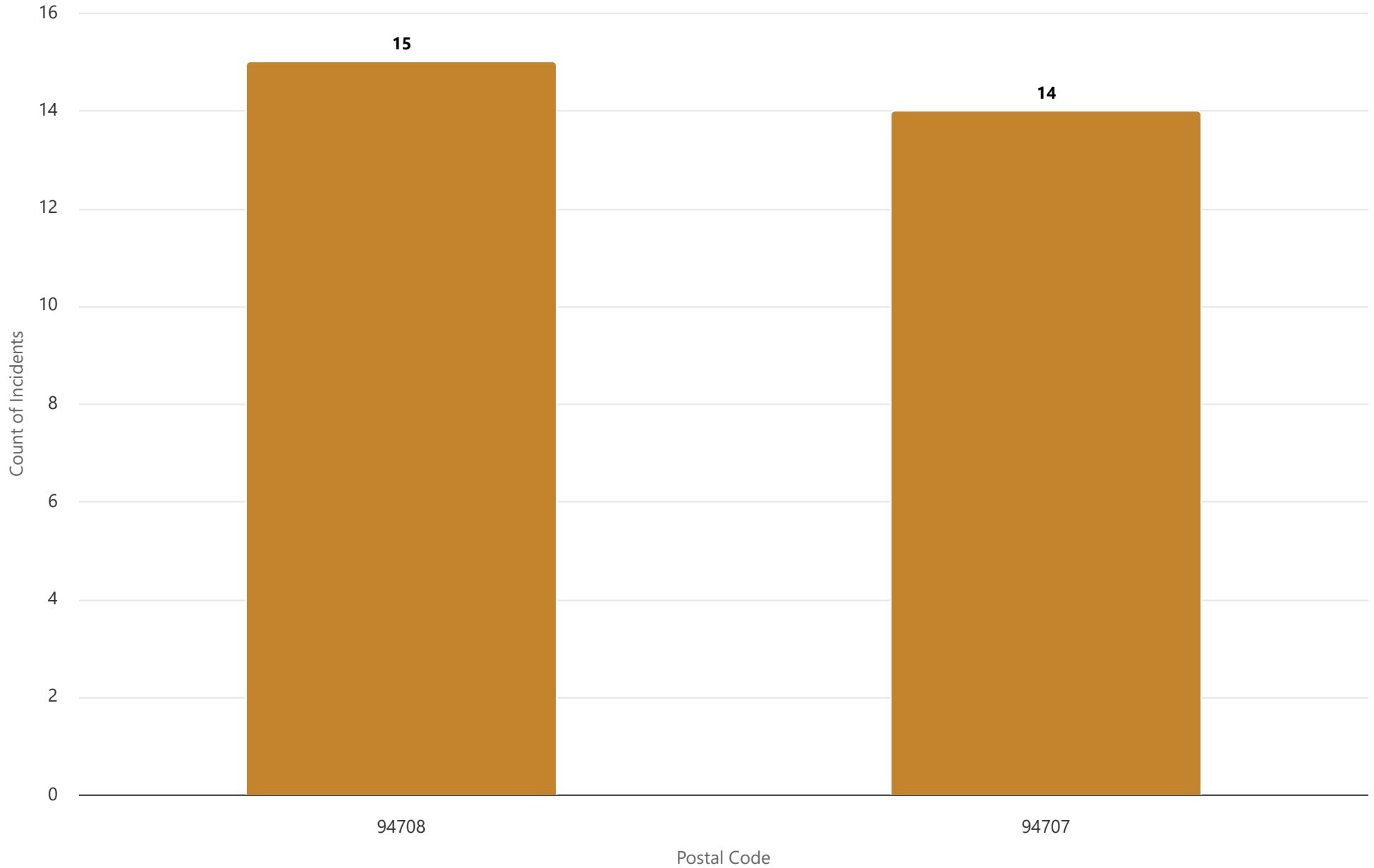
Scene Locations of Fire Incidents

N = 29 May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



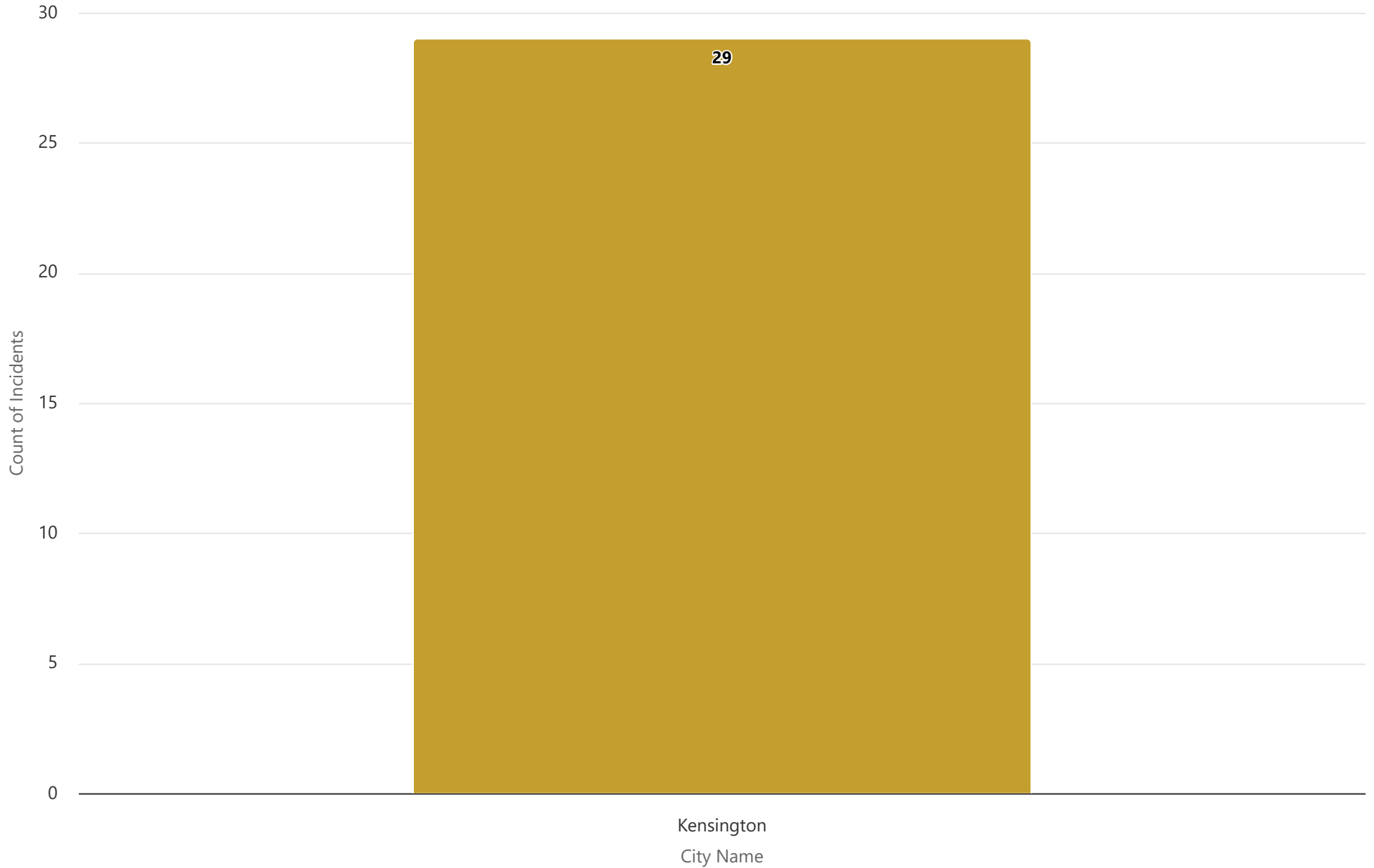
Incidents by Postal Code

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



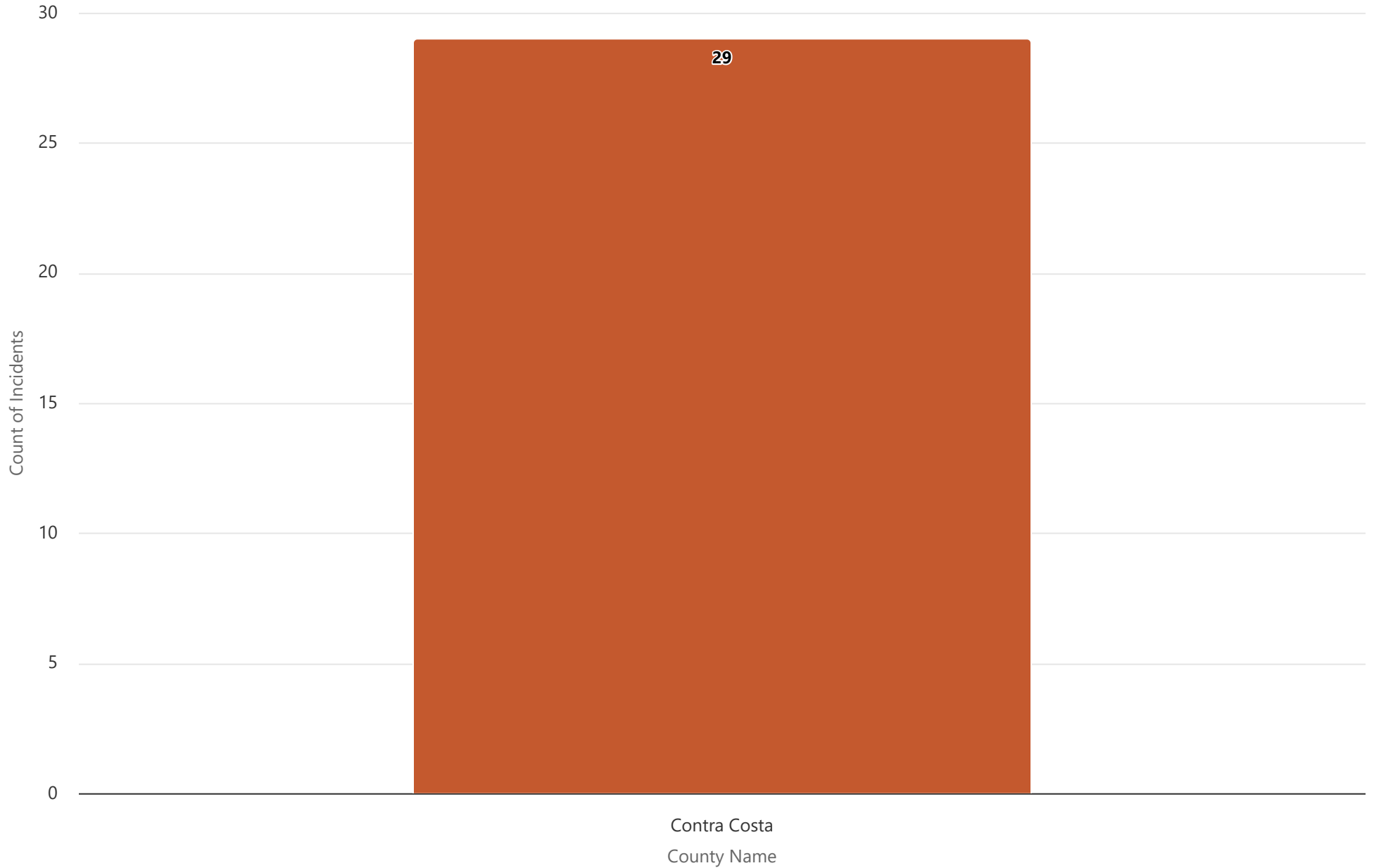
Incidents by City Name (Top 15)

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



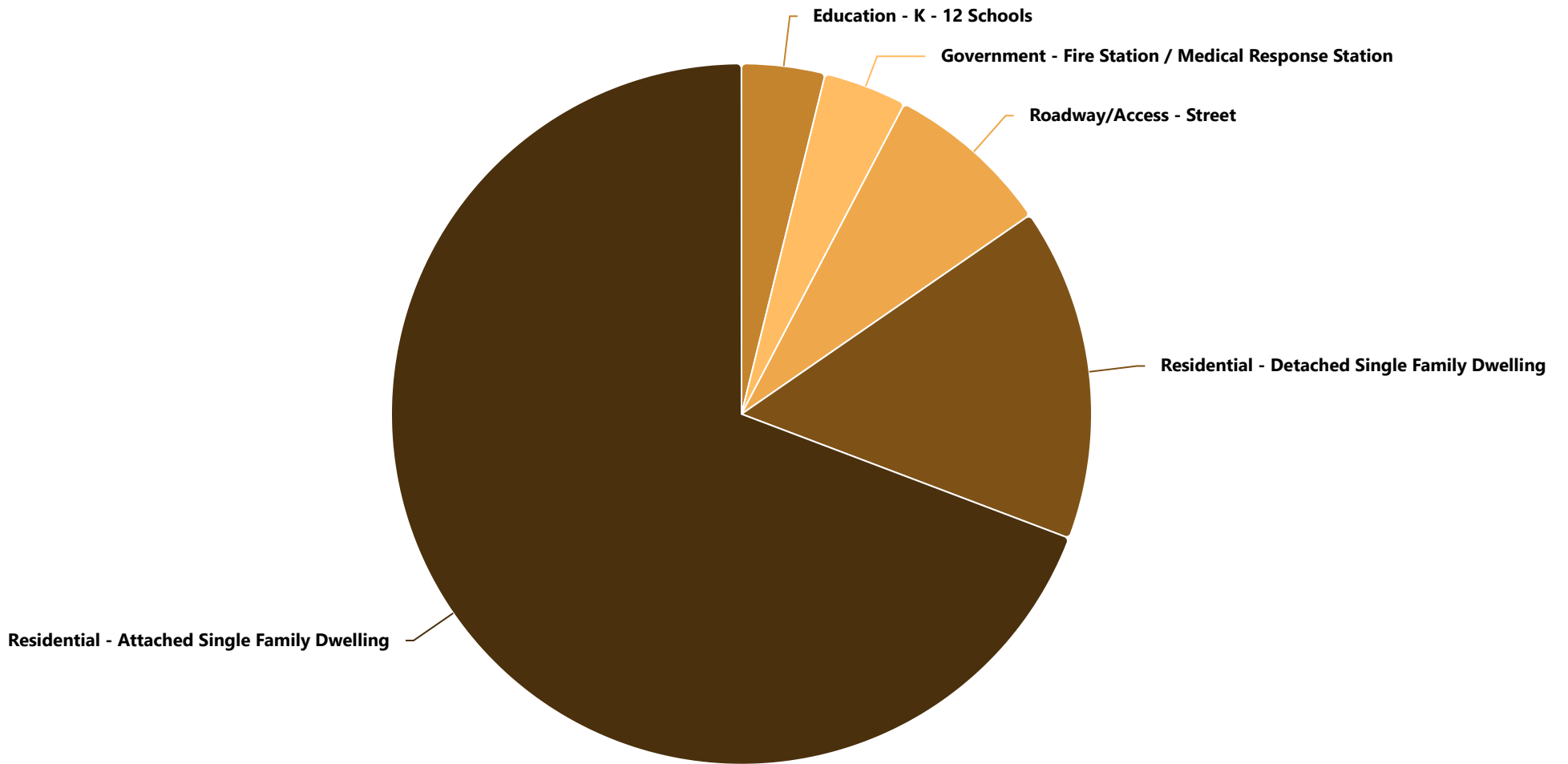
Incidents by County Name (Top 15)

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



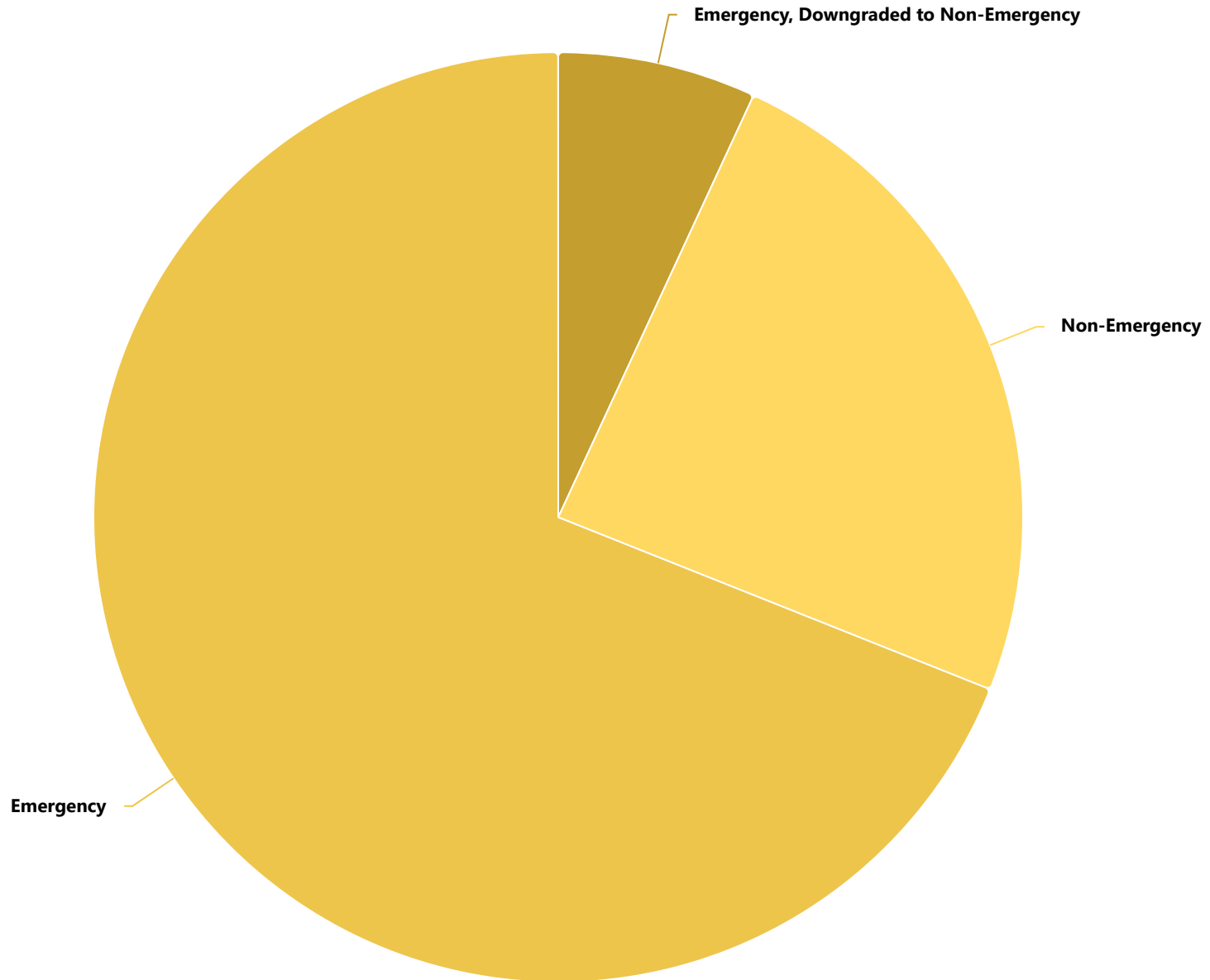
Incidents by Location Use Category

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



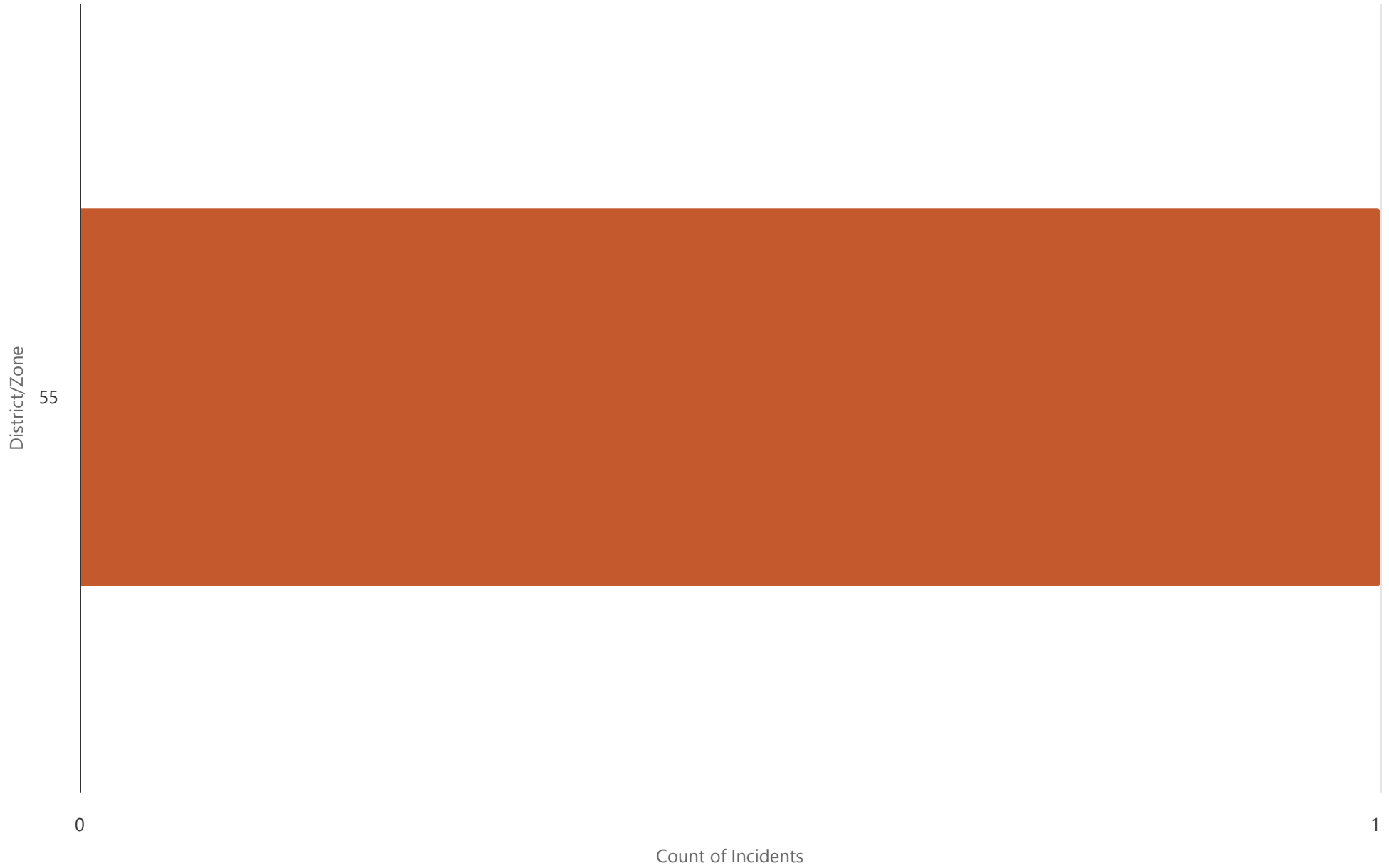
Incidents by Response Mode To Scene

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



Incidents by District/Zone

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



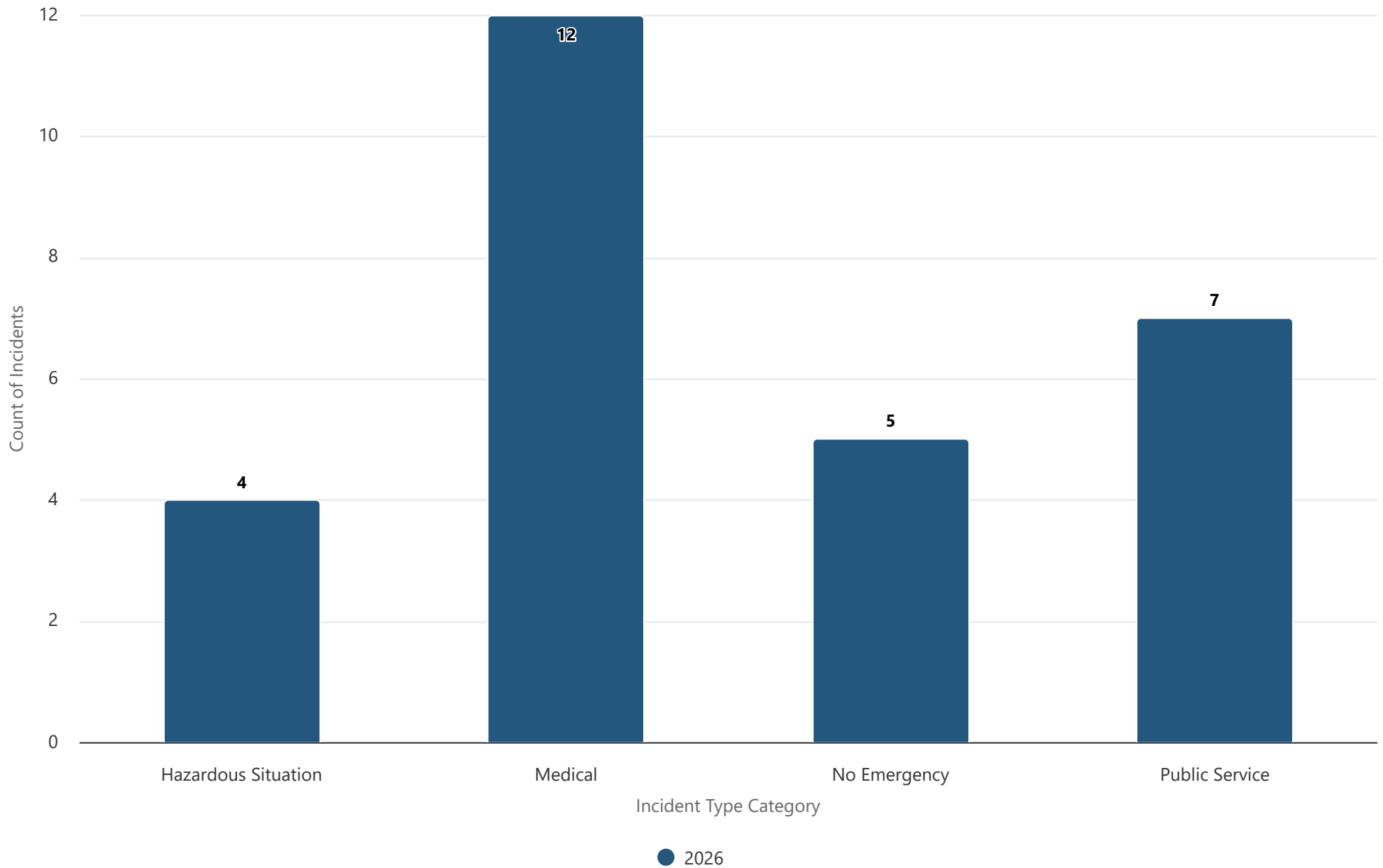
Incidents by District/Zone and Month

Jan 01, 2025 12:00 AM to May 31, 2026 11:59 PM

Incident Location Zone Number (itfilincident.008)	2026					2026		2025		YTD % Change
	Jan	Feb	Mar	Apr	May	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
55	0	2	0	0	1	3	100%	0	N/A	N/A
Grand Total	0	2	0	0	1	3	100%	0	100%	N/A

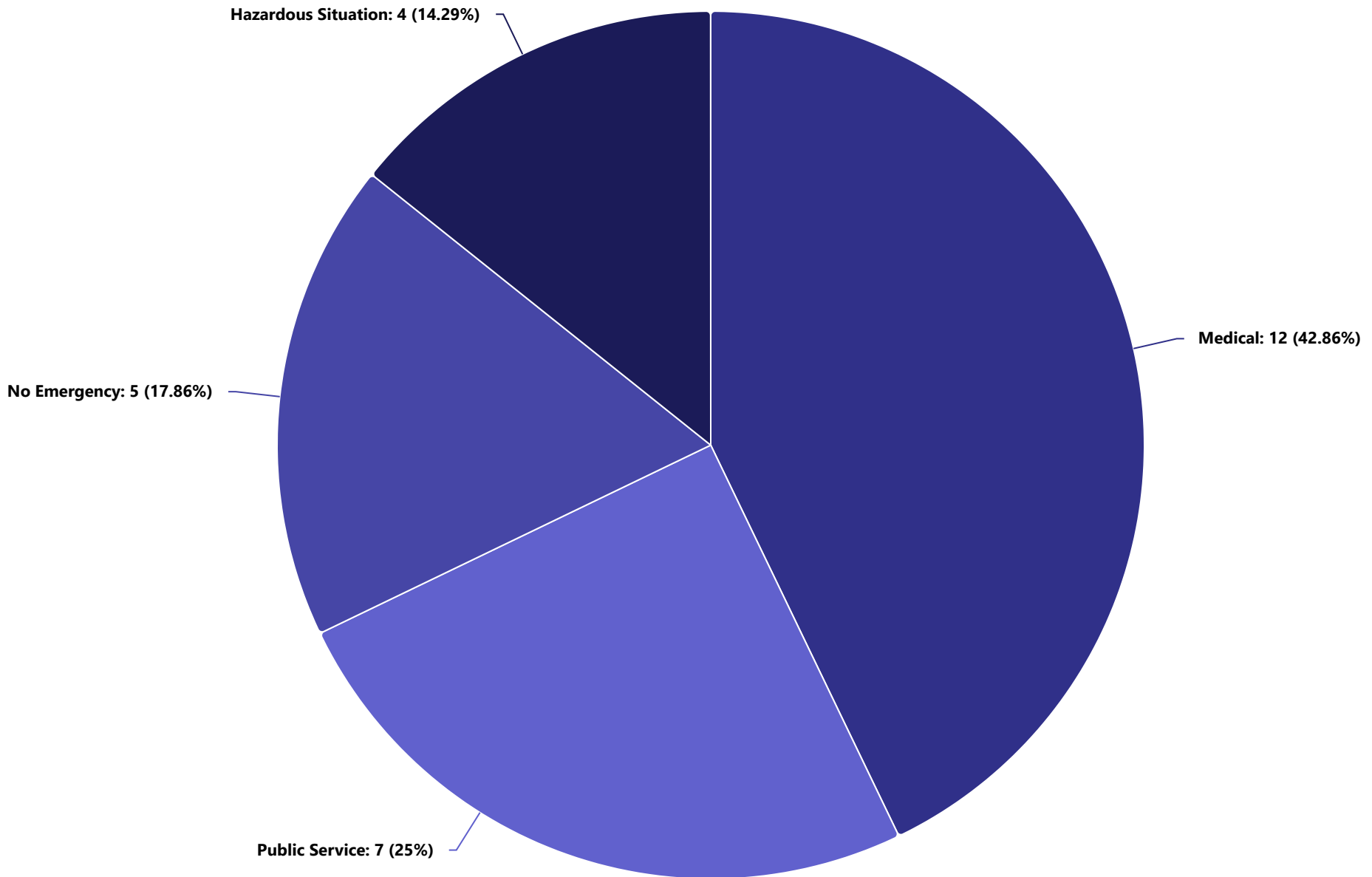
Incidents by Category and Year

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



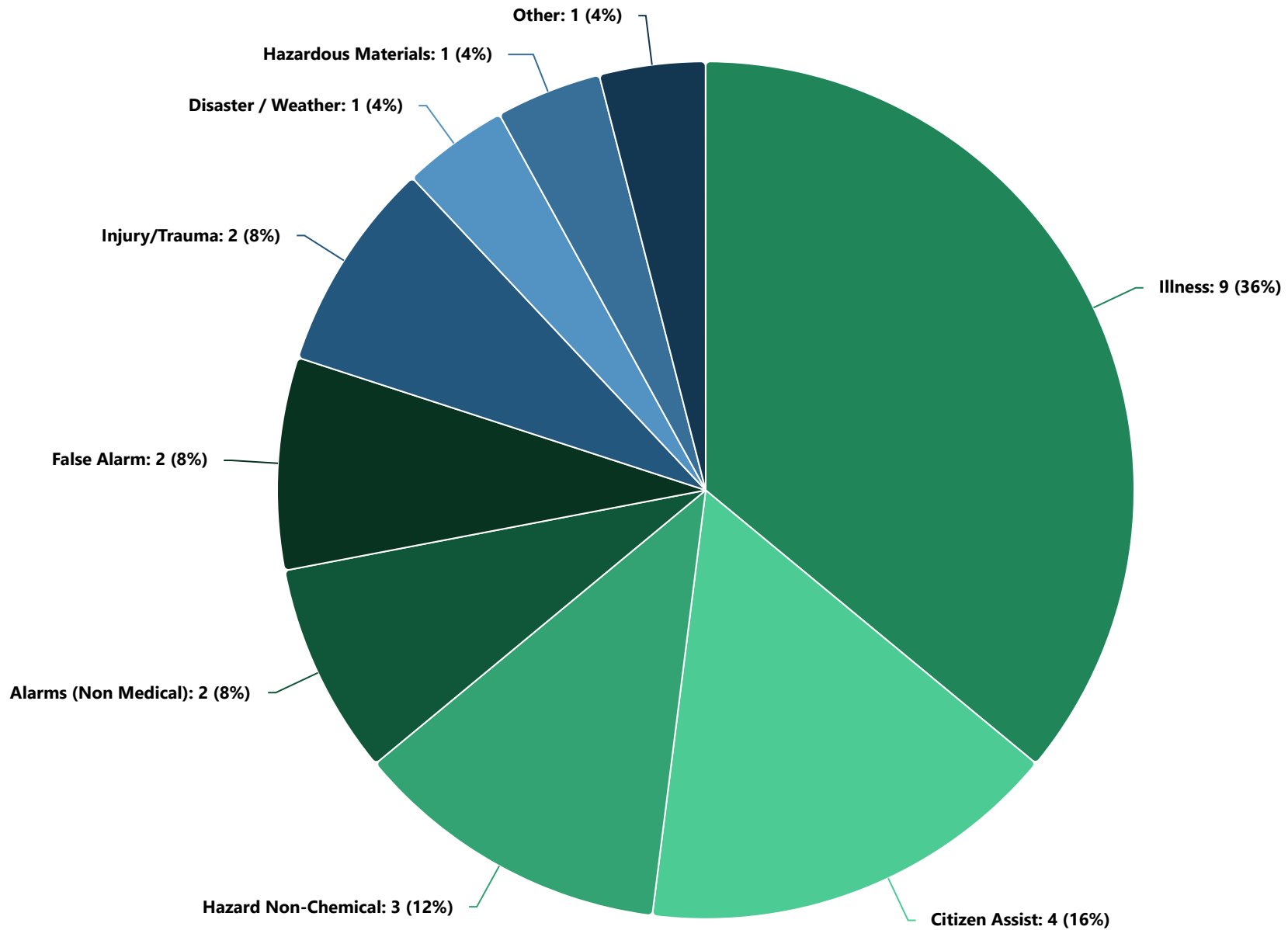
Incidents by Category

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



Incidents by Type

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



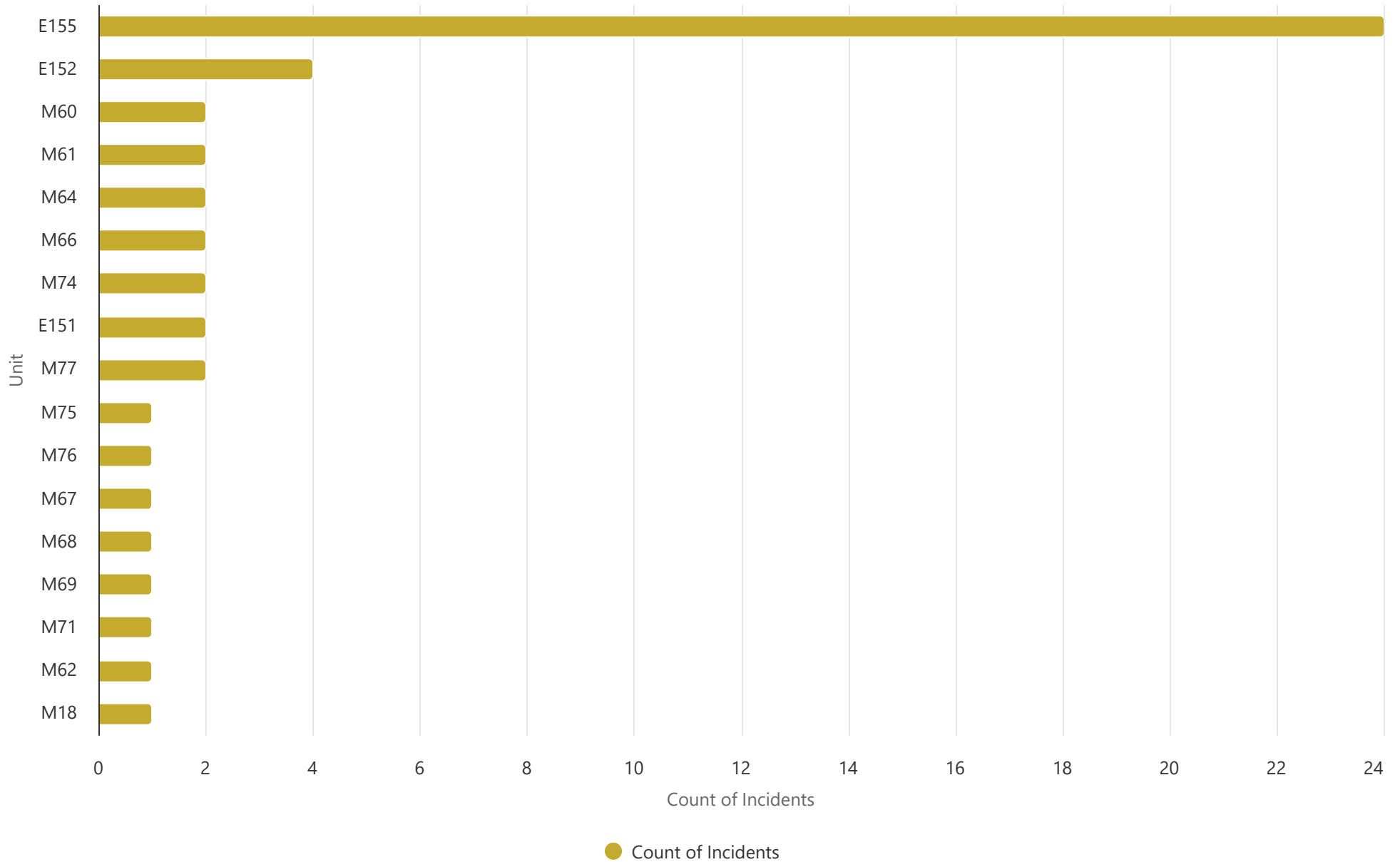
Incidents by Category and Month

Jan 01, 2025 12:00 AM to May 31, 2026 11:59 PM

Incident Type Primary Category 1 (filincident.03)	2026					2026		2025		YTD % Change
	Jan	Feb	Mar	Apr	May	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
hazardous situation	0	2	5	2	4	13	9%	0	N/A	N/A
medical	0	16	16	18	12	62	44%	0	N/A	N/A
no emergency	0	5	7	11	5	28	20%	0	N/A	N/A
public service	0	6	15	7	7	35	25%	0	N/A	N/A
rescue	0	1	0	1	0	2	1%	0	N/A	N/A
Grand Total	0	30	43	39	28	140	100%	0	100%	N/A

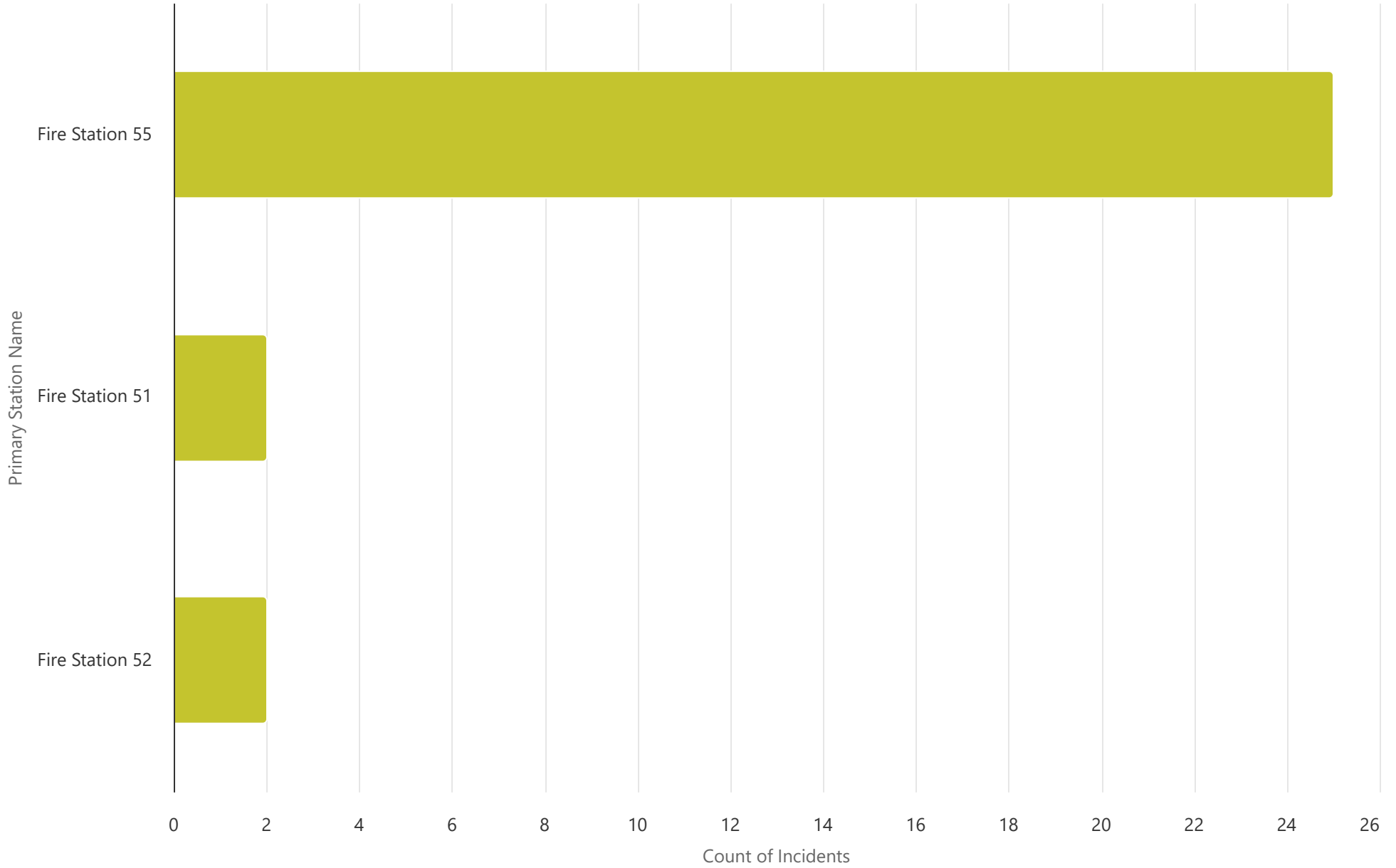
Incidents by Apparatus Resource ID (Top 40)

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



Incidents by Primary Station Name

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



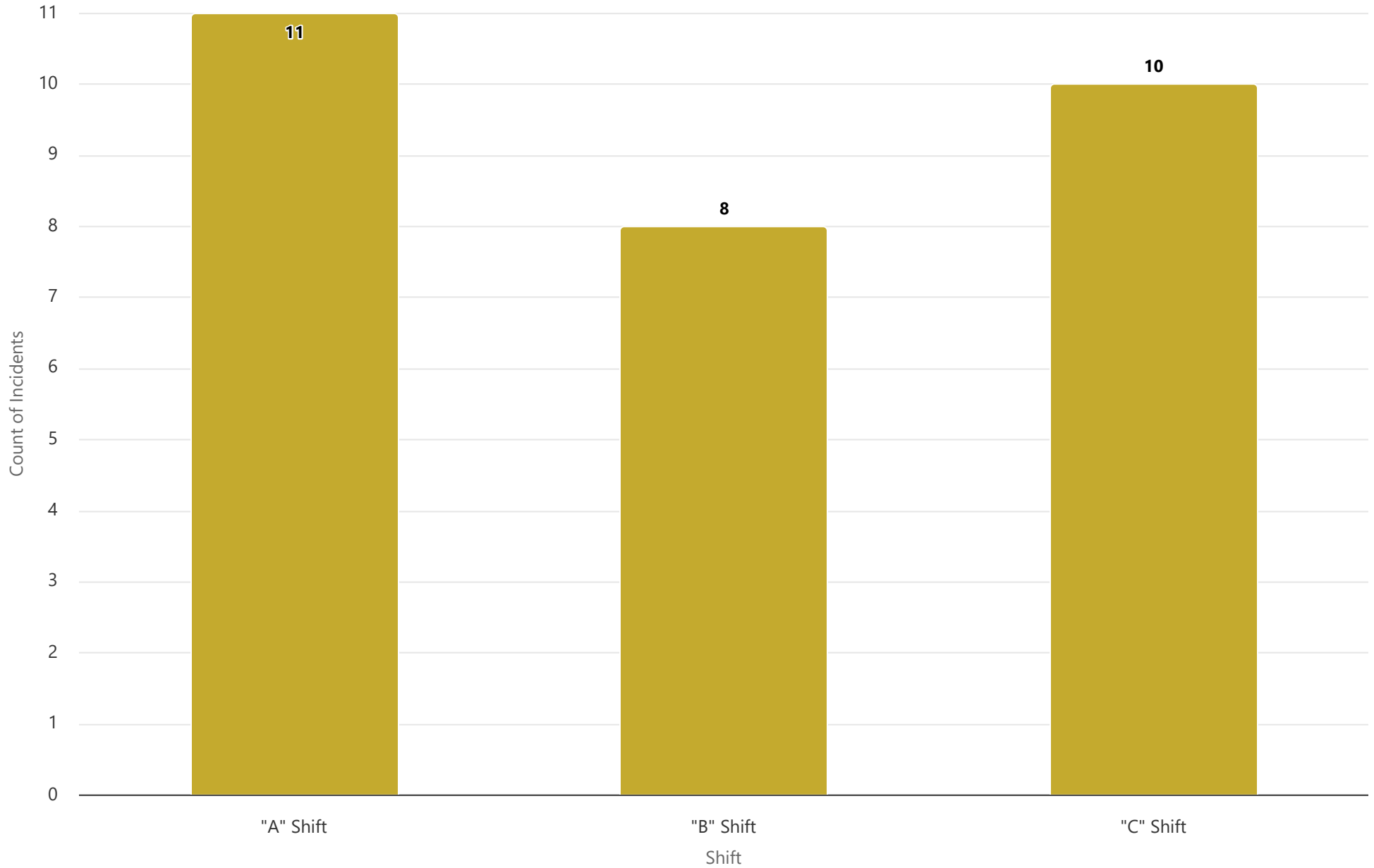
Station Summary Report

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM

Station	EMS Incidents	Fire Incidents	Other Incidents	Total Incidents	% of Total Incidents	Station Reliability	90th Percentile Response Time (PSAP to Arrival)
Fire Station 52	1	0	1	2	6.90%	100%	00:09:33
Fire Station 55	11	0	14	25	86.21%	92%	00:11:39
Fire Station 51	0	0	2	2	6.90%	50%	00:08:31
Overall	12	0	17	29	100%	89.66%	00:11:39

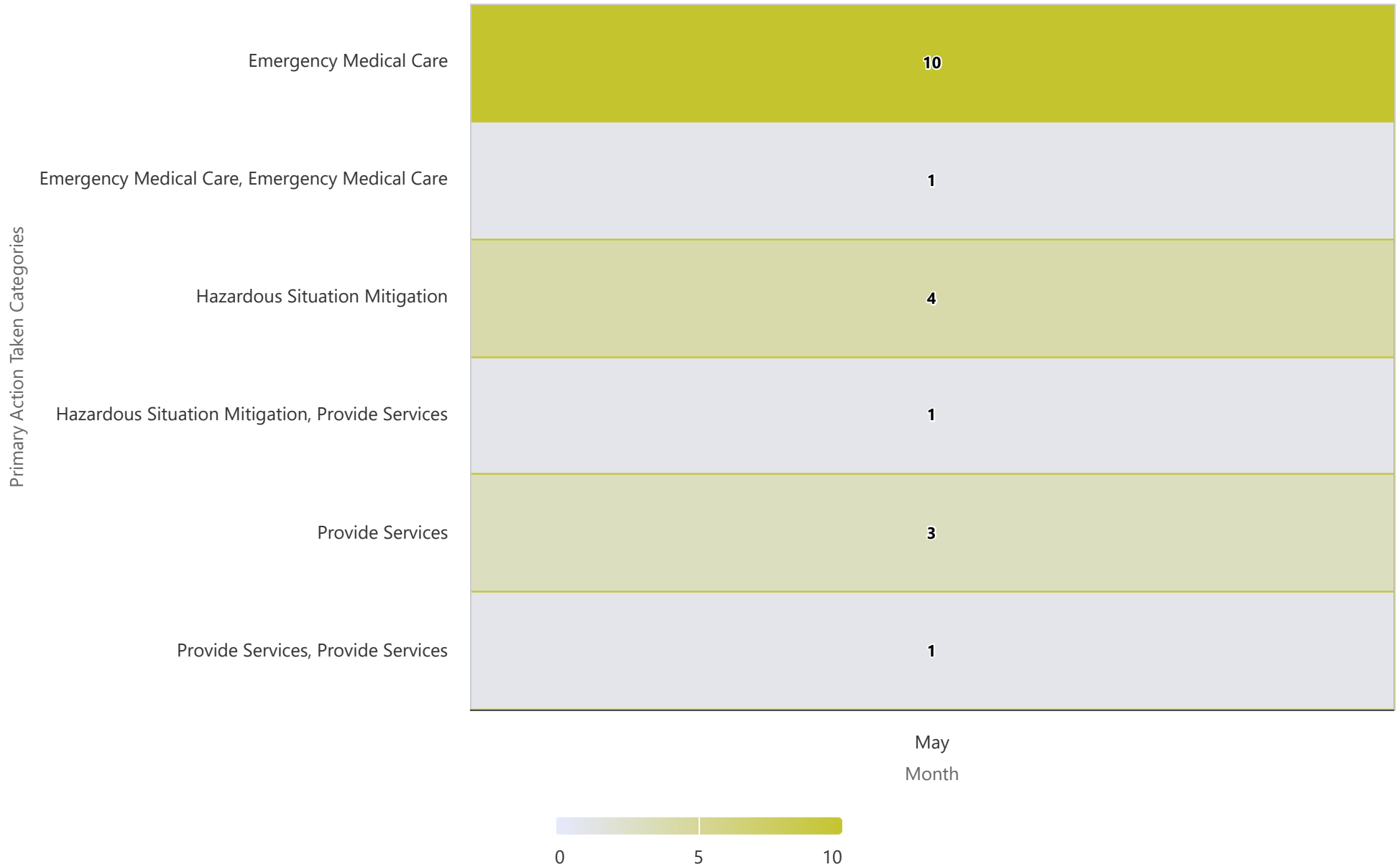
Incidents by Shift

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



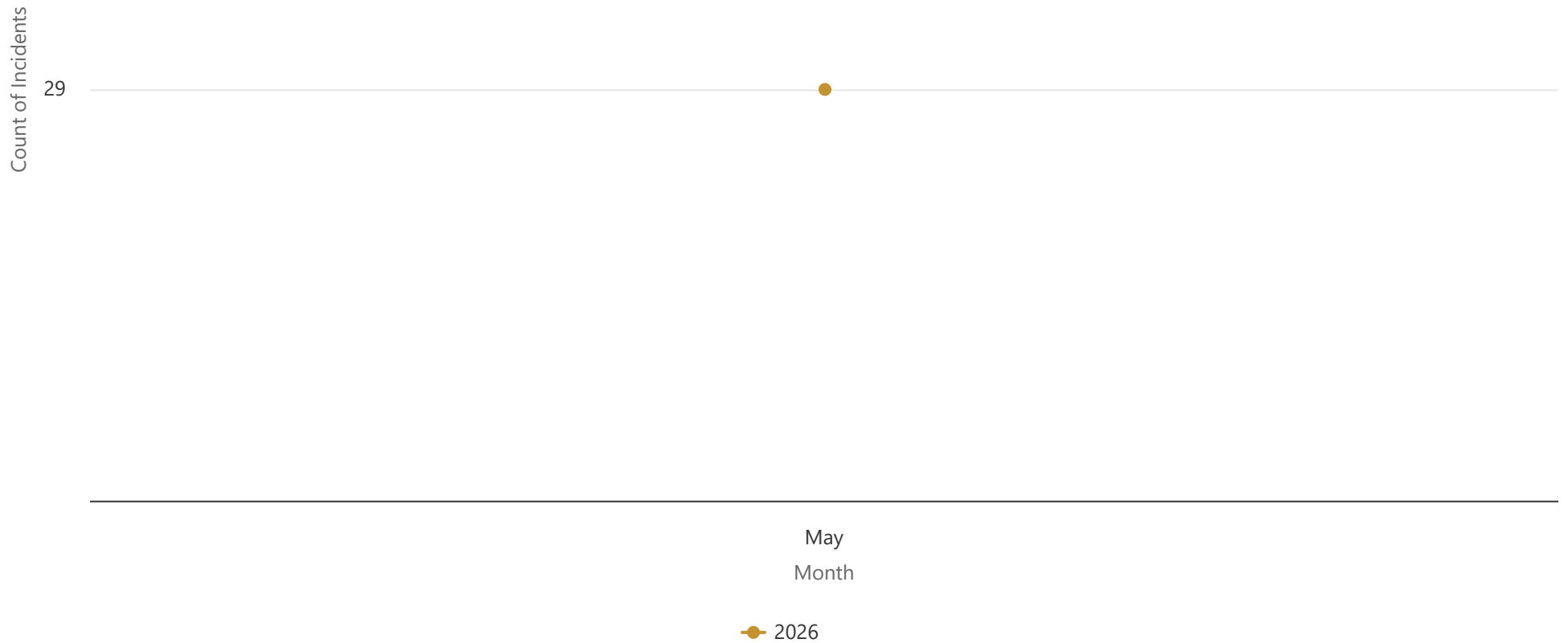
Primary Action Taken Categories by Month

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



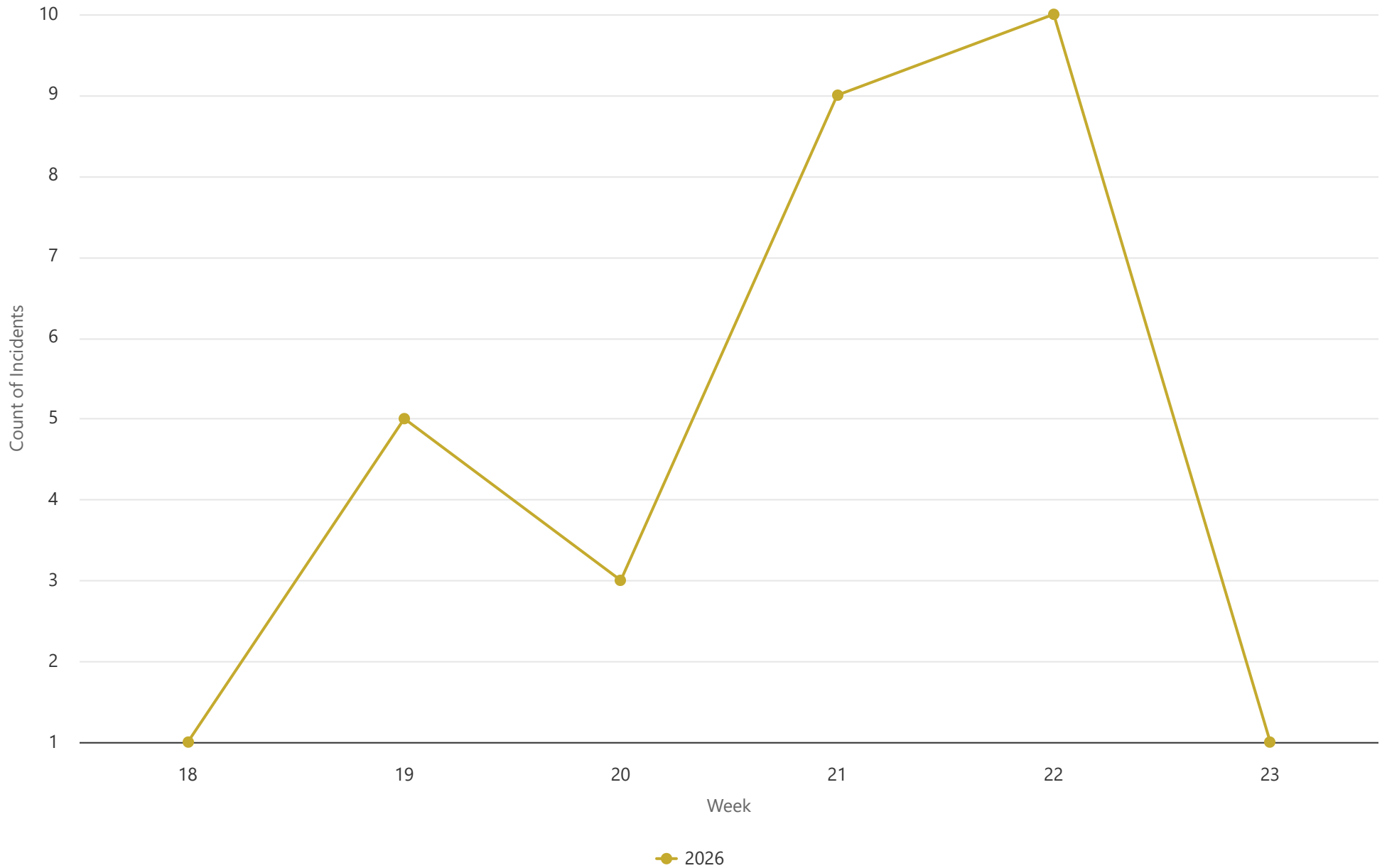
Fire Call Volume by Month

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



Fire Call Volume by Week

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



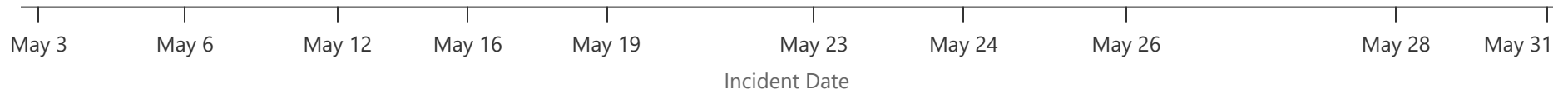
Fire Call Volume by Day

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM

Upper Control/Average/Lower Control

Incident Count

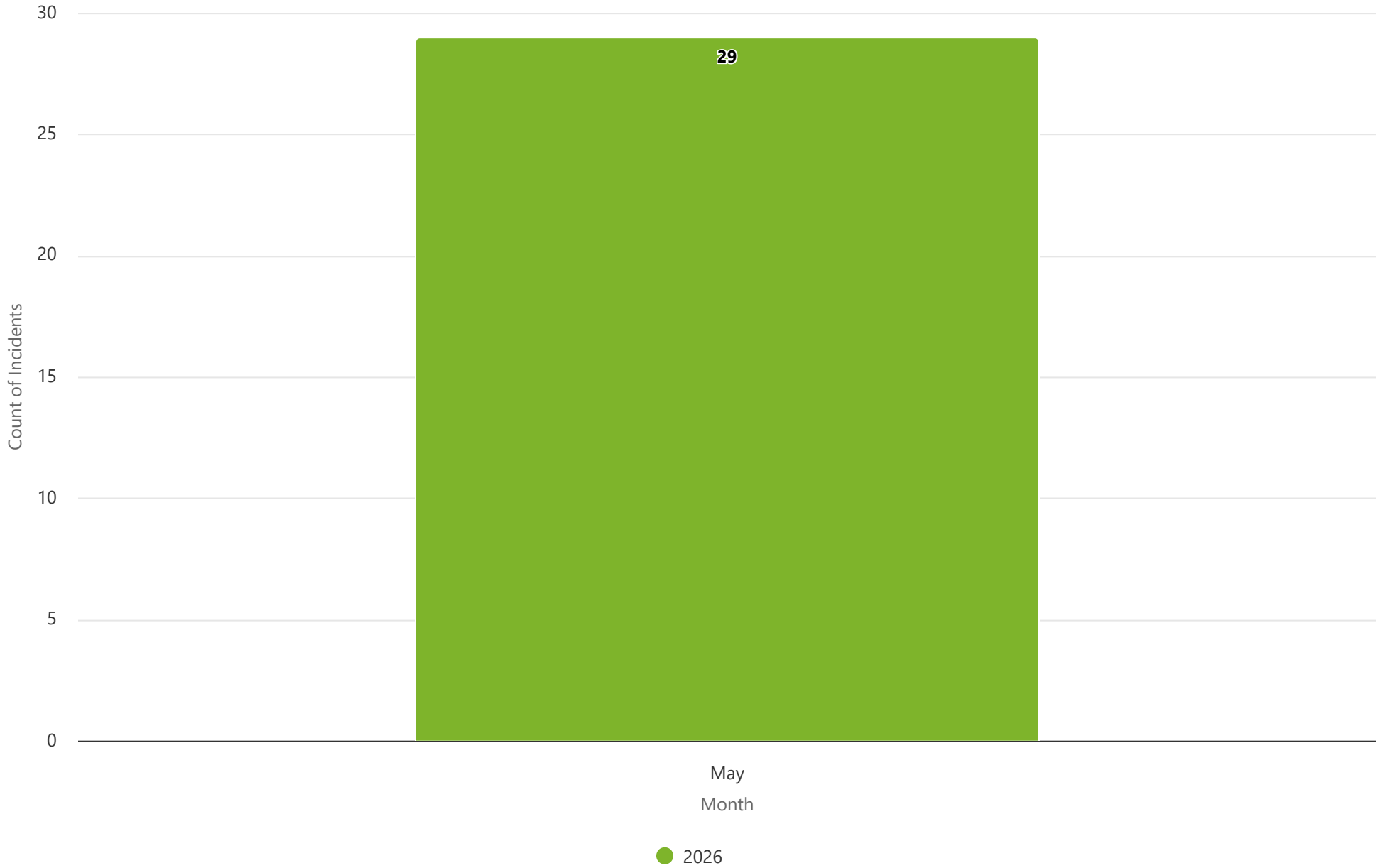
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Series 1

Incidents by Month

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



Incidents by Day and Hour

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM

Day of Week	0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
Sunday	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0
Monday	0	0	0	0	0	1	0	0	2	0	0	0	0	0	1	0	0	0	0	0	2	0	0	0
Tuesday	0	0	0	0	0	0	1	0	0	0	1	0	0	1	0	1	0	1	1	0	0	0	0	1
Wednesday	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0
Thursday	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0
Friday	0	0	1	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0
Saturday	0	0	0	0	0	0	0	0	1	0	1	0	0	1	0	0	0	0	1	1	1	0	0	0

Monthly Call Volume Year over Year

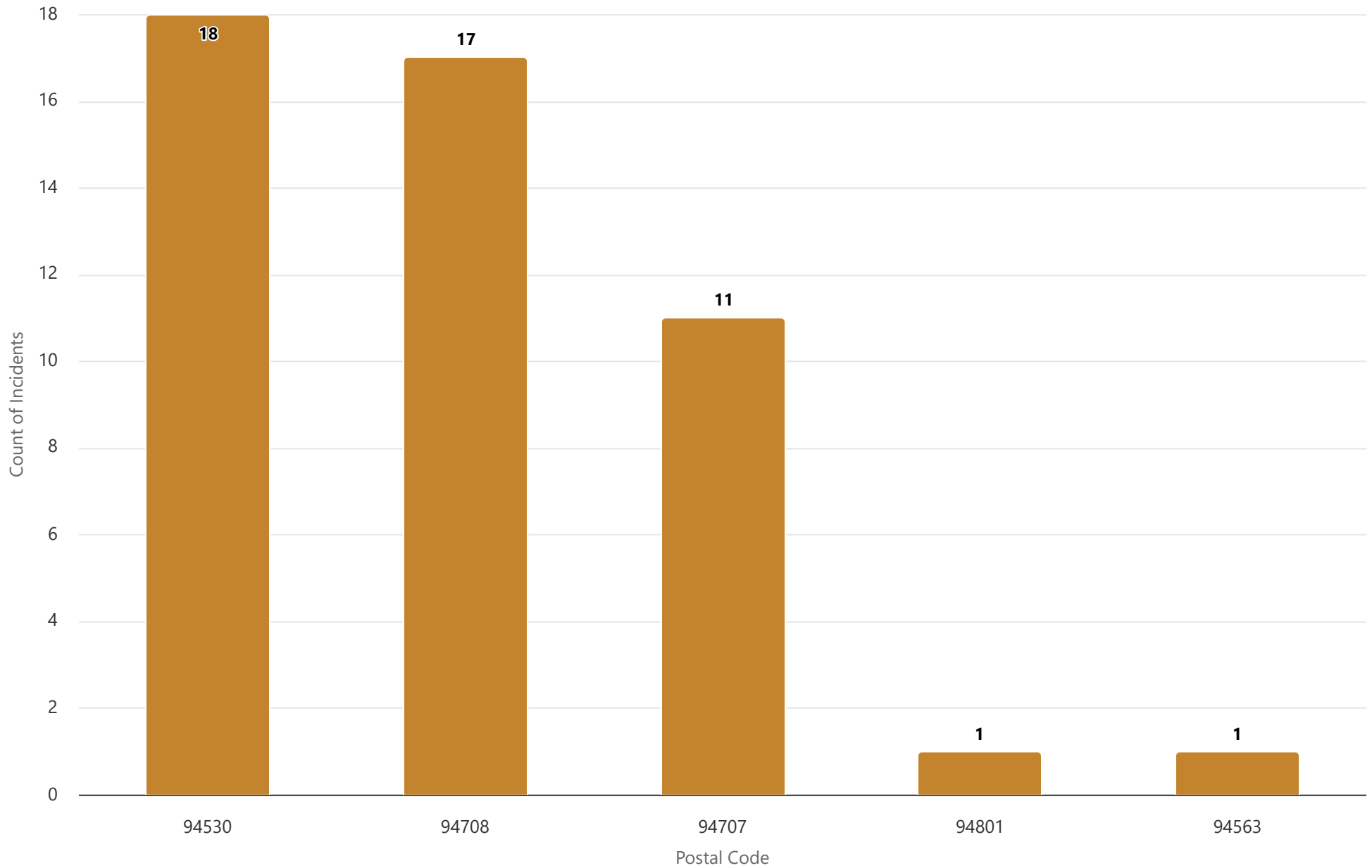
Jan 01, 2025 12:00 AM to May 31, 2026 11:59 PM

Incident Month Name	2026		2025		YTD % Change
	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
february	30	21%	0	N/A	N/A
march	43	30%	0	N/A	N/A
april	39	28%	0	N/A	N/A
may	29	21%	0	N/A	N/A
Grand Total	141	100%	0	100%	N/A

Pin Color Legend

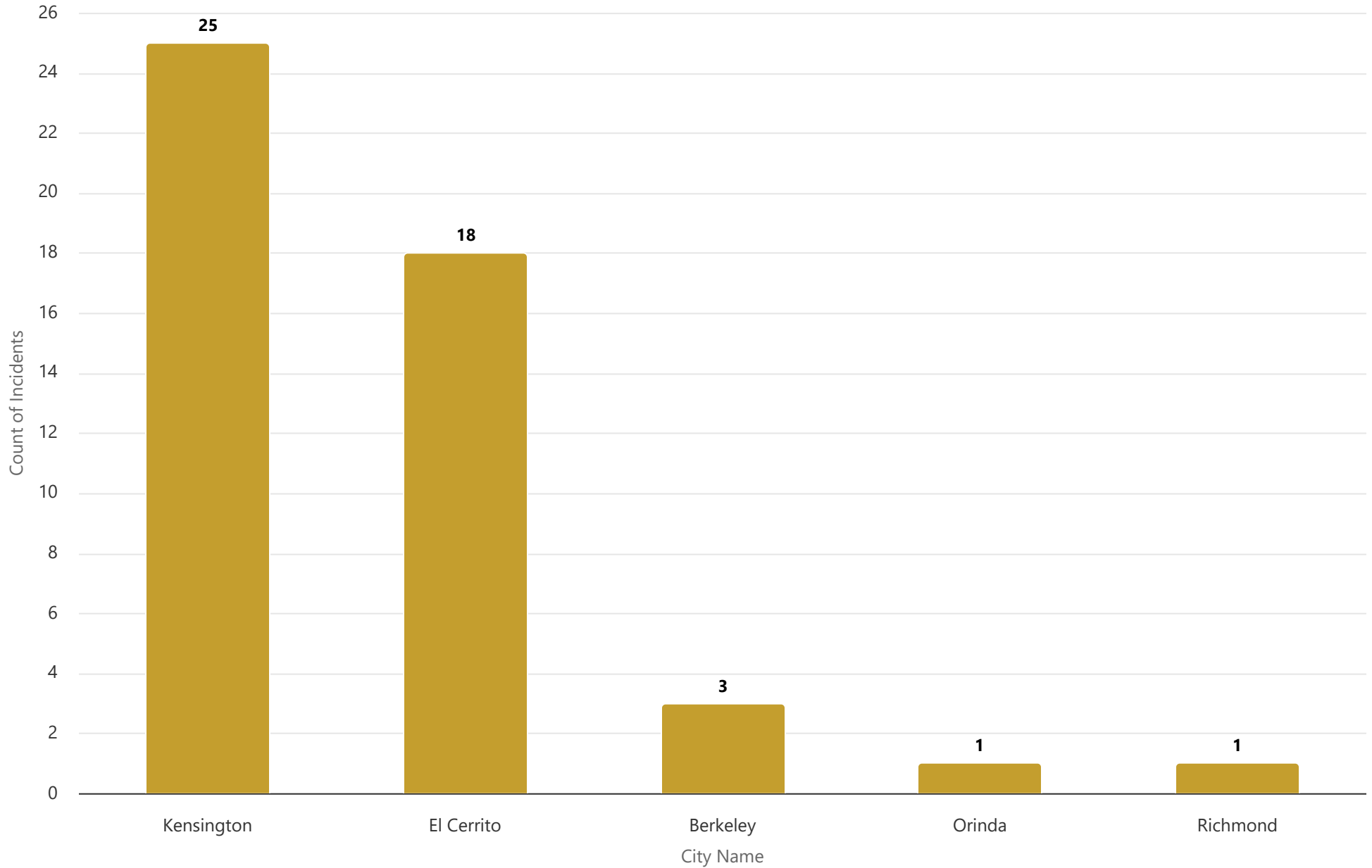
Incidents by Postal Code

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



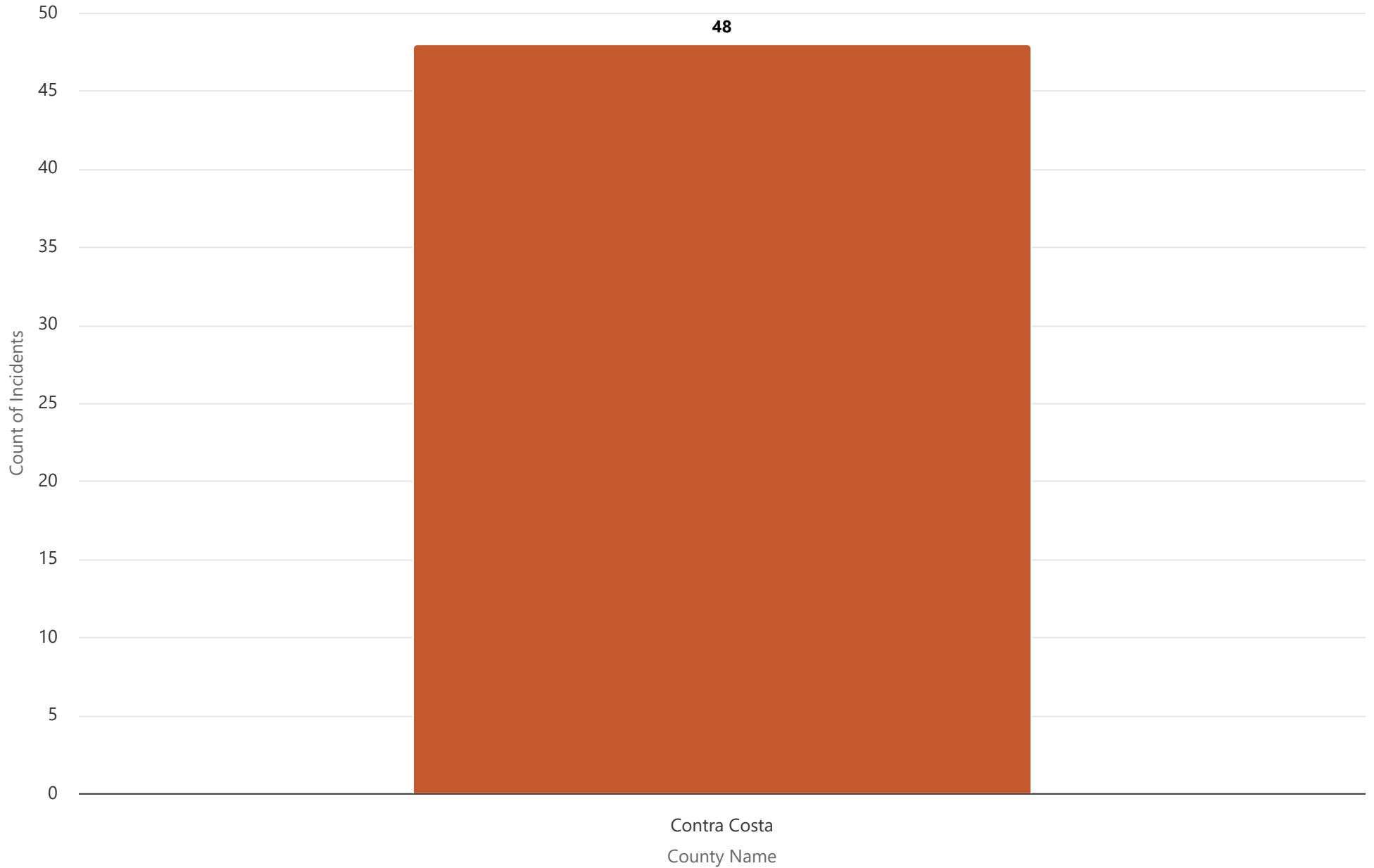
Incidents by City Name (Top 15)

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



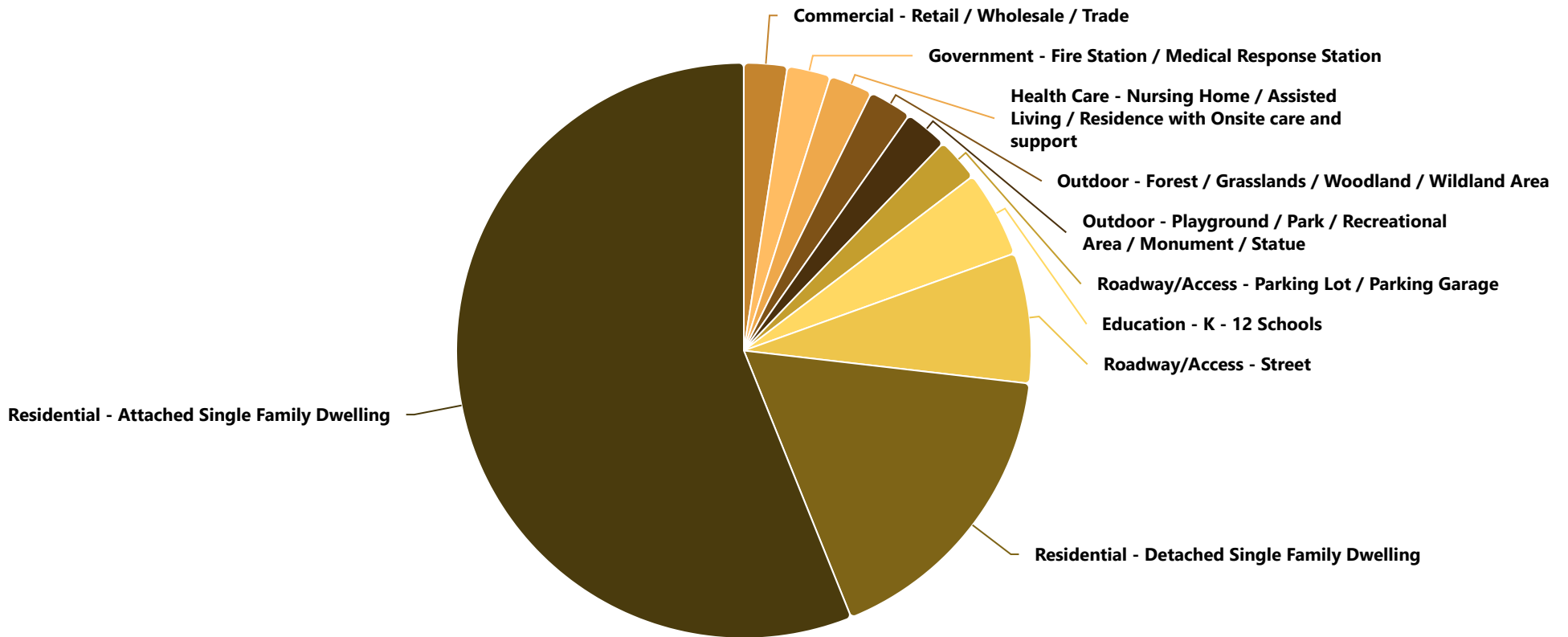
Incidents by County Name (Top 15)

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



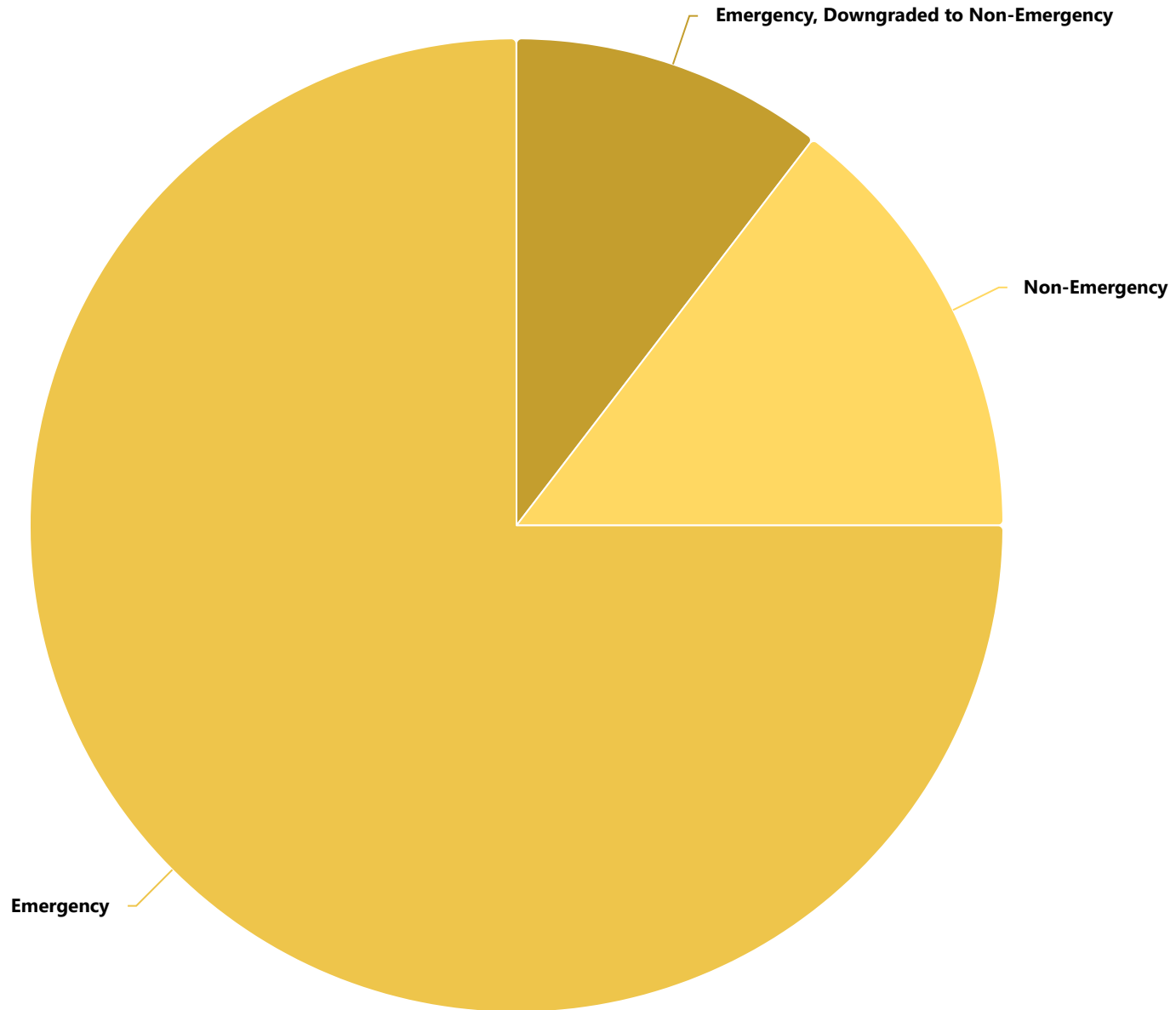
Incidents by Location Use Category

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



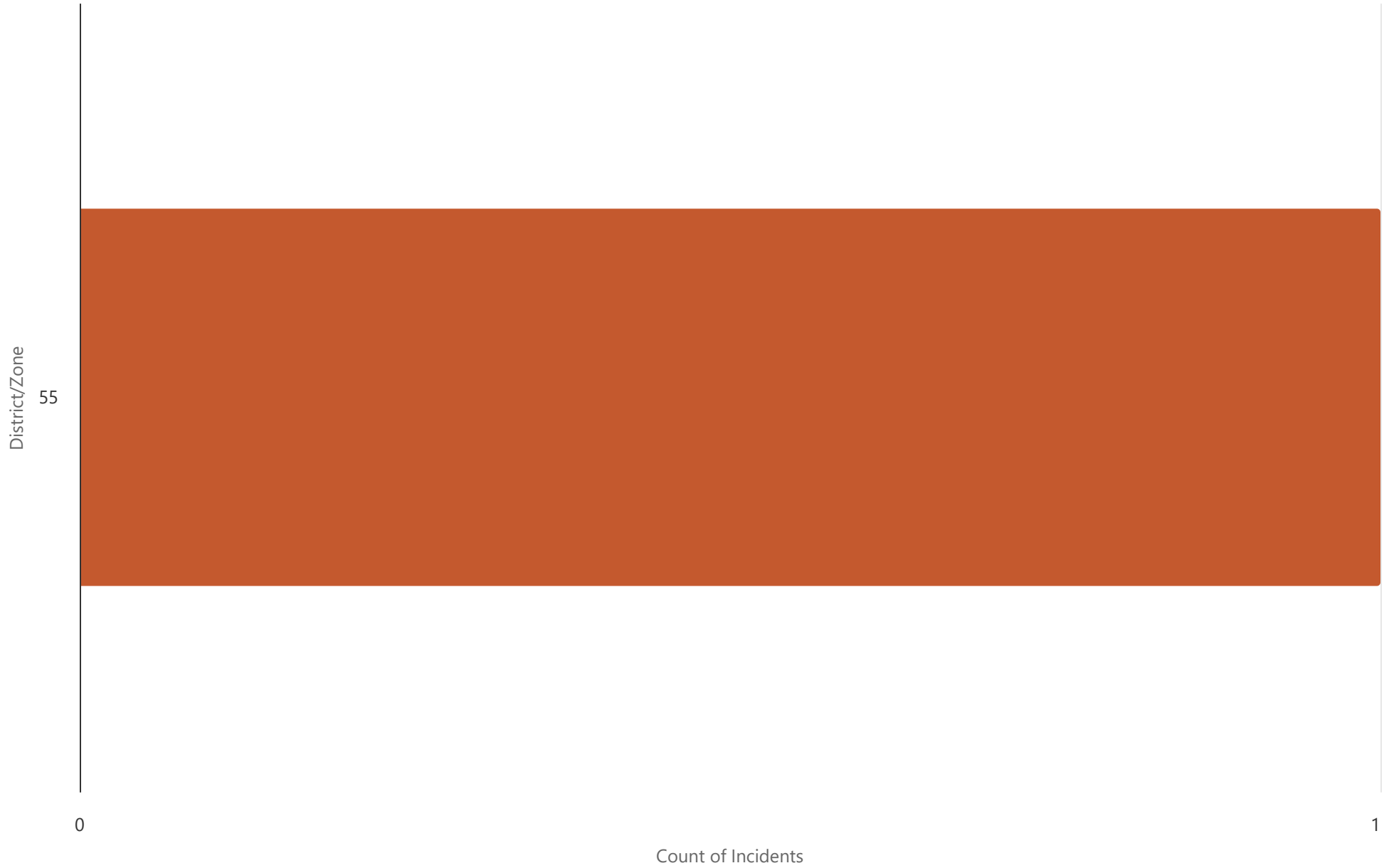
Incidents by Response Mode To Scene

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



Incidents by District/Zone

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



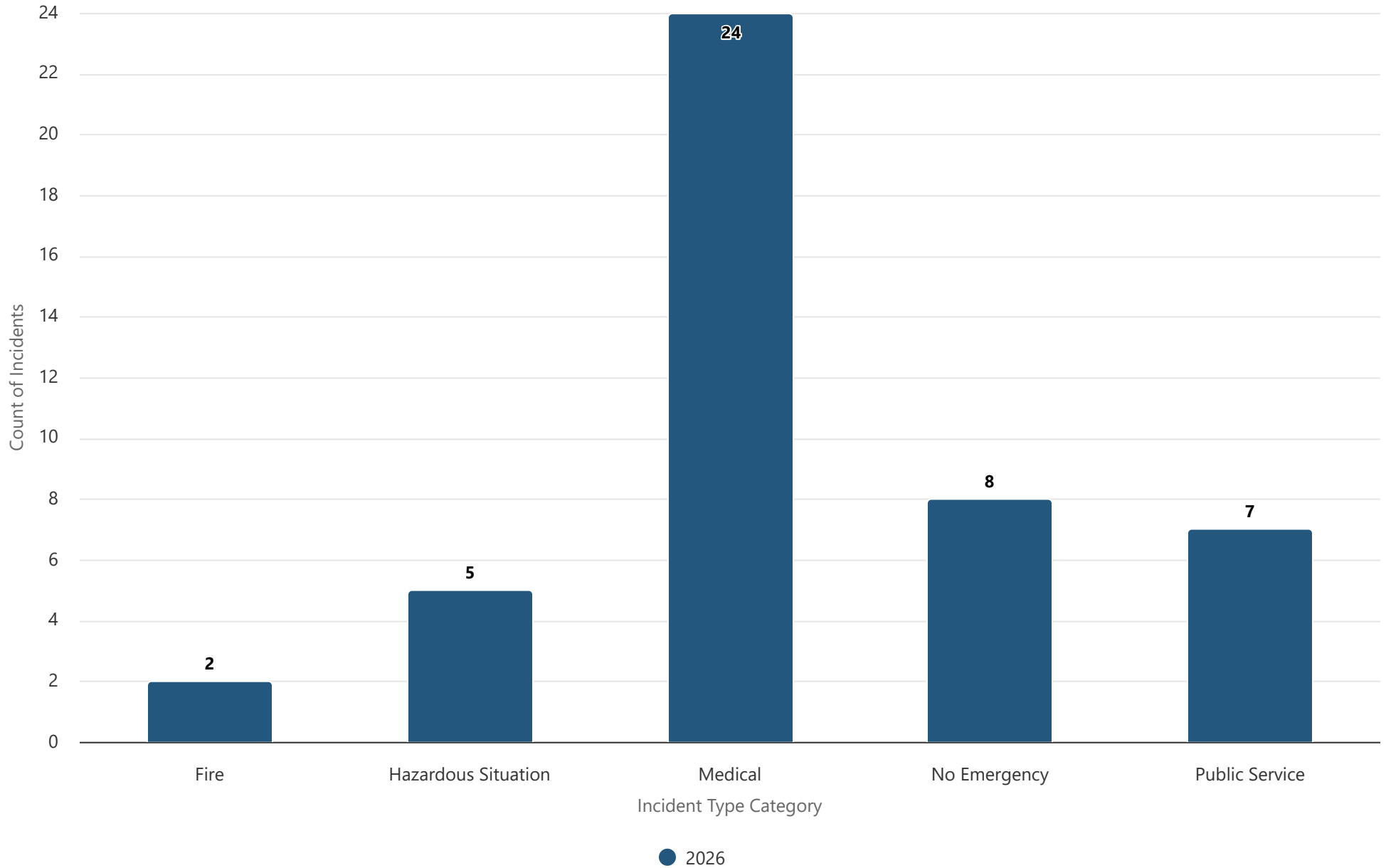
Incidents by District/Zone and Month

Jan 01, 2025 12:00 AM to May 31, 2026 11:59 PM

Incident Location Zone Number (itfilincident.008)	2026					2026		2025		YTD % Change
	Jan	Feb	Mar	Apr	May	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
51	0	1	0	0	0	1	17%	0	N/A	N/A
55	0	2	2	0	1	5	83%	0	N/A	N/A
Grand Total	0	3	2	0	1	6	100%	0	100%	N/A

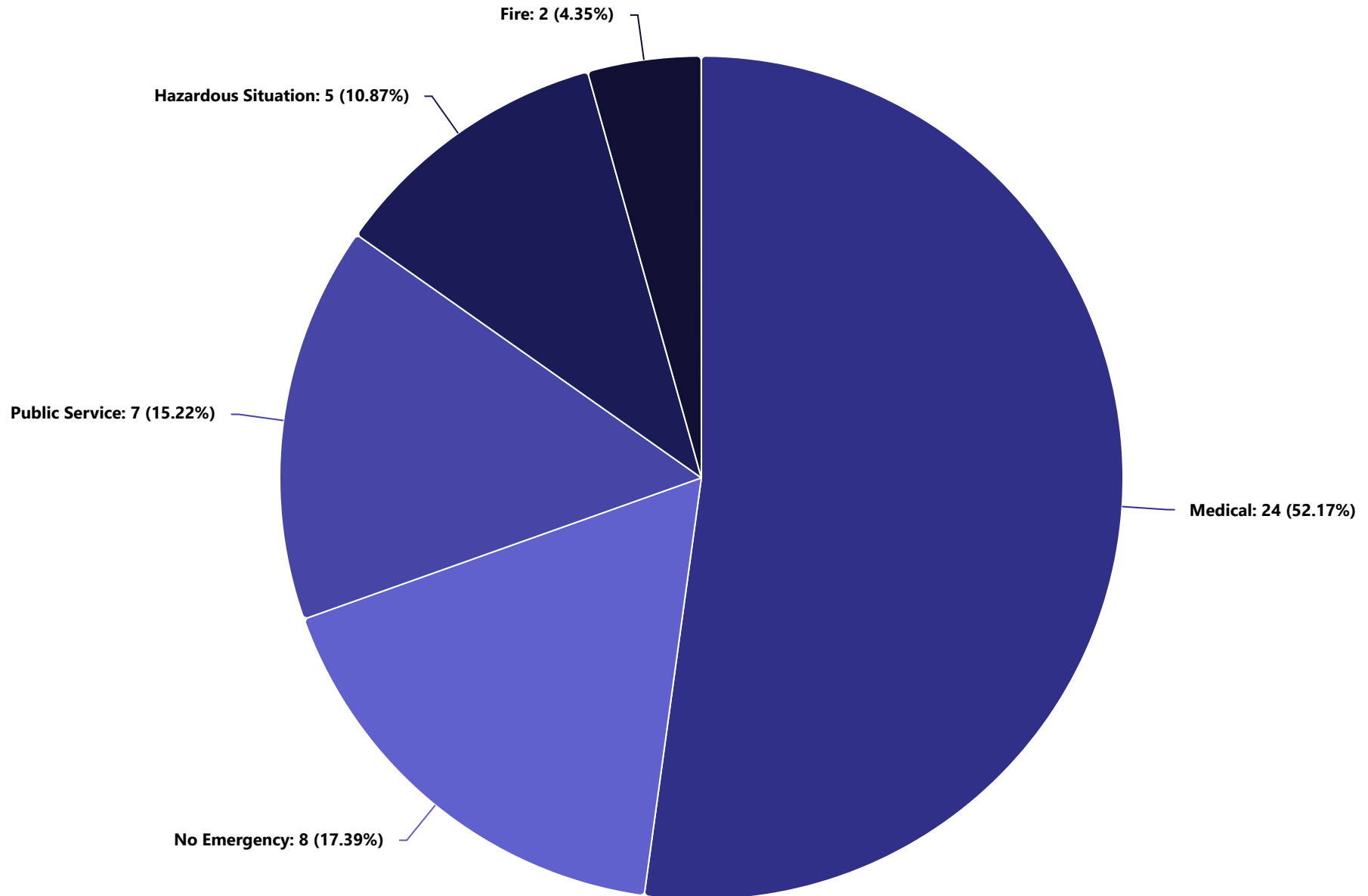
Incidents by Category and Year

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



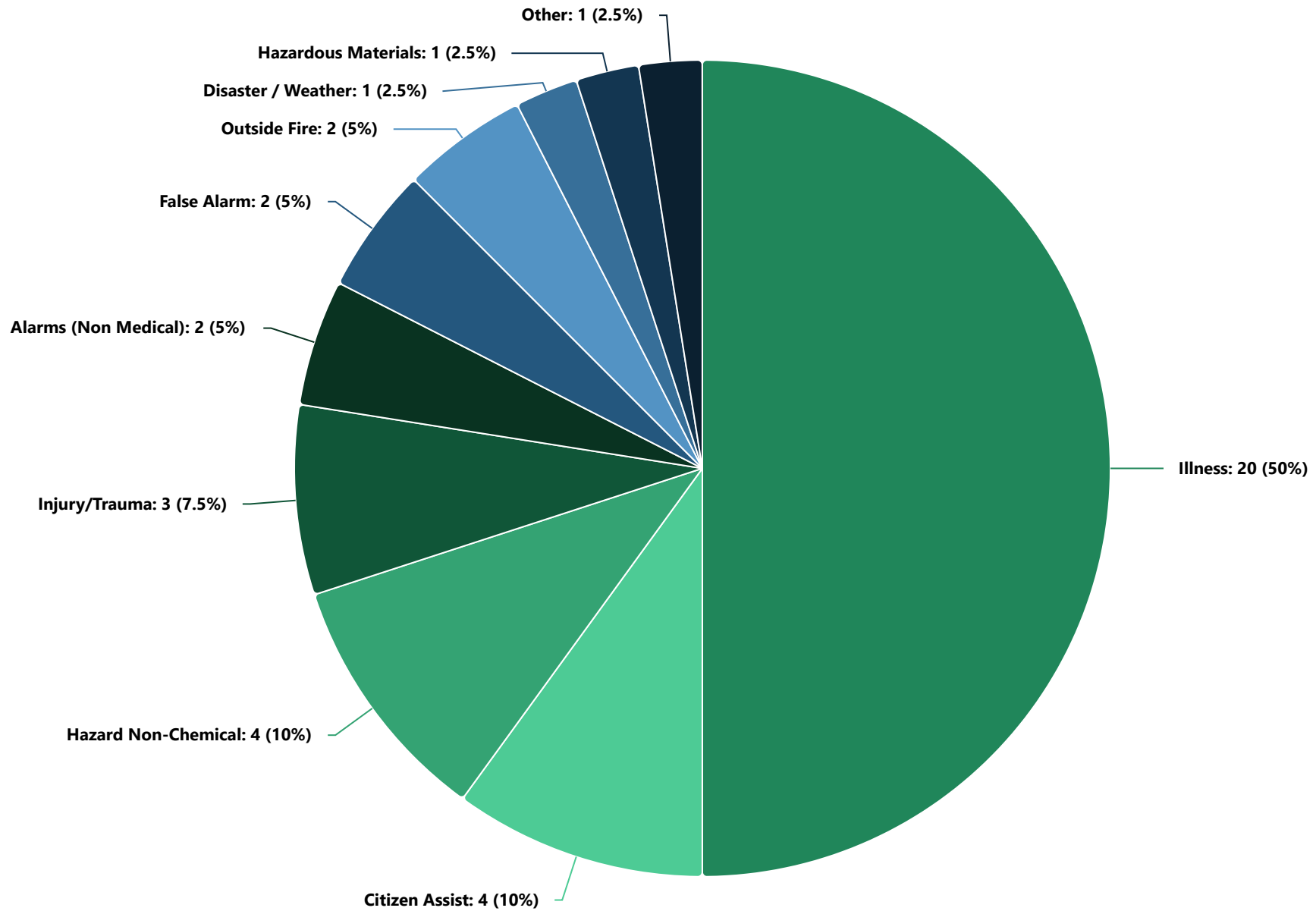
Incidents by Category

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



Incidents by Type

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



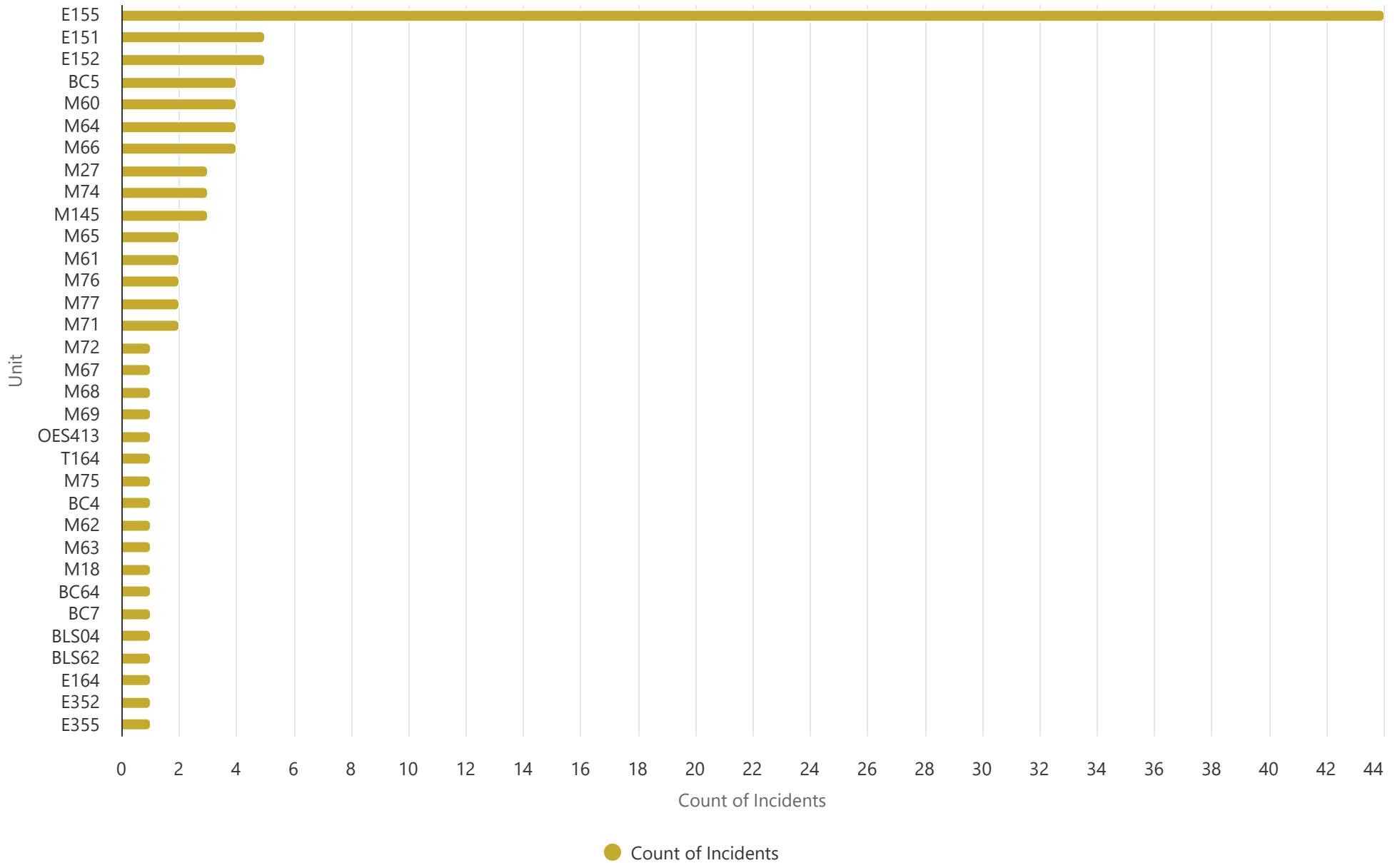
Incidents by Category and Month

Jan 01, 2025 12:00 AM to May 31, 2026 11:59 PM

Incident Type Primary Category 1 (filincident.03)	2026					2026		2025		YTD % Change
	Jan	Feb	Mar	Apr	May	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
fire	0	1	2	1	2	6	3%	0	N/A	N/A
hazardous situation	0	2	4	4	5	15	7%	0	N/A	N/A
medical	0	27	31	24	24	106	46%	0	N/A	N/A
no emergency	0	17	13	23	8	61	27%	0	N/A	N/A
public service	0	6	17	9	7	39	17%	0	N/A	N/A
rescue	0	1	0	1	0	2	1%	0	N/A	N/A
Grand Total	0	54	67	62	46	229	100%	0	100%	N/A

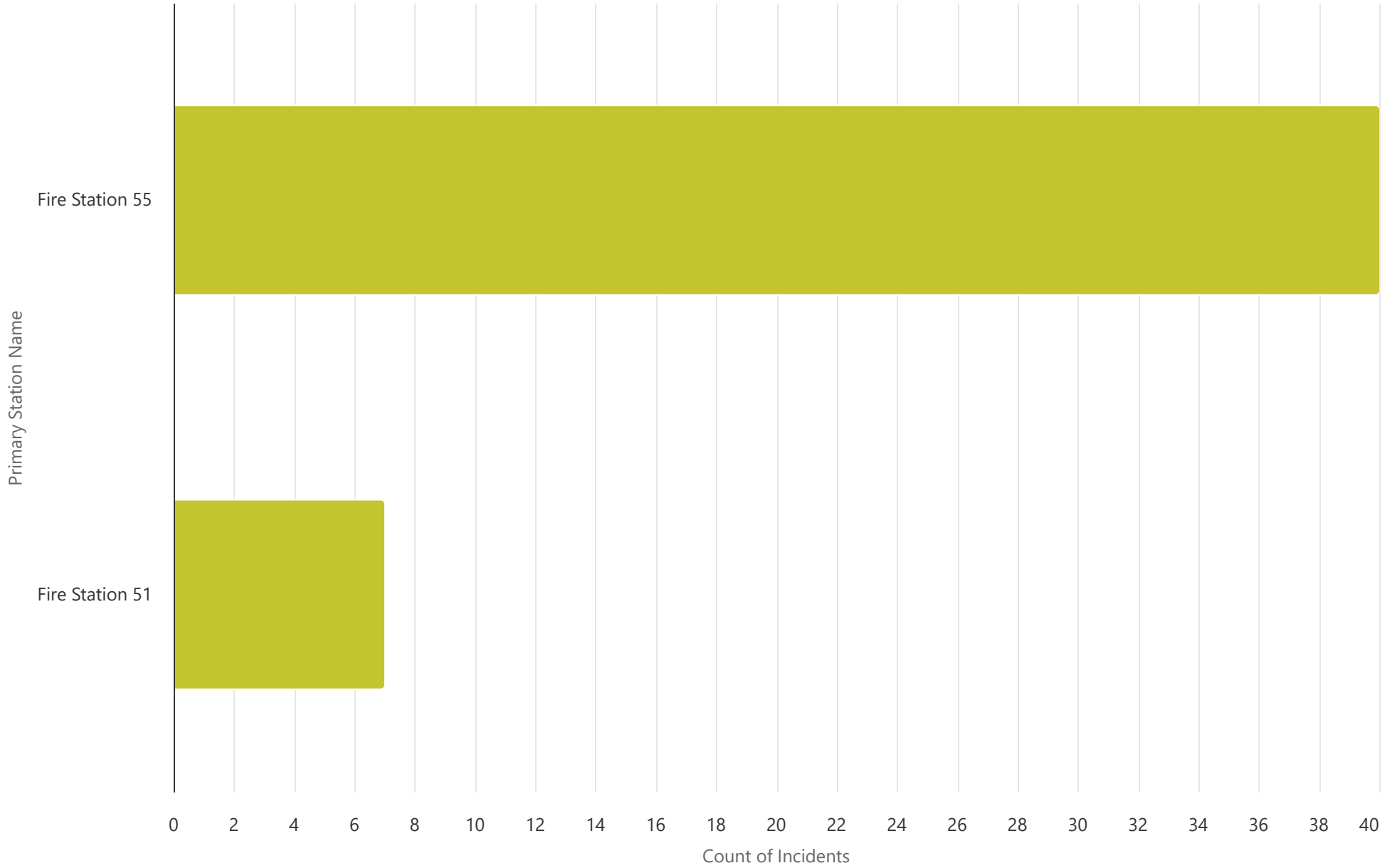
Incidents by Apparatus Resource ID (Top 40)

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



Incidents by Primary Station Name

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



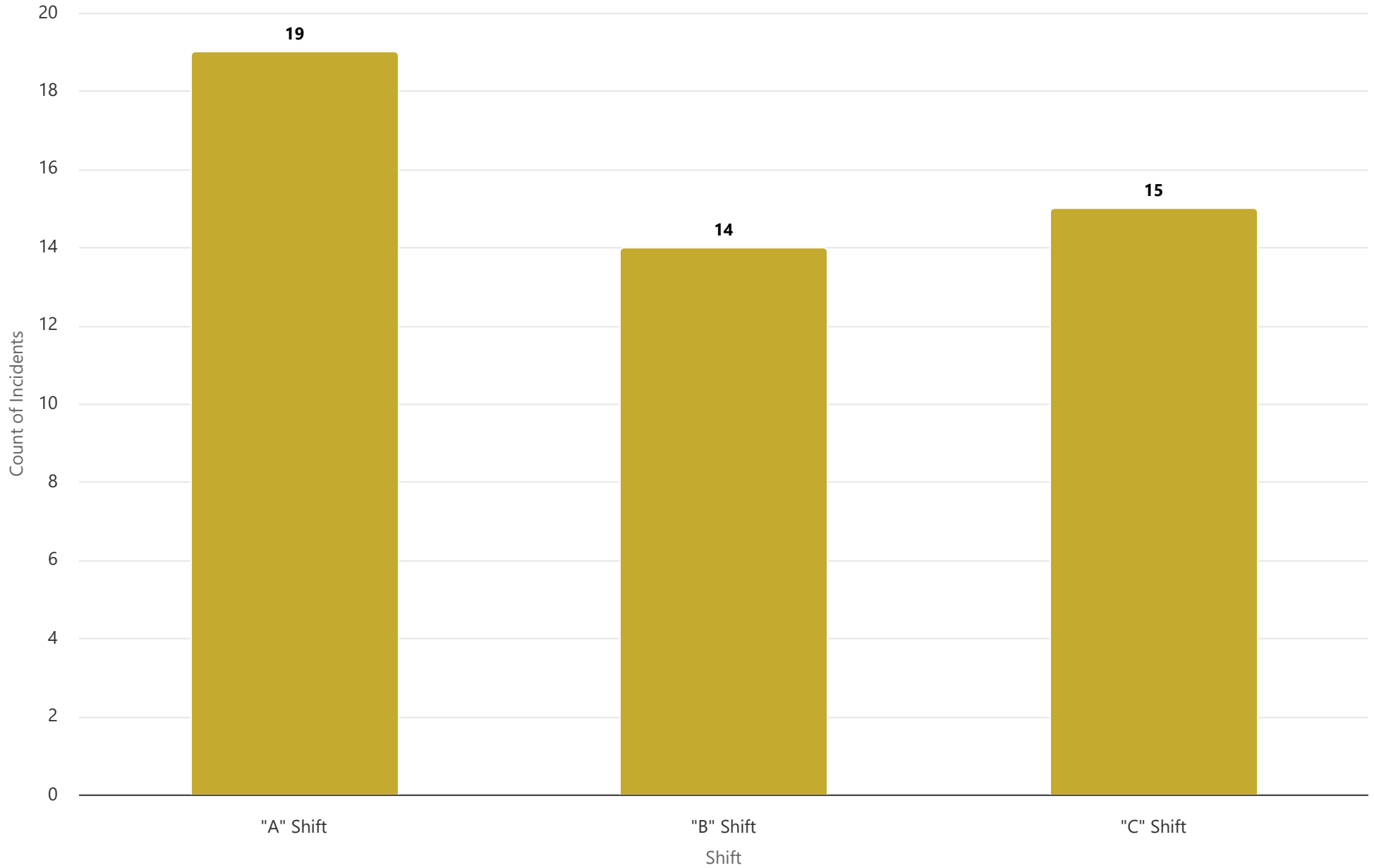
Station Summary Report

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM

Station	EMS Incidents	Fire Incidents	Other Incidents	Total Incidents	% of Total Incidents	Station Reliability	90th Percentile Response Time (PSAP to Arrival)
Fire Station 51	3	2	2	7	14.89%	71.43%	00:15:40
Fire Station 55	21	0	19	40	85.11%	95%	00:12:18
Overall	24	2	21	47	100%	91.49%	00:15:40

Incidents by Shift

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



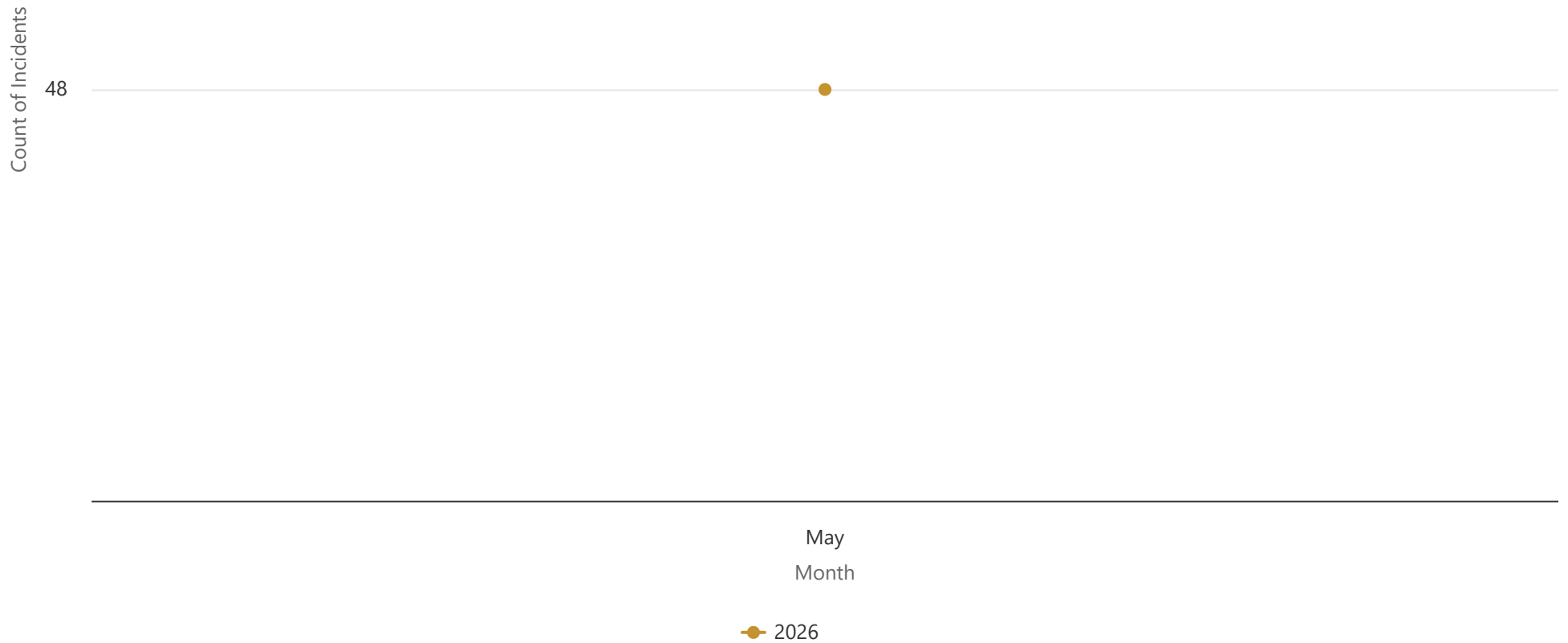
Primary Action Taken Categories by Month

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



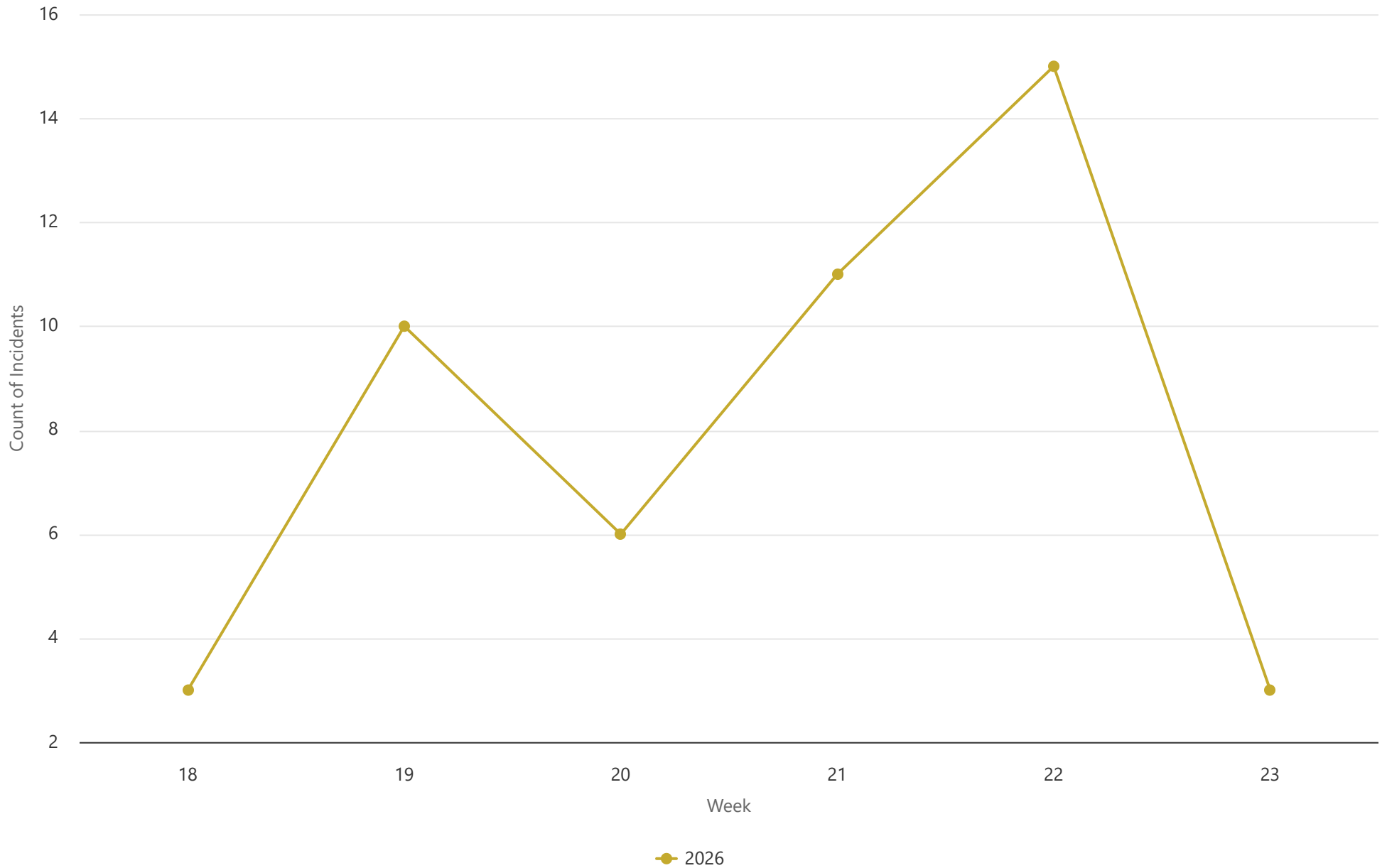
Fire Call Volume by Month

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



Fire Call Volume by Week

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



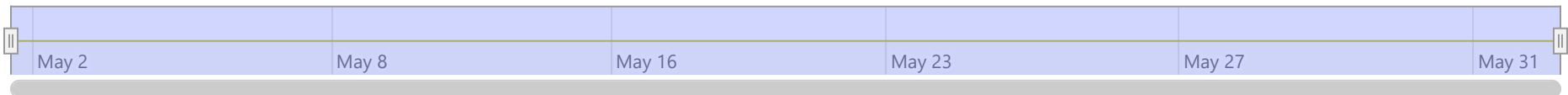
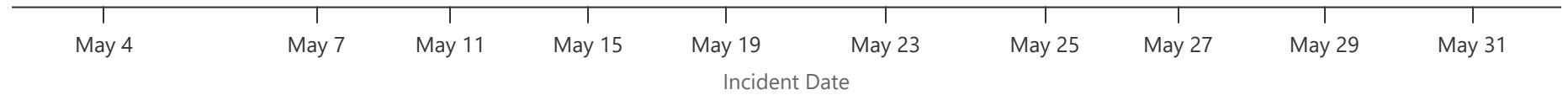
Fire Call Volume by Day

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM

Upper Control/Average/Lower Control

Incident Count

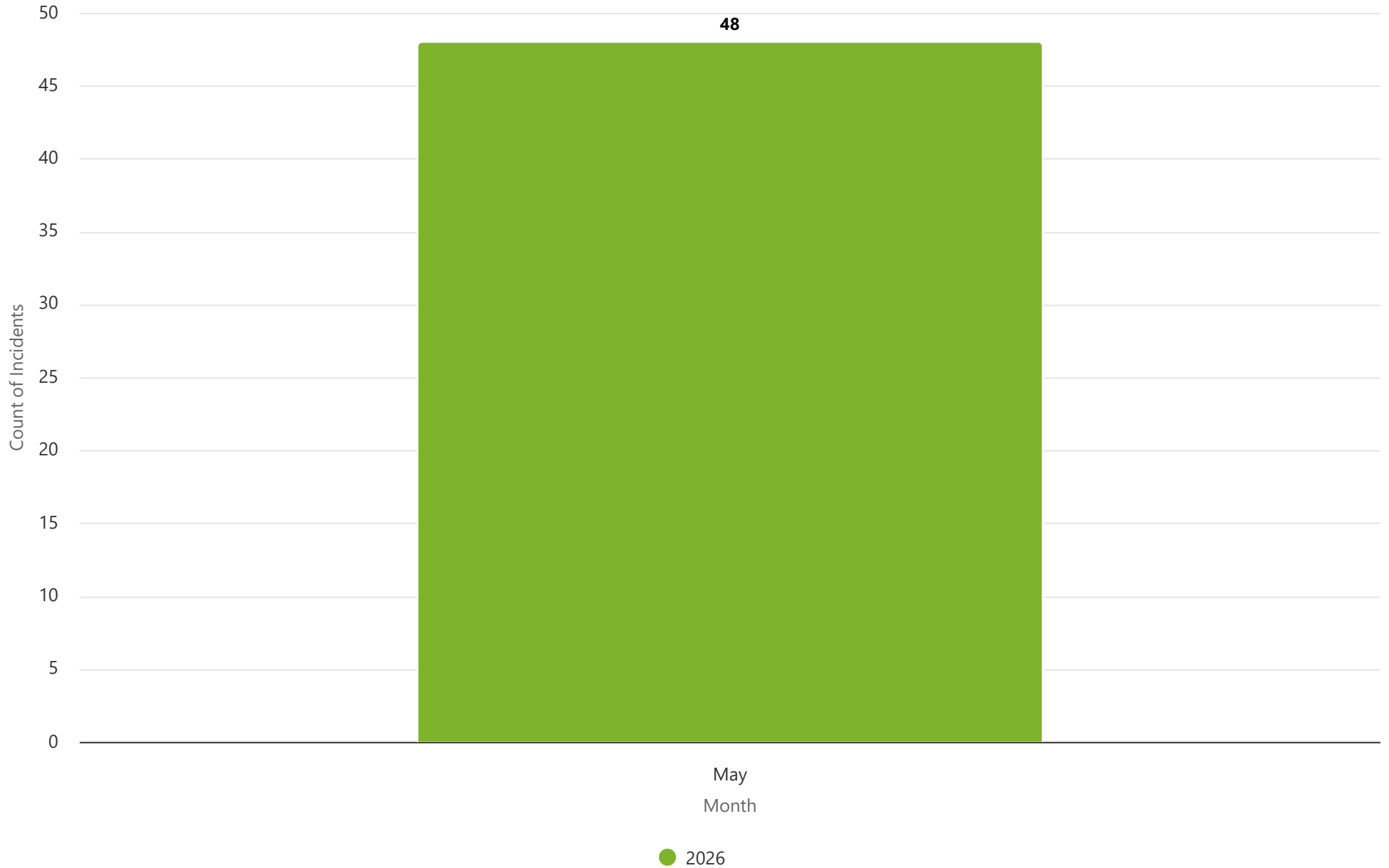
0



Series 1

Incidents by Month

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM



Incidents by Day and Hour

May 01, 2026 12:00 AM to May 31, 2026 11:59 PM

Day of Week	0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
Sunday	0	0	0	1	0	0	1	0	0	0	0	2	1	0	0	0	0	0	1	0	0	0	0	0
Monday	0	0	0	0	0	1	0	0	2	0	1	0	0	0	1	0	1	0	0	0	1	0	0	0
Tuesday	0	0	0	0	1	0	1	0	1	0	1	0	0	1	0	1	1	1	1	0	0	0	0	1
Wednesday	0	0	0	0	0	0	0	0	1	0	1	1	0	1	0	0	0	0	1	0	0	0	0	0
Thursday	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	1	0	0	0	0	0	0	0	0
Friday	0	0	1	1	0	1	0	0	0	0	1	0	1	0	0	1	1	0	0	1	1	0	0	0
Saturday	0	0	0	0	0	0	0	0	1	0	1	0	0	1	0	0	0	2	1	1	0	0	1	0

Monthly Call Volume Year over Year

Jan 01, 2025 12:00 AM to May 31, 2026 11:59 PM

Incident Month Name	2026		2025		YTD % Change
	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
february	54	23%	0	N/A	N/A
march	67	29%	0	N/A	N/A
april	62	27%	0	N/A	N/A
may	48	21%	0	N/A	N/A
Grand Total	231	100%	0	100%	N/A

Pin Color Legend



Date: June 11, 2026
To: Board of Directors
From: David Aranda, Interim General Manager
Subject: Confirming the Assessment and Ordering the Levy for The Kensington Park Assessment District for Fiscal Year 2026/2027

Recommendation

Approval of Resolution No. 2026-08, A Resolution of the Board of Directors of the Kensington Police Protection and Community Services District, Confirming the Assessment and Ordering the Levy for The Kensington Park Assessment District for Fiscal Year 2026/2027 and direct that the signed copy of the resolution be sent to NBS.

Background

With the public hearing complete and the intention resolutions approved in May, the last part of the process for placing the Kensington Park Assessment District fee on each person in Kensington's property tax bill is to approve the attached resolution, confirming the assessment and ordering the levy to be placed on the tax rolls.

Exhibit(s)

- Resolution No. 2026-08, A Resolution of the Board of Directors of the Kensington Police Protection and Community Services District, Confirming the Assessment and Ordering the Levy for The Kensington Park Assessment District for Fiscal Year 2026/2027.
- Proof of Publication for Notice of Public Hearing, West County Times Proof of Publication Notice of Public Hearing Kensington Park Assessment District, West County Times, Legal Notice #00069783, May 23, 30, 2026.

RESOLUTION NO. 2026-08

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE KENSINGTON COMMUNITY SERVICES DISTRICT
CONFIRMING THE ASSESSMENT AND ORDERING THE LEVY FOR
THE KENSINGTON PARK ASSESSMENT DISTRICT
FOR FISCAL YEAR 2026/27**

The Board of Directors of the Kensington Community Services District (hereafter referred to as the “Board of Directors”) does resolve as follows:

WHEREAS, the Board of Directors previously completed its proceedings in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22600) (the “Act”) to establish the Kensington Park Assessment District (the “Assessment District”); and

WHEREAS, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the Assessment District, and the preparation and filing of an Engineer’s Report; and

WHEREAS, the Board of Directors has, by previous resolution, declared its intention to hold a Public Hearing concerning the levy and collection of assessments within the Assessment District; and

WHEREAS, a Public Hearing has been held and concluded and notice thereof was duly given in accordance with Section 22626 of the Act; and

WHEREAS, at the time and place specified in the Resolution of Intention the Board of Directors conducted such hearing and considered all objections to the assessment.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS:

- 1. Confirmation of Assessment and Diagram:** The Board of Directors hereby confirms the assessment and the diagram as is described in full detail in the Engineer’s Report on file with the District Clerk of the Board.
- 2. Levy of Assessment:** Pursuant to Section 22631 of the Act, the adoption of this resolution shall constitute the levy of an assessment for the fiscal year commencing July 1, 2026 and ending June 30, 2027.

- 3. Ordering of the Levy:** The Board of Directors hereby orders NBS to prepare and submit the levy of assessments to Contra Costa County for placement on the Fiscal Year 2026/27 secured property tax roll.

PASSED AND ADOPTED by the Board of Directors of the Kensington Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the 11th day of June, 2026, by the following vote to wit:

AYES: Directors

NOES: None

ABSENT: None

ABSTAINED: None

Sylvia Hacaj
President, Board of Directors

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Community Services District at the regular meeting of said Board held on Thursday, the 11th day of June, 2026.

Lynelle Lewis
District Clerk of the Board

David Aranda
Interim General Manager

2010129

KENSINGTON POLICE DEPT.
217 ARLINGTON AVE
KENSINGTON, CA 94707

PROOF OF PUBLICATION

FILE NO. 6/11 Hearing/Reso. 2026-05

West County Times

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter.

I am the Principal Legal Clerk of the West County Times, a newspaper of general circulation, printed and published in the City of Walnut Creek, County of Contra Costa, 94598

And which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Contra Costa, State of California, under the date of August 29, 1978. Case Number 188884.

The notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

05/23/2026, 05/30/2026

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.
On this 30th day of May, 2026.



Signature

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of Directors of the Kensington Community Services District (District) has fixed **Thursday, June 11, 2026, at 7:00 p.m.** as the time for a public hearing by the Board of Directors on the annual report of the Kensington Park Assessment District Levy for Fiscal Year 2026-27. On May 14, 2026, the Board of Directors adopted a package of resolutions required to collect assessments for the upcoming fiscal year. These documents are available on the KCSD website and are available upon request at the District office located at 217 Arlington Ave., Kensington, CA 94707 telephone (510) 526-4141.

**RESOLUTION NO. 2026-05
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES
DISTRICT, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF
ASSESSMENTS FOR THE KENSINGTON PARK ASSESSMENT DISTRICT
FOR FISCAL YEAR 2026/27**

The Board of Directors of the Kensington Community Services District (hereafter referred to as the "Board of Directors") does resolve as follows:

WHEREAS, the Board of Directors previously completed its proceedings in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500) (the "Act") to establish the Kensington Park Assessment District (the "Assessment District"); and

WHEREAS, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the Assessment District, and the preparation and filing of an Engineer's Report.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS:

- 1. Engineer's Report:** The Board of Directors hereby orders NBS to prepare and file with the District Clerk of the Board the Engineer's Report concerning the levy and collection of assessments within the Assessment District for the fiscal year commencing July 1, 2026 and ending June 30, 2027.
- 2. New Improvements or Changes to Existing Improvements:** There are no changes to existing improvements nor are there any items being added to the list of improvements previously approved at the formation of the Assessment District.

PASSED AND ADOPTED by the Board of Directors of the Kensington Community Services District upon motion by Director Spath, seconded by Director Levine, on Thursday, the 14th day of May 2026, by the following vote to wit: AYES (Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath, and Watt; NOES (None); ABSENT (None); ABSTAINED (None).

/s/ _____
David Aranda, Interim General Manager

/s/ _____
Sylvia Hacaj, President of the Board

/s/ _____
Lynelle M. Lewis, Clerk of the Board

WCT 6969783 May 23, 30, 2026



Kensington Community Services District

DATE: June 11, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

SUBJECT: Approval of the 2027 Fiscal Year Budget for Kensington Community Services District

RECOMMENDATION:

Approve the Fiscal Year 2027 budget and adopt Resolution No. 2026-09 Authorizing the Adoption of the Budget for Fiscal Year 2027 (July 1, 2026 – June 30, 2027).

BACKGROUND:

The Board of Directors were presented with a draft budget at the May 14th meeting, and several suggestions were made regarding the budget. The notice of a public hearing was properly advertised, and the public hearing has now taken place.

Please accept the attached Fiscal Year 2027 budget with the following changes and comments:

1. The revenue line items for property tax were increased to reflect a more accurate projection of expected revenue for fiscal year 2027.
2. The revenue line for interest in the general fund was increased to reflect a more accurate expectation of interest that will be earned over the next fiscal year.
3. Under district expenses for the general fund, the IGM added an expense line entitled “landscape and maintenance” with a dollar amount of \$6,000. This reflects work around the Public Safety Building that will be done throughout the year. The IGM also increase the website development/maintenance line item by \$2,500 and the IT Services and equipment by \$5,000. This reflects an estimate of work in the upcoming fiscal year to continue integrating the two districts into one.
4. The IGM increased legal fees from \$45,000 to \$60,000 based on some information regarding the CalPERS audit.
5. In the police revenue line items, the special tax was increased to \$686,000 and the Measure G tax was increased to \$741,000. This is based on the calculations NBS has provided in their submission to the county in placing the tax on the property tax rolls for 2026/2027.
6. The IGM increased the overtime from \$70,000 to \$80,000 based on historical numbers.

7. The IGM increased the police building lease from \$75,000 to \$80,000 based on a possible increase from the modular company the District rents from.
8. In the Fire Department's budget, the El Cerrito Contract Fee was increased to \$4,897,000 which was based on the City of El Cerrito's draft budget found on their website. This is not confirmed yet and the reconciliation numbers have not been confirmed yet.
9. The Emergency Preparedness Coordinator's line was increased to \$110,000.
10. In parks, the Community Center revenue was increased to \$40,000.
11. The landscaping line was increased to \$45,000 based on some extra landscaping that may need to be done over this coming fiscal year.
12. \$5,000 was added to the parks consulting line item. This is in conjunction with the capital projects that may take place in the upcoming year and the possibility of professional help in accomplishing some of those projects.
13. I have placed \$120,000 under park capital improvement. This addition is based on a request by Director Gough and includes some items that the IGM sees as necessary capital projects as well. This does not include the path work. Over the course of the fiscal year, various projects will be brought before the board with recommendations from the IGM, on the order of importance. At that time, the board would approve the specific capital projects as presented.

Attached to this ASI are the Ridgeline budget estimates for Fiscal Year 2027 and the information that was presented at the May meeting regarding the budget.

Please note that at the July or August meeting the IGM will present to the board a summary of the fiscal year that ended regarding budget to actual and will present the financial status of the District based upon monies that are designated for operations and specific reserves so that a clear picture might be determined of monies in reserve that would be available to the District.

The IGM is waiting on the actual invoices from SDRMA for Workers Compensation and Property, Liability and Vehicles. Should there be a dramatic shift in what was budgeted as opposed to what we are paying we may need to come back to the board with a budget amendment. The same would be true when the City of El Cerrito finalizes the amount the District will be paying for contractual fire services.

EXHIBIT(S):

- 2027 Fiscal Year Budget
- Resolution No. 2026-09 A Resolution of the Kensington Community Services District Authorizing the Adoption of the Budget for Fiscal Year 2027 (July 1, 2026 – June 30, 2027).
- Ridgeline budget estimates
- Summary of the draft budget for Fiscal Year 2026-2027

	FY 27 Revenues	Capital Revenue	FY 27 Expenditures	FY 27 Capital Expenses	Reserves	Net FY 27 End
General Fund	\$9,130,700.00		\$907,760.78	\$150,673.00		\$8,072,266.22
Police	\$1,767,000.00		\$3,515,321.00	\$55,000.00		(\$1,803,321.00)
Parks	\$122,500.00	\$35,000.00	\$236,074.42	\$215,500.00		(\$294,074.42)
Waste Management	\$120,000.00		\$99,200.00			\$20,800.00
Fire	\$256,802.00		\$3,285,539.00	\$2,118,461.00		(\$5,147,198.00)
Total	\$11,397,002.00	\$35,000.00	\$8,043,895.20	\$2,539,634.00		\$848,472.80
Rolling Stock Reserve					\$237,247	
6 mos. Reserve addition					\$137,167	
Net remaining undesignated						\$474,058.80



Kensington Community Services District
Proposed Budget FY 26/27
General Fund

Account #		General Fund	FY 25 CSD	FY 26 YTD results	FY 26 YTD results	FY 26 CSD	FY 26 Fire	Total FY 26	FY 27 Proposed
Old	New		Actual Results	May 31	FIRE	Adopted Budget	Amended budget	Budget	Budget
401	01-401	Levy Tax - Co. Prop 1%	\$2,579,479	\$2,499,727	\$5,640,381	\$2,575,000	\$5,883,985	\$8,458,985	\$8,800,000
456	01-456	Interest	\$117,753	\$149,124		\$75,000		\$75,000	\$300,000
458	01-458	Other District Revenue - Allocation	\$61,607			\$25,844		\$25,844	\$30,700
480	01-480	Rental Revenue	\$7,316						
		Total Revenue	\$2,766,154	\$2,648,852	\$5,640,381	\$2,675,844	\$5,883,985	\$8,559,829	\$9,130,700
		Expenses							
800	01-800	District Expenses							
815	01-815	Admin Communications	\$16,300	\$11,783		\$10,000		\$10,000	\$15,000
	01-814	Website Development/Maintenance				\$4,323	\$3,846	\$3,846	\$10,000
	01-813	IT Services & Equipment				\$20,845	\$5,000	\$5,000	\$15,000
816	01-816	Office Supplies	\$4,440	\$8,447	\$8,899	\$4,000	\$10,405	\$14,405	\$10,000
817	01-817	Printing & Postage	\$2,071	\$6,212		\$7,500		\$7,500	\$6,000
818	01-818	Mileage Reimbursement	\$1,158	\$1,083		\$1,000		\$1,000	\$1,500
819	01-819	Subscriptions/Memberships	\$14,279	\$11,366		\$20,000		\$20,000	\$20,000
820	01-820	Copier Contract	\$4,097	\$3,991		\$4,000		\$4,000	\$2,000
825	01-825	Board Continuing Ed/Conferences			\$2,369	\$4,000	\$5,000	\$9,000	\$5,000
826	01-826	Board Meetings		\$665					\$0
831	01-831	Training and Travel Admin	\$11,589	\$8,845		\$15,000		\$15,000	\$15,000
	01-832	Landscape & Maintenance							\$6,000
	01-580	Utilities			\$4,097				\$5,000
		Total District Expenses	\$53,932	\$52,390	\$40,534	\$65,500	\$24,251	\$89,751	\$110,500
		Salaries							
807	01-807	Salaries	\$228,021	\$233,377	\$73,170	\$277,644	\$88,385	\$366,029	\$390,396
808	01-808	Payroll Taxes	\$17,143	\$20,203	\$6,149	\$21,239	\$7,086	\$28,325	\$29,865
809	01-809	Benefits / Unemployment			\$3,000		\$6,067		\$0
		Total salaries	\$245,165	\$253,580	\$82,319	\$298,883	\$101,538	\$394,354	\$420,261
		Professional Services							
835	01-835	Consulting	\$102,009	\$42,779		\$25,000		\$25,000	\$10,000



**Kensington Community Services District
Proposed Budget FY 26/27
General Fund**

Account #		General Fund	FY 25 CSD Actual Results	FY 26 YTD results May 31	FY 26 YTD results FIRE	FY 26 CSD Adopted Budget	FY 26 Fire Amended budget	Total FY 26 Budget	FY 27 Proposed Budget
Old	New								
	01-836	Operational Consulting			\$96,524		\$109,730	\$109,730	\$50,000
	01-838	Other Consulting							
840	01-840	Consulting Accounting	\$111,761	\$44,983		\$75,000	\$20,000	\$95,000	\$45,000
840	01-841	Audit			\$20,500		\$22,500	\$22,500	\$30,000
830	01-830	Legal (District/Personnel)	\$67,909	\$58,986		\$45,000	\$18,000	\$63,000	\$60,000
850	01-850	Risk Management Insurance	\$55,308	\$53,422	\$16,856	\$56,000	\$24,582	\$80,582	\$65,000
851	01-851	Workers Compensation	\$4,395	\$2,315	\$1,993	\$6,000	\$3,251	\$9,251	\$7,500
860	01-860	Election	300					\$0	\$8,000
861	01-861	LAFCO	\$1,547	\$1,850	\$2,555	\$2,000	\$2,555	\$4,555	\$3,000
870	01-870	County Expenditures			\$45,548	\$5,000	\$42,334	\$47,334	\$68,000
898	01-898	Other Expenses		\$4,608		\$5,000	\$20,000	\$25,000	\$5,000
550.6	01-550.6	FSA Expenses	\$3,339	(\$1,489)				\$0	\$1,500
997	01-997	Payroll Expense	\$13,688	\$10,270	\$1,018	\$14,000	\$1,018	\$15,018	\$14,000
	01-572	Recruiting/Hiring/Background			\$16,000		\$16,000	\$16,000	\$10,000
		Total Administrative expenses	\$360,255	\$217,723	\$200,994	\$233,000	\$279,970	\$512,970	\$377,000
		Debt Service							
	01-977	PSB Loan principle			\$57,002		\$57,002	\$57,002	\$59,322
	01-979	PSB loan interest			\$84,523		\$84,523	\$84,523	\$81,351
		Total Expenses	\$659,352	\$523,694	\$465,371	\$597,383	\$547,284	\$1,138,600	\$1,048,434
		Net Operating Revenue/ (Expense)	\$2,106,802	\$2,125,158	\$5,175,010	\$2,078,461	\$5,336,701	\$7,421,229	\$8,082,266



Kensington Community Services District
Proposed Budget FY 26/27
Police Department

Account #		PD	FY 25 Actual	FY 26 YTD results -	FY 26 Adopted	FY 27 Proposed
Old	New	Account	Results	May 31	Budget	Budget
402	02-402	Special Tax-Police	\$686,040	\$651,738	\$685,500	\$686,000
404	02-404	Measure G Supplemental Tax	\$705,523	\$678,721	\$700,000	\$741,000
410	02-410	Police Fees/Service Charges	\$13,912	\$13,673	\$10,000	\$15,000
Total Assessments			\$1,405,475	\$1,344,132	\$1,395,500	\$1,442,000
Grant Revenue						
414	02-414	POST Reimbursement	\$2,046	\$7,548	\$5,000	\$3,000
415	02-415	SLESF	\$194,663	\$207,033	\$200,000	\$200,000
422	02-422	Grant Revenue	\$41,000			\$0
Total Grant Revenue			\$237,709	\$214,582	\$205,000	\$203,000
Reimbursements&fees						
418	02-418	CERBT Disbursements	\$129,058	\$9,514	\$121,100	\$122,000
	02-419	Other Misc. Revenue/Refunds				
TOTAL REVENUE			\$1,772,242	\$9,514	\$1,721,600	\$1,767,000
EXPENSES						
	500	Police Salaries				
502.1	02-807	Salaries	\$1,270,099	\$1,245,946	\$1,353,586	\$1,471,456
503	02-503	Holiday Pay	\$46,823	\$45,151	\$48,500	\$50,373
503.4	02-503.4	Incentive pay - Longevity	\$9,644	\$8,861	\$7,500	\$13,760
504	02-504	Incentive Pay- Education	\$13,720	\$14,022	\$15,000	\$17,110
505	02-505	Incentive Pay- POST Certificate	\$32,401	\$38,540	\$30,000	\$51,174
Total Officer Salaries			\$1,372,687	\$1,352,520	\$1,454,586	\$1,603,873
506	02-506	Overtime	\$77,746	\$106,949	\$75,000	\$80,000
		Overtime Special Events				\$10,000
508	02-508	Non-Sworn Salaries				
Total Police Salaries			\$1,450,433	\$1,459,469	\$1,529,586	\$1,693,873
Benefits						



**Kensington Community Services District
Proposed Budget FY 26/27
Police Department**

Account #		PD	FY 25 Actual	FY 26 YTD results -	FY 26 Adopted	FY 27 Proposed
Old	New	Account	Results	May 31	Budget	Budget
509	02-509	Hiring Bonus	\$24,000	\$12,000	\$8,000	\$10,000
510	02-510	Vacation Cash Out				
516	02-516	Uniform Allowance	\$11,300	\$1,050	\$2,400	\$1,200
520	02-520	In Lieu Health Expense				\$12,000
521-A	02-521A	Medical/Vision/Dental (Active)	\$205,382	\$211,082	\$240,000	\$205,000
521-R	02-521R	Medical/Vision/Dental (Retired)	\$118,274	\$89,357	\$121,000	\$90,000
522	02-522	Officer Life Insurance		\$4,188	\$6,500	\$3,300
		Total Benefits	\$358,956	\$317,676	\$377,900	\$321,500
		Taxes & Workers Comp				
523	02-808	Payroll Taxes	\$21,052	\$20,876	\$20,000	\$26,000
524	02-524	Payroll Taxes (non sworn)				
530	02-851	Workers Compensation	\$45,000	\$76,083	\$84,000	\$77,190
		Total Taxes & Workers Com	\$66,052	\$96,959	\$104,000	\$103,190
		Retirement				
527	02-527	CalPERS District Share	\$389,640	\$234,291	\$290,000	\$284,000
528	02-528	CalPERS Officers Share				
529	02-529	Pension Obligation Bond Payment	\$71,629	\$327,640	\$330,900	\$331,258
		Total retirement	\$461,269	\$561,930	\$620,900	\$615,258
		Operations & Admin Expenses				
519	02-519	Axon - Body Camera/Tasers/Storage		\$20,644	\$25,000	\$30,500
	02-555	CAPS				\$11,500
554	02-554	Traffic Safety/Equipment	\$16,297	\$6,248	\$15,000	\$18,000
568	02-568	Evidence, Investigation, Forensic Services	\$6,678	\$4,018	\$8,500	\$7,000
571	02-571	Records, PRA, and Redaction Software	\$900	\$2,626	\$5,000	\$0
575	02-575	Community Safety Cameras		\$14,807	\$15,000	\$15,000
576	02-819	Subscriptions/Memberships	\$3,390	\$10,217	\$3,000	\$8,000



Kensington Community Services District
Proposed Budget FY 26/27
Police Department

Account #		PD	FY 25 Actual	FY 26 YTD results -	FY 26 Adopted	FY 27 Proposed
Old	New	Account	Results	May 31	Budget	Budget
594	02-594	Community Events & Volunteer programs	\$8,071	\$8,402	\$8,000	\$9,000
569	02-569	Emergency Preparedness				
Total Police Operating			\$35,336	\$66,961	\$79,500	\$99,000
Building & District Expenses						
552	02-816	Office Supplies And Expenses	\$6,399	\$8,427	\$6,500	\$10,000
567	02-567	Building Alarm, Fire, Security, and Maintenance	\$6,567	\$4,630	\$6,500	\$5,000
580	02-580	Utilities	\$35,221	\$30,861	\$35,000	\$35,000
581	02-581	Building Repairs and Maintenance	\$13,592	\$3,540	\$6,000	\$4,000
587	02-587	IT Contract	\$54,551	\$44,804	\$50,000	\$45,000
590	02-590	Janitorial	\$15,150	\$13,295	\$13,000	\$13,000
592	02-592	Website Social Media Contracts	\$199	\$3,717	\$1,000	\$1,000
597	02-597	Police Building Lease	\$86,665	\$67,488	\$88,000	\$80,000
Total Building & District Expenses			\$218,344	\$176,762	\$206,000	\$193,000
Fleet Related Expenses						
561	02-561	Fleet Maintenance, Fuel, Toll, Transportation	\$73,115	\$85,272	\$55,650	\$75,000
563	02-563	Vehicle Lease	\$99,993	\$27,539	\$15,000	\$16,000
566	02-566	Radio Maintenance	\$10,488	\$16,256	\$15,000	\$10,000
588	02-588	Police Fleet Cellular Contract	\$10,767	\$8,487	\$10,000	\$12,000
Total Fleet			\$194,363	\$137,553	\$95,650	\$113,000
Personnel Misc.						
553	02-553	Uniforms, Equipment, and Duty Gear	\$6,567	\$14,834	\$15,000	\$20,000
570	02-831	Training And Travel Expense	\$20,770	\$23,980	\$25,000	\$25,000
572	02-572	Recruiting, Hiring & Background	\$8,506	\$2,738	\$7,500	\$1,500
574	02-574	Reserve Program	\$208		\$4,000	\$1,500
598	02-835	Consulting - background/hiring/rec	\$61,469	\$39,348	\$60,000	\$50,000
Total Personnel Misc.			\$97,520	\$80,900	\$111,500	\$98,000



**Kensington Community Services District
Proposed Budget FY 26/27
Police Department**

Account #		PD	FY 25 Actual	FY 26 YTD results -	FY 26 Adopted	FY 27 Proposed
Old	New	Account	Results	May 31	Budget	Budget
Professional Services & Liability						
591	02-850	Risk Management Insurance	\$66,000	\$68,324	\$70,000	\$80,000
595	02-830	Legal	\$14,450	\$8,382	\$13,000	\$4,000
	02-596	Lexipole				\$4,500
564	02-564	Cal-ID, ARIES, SunRidge, LEFTA	\$10,306	\$169,556	\$180,000	\$190,000
Total Prof. Services & Liability			\$90,756	\$246,263	\$263,000	\$278,500
963	02-963	Patrol Car Accessories		\$69,356	\$62,678	\$40,000
967	02-967	Station Equipment		\$17,353	\$12,000	\$15,000
968	02-968	Office Furniture/Equipment				
Total Expenses			\$2,973,029	\$3,231,182	\$3,462,714	\$3,570,321
Net Income			(\$1,200,787)	(\$3,221,667)	(\$1,741,114)	(\$1,803,321)



**Kensington Community Services District
Proposed Budget FY 26/27
Fire Department**

Account #		Fire	FY 25 Actual results	FY 26 YTD results - FY 26 Amended		FY 27 Proposed Budget
Old	New			May 31	Budget	
Revenue						
	03-418	CERBT Disbursements	\$59,444	\$52,459	\$54,752	\$53,000
	03-450	Lease Agreement				
	03-419	Other Revenue				\$3,000
	03-452	Other Tax Income	\$7,084	\$3,031	\$25,000	\$0
	03-453	Investment Income	\$192,345	\$142,250	\$181,979	\$0
	03-402	Special Taxes	\$200,827	\$200,802	\$200,802	\$200,802
		Total Revenue	\$459,700	\$398,542	\$462,533	\$256,802
Expenses						
COMMUNITY SERVICE ACTIVITIES						
	03-569	Emergency Preparedness	\$4,907	\$5,979	\$0	\$6,000
	03-906	Hazardous Vegetation Removal Grant		\$39,410	\$41,460	\$80,000
	03-908	Public Education	\$12,204	\$16,609	\$15,000	\$16,000
	03-905	KEEP Grant				\$15,000
		Total Expenses	\$17,112	\$61,998	\$56,460	\$117,000
DISTRICT ACTIVITIES						
Building Activities						
	01-567	Building Alarm, Fire, Security, and Maintenance		\$5,132	\$14,683	\$16,000
	01-644	Landscaping		\$2,380	\$2,400	\$5,000
	01-590	Janitorial Service	\$1,800		\$3,240	\$1,000
	03-590	Janitorial (Med Waste Disposal)		\$4,905	\$4,494	\$5,000
	01-567	Miscellaneous Maint.	\$2,893	(\$5,808)	\$2,000	\$0
		Total Building Activities	\$4,693	\$6,609	\$24,817	\$27,000
	03-553	Uniforms, Equipment, and Duty Gear		\$1,432	\$6,695	\$4,000
	03-898	Other Expenses	\$5,452	\$0	\$5,150	\$5,000



Kensington Community Services District
Proposed Budget FY 26/27
Fire Department

Account #		Fire Account	FY 25 Actual results	FY 26 YTD results - FY 26 Amended		FY 27 Proposed Budget
Old	New			May 31	Budget	
	03-576	Subscriptions/Memberships	\$9,094	\$7,184	\$9,785	\$5,000
	03-580	Utilities (Telephone & PG&E)	\$4,924	\$46,528	\$46,551	\$52,500
		Total Office	\$19,470	\$55,145	\$68,181	\$66,500
		OUTSIDE PROFESSIONAL SERVICES				
	01-840	Accounting	\$37,365	\$20,215	\$20,000	\$0
	03-1009	Actuarial Valuation	\$6,000	\$9,500	\$3,200	\$6,000
	01-898	Bank Fee	\$25	\$20,500	\$25	\$0
	03-1010	El Cerrito Contract Fee	\$4,320,658	\$4,178,459	\$4,480,522	\$4,897,000
	03-1011	El Cerrito Reconciliation(s)	(\$42,866)	(\$17,861)	\$58,313	\$80,000
	03-837	Emergency prep coordinator		\$94,936	\$114,263	\$110,000
	03-1012	Fire Abatement Contract		\$0	\$5,513	\$0
	03-1015	Fire Engineer Plan Review		\$2,855	\$3,090	\$3,000
	01-830	Legal Fees	\$34,763	\$30,657	\$18,000	\$0
	03-850	Risk Management Insurance	\$12,547	\$16,856	\$24,582	\$0
	03-1016	Wildland Vegetation Mgmt	\$2,350	(\$4,234)	\$4,244	\$4,500
		Total OUTSIDE PROFESSIONAL SERVICES	\$4,370,841	\$4,351,884	\$4,933,717	\$5,100,500
		RETIREE MEDICAL BENEFITS				
	03-521R	Medical/Vision/Dental (Retired)	\$51,638	\$43,304	\$47,637	\$53,000
		Total RETIREE MEDICAL BENEFITS	\$51,638	\$43,304	\$47,637	\$53,000
	03-967	Station Equipment			\$41,700	\$40,000
		Total Expenses	\$4,459,061	\$4,512,330	\$5,172,512	\$5,404,000
		Net Income	(\$3,999,360)	(\$4,113,788)	(\$4,709,979)	(\$5,147,198)



Kensington Community Services District
Proposed Budget FY 26/27
Parks

Account #		Parks Revenue	FY 25 Actual	FY 26 YTD results -	FY 26 Adopted	FY 27
Old	New		Results	May 31	Budget	Proposed
424	04-402	Special Tax-Landscape and Learning Parks	\$45,716	\$44,675	\$49,000	\$50,000
427	04-427	Community Center Revenue	\$46,964	\$49,193	\$38,000	\$40,000
438	04-438	Tennis Court Revenue	\$2,770	\$1,550	\$2,500	\$1,500
439	04-419	Other Misc. Revenue	\$13,715	\$1,100	\$0	\$0
TOTAL REVENUE			\$109,165	\$96,518	\$89,500	\$91,500
471	04-470	KCC Annual Fees	\$30,097	\$15,249	\$30,000	\$31,000
Total Revenue			\$139,262	\$111,766	\$119,500	\$122,500
EXPENSES						
Salaries and Benefits						
601&602	04-807	Salaries	\$54,362	\$51,316	\$68,100	\$73,548
623	04-808	Payroll Taxes	\$4,360	\$3,902	\$5,210	\$5,626
Total Salaries & Benefits			\$58,722	\$55,218	\$73,310	\$79,174
Operations & Admin Expenses						
Parks Expenses						
640	04-640	General Maintenance	\$31,800	\$16,669	\$25,000	\$20,000
641	04-641	Utilities	\$32,945	\$24,607	\$28,000	\$30,000
642	04-580	Janitorial Supplies	\$2,524	\$2,191	\$2,500	\$2,500
643	04-590	Landscaping	\$40,825	\$29,350	\$36,000	\$45,000
644	04-644	Workers Compensation	\$3,000	\$1,833	\$4,000	\$5,600
645	04-851	Community Center Maintenance & Repairs	\$8,367	\$5,739	\$10,000	\$7,500
646&699	04-581	Legal	\$2,225		\$3,000	\$1,000
647	04-830	Consulting				\$5,000
647	04-835	Interest Expense	\$5,192			
649	04-649					
Total Park Expenses			\$126,877	\$80,390	\$108,500	\$116,600
Other Park expenses						



**Kensington Community Services District
Proposed Budget FY 26/27
Parks**

Account #		Parks Revenue	FY 25 Actual Results	FY 26 YTD results - May 31	FY 26 Adopted Budget	FY 27 Proposed
Old	New					
699	04-699	Community Center Expenses - Other				
657	04-850	Risk Management Insurance	\$15,000	\$13,750	\$15,000	\$18,000
658	04-658	Levy Administration	\$9,247	\$8,158	\$9,000	\$11,300
659	04-898	Other Expenses	\$67,978	\$10,928	\$10,000	\$10,000
674	04-674	Parks Maintenance and Repair	\$200		\$1,000	\$1,000
Total Other expenses			\$92,424	\$32,836	\$35,000	\$40,300
TOTAL EXPENSE			\$278,023	\$168,444	\$216,810	\$236,074
NET REVENUE / (EXPENSE)			(\$168,858)	(\$56,677)	(\$97,310)	(\$113,574)
Capital Outlay						
Capital Income						
		PATH Dedicated Capital Revenue		\$35,000	\$35,000	\$35,000
470	04-471	KCC Reserves	\$30,000	\$60,000		\$0
Total capital income			\$30,000	\$95,000	\$35,000	\$35,000
Capital expenses						
972	04-972	Park Capital Improvement		\$119,748		\$120,000
978	04-968	Park Furniture and Equipment	\$1,157			\$0
	04-976	PATHS Capital Expense	\$460	\$32,913	\$30,000	\$65,000
974	04-974	Other Park Improvements		\$22,240		
975	04-975	Community Center Loan Repayment	\$25,294		\$30,500	\$30,500
Total capital expenses			\$26,911	\$174,901	\$60,500	\$215,500
Net Income			(\$164,152)	(\$136,578)	(\$122,810)	(\$294,074)



**Kensington Community Services District
Proposed Budget FY 26/27
Waste Management**

Account #		WM	FY 25 Actual	FY 26 YTD results -	FY 26	FY 27
Old	New	Account	Results	May 31	Adopted	Proposed
Revenue						
448	05-448	Franchise Fees	\$128,795	\$95,998	\$120,000	\$120,000
461	05-461	Waste Removal Franchise Fee				\$0
481	05-422	Grant Revenue	\$75,000			\$0
455	05-456	Interest				\$0
TOTAL REVENUE			\$203,795	\$95,998	\$120,000	\$120,000
EXPENSES						
Operations & Admin Expenses						
751	05-751	Waste Removal Franchise Fee Expense	\$54,509	\$37,664	\$51,000	\$51,000
752	05-752	Waste Management Program Admin	\$24,362		\$25,844	\$30,700
753	05-898	Other Expenses	\$2,714	\$700	\$5,000	\$2,500
754	05-830	Legal	\$5,849		\$10,000	\$2,500
754	05-835	Consulting				\$10,000
799	05-799	Waste Management grant expenses	\$57,035	\$11,546	\$25,000	\$2,500
Total Operations & Admin Expenses			\$144,468	\$49,911	\$116,844	\$99,200
Net Revenue/ (Expense)			\$59,327	\$46,088	\$3,156	\$20,800

RESOLUTION NO. 2026-09

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE KENSINGTON COMMUNITY SERVICES DISTRICT
AUTHORIZING THE ADOPTION OF THE BUDGET FOR FISCAL YEAR 2027
(July 1, 2025 - June 30, 2026)**

The Board of Directors of the Kensington Community Services District “Board of Directors”) does find as follows:

WHEREAS, on June 11, 2026 at 7:00 p.m. a Public Hearing was held to take any and all comments regarding the Fiscal Year 2027 budget as presented; and

WHEREAS on June 11, 2026 at the Regular Meeting of the Board of Directors for the Kensington Community Services District the General Manager prepared and submitted to the Board of Directors the proposed budget for Fiscal Year 2026 commencing July 1, 2026, and ending June 30, 2027; and

WHEREAS, after hearing from all interested persons, the Board has also determined that the aforesaid expenses should be paid by the combination of rates, charges, assessments and taxes set forth herein so as to equitably apportion the burden of paying for such services.

NOW THEREFORE BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS:

1. The Board of Directors hereby adopts the budget for Fiscal Year 2027 as presented at this meeting.
2. The sums of money therein set forth are hereby appropriated from revenues of the District to the departments, functions and activities therein set forth for expenditures during the Fiscal Year 2027.

PASSED AND ADOPTED by the Board of Directors of the Kensington Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the 11th day of June, 2026, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

Sylvia Hacaj
President, Board of Directors

HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Community Services District at the regular meeting of said Board held on Thursday, the 11th day of June 2026.

Lynelle M. Lewis
District Clerk of the Board

David Aranda
Interim General Manger

Table C-2
Kensington Consolidated District
Operating Statement Projections Detail - General Fund

Description	FYE 2026 Projection	FYE 2027 Projection	FYE 2028 Projection	FYE 2029 Projection	FYE 2030 Projection	FYE 2031 Projection	FYE 2032 Projection	FYE 2033 Projection	FYE 2034 Projection
<i>Inflation Factor</i>	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Revenue									
Property Taxes	\$8,494,255	\$8,791,554	\$9,099,258	\$9,417,732	\$9,747,353	\$10,088,510	\$10,441,608	\$10,807,065	\$11,185,312
Other Taxes (HOPTR)	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Interest Income	\$278,432	\$305,522	\$333,931	\$359,499	\$388,885	\$421,780	\$397,820	\$433,802	\$472,728
Other Revenues	\$22,060	\$22,722	\$23,403	\$24,106	\$24,829	\$25,574	\$26,341	\$27,131	\$27,945
Waste Mgmt Fund Contribution	\$30,619	\$31,767	\$32,086	\$33,297	\$33,628	\$34,907	\$35,251	\$36,600	\$36,958
Total Revenue	\$8,850,366	\$9,176,565	\$9,513,679	\$9,859,634	\$10,219,695	\$10,595,771	\$10,926,020	\$11,329,597	\$11,747,943
Expenses									
<i>Office Wages & Related</i>									
Salaries	\$624,520	\$635,137	\$645,934	\$656,915	\$668,083	\$679,440	\$690,990	\$702,737	\$714,684
Medical/Dental Benefits	\$44,000	\$44,000	\$44,000	\$44,000	\$44,000	\$44,000	\$44,000	\$44,000	\$44,000
Payroll Taxes	\$42,144	\$42,994	\$43,861	\$44,748	\$45,654	\$46,580	\$47,526	\$48,493	\$49,481
Workers Comp	\$6,341	\$6,531	\$6,727	\$6,929	\$7,136	\$7,351	\$7,571	\$7,798	\$8,032
Payroll Processing & Related	\$15,450	\$15,914	\$16,391	\$16,883	\$17,389	\$17,911	\$18,448	\$19,002	\$19,572
<i>Subtotal: Office Wages & Related</i>	<i>\$732,455</i>	<i>\$744,575</i>	<i>\$756,913</i>	<i>\$769,474</i>	<i>\$782,262</i>	<i>\$795,281</i>	<i>\$808,536</i>	<i>\$822,030</i>	<i>\$835,768</i>
<i>Outside Professional Services</i>									
Audit	\$30,000	\$30,900	\$31,827	\$32,782	\$33,765	\$34,778	\$35,822	\$36,896	\$38,003
Actuarial Valuation	\$8,000	\$4,800	\$8,487	\$5,092	\$9,004	\$5,402	\$9,552	\$5,731	\$10,134
Bank Fees	\$52	\$53	\$55	\$56	\$58	\$60	\$61	\$63	\$65
County Expenses	\$68,084	\$70,126	\$72,230	\$74,397	\$76,629	\$78,928	\$81,296	\$83,735	\$86,247
IT Services & Equipment	\$14,935	\$15,383	\$15,845	\$16,320	\$16,809	\$17,314	\$17,833	\$18,368	\$18,919
Risk Mgmt Insurance	\$81,232	\$83,669	\$86,180	\$88,765	\$91,428	\$94,171	\$96,996	\$99,906	\$102,903
LAFCO	\$4,223	\$4,350	\$4,480	\$4,615	\$4,753	\$4,896	\$5,042	\$5,194	\$5,350
Legal Fees	\$62,360	\$64,231	\$66,158	\$68,142	\$70,187	\$72,292	\$74,461	\$76,695	\$78,996
Professional Services	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Website Dev't/Maintenance	\$3,708	\$3,819	\$3,934	\$4,052	\$4,173	\$4,299	\$4,428	\$4,560	\$4,697
Long-Term Financial Planner	\$2,575	\$2,652	\$2,732	\$2,814	\$2,898	\$2,985	\$3,075	\$3,167	\$3,262
<i>Subtotal: Professional Services</i>	<i>\$300,169</i>	<i>\$304,984</i>	<i>\$316,927</i>	<i>\$322,035</i>	<i>\$334,705</i>	<i>\$340,124</i>	<i>\$353,566</i>	<i>\$359,315</i>	<i>\$373,576</i>

Table C-2
Kensington Consolidated District
Operating Statement Projections Detail - General Fund

Community Service Activities									
Public Education (Emergency Prep)	\$15,450	\$15,914	\$16,391	\$16,883	\$17,389	\$17,911	\$18,448	\$19,002	\$19,572
CERT Emergency Kits	\$2,548	\$2,625	\$2,703	\$2,785	\$2,868	\$2,954	\$3,043	\$3,134	\$3,228
Open Houses	\$2,060	\$2,122	\$2,185	\$2,251	\$2,319	\$2,388	\$2,460	\$2,534	\$2,610
Community Shredder	\$5,665	\$5,835	\$6,010	\$6,190	\$6,376	\$6,567	\$6,764	\$6,967	\$7,176
Firesafe Planning Grants	\$10,300	\$10,609	\$10,927	\$11,255	\$11,593	\$11,941	\$12,299	\$12,668	\$13,048
Community Sandbags	\$3,605	\$3,713	\$3,825	\$3,939	\$4,057	\$4,179	\$4,305	\$4,434	\$4,567
Volunteer Appreciation	\$515	\$530	\$546	\$563	\$580	\$597	\$615	\$633	\$652
Community Service - Other	\$515	\$530	\$546	\$563	\$580	\$597	\$615	\$633	\$652
<i>Subtotal: Community Services</i>	<i>\$40,658</i>	<i>\$41,878</i>	<i>\$43,134</i>	<i>\$44,428</i>	<i>\$45,761</i>	<i>\$47,134</i>	<i>\$48,548</i>	<i>\$50,004</i>	<i>\$51,505</i>
District Activities									
Election	\$0	\$8,487	\$0	\$9,004	\$0	\$9,552	\$0	\$10,134	\$0
Board Professional Dev't	\$10,000	\$10,300	\$10,609	\$10,927	\$11,255	\$11,593	\$11,941	\$12,299	\$12,668
Training and Travel Admin	\$15,450	\$3,000	\$3,090	\$3,183	\$3,278	\$3,377	\$3,478	\$3,582	\$3,690
Staff Appreciation	\$2,575	\$2,652	\$2,732	\$2,814	\$2,898	\$2,985	\$3,075	\$3,167	\$3,262
Memberships / Dues / Subscriptions	\$15,000	\$15,450	\$15,914	\$16,391	\$16,883	\$17,389	\$17,911	\$18,448	\$19,002
<i>Subtotal: District Activities</i>	<i>\$43,025</i>	<i>\$39,889</i>	<i>\$32,344</i>	<i>\$42,319</i>	<i>\$34,314</i>	<i>\$44,896</i>	<i>\$36,404</i>	<i>\$47,630</i>	<i>\$38,621</i>
Office									
Office Expenses	\$4,120	\$4,244	\$4,371	\$4,502	\$4,637	\$4,776	\$4,919	\$5,067	\$5,219
Office Supplies	\$6,560	\$6,757	\$6,960	\$7,168	\$7,383	\$7,605	\$7,833	\$8,068	\$8,310
Telephones	\$1,133	\$1,167	\$1,202	\$1,238	\$1,275	\$1,313	\$1,353	\$1,393	\$1,435
Internet	\$4,635	\$4,774	\$4,917	\$5,065	\$5,217	\$5,373	\$5,534	\$5,700	\$5,871
Office Equipment	\$515	\$530	\$546	\$563	\$580	\$597	\$615	\$633	\$652
Postage	\$2,575	\$2,652	\$2,732	\$2,814	\$2,898	\$2,985	\$3,075	\$3,167	\$3,262
Mileage Reimbursement	\$1,030	\$1,061	\$1,093	\$1,126	\$1,159	\$1,194	\$1,230	\$1,267	\$1,305
Copier Contract	\$4,000	\$4,120	\$4,244	\$4,371	\$4,502	\$4,637	\$4,776	\$4,919	\$5,067
Other	\$5,220	\$5,377	\$5,538	\$5,704	\$5,875	\$6,051	\$6,233	\$6,420	\$6,613
<i>Subtotal: Office</i>	<i>\$29,788</i>	<i>\$30,682</i>	<i>\$31,602</i>	<i>\$32,550</i>	<i>\$33,527</i>	<i>\$34,533</i>	<i>\$35,568</i>	<i>\$36,636</i>	<i>\$37,735</i>
Building Maintenance									
Gardening Services	\$2,472	\$2,546	\$2,623	\$2,701	\$2,782	\$2,866	\$2,952	\$3,040	\$3,131
Building Alarm	\$1,545	\$1,591	\$1,639	\$1,688	\$1,739	\$1,791	\$1,845	\$1,900	\$1,957
Medical Waste Disposal	\$2,266	\$2,334	\$2,404	\$2,476	\$2,550	\$2,627	\$2,706	\$2,787	\$2,871
Janitorial Services	\$2,472	\$2,546	\$2,623	\$2,701	\$2,782	\$2,866	\$2,952	\$3,040	\$3,131
Misc Maintenance	\$5,150	\$5,305	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334	\$6,524
<i>Subtotal: Building Maintenance</i>	<i>\$13,905</i>	<i>\$14,322</i>	<i>\$14,752</i>	<i>\$15,194</i>	<i>\$15,650</i>	<i>\$16,120</i>	<i>\$16,603</i>	<i>\$17,101</i>	<i>\$17,614</i>

Table C-2
Kensington Consolidated District
Operating Statement Projections Detail - General Fund

Description	FYE 2026 Projection	FYE 2027 Projection	FYE 2028 Projection	FYE 2029 Projection	FYE 2030 Projection	FYE 2031 Projection	FYE 2032 Projection	FYE 2033 Projection	FYE 2034 Projection
Building Utilities / Service									
Gas & Electric	\$12,600	\$13,230	\$13,892	\$14,586	\$15,315	\$16,081	\$16,885	\$17,729	\$18,616
Water / Sewer	\$5,150	\$5,305	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334	\$6,524
Other	\$1,030	\$1,061	\$1,093	\$1,126	\$1,159	\$1,194	\$1,230	\$1,267	\$1,305
<i>Subtotal: Utilities / Service</i>	\$18,780	\$19,595	\$20,448	\$21,339	\$22,271	\$23,245	\$24,264	\$25,330	\$26,445
Contingency	\$20,600	\$21,218	\$21,855	\$22,510	\$23,185	\$23,881	\$24,597	\$25,335	\$26,095
Total Expenses	\$1,199,380	\$1,217,143	\$1,237,975	\$1,269,850	\$1,291,676	\$1,325,214	\$1,348,087	\$1,383,382	\$1,407,358
Cash Flow Before Capital Outlay and DS	\$7,650,986	\$7,959,421	\$8,275,704	\$8,589,784	\$8,928,019	\$9,270,557	\$9,577,932	\$9,946,215	\$10,340,584
Capital Outlay									
Office Furniture / Equipment	\$1,000	\$1,030	\$1,061	\$1,093	\$1,126	\$1,159	\$1,194	\$1,230	\$1,267
Computer Equipment	\$2,000	\$2,060	\$2,122	\$2,185	\$2,251	\$2,319	\$2,388	\$2,460	\$2,534
A/V Equipment	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Outlay	\$33,000	\$3,090	\$3,183	\$3,278	\$3,377	\$3,478	\$3,582	\$3,690	\$3,800
Cash Flow Before Debt Service	\$7,617,986	\$7,956,331	\$8,272,521	\$8,586,506	\$8,924,643	\$9,267,079	\$9,574,350	\$9,942,525	\$10,336,784
Debt Service									
PSB Loan	\$141,525	\$141,478	\$141,428	\$141,377	\$141,324	\$141,268	\$141,211	\$141,151	\$141,088
Total Debt Service	\$141,525	\$141,478	\$141,428	\$141,377	\$141,324	\$141,268	\$141,211	\$141,151	\$141,088
Net Cash Flow	\$7,476,461	\$7,814,854	\$8,131,093	\$8,445,128	\$8,783,319	\$9,125,810	\$9,433,140	\$9,801,374	\$10,195,695

Source: KPPCSD, KFPD, and Ridgeline

Table C-3
Kensington Consolidated District
Operating Statement Projections Detail - Fire Fund

Description	FYE 2026 Projection	FYE 2027 Projection	FYE 2028 Projection	FYE 2029 Projection	FYE 2030 Projection	FYE 2031 Projection	FYE 2032 Projection	FYE 2033 Projection	FYE 2034 Projection
<i>Inflation Factor</i>	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Revenue									
Special Tax-Fire	\$201,000	\$201,000	\$201,000	\$201,000	\$201,000	\$201,000	\$201,000	\$201,000	\$201,000
CERBT Disbursement	\$60,070	\$58,985	\$57,775	\$56,463	\$55,098	\$53,701	\$52,270	\$50,877	\$49,521
Total Revenue	\$261,070	\$259,985	\$258,775	\$257,463	\$256,098	\$254,701	\$253,270	\$251,877	\$250,521
Expenses									
El Cerrito Contract Fee	\$4,504,681	\$4,715,923	\$4,925,712	\$5,161,855	\$5,346,373	\$5,562,806	\$5,781,515	\$5,983,134	\$6,189,284
El Cerrito Recon	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
PERS Medical	\$47,268	\$46,415	\$45,462	\$44,430	\$43,356	\$42,256	\$41,130	\$40,034	\$38,967
Delta Dental	\$9,847	\$9,670	\$9,471	\$9,256	\$9,033	\$8,803	\$8,569	\$8,340	\$8,118
Vision Care	\$2,954	\$2,901	\$2,841	\$2,777	\$2,710	\$2,641	\$2,571	\$2,502	\$2,435
Fire Abatement Contract	\$5,513	\$5,788	\$5,788	\$6,078	\$6,078	\$6,381	\$6,381	\$6,700	\$6,700
Fire Engineer Plan Review	\$3,090	\$3,183	\$3,278	\$3,377	\$3,478	\$3,582	\$3,690	\$3,800	\$3,914
Wildland Vegetation Mgmt	\$4,244	\$4,371	\$4,502	\$4,637	\$4,776	\$4,919	\$5,067	\$5,219	\$5,376
Firefighter Apparel & PPE	\$1,545	\$1,591	\$1,639	\$1,688	\$1,739	\$1,791	\$1,845	\$1,900	\$1,957
Firefighter's Expenses	\$5,150	\$5,305	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334	\$6,524
Total Expenses	\$4,664,292	\$4,875,145	\$5,084,158	\$5,319,725	\$5,503,338	\$5,719,151	\$5,936,917	\$6,137,964	\$6,343,276
Capital Outlay									
Fleet Replacement	\$0	\$0	\$84,413	\$0	\$0	\$1,930,902	\$0	\$0	\$0
Total Capital Outlay	\$0	\$0	\$84,413	\$0	\$0	\$1,930,902	\$0	\$0	\$0
Net Cash Flow	(\$4,403,222)	(\$4,615,160)	(\$4,909,796)	(\$5,062,262)	(\$5,247,239)	(\$7,395,353)	(\$5,683,647)	(\$5,886,088)	(\$6,092,755)

Source: KPPCSD, KFPD, and Ridgeline

Table C-4
Kensington Consolidated District
Operating Statement Projections Detail - Police Fund

Description	FYE 2026 Projection	FYE 2027 Projection	FYE 2028 Projection	FYE 2029 Projection	FYE 2030 Projection	FYE 2031 Projection	FYE 2032 Projection	FYE 2033 Projection	FYE 2034 Projection
<i>Inflation Factor</i>	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Revenue									
Property Taxes									
Special Tax-Police	\$645,233	\$645,233	\$645,233	\$645,233	\$645,233	\$645,233	\$645,233	\$645,233	\$645,233
Measure G	\$721,000	\$742,630	\$764,909	\$787,856	\$811,492	\$835,837	\$860,912	\$886,739	\$913,341
Police Fees/Service Charges	\$6,180	\$6,365	\$6,556	\$6,753	\$6,956	\$7,164	\$7,379	\$7,601	\$7,829
POST Reimbursement	\$10,300	\$10,609	\$10,927	\$11,255	\$11,593	\$11,941	\$12,299	\$12,668	\$13,048
COPS/Other PD Grants	\$100,000	\$103,000	\$106,090	\$109,273	\$112,551	\$115,927	\$119,405	\$122,987	\$126,677
Reimbursements/Refunds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unrealized Gain / Loss	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$1,482,713	\$1,507,837	\$1,533,716	\$1,560,370	\$1,587,824	\$1,616,102	\$1,645,228	\$1,675,228	\$1,706,128
Expenses									
Holiday Pay	\$47,219	\$48,635	\$50,094	\$51,597	\$53,145	\$54,739	\$56,382	\$58,073	\$59,815
Incentive Pay- Education	\$13,981	\$14,500	\$14,899	\$15,152	\$15,410	\$15,672	\$15,938	\$16,209	\$16,485
Incentive Pay- POST Certificate	\$27,927	\$28,716	\$29,205	\$29,701	\$30,206	\$30,719	\$31,242	\$31,773	\$32,313
Salary - Officers - Other	\$1,356,671	\$1,407,319	\$1,450,986	\$1,475,652	\$1,500,738	\$1,526,251	\$1,552,197	\$1,578,585	\$1,605,421
Overtime	\$58,431	\$60,903	\$63,029	\$64,100	\$65,190	\$66,298	\$67,425	\$68,572	\$69,737
Shift Differential	\$8,240	\$8,487	\$8,742	\$9,004	\$9,274	\$9,552	\$9,839	\$10,134	\$10,438
Longevity Pay	\$17,203	\$17,720	\$18,150	\$18,459	\$25,828	\$26,267	\$26,713	\$27,168	\$27,629
Salary - Non-Sworn	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hiring Bonus	\$10,000	\$8,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0
Vacation Cash Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Uniform Allowance	\$5,000	\$5,150	\$5,305	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334
Medical/Vision/Dental-Active	\$273,070	\$286,723	\$301,060	\$316,112	\$331,918	\$348,514	\$365,940	\$384,237	\$403,449
Medical-Retired	\$145,445	\$157,445	\$157,445	\$157,445	\$157,445	\$157,445	\$157,445	\$157,445	\$157,445
Medical-Trust	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Officer Life & Disability Insurance	\$6,337	\$6,527	\$6,723	\$6,925	\$7,132	\$7,346	\$7,567	\$7,794	\$8,027
Social Security/Medicare-Police	\$22,398	\$23,192	\$23,815	\$24,202	\$24,729	\$25,162	\$25,603	\$26,052	\$26,508
Social Security - District	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PERS - District Portion									
Normal Cost	\$259,488	\$268,731	\$276,995	\$282,605	\$289,838	\$295,705	\$301,690	\$307,795	\$314,023
UAL Payment	\$107,963	\$128,780	\$149,598	\$170,412	\$163,312	\$153,694	\$153,696	\$153,695	\$153,694
PERS - Officers Portion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Workers Comp	\$46,350	\$47,741	\$49,173	\$50,648	\$52,167	\$53,732	\$55,344	\$57,005	\$58,715
Unemployment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
In Lieu Health Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies and Expenses	\$5,150	\$5,305	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334	\$6,524

Table C-4
Kensington Consolidated District
Operating Statement Projections Detail - Police Fund

Description	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032	FYE 2033	FYE 2034
	Projection	Projection	Projection	Projection	Projection	Projection	Projection	Projection	Projection
Police Equipment and Supplies	\$20,000	\$20,600	\$21,218	\$21,855	\$22,510	\$23,185	\$23,881	\$24,597	\$25,335
Traffic Safety	\$10,000	\$10,300	\$10,609	\$10,927	\$11,255	\$11,593	\$11,941	\$12,299	\$12,668
Crossing Guard	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fleet Expense	\$54,590	\$56,228	\$57,915	\$59,652	\$61,442	\$63,285	\$65,183	\$67,139	\$69,153
Vehicle Operation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IT and Communications	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cal-ID, ARIES, SunRidge, LEFTA	\$175,100	\$180,353	\$185,764	\$191,336	\$197,077	\$202,989	\$209,079	\$215,351	\$221,811
Radio Maintenance	\$12,360	\$12,731	\$13,113	\$13,506	\$13,911	\$14,329	\$14,758	\$15,201	\$15,657
Alarm	\$5,150	\$5,305	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334	\$6,524
Evidence	\$8,240	\$8,487	\$8,742	\$9,004	\$9,274	\$9,552	\$9,839	\$10,134	\$10,438
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Training and Travel Exp	\$30,900	\$31,827	\$32,782	\$33,765	\$34,778	\$35,822	\$36,896	\$38,003	\$39,143
Records	\$8,240	\$8,487	\$8,742	\$9,004	\$9,274	\$9,552	\$9,839	\$10,134	\$10,438
Hiring	\$5,150	\$5,305	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334	\$6,524
Reserve Officers	\$3,090	\$3,183	\$3,278	\$3,377	\$3,478	\$3,582	\$3,690	\$3,800	\$3,914
Dues and Subscriptions	\$3,090	\$3,183	\$3,278	\$3,377	\$3,478	\$3,582	\$3,690	\$3,800	\$3,914
POST - Reimburse	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities - Police	\$36,050	\$37,132	\$38,245	\$39,393	\$40,575	\$41,792	\$43,046	\$44,337	\$45,667
Bldg Repairs/Maint.	\$5,150	\$5,305	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334	\$6,524
IT Contract	\$51,500	\$53,045	\$54,636	\$56,275	\$57,964	\$59,703	\$61,494	\$63,339	\$65,239
Telephone	\$10,300	\$10,609	\$10,927	\$11,255	\$11,593	\$11,941	\$12,299	\$12,668	\$13,048
General Liability Insurance	\$66,950	\$68,959	\$71,027	\$73,158	\$75,353	\$77,613	\$79,942	\$82,340	\$84,810
Printing & Publications	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Website Social Media Contracts	\$7,725	\$7,957	\$8,195	\$8,441	\$8,695	\$8,955	\$9,224	\$9,501	\$9,786
Volunteer Programs	\$2,060	\$2,122	\$2,185	\$2,251	\$2,319	\$2,388	\$2,460	\$2,534	\$2,610
Community Events	\$4,120	\$4,244	\$4,371	\$4,502	\$4,637	\$4,776	\$4,919	\$5,067	\$5,219
Legal/Consulting - Police	\$15,450	\$15,914	\$16,391	\$16,883	\$17,389	\$17,911	\$18,448	\$19,002	\$19,572
Police Bldg. Lease	\$81,960	\$83,977	\$86,054	\$88,191	\$90,393	\$92,660	\$94,996	\$97,402	\$99,882
Bldg Maintenance/Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Janitorial - Police Building	\$12,360	\$12,731	\$13,113	\$13,506	\$13,911	\$14,329	\$14,758	\$15,201	\$15,657
Consulting - Background/Hiring/Records	\$72,100	\$74,263	\$76,491	\$78,786	\$81,149	\$83,584	\$86,091	\$88,674	\$91,334
Police Taxes Administration	\$5,150	\$5,305	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334	\$6,524
Axon - Body Camera/Tasers/Storage	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669	\$32,619
Community Safety	\$15,450	\$15,914	\$16,391	\$16,883	\$17,389	\$17,911	\$18,448	\$19,002	\$19,572
Misc Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$3,158,858	\$3,293,857	\$3,405,320	\$3,499,081	\$3,577,767	\$3,647,630	\$3,729,405	\$3,813,547	\$3,900,140
Cash Flow Before Capital Outlay & DS	(\$1,676,145)	(\$1,786,020)	(\$1,871,605)	(\$1,938,711)	(\$1,989,943)	(\$2,031,528)	(\$2,084,177)	(\$2,138,319)	(\$2,194,013)

Table C-4
Kensington Consolidated District
Operating Statement Projections Detail - Police Fund

Description	FYE 2026 Projection	FYE 2027 Projection	FYE 2028 Projection	FYE 2029 Projection	FYE 2030 Projection	FYE 2031 Projection	FYE 2032 Projection	FYE 2033 Projection	FYE 2034 Projection
Capital Outlay									
Patrol Car Accessories	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Station Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Personal Police Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Furniture / Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Computer Equipment	\$30,000	\$0	\$0	\$0	\$0	\$34,778	\$0	\$0	\$0
Total Capital Outlay	\$30,000	\$0	\$0	\$0	\$0	\$34,778	\$0	\$0	\$0
Cash Flow Before Debt Service	(\$1,706,145)	(\$1,786,020)	(\$1,871,605)	(\$1,938,711)	(\$1,989,943)	(\$2,066,307)	(\$2,084,177)	(\$2,138,319)	(\$2,194,013)
Debt Service									
Pension Obligation Bonds	\$331,259	\$331,021	\$331,513	\$330,698	\$330,613	\$331,220	\$331,480	\$331,394	\$330,962
Vehicle Lease	\$52,130	\$54,105	\$54,403	\$51,540	\$67,255	\$78,978	\$81,928	\$94,647	\$107,457
Total Debt Service	\$383,388	\$385,125	\$385,916	\$382,237	\$397,868	\$410,198	\$413,408	\$426,041	\$438,419
Net Cash Flow	(\$2,089,533)	(\$2,171,145)	(\$2,257,520)	(\$2,320,948)	(\$2,387,811)	(\$2,476,504)	(\$2,497,586)	(\$2,564,360)	(\$2,632,431)

Source: KPPCSD, KFPD, and Ridgeline

Table C-5
Kensington Consolidated District
Operating Statement Projections Detail - Parks Fund

Description	FYE 2026 Projection	FYE 2027 Projection	FYE 2028 Projection	FYE 2029 Projection	FYE 2030 Projection	FYE 2031 Projection	FYE 2032 Projection	FYE 2033 Projection	FYE 2034 Projection
<i>Inflation Factor</i>	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Revenue									
Park Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Tax-L&L Parks	\$48,410	\$49,862	\$51,358	\$52,899	\$54,486	\$56,120	\$57,804	\$59,538	\$61,324
KCC Reserves	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
KCC Annual Fees	\$29,870	\$30,766	\$31,689	\$32,640	\$33,619	\$34,628	\$35,666	\$36,736	\$37,838
Community Center Revenue	\$30,900	\$31,827	\$32,782	\$33,765	\$34,778	\$35,822	\$36,896	\$38,003	\$39,143
Tennis Court Revenue	\$2,060	\$2,122	\$2,185	\$2,251	\$2,319	\$2,388	\$2,460	\$2,534	\$2,610
Other Community Center Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$141,240	\$144,577	\$118,015	\$121,555	\$125,202	\$128,958	\$132,826	\$136,811	\$140,916
Expenses									
Park / Rec Salary and Benefits									
Park & Rec Administrator	\$21,357	\$21,720	\$22,089	\$22,465	\$22,847	\$23,235	\$23,630	\$24,032	\$24,440
Custodial/Cleaning Services	\$43,731	\$44,474	\$45,230	\$45,999	\$46,781	\$47,577	\$48,385	\$49,208	\$50,045
Social Security/Medicare - Dist	\$4,979	\$5,064	\$5,150	\$5,238	\$5,327	\$5,417	\$5,509	\$5,603	\$5,698
Park/Rec Sal & Ben - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Community Center Expenses									
General Maintenance	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669	\$32,619
Utilities-Community Center	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669	\$32,619
Janitorial Supplies	\$2,575	\$2,652	\$2,732	\$2,814	\$2,898	\$2,985	\$3,075	\$3,167	\$3,262
Landscaping	\$35,020	\$36,071	\$37,153	\$38,267	\$39,415	\$40,598	\$41,816	\$43,070	\$44,362
General Liab./Workers Comp	\$3,090	\$3,183	\$3,278	\$3,377	\$3,478	\$3,582	\$3,690	\$3,800	\$3,914
Community Center Repairs	\$4,120	\$4,244	\$4,371	\$4,502	\$4,637	\$4,776	\$4,919	\$5,067	\$5,219
Legal/Consulting	\$5,150	\$5,305	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334	\$6,524
Community Center - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annex General Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park									
General Maintenance & Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landscaping	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Liab/Workers Comp	\$15,450	\$15,914	\$16,391	\$16,883	\$17,389	\$17,911	\$18,448	\$19,002	\$19,572
Levy Administration	\$7,725	\$7,957	\$8,195	\$8,441	\$8,695	\$8,955	\$9,224	\$9,501	\$9,786
Tennis Court Maint/Repair	\$1,030	\$1,061	\$1,093	\$1,126	\$1,159	\$1,194	\$1,230	\$1,267	\$1,305
Other Expenses	\$1,030	\$1,061	\$1,093	\$1,126	\$1,159	\$1,194	\$1,230	\$1,267	\$1,305
Misc Park/Rec Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$196,757	\$201,749	\$206,875	\$212,139	\$217,545	\$223,097	\$228,799	\$234,655	\$240,670
Cash Flow Before Capital Outlay & DS	(\$55,517)	(\$57,172)	(\$88,861)	(\$90,584)	(\$92,344)	(\$94,140)	(\$95,973)	(\$97,844)	(\$99,755)

Table C-5
Kensington Consolidated District
Operating Statement Projections Detail - Parks Fund

Description	FYE 2026 Projection	FYE 2027 Projection	FYE 2028 Projection	FYE 2029 Projection	FYE 2030 Projection	FYE 2031 Projection	FYE 2032 Projection	FYE 2033 Projection	FYE 2034 Projection
Capital Outlay									
Other Park Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pk/Rec Furn/Eq	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Community Center Renovation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Recreational Bldg Improvements	\$30,000	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Outlay	\$30,000	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0
Cash Flow Before Debt Service	(\$85,517)	(\$87,172)	(\$118,861)	(\$90,584)	(\$92,344)	(\$94,140)	(\$95,973)	(\$97,844)	(\$99,755)
Debt Service									
Community Center Loan Pmt	\$30,517	\$30,517	\$30,517	\$30,517	\$0	\$0	\$0	\$0	\$0
Total Debt Service	\$30,517	\$30,517	\$30,517	\$30,517	\$0	\$0	\$0	\$0	\$0
Net Cash Flow	(\$116,034)	(\$117,688)	(\$149,377)	(\$121,101)	(\$92,344)	(\$94,140)	(\$95,973)	(\$97,844)	(\$99,755)

Source: KPPCSD, KFPD, and Ridgeline

Table C-6
Kensington Consolidated District
Operating Statement Projections Detail - Waste Management Fund

Description	FYE 2026 Projection	FYE 2027 Projection	FYE 2028 Projection	FYE 2029 Projection	FYE 2030 Projection	FYE 2031 Projection	FYE 2032 Projection	FYE 2033 Projection	FYE 2034 Projection
<i>Inflation Factor</i>	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Revenue									
Waste Removal Franchise Fee	\$123,600	\$127,308	\$131,127	\$135,061	\$139,113	\$143,286	\$147,585	\$152,012	\$156,573
Waste Management Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$123,600	\$127,308	\$131,127	\$135,061	\$139,113	\$143,286	\$147,585	\$152,012	\$156,573
Expenses									
Waste Removal Franchise Fee Exp	\$52,530	\$54,106	\$55,729	\$57,401	\$59,123	\$60,897	\$62,724	\$64,605	\$66,543
Waste Management Program Admin	\$30,619	\$31,767	\$32,086	\$33,297	\$33,628	\$34,907	\$35,251	\$36,600	\$36,958
Other Waste Management Exp	\$5,150	\$5,305	\$5,464	\$5,628	\$5,796	\$5,970	\$6,149	\$6,334	\$6,524
Legal (Waste Management)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Waste Management Grant Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$88,299	\$91,178	\$93,278	\$96,326	\$98,548	\$101,774	\$104,124	\$107,539	\$110,025
Net Income	\$35,301	\$36,130	\$37,849	\$38,735	\$40,565	\$41,512	\$43,461	\$44,473	\$46,548

Source: KPPCSD, KFPD, and Ridgeline

**Table C-7
Kensington Consolidated District
Operating Statement Projections Detail - District-Wide**

Description	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032	FYE 2033	FYE 2034
	Projection	Projection	Projection	Projection	Projection	Projection	Projection	Projection	Projection
Revenue									
General Fund	\$8,850,366	\$9,176,565	\$9,513,679	\$9,859,634	\$10,219,695	\$10,595,771	\$10,926,020	\$11,329,597	\$11,747,943
Fire Fund	\$261,070	\$259,985	\$258,775	\$257,463	\$256,098	\$254,701	\$253,270	\$251,877	\$250,521
Police Fund	\$1,482,713	\$1,507,837	\$1,533,716	\$1,560,370	\$1,587,824	\$1,616,102	\$1,645,228	\$1,675,228	\$1,706,128
Parks Fund	\$141,240	\$144,577	\$118,015	\$121,555	\$125,202	\$128,958	\$132,826	\$136,811	\$140,916
Waste Management Fund	\$123,600	\$127,308	\$131,127	\$135,061	\$139,113	\$143,286	\$147,585	\$152,012	\$156,573
Total Revenue	\$10,858,989	\$11,216,272	\$11,555,311	\$11,934,083	\$12,327,932	\$12,738,817	\$13,104,928	\$13,545,525	\$14,002,079
Expenses									
General Fund	\$1,199,380	\$1,217,143	\$1,237,975	\$1,269,850	\$1,291,676	\$1,325,214	\$1,348,087	\$1,383,382	\$1,407,358
Fire Fund	\$4,664,292	\$4,875,145	\$5,084,158	\$5,319,725	\$5,503,338	\$5,719,151	\$5,936,917	\$6,137,964	\$6,343,276
Police Fund	\$3,158,858	\$3,293,857	\$3,405,320	\$3,499,081	\$3,577,767	\$3,647,630	\$3,729,405	\$3,813,547	\$3,900,140
Parks Fund	\$196,757	\$201,749	\$206,875	\$212,139	\$217,545	\$223,097	\$228,799	\$234,655	\$240,670
Waste Management Fund	\$88,299	\$91,178	\$93,278	\$96,326	\$98,548	\$101,774	\$104,124	\$107,539	\$110,025
Total Expenses	\$9,307,586	\$9,679,073	\$10,027,606	\$10,397,122	\$10,688,874	\$11,016,867	\$11,347,332	\$11,677,088	\$12,001,470
Cash Flow B4 Capital Outlay & DS	\$1,551,403	\$1,537,200	\$1,527,705	\$1,536,961	\$1,639,059	\$1,721,950	\$1,757,596	\$1,868,437	\$2,000,610
Capital Outlay									
General Fund	\$33,000	\$3,090	\$3,183	\$3,278	\$3,377	\$3,478	\$3,582	\$3,690	\$3,800
Fire Fund	\$0	\$0	\$84,413	\$0	\$0	\$1,930,902	\$0	\$0	\$0
Police Fund	\$30,000	\$0	\$0	\$0	\$0	\$34,778	\$0	\$0	\$0
Parks Fund	\$30,000	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Outlay	\$93,000	\$33,090	\$117,596	\$3,278	\$3,377	\$1,969,158	\$3,582	\$3,690	\$3,800
Cash Flow Before Debt Service	\$1,458,403	\$1,504,110	\$1,410,109	\$1,533,683	\$1,635,682	(\$247,208)	\$1,754,014	\$1,864,747	\$1,996,809
Debt Service									
General Fund	\$141,525	\$141,478	\$141,428	\$141,377	\$141,324	\$141,268	\$141,211	\$141,151	\$141,088
Police Fund	\$383,388	\$385,125	\$385,916	\$382,237	\$397,868	\$410,198	\$413,408	\$426,041	\$438,419
Parks Fund	\$30,517	\$30,517	\$30,517	\$30,517	\$0	\$0	\$0	\$0	\$0
Total Debt Service	\$555,430	\$557,119	\$557,860	\$554,131	\$539,192	\$551,466	\$554,619	\$567,192	\$579,507
Net Cash Flow									
General Fund	\$7,476,461	\$7,814,854	\$8,131,093	\$8,445,128	\$8,783,319	\$9,125,810	\$9,433,140	\$9,801,374	\$10,195,695
Fire Fund	(\$4,403,222)	(\$4,615,160)	(\$4,909,796)	(\$5,062,262)	(\$5,247,239)	(\$7,395,353)	(\$5,683,647)	(\$5,886,088)	(\$6,092,755)
Police Fund	(\$2,089,533)	(\$2,171,145)	(\$2,257,520)	(\$2,320,948)	(\$2,387,811)	(\$2,476,504)	(\$2,497,586)	(\$2,564,360)	(\$2,632,431)
Parks Fund	(\$116,034)	(\$117,688)	(\$149,377)	(\$121,101)	(\$92,344)	(\$94,140)	(\$95,973)	(\$97,844)	(\$99,755)
Waste Management Fund	\$35,301	\$36,130	\$37,849	\$38,735	\$40,565	\$41,512	\$43,461	\$44,473	\$46,548
Total Net Cash Flow	\$902,974	\$946,990	\$852,249	\$979,552	\$1,096,490	(\$798,674)	\$1,199,395	\$1,297,555	\$1,417,302

Source: KPPCSD, KFPD, and Ridgeline

Table C-8
Kensington Consolidated District
Fund Balance Projections Detail - District-Wide

Description	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032	FYE 2033	FYE 2034
		Projection	Projection	Projection	Projection	Projection	Projection	Projection	Projection	Projection
Beginning Fund Balance		\$9,281,080	\$10,184,054	\$11,131,044	\$11,983,293	\$12,962,845	\$14,059,335	\$13,260,661	\$14,460,056	\$15,757,611
Revenues		\$10,858,989	\$11,216,272	\$11,555,311	\$11,934,083	\$12,327,932	\$12,738,817	\$13,104,928	\$13,545,525	\$14,002,079
Expenses		(\$9,307,586)	(\$9,679,073)	(\$10,027,606)	(\$10,397,122)	(\$10,688,874)	(\$11,016,867)	(\$11,347,332)	(\$11,677,088)	(\$12,001,470)
Capital Outlay		(\$93,000)	(\$33,090)	(\$117,596)	(\$3,278)	(\$3,377)	(\$1,969,158)	(\$3,582)	(\$3,690)	(\$3,800)
Debt Services		(\$555,430)	(\$557,119)	(\$557,860)	(\$554,131)	(\$539,192)	(\$551,466)	(\$554,619)	(\$567,192)	(\$579,507)
Net Cash Flow		\$902,974	\$946,990	\$852,249	\$979,552	\$1,096,490	(\$798,674)	\$1,199,395	\$1,297,555	\$1,417,302
Projected Ending Fund Balance - KPPCSD	\$3,271,107									
Projected Ending Fund Balance - KFPD	\$6,065,973									
Less: One-Time Consolidation Costs	(\$56,000)									
Ending Fund Balance	\$9,281,080	\$10,184,054	\$11,131,044	\$11,983,293	\$12,962,845	\$14,059,335	\$13,260,661	\$14,460,056	\$15,757,611	\$17,174,913
Fund Balance Allocation										
EC Fire Contract Requirement		\$2,292,341	\$2,397,961	\$2,502,856	\$2,620,928	\$2,713,186	\$2,821,403	\$2,930,757	\$3,031,567	\$3,134,642
Fire Capital Fund Allocation		\$1,915,000	\$2,152,247	\$2,314,571	\$2,571,178	\$2,838,048	\$1,184,691	\$1,473,338	\$1,773,531	\$2,085,732
Available for General Uses		\$5,976,713	\$6,580,836	\$7,165,866	\$7,770,739	\$8,508,101	\$9,254,567	\$10,055,961	\$10,952,513	\$11,954,540
Total Fund Balance		\$10,184,054	\$11,131,044	\$11,983,293	\$12,962,845	\$14,059,335	\$13,260,661	\$14,460,056	\$15,757,611	\$17,174,913

Source: KPPCSD, KFPD, and Ridgeline



Kensington Community Services District

DATE: May 11, 2026 Item #12d
TO: Finance Committee
FROM: David Aranda, KPPCSD Interim General Manager
SUBJECT: Summary of the draft budget for Fiscal Year 2026-2027

At the May Board of Directors meeting a draft budget for fiscal year 2027 will be presented. The Finance Committee is meeting on Monday the 11th. Any significant changes, errors or questions that are found by the finance committee will be noted and included verbally at the board meeting. This is since the board packet will have gone out prior to the finance committee meeting.

Please keep in mind that this is a draft for the fiscal year 2027 budget. A final budget will be presented to the board at the June 11, 2026, meeting after a public hearing is held on the budget.

I have noted some key features of the draft budget as follows:

1. The summary page provides a quick glance at projected revenues for each department, expenses, capital expenses/debt payments, and the balance that is projected when the fiscal year ends June 30, 2027
2. Melissa worked with Mary and I and we reformatted the chart of account numbers so that the first two digits denotes the department and the second three digits the specific item. We feel that this will make for easier recognition of charges to the various departments.
3. General Fund notations include projected property taxes. We are going to show gross property tax revenue and then in expenses (01-870) reflect that amount the county charges for handling the property tax processing. Mary and I agree that this is a more accurate measurement in showing true property tax revenue received each year.
4. The general fund reflects the change of what, in past years, would have been fire-related costs but truly are administrative costs. A utility line item for example (01-580) reflects utilities at the public safety building that are the result of administrative use in the building.
5. The general fund salaries are capturing seventy-five percent of the fiscal year for a new general manager and the salary for the current general manager for a bit of an overlap of working time. The general fund also captures the consulting costs for Mary for a portion of the year and for Raychel throughout the year.
6. Please note that the public safety building debt payment is included as a capital expense in the budget.
7. The police department budget was primarily produced by the work of the Chief and the LT. They did a thorough job in reviewing all costs and working with Melissa on calculating the salaries that you see projected. The salaries are reflective of the current memorandum of understanding between the officers and the district.
8. The remaining portion of the police budget is based on the history of expenses and the expectation of ongoing costs.
9. You will note that the pension obligation bond for the police retirement is a large expense noted as 02-529.
10. The capital items are based on the approval of CHP grants which offset some large expenses, but the district would still incur some additional expenses in outfitting new vehicles.
11. The fire department budget has been formatted to reflect costs that are reflective of fire operations only. You will note that the emergency preparedness coordinator is listed as a consultant under the fire department budget, not in general administration.
12. The big line item, \$5,000,000 is for the contract that KCSD has with the city of El Cerrito for the fire services. This dollar amount is a ballpark estimate due to the city not having any information yet on the actual cost for the contract for fiscal year 2027.
13. The parks budget and the solid waste budget for 2027 do not differ much from the 2026 budget.
14. We will discuss this at 5 p.m. on Monday. If you have a chance to look over the budget and my comments and you have questions for me prior to the meeting it may be more productive but in any case I look forward to our discussion on Monday.



Kensington Community Services District

DATE: June 11, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

SUBJECT: Affirming the Establishment of the Appropriations Limit for Fiscal Year 2027

RECOMMENDATION:

Staff recommends that the Board adopt Resolution No. 2026-10 A Resolution of the Kensington Community Services District Establishing the Appropriations Limit of the Kensington Community Services District For Fiscal Year 2026-2027.

BACKGROUND:

Appropriation limits are imposed on public agencies within the revenue and taxation code because of Proposition 4 in 1979 and modified by Proposition 111 in 1990. The purpose is to limit property tax revenue collected when it is more than actual operation costs.

For fiscal year 2027 and as reflected in the attached resolution, a calculation was made for the police district using the baseline from fiscal year 2026 and the same was done for the fire district.

The calculation is as follows and is based on information from the State of California.

	KPPCSD	KFPD
• Fiscal year 2025-2026:	\$5,939,329	\$6,318,154
• Per capita ratio 4.95 %		
• Population change negative .25 percent.		
• $1.0495 \times .9975 = 1.04688$		
• 1.04688 x the 2026 numbers	\$6,217,765	\$6,614,349
• Combined \$12,832,114		

The combine appropriations limit for fiscal year 2027 will be \$12,832,114. The projected property tax revenue for fiscal year 2027 is 8,800,000. This falls within the appropriation limit.

EXHIBIT(S):

- Resolution No. 2026-10 A Resolution of the Kensington Community Services District Establishing the Appropriations Limit of the Kensington Community Services District For Fiscal Year 2026-2027.

RESOLUTION NO. 2026-10**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON COMMUNITY SERVICES DISTRICT ESTABLISHING THE APPROPRIATIONS LIMIT OF THE KENSINGTON COMMUNITY SERVICES DISTRICT FOR FISCAL YEAR 2026-2027**

The Board of Directors of the Kensington Community Services District (“Board of Directors”) does find as follows:

WHEREAS, Article XIII B of the California Constitution establishes a limitation on spending by local government agencies, including special districts not otherwise exempted, of funds from proceeds of taxes: and

WHEREAS, each local government agency, including non-exempted special districts, must establish its appropriations limit annually by recorded vote of the governing body; and

WHEREAS, the Kensington Fire Protection District and the Kensington Police Protection Community Services District have become one entity, named the Kensington Community Services District; and

WHEREAS, the appropriations limit for Fiscal Year 2020-2026 was established at \$6,318,154 for the Kensington Fire Protection District and \$5,939,329 for the Kensington Police Protection Community Services District by the entities board of directors; and

WHEREAS, the applicable factors used to calculate the appropriations limit for fiscal year 2026-2027 are, one, the increase in the California per capita personal income of 4.95% as provided by the State Department of Finance; and, two, the applicable change in population from January 2025 to January 2026 of -.25% and.

WHEREAS, performing the calculations places the Kensington Fire Protection District at an appropriations limit of \$6,614,349 for fiscal year 2026-2027 and the Kensington Police Protection District at an appropriations limit of \$6,217,765 for fiscal year 2026-2027 and.

WHEREAS, now that the two agencies are one agency known as the Kensington Community Services District the appropriations limit for 2026-2027 stands at \$12,832,114 and.

WHEREAS, the Kensington Community Services District is well within the Appropriations limit for FY2027.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Kensington Community Services District establishes the appropriations limit for Fiscal Year 2026-2027 as \$12,832,114.

NOW, THEREFORE, THE BOARD OF DIRECTORS DOES RESOLVE AS FOLLOWS: The Appropriations Limit for Kensington Community Services District for Fiscal Year 2027 is established at \$12,832,114.

PASSED AND ADOPTED by the Board of Directors of the Kensington Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the 11th day of June, 2026, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

Sylvia Hacaj
President, Board of Directors

HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Community Services District at the regular meeting of said Board held on Thursday, the 11th day of June , 2026.

Lynelle M. Lewis
Clerk of the Board

David Aranda
Interim General Manger



Date: June 11, 2026
To: Board of Directors
From: David Aranda, Interim General Manager
Subject: Approve Resolution No. 2026-11 Establishing the Annual Supplemental Special Tax for Police Protection and Direct That a Signed Copy of the Resolution Be Sent to NBS For the Placement of the Supplemental Special Tax Be Placed on the Tax Rolls

Recommendation

Approve Resolution No. 2026-11, A Resolution of the Board of Directors of the Kensington Police Protection and Community Services District Establishing the Annual Supplemental Special Tax For Police Protection, and direct that a signed copy of the resolution be sent to NBS for placing the tax on the Contra Costa County tax rolls.

Background

The voters approved a supplemental special tax in 2010. The process for the tax to be placed on each property owner's tax bill involves the District Board approving the attached resolution. Upon approval of the resolution, the District contracts with NBS to see that the proper information is submitted to the Contra Costa County Tax Collector in placing the tax on each property owner's property tax bill for collection.

Exhibit(s)

- Resolution No. 2026-11, A Resolution of the Board of Directors of the Kensington Police Protection and Community Services District Establishing The Annual Supplemental Special Tax For Police Protection.

RESOLUTION NO. 2026-11

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE KENSINGTON COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL
SUPPLEMENTAL SPECIAL TAX FOR POLICE PROTECTION**

The Board of Directors of the Kensington Community Services District (hereafter referred to as the "Board of Directors") does resolve as follows:

WHEREAS, in 2010, the voters of the Kensington Community Services District (the "District") approved a supplemental special tax (the "Supplemental Special Tax") in the amount of \$200 per year for single family residential parcels, with amounts for properties in other use categories identified in Ordinance No. 2010-01, to provide a source of funding for police protection services.

WHEREAS, for Fiscal Year 2026/27, the maximum annual amount of the Supplemental Special Tax for each category of property shall be determined by multiplying the preceding fiscal year's maximum special tax by an inflation factor in an amount not to exceed the increase in the Consumer Price Index as published by the U.S. Department of Labor for the April to April San Francisco-Oakland-Hayward area (the "Consumer Price Index"). The following table shows the maximum Supplemental Special Tax for Fiscal Year 2025/26 and Fiscal Year 2026/27. The increase in the Consumer Price Index from Fiscal Year 2025/26 to Fiscal Year 2026/27 is 3.7975%.

Class of Improvement or Use*	2025/26 Maximum Tax	2026/27 Maximum Tax
Single Family Residential	\$312.43 per parcel	\$324.30 per parcel
Multiple Unit Residential	468.65 per parcel	486.45 per parcel
Commercial and Institutional	468.65 per parcel	486.45 per parcel
Miscellaneous Improved Property	312.43 per parcel	324.30 per parcel
Unimproved Property	93.73 per parcel	97.29 per parcel

*Class of Improvement or Use will be determined annually based on data from the Contra Costa County Assessor.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS:

- The Board of Directors hereby declares its intention to levy the Supplemental Special Tax for the Fiscal Year, July 1, 2026 through June 30, 2027 in the following amounts.

Class of Improvement or Use*	2026/27 Supplemental Tax
Single Family Residential	\$324.30 per parcel
Multiple Unit Residential	486.45 per parcel
Commercial and Institutional	486.45 per parcel
Miscellaneous Improved Property	324.30 per parcel
Unimproved Property	97.29 per parcel

*Class of Improvement or Use will be determined annually based on data from the Contra Costa County Assessor.

PASSED AND ADOPTED by the Board of Directors of the Kensington Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the 11th day of June, 2026, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

 Sylvia Hacaj
 President, Board of Directors

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Community Services District at the regular meeting of said Board held on Thursday, the 11th day of June 2026.

 Lynelle M. Lewis
 District Clerk of the Board

 David Aranda
 Interim General Manager



Kensington Community Services District

DATE: June 11, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager
Mary A. Morris-Mayorga, Consultant

SUBJECT: Resolution Authorizing Contra Costa County to Place the Special Tax on the Tax Roll and Collect for Fiscal Year 2026-2027

RECOMMENDATION:

Staff recommends that the Board Adopt Resolution No. 2026-12 Resolution of the Kensington Community Services District Authorizing Contra Costa County to Place the Fire Protection Services Special Tax on the Fiscal Year 2026-27 tax roll and to Collect the Special Tax on Behalf of the Kensington Community Services District.

BACKGROUND:

The District assesses a voter-approved special tax of \$83 per parcel to support fire protection services within the Kensington Community. This special tax was approved by voters in 1980; it does not contain an inflation adjustment or a sunset date. To place this special tax on the County tax roll and collect these funds, the District is required to submit a resolution to the County.

FISCAL IMPACT:

The special tax will result in approximately \$201,000 in revenue and has been included in the Fiscal Year 2026-2027 Budget. As confirmed by the County, this tax revenue is protected under the Teeter Plan (i.e. this District will receive 100% of this revenue).

EXHIBIT(S):

- Resolution 2026-12 Resolution of the Kensington Community Services District Authorizing Contra Costa County to Place the Special Tax on the Tax Roll for Fiscal Year 2026-2027 and to Collect the Special Tax on Behalf of the Kensington Community Services District

RESOLUTION NO. 2026-12

RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON COMMUNITY SERVICES DISTRICT AUTHORIZING CONTRA COSTA COUNTY TO PLACE THE SPECIAL TAX ON THE TAX ROLL FOR FISCAL YEAR 2026-2027 AND TO COLLECT THE SPECIAL TAX ON BEHALF OF THE KENSINGTON COMMUNITY SERVICES DISTRICT

WHEREAS, the Kensington Fire Protection District is a special district organized under the laws of the State of California and includes within its jurisdiction all properties in the unincorporated portion of the community of Kensington; and

WHEREAS, the Kensington Fire Protection District has enacted by voter approval a special tax to support fire protection services within the community of Kensington; and

WHEREAS, as authorized by State law, Contra Costa County has historically collected the special tax for the Kensington Fire Protection District through the tax roll.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby authorizes Contra Costa County to place the Kensington Fire Protection District's special tax on the tax roll for Fiscal Year 2026-2027 and to collect the special tax on behalf of the Kensington Fire Protection District.

PASSED AND ADOPTED by the Board of Directors of the Kensington Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the 11th day of June 2026, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

Sylvia Hacaj
President, Board of Directors

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Community Services District at the regular meeting of said Board held on Thursday, the 11th day of June 2026.

Lynelle M. Lewis
District Clerk of the Board

David Aranda
Interim General Manager



Kensington Community Services District

DATE: June 11, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

SUBJECT: Second Reading and Approval to Rescind Ordinance No. 2017-01 Prohibiting Unauthorized Encroachments On District Land and Adopting Procedures, Penalties and Other Remedies for Such Encroachments

RECOMMENDATION:

Second reading and approval to rescind Ordinance No. 2017-01 Kensington Police Protection And Community Services District An Ordinance Of The Board Of Directors Of The Kensington Police Protection And Community Services District Prohibiting Unauthorized Encroachments On District Land And Adopting Procedures, Penalties And Other Remedies For Such Encroachments.

BACKGROUND:

In the past few months, we discovered an ordinance that is similar to the Citation ordinance but not as comprehensive. In conversations with legal counsel, his direction was to have the board rescind the ordinance.

EXHIBIT(S):

- KCSO Summary of Ordinance Rescinding Prior Ordinance Prohibiting Unauthorized Encroachment.
- Ordinance No. 2017-01 Kensington Police Protection And Community Services District An Ordinance Of The Board Of Directors Of The Kensington Police Protection And Community Services District Prohibiting Unauthorized Encroachments On District Land And Adopting Procedures, Penalties And Other Remedies For Such Encroachments.

**SUMMARY OF PROPOSED ORDINANCE NO. [REDACTED]
OF KENSINGTON COMMUNITY SERVICES DISTRICT**

At the regular meeting of the Board of Directors of Kensington Community Services District (District) to be held at 7:00 P.M. on June 11, 2026 at the Kensington Community Center at 59 Arlington Avenue, Kensington, CA 94707, the Board of Directors will consider the adoption of an ordinance entitled:

ORDINANCE NO. [REDACTED]

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT RESCINDING ORDINANCE NO. 2017-01 ADOPTING A PROHIBITION ON UNAUTHORIZED ENCROACHMENTS ON DISTRICT LAND AND ADOPTING PROCEDURES, PENALTIES AND OTHER REMEDIES FOR SUCH ENCROACHMENTS.

By adopting Ordinance No. [REDACTED], the Board of Directors will rescind the prior Ordinance No. 2017-01 regarding unauthorized encroachments. A copy of proposed Ordinance No. [REDACTED] can be obtained at DAranda@kppcsd.org.

June [REDACTED], 2026

/s/ _____
David Aranda
General Manager & Secretary to the Board

***Must be published and posted 5 days before meeting**

**SUMMARY OF ORDINANCE NO. [REDACTED]
OF KENSINGTON COMMUNITY SERVICES DISTRICT**

At the regular meeting of the Board of Directors of Kensington Community Services District (District) to be held at 7:00 P.M. on June 11, 2026 at the Kensington Community Center at 59 Arlington Avenue, Kensington, CA 94707, the Board of Directors adopted an ordinance entitled:

ORDINANCE NO. [REDACTED]

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT RESCINDING ORDINANCE NO. 2017-01 ADOPTING A PROHIBITION ON UNAUTHORIZED ENCROACHMENTS ON DISTRICT LAND AND ADOPTING PROCEDURES, PENALTIES AND OTHER REMEDIES FOR SUCH ENCROACHMENTS.

This ordinance rescinded the prior Ordinance No. 2017-01 regarding unauthorized encroachments by the following vote:

[insert vote and names of Directors]

A certified copy of Ordinance No. [REDACTED] can be obtained at DAranda@kppcsd.org.

June [REDACTED], 2026

/s/ _____
David Aranda
General Manager & Secretary to the Board

***Must be published and posted within 15 days of adoption**

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT PROHIBITING UNAUTHORIZED ENCROACHMENTS ON DISTRICT LAND AND ADOPTING PROCEDURES, PENALTIES AND OTHER REMEDIES FOR SUCH ENCROACHMENTS.

Ordinance No. 2017-01

WHEREAS, Kensington community voters created and fund the Kensington Police Protection and Community Services District (“District”) to provide police, solid waste, and recreational services; and

WHEREAS, the District owns and operates park grounds and facilities for the benefit of its residents; and

WHEREAS, from time to time, private individuals have installed landscaping and other improvements on District-owned real property, without District permission, which has the effect of privatizing the affected land and depriving the public of full enjoyment thereof; and

WHEREAS, when encroaching property owners fail to voluntarily remove said encroachments, the District must initiate and prosecute action to reclaim the land for its intended public purpose; and

WHEREAS, to abate unauthorized encroachments, the District may be required to expend public funds for, without limitation, surveyors, service of process, court costs, attorneys’ fees and ultimately, removal of the improvements;

WHEREAS, the District Board of Directors finds that all costs of removing unauthorized encroachments should be borne by the person or persons that installed them and not by public funds.

NOW, THEREFORE, THE DISTRICT BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT DOES ORDAIN AS FOLLOWS:

SECTION 1: The District Board of Directors hereby ordains and adopts the following Administrative Enforcement Ordinance for Unauthorized Encroachments:

ADMINISTRATIVE REMEDIES

§ 1. Definitions. As used in this ordinance, the terms listed in this section shall have the following meaning:

Administrative Order: The Order issued by the Board if the Encroachment is not corrected by the Compliance Date, pursuant to §§ 8 and 9 of this Ordinance.

Compliance Date: A Notice and Compliance Order's deadline for taking the corrective actions specified therein to remove an Encroachment and restore District-owned land, as set forth in a Notice of Violation and Compliance Order. The District Board may modify the Compliance Date upon appeal pursuant to § 6.

Corrective Actions: The actions necessary to remove an Encroachment and restore District-owned land to its condition preceding the Encroachment.

District: the Kensington Police Protection and Community Services District.

District Board: The Board of Directors of the Kensington Police Protection and Community Services District or its designee.

District-owned land: real property in which the District holds an interest, including, without limitation, fee title ownership, easement or leasehold.

Encroacher: a person or persons who have created, maintained, installed or is otherwise responsible for an Encroachment. Where the Encroachment has been installed or maintained in association with privately owned real property by a person other than the owner of said property, both said owner and the person who installed or maintained the Encroachment shall be considered Encroachers.

Encroachment: Any object, structure, vegetation or other improvement of any kind that encroaches, intrudes or otherwise is located on District-owned land and that has been installed, maintained or otherwise caused to exist by a party other than the District. Encroachments include, without limitation, all activities defined as Work under this ordinance.

Encroachment permit means written District approval of Work within, upon, or beneath District-owned land.

Manager: The General Manager of the District or his/her designee.

Notice of Violation and Compliance Order: The document that the District shall serve upon the Encroacher describing the violation of this ordinance, outlining the actions necessary to correct the violation and stating the District's intention to record said Notice if the violation is not corrected by a specified date, as more fully described in § 5.

Work: The erection of any structure; placement of any improvement; filling; excavation; installation or removal of utility lines or pipes; installation or construction of sidewalks or driveways; installation of roadway approaches; removal or planting of trees or shrubs. "Work" shall also include installation or construction of sidewalks or driveways; removal or planting of trees or shrubs, or any activity that interferes with or obstructs the free flow of traffic, pedestrians or normal activities on public property. "Work" shall also include, without limitation, the business or trade of selling, vending, hawking or peddling any merchandises, article or item whatever.

2. Applicability.

(a) This ordinance is adopted pursuant to § 53069.4 of the California Government Code.

(b) This ordinance provides for administrative remedies, which are in addition to all other legal remedies, criminal or civil, that the District may pursue to address any violation of state and local law.

(c) The administrative abatement process set forth in this ordinance applies to continuing violations of this ordinance.

(d) The Manager shall have sole discretion whether to use the administrative remedies process set forth in this ordinance.

§ 3. Encroachments Prohibited.

(a) No person may create, install, maintain or allow an Encroachment without prior written District approval.

(i) Any person violating any of provision this ordinance shall be guilty of an infraction except as otherwise set forth herein.

(ii) Each person who violates this ordinance shall be charged with a separate offense for each and every day during any portion of which any violation of

any provision of this ordinance is committed, continued or permitted by such.

(iii) The Manager shall have sole discretion to charge repeat offenses as misdemeanors.

(b) The Manager shall have discretion to issue temporary Encroachment permits for Work of up to ten days duration. No such permit shall create a property interest on the part of the permittee.

(c) The District Board must approve any Encroachment permit for Work or other Encroachment expected to continue for more than ten days. No such permit shall create a property interest on the part of the permittee unless the Board expressly grants such an interest.

(d) Any Encroachment permit issued pursuant to this ordinance shall be subject to such terms and conditions that the District, in its sole discretion, deems necessary to ensure the timely removal of any Encroachments and restoration of District land to its condition preceding the Work or other Encroachment.

§ 4. Method of Service. Whenever this ordinance requires service of any document, the District shall cause said service to occur as set forth in this section. The District shall mail the document to the Encroacher if their address is reasonably available and shall conspicuously post a copy of the order at the property that is the site of the Encroachment. In addition, where the Encroachment is associated with real property owned or occupied by the Encroacher, the District shall also serve the document on the occupant of said real property and the owner of said real property at the owner's address as it appears on the last equalized county assessment roll available on the date the notice is prepared. The failure of any person to receive any notice required under this ordinance shall not affect the validity of any proceedings taken under this subchapter.

§ 5. Notice of Violation, Compliance Order and Intention to Record.

(a) Whenever the Manager determines that a violation this Ordinance is occurring or exists, the Manager may issue a written notice of the violation ("Notice of Violation and Compliance Order"), served as set forth in § 4 to any person responsible for the violation.

(b) A Notice of Violation and Compliance Order issued pursuant to this ordinance shall contain the following information:

- (i) The location of the violation;
 - (ii) A citation to this ordinance and a description of the violation;
 - (iii) The Corrective Actions required to comply with this Ordinance;
 - (iv) The Compliance Date, which shall be the last day to complete the Corrective Actions.
 - (v) A statement that if the Corrective Actions are not complete by the Compliance Date, (A) administrative penalties will begin to accrue on a daily basis, and (B) the District will record Notice of Violation and Compliance Order against any privately owned real property associated with the Encroachment and commence abatement proceedings.
 - (vi) Either a copy of this ordinance or an explanation of the consequences of noncompliance with this ordinance, including the amount of potential penalties, and a description of the hearing procedure and appeal process.
 - (vii) A statement that the failure to file an appeal within 10 days of the date of the issue date of the Notice of Violation and Compliance Order will be considered a waiver of any objections to the facts stated in said document and a failure to exhaust administrative remedies regarding said facts.
- (c) The Compliance Date shall give the Encroacher a reasonable period in which to complete the Corrective Actions. However, should the violation constitute an imminent threat to life or property, the Manager may order immediate compliance.
- (d) The Manager shall have the discretion to extend the Compliance Date by up to 15 calendar days upon a finding that prior to the Compliance Date, the Encroacher has obtained any necessary permits and begun and diligently performed the Corrective Actions.

§ 6. Appeal; Board Hearing.

- (a) Any person served with a Notice of Violation and Compliance Order may file an appeal within ten (10) calendar days from the date of service. If no appeal is filed within same period, the Notice of Violation and Compliance Order will constitute a final decision of the District as to the matters stated therein under Government Code Section 53069.4(b)(i).

(b) The appellant shall file their appeal in writing with the Manager, setting forth the basis of the appeal in sufficient detail to enable the Manager to investigate the facts therein.

(c) The District shall set a date, time and place for the hearing before the District Board. The deadlines set forth in the Notice of Violation and Compliance Order shall be tolled while the appeal remains pending.

(d) The Board's hearing shall be informal and formal rules regarding evidence and discovery shall not apply. The Board shall consider any written or oral evidence regarding the alleged violation and actions required to cure the violation.

(e) Within 15 days following the conclusion of the hearing, the Board shall issue its written decision, making findings of fact on each alleged violation, which findings shall be supported by a preponderance of evidence in the record. The District will serve the Board's decision on the Encroacher as set forth in § 4.

(i) If the Board determines that the Encroachments described in the Notice of Violation and Compliance Order do not exist, it shall revoke said document and the District will take no further thereon.

(ii) If the Board determines by a preponderance of the evidence that the Notice of Violation and Compliance Order correctly describes violations of this ordinance and the actions required to correct them, it shall affirm the Notice of Violation and Compliance Order. The Board shall have the discretion to modify the Compliance Date to allow a reasonable period of time to complete the Corrective Actions.

(iii) If the Board determines that the Notice of Violation and Compliance Order inaccurately describes violations of this ordinance and/or the actions required to correct them, it shall issue a corrected Notice of Violation and Compliance Order.

(iv) The District Board's decision shall constitute a final decision of the District as to the matters stated therein under Government Code Section 53069.4(b)(i).

(f) The Board may establish an appeal fee by resolution, which fee shall be paid at the time the appellant files their appeal.

§ 7. Actions Subsequent to the Notice of Violation and Compliance.

(a) If the Manager determines that the Corrective Actions have been completed on or before the Compliance Date, the District will take no further action with respect to the subject Encroachment.

(b) If the Corrective Actions have not been completed on or before the Compliance Date, the administrative penalties shall begin to accrue, the Manager shall record the Notice of Violation and Compliance Order and shall set an Abatement Hearing before the District Board.

(c) The District shall cause a written notice of the Abatement Hearing to be served on the Encroacher as set forth in § 4.

(d) The notice of the Abatement Hearing on a Notice of Violation and Compliance Order shall contain the date, time and place at which the District Board shall conduct the hearing.

(e) Each hearing shall be set on a date not less than 10 days nor more than 60 days from the date of the notice of hearing unless the Manager determines that the matter is urgent or that good cause exists for an extension of time.

(f) The failure of any person subject to a Notice of Violation and Compliance Order to appear at the hearing shall constitute a failure to exhaust administrative remedies, and a waiver of the right to contest the accrual of administrative penalties, recordation of the Notice of Violation and Compliance Order and abatement of the Encroachment.

§ 8. Abatement Hearing; Findings and Order.

(a) At the place and time set forth in the notice of Abatement Hearing, the District Board shall conduct an administrative hearing following the procedures described in § 6(d) and (e) except that the only issues under consideration shall be the following:

(i) The failure of the violator or owner to complete the Corrective Actions on or before the Compliance Date; and

(ii) Whether the Board should order abatement of the Encroachment or pursue other remedies.

(b) Within 15 days following the conclusion of the hearing, the Board shall make findings and issue its determination regarding:

- (i) The Board shall issue written findings, which shall be supported by a preponderance of the evidence in the record.
- (ii) If the Board finds, by majority vote, that the Corrective Actions were not completed by the Compliance Date, the Board shall issue an administrative order as set forth in § 9 of this ordinance.
- (iii) If the Board finds that the Corrective Actions were completed by the Compliance Date, the Board shall issue a finding of those facts and direct that the recorded Order be cancelled.

§ 9. Administrative Order. If the District Board determines that the Corrective Actions were not completed on or before the Compliance Date, the Board shall issue an Administrative Order described in § 8 imposing any or all of the following:

- (a) Administrative penalties as provided in § 10, retroactive to the Compliance Date;
- (b) Administrative and other costs as provided in § 11, retroactive to the Compliance Date;
- (c) An abatement order, directing District staff to abate the Encroachment if the Encroachment is not removed as ordered by the Administrative Order.
- (d) If the Board finds that the Encroacher has worked diligently and in good faith to complete the Corrective Actions on or before the Compliance Date, the Board may grant a one-time extension before imposing Administrative Penalties and commencing abatement. This extension shall be contingent upon the Encroacher depositing with the District the estimated Administrative Costs described in § 11, for which the Encroacher shall remain liable.
- (e) The Administrative Order will constitute a final decision of the District as to the matters covered therein under Government Code Section 53069.4(b)(i).

§ 10. Civil Administrative Penalties.

- (a) Where a violation would be considered an infraction under §3(a)(i), the civil penalties assessed for each administrative citation issued for the same violation shall not exceed the following amounts:
 - (i) First violation, One Hundred Dollars (\$100.00) per day per violation;

(ii) Second violation within a one-year period, Two Hundred Dollars (\$200.00) per day per violation;

(iii) Third or subsequent violation within a one-year period, Five Hundred Dollars (\$500.00) per day per violation.

(b) Where a violation would be considered a misdemeanor under §3(a)(i), the civil penalties assessed for each violation shall not exceed One Thousand Dollars (\$1,000.00) per day per violation.

(c) Each day after the Compliance Date that the Corrective Actions remain incomplete shall constitute a separate violation.

(d) In determining the amount of the administrative penalty, the Board may take any or all of the following factors into consideration:

(i) The duration of the violation;

(ii) The frequency, recurrence and number of violations, related or unrelated, by the same Encroacher;

(iii) The seriousness of the violation;

(iv) The good faith efforts of the violator to come into compliance;

(v) The economic impact of the penalty on the violator;

(vi) The impact of the violation on the community;

(vii) Such other factors as justice may require.

(e) Administrative penalties imposed by the Board shall accrue from the date specified in the compliance order and shall cease to accrue on the date the violation is corrected as determined by the Manager or the Board.

(f) Administrative penalties assessed by the Board shall be due by the date specified in the administrative order.

(g) Administrative penalties assessed by the Board are a debt owed to the District and, in addition to all other means of enforcement, if the violation is located on real property, may be enforced by means of a lien against the real property on which the violation occurred.

(h) If the violation is not corrected as specified in the Board's order to correct, administrative penalties shall continue to accrue on a daily basis until the violation is corrected, subject to the maximum amount set forth in division (c) above.

(i) If the violator gives written notice to the Manager that the violation has been corrected and if the Manager finds that compliance has been achieved, the Manager shall deem the date the written notice was postmarked or personally delivered to the Manager or the date of the final inspection, whichever first occurred, to be the date the violation was corrected. If no written notice is provided to the Manager, the violation will be deemed corrected on the date of the final inspection.

§ 11. Administrative Costs.

(a) The District Board shall assess administrative costs against the violator when it finds that the Corrective Actions have not been completed by the Compliance Date.

(b) The administrative costs may include any and all costs incurred by the District in connection with the violation of this ordinance, including, but not limited to, costs of investigation, staffing costs incurred in preparation for the hearing and for the hearing itself, attorney fees and costs for all permits, work and inspections necessary to enforce the Notice of Violation and Compliance Order.

§ 12. Failure to Comply with Administrative Order. Failure to pay the assessed administrative penalties and administrative costs specified in the administrative order of the District Board may be enforced as:

(a) A personal obligation of the violator, enforceable in Small Claims Court; and/or

(b) Where the Encroachment or Work is associated with real property owned or occupied by the Encroacher, a lien upon the real property. The lien shall remain in effect until all of the administrative penalties, interest and administrative costs are paid in full.

§ 13. Right of Judicial Review; Attorney's Fees.

(a) Any person aggrieved by a final District action under this ordinance may obtain judicial review by filing a motion for review with the Superior Court in Contra Costa County in accordance with the timelines requirements and provisions set forth in Cal. Gov. Code § 53069.4.

(b) The prevailing party in any judicial action and/or administrative proceeding to abate a nuisance and/or to enforce any provision of this ordinance shall recover the incurred attorney's fees as follows:

(i) The recovery of attorney's fees shall be limited to those individual judicial actions or administrative proceedings in which the District elects, at the initiation of that individual judicial action or administrative proceeding, to seek recovery of its own attorney's fees; and

(ii) In no judicial action or administrative proceeding shall an award of attorney's fees to a prevailing party exceed the amount of reasonable attorney's fees incurred by the District in the judicial action or administrative proceeding.

§ 14. Recovery of Administrative Civil Penalties.

The District may collect the assessed administrative penalties, administrative costs and attorney's fees by use of all available legal means, including recordation of a lien pursuant to § 17.

§ 15. Report of Compliance After Administrative Order.

If, after the District Board has issued an Administrative Order, the Manager determines that the Corrective Actions are complete, the Manager shall so advise the Board by written report.

§ 16. Compliance Dispute.

(a) If the Manager does not file a report pursuant to § 15, an Encroacher who believes that compliance has been achieved may request a compliance hearing before the Appeals Hearing Board by filing a request for a hearing with the Board.

(b) The hearing shall be noticed and conducted in the same manner as a hearing on a Notice of Violation and Compliance Order provided in §§ 6 and 7 of this ordinance.

(c) The Board shall determine the dispute as follows:

(i) If the Corrective Actions are complete, the completion date, and to what relief, if any, the Encroacher may be entitled.

(ii) If compliance has not been achieved, what further steps are required to achieve compliance. In addition, for good cause shown, the Board may amend or modify its original Administrative Order.

§ 17. Lien Procedure.

(a) Whenever the amount of any administrative penalties and/or costs imposed by the Administrative Order in connection with privately owned real property has not been satisfied in full within 90 days and/or has not been successfully challenged by a timely motion for judicial review, these obligations may constitute a lien against said real property.

(b) The lien provided herein shall have no force and effect until recorded with the County Recorder. Once recorded, the administrative order shall have the force and effect and priority of a judgment lien governed by the provisions of the Cal. Civ. Proc. Code §§ 697.340 and may be extended as provided in Cal. Civ. Proc. Code §§ 683.110 to 683.220, inclusive.

(c) Interest shall accrue on the principal amount of the lien remaining unsatisfied pursuant to the law applicable to civil money judgments.

(d) A copy of the recorded lien shall be served upon the owner of the subject property pursuant to § 4 of this ordinance.

§ 18. Public Hearing and Protests.

(a) Any person whose real property is subject to a lien pursuant to § 16 may file a written protest with the Manager within ten (10) days of receiving notice thereof.

(b) Each written protest or objection must contain a description of the property in which the protesting party is interested and the grounds of such protest or objection. Notwithstanding the foregoing, the District will only consider protests on grounds that the owner could not have raised on appeal from the Notice and Compliance Order pursuant to § 6 of this ordinance nor at the Abatement Hearing conducted pursuant § 8 of this Ordinance.

(c) The District Board shall set the matter for hearing no sooner than 15 days and no later than 60 days after the receipt of the protest.

(d) The District Board's decision will constitute a final decision of the District as to the matters covered therein under Cal. Gov. Code Section 53069.4(b)(i)

§ 19. Recording of Lien.

Thirty days following the adoption of a resolution by the District Board imposing a lien, the Manager shall file the same as a judgment lien in the office of the County

Recorder of Contra Costa County, California. The lien may carry such additional administrative charges and costs, including attorneys' fees, as set forth by resolution of the District Board.

§ 20. Satisfaction of Lien.

Once the District receives payment in full for outstanding penalties and costs, the Manager shall either record a notice of satisfaction or provide the property owner or financial institution, with a notice of satisfaction so they may record the notice with the office of the County Recorder. Such notice of satisfaction shall cancel the District's lien.

§ 21. Foreclosure of Real Property Lien.

The District may foreclose the lien and sell the real property by the filing of a complaint for foreclosure in a court of competent jurisdiction and obtaining a judgment to foreclose. There shall be no right to trial by jury. The prevailing party shall be entitled to its attorneys' fees and costs.

§ 22. Redemption of Lien.

The property owner may redeem the lien by the payment in full of all amounts secured by the lien within six months after the lien is recorded and notice is given to the property owner.

§ 23. Penalties as Personal Obligation.

If the District Board determine that the administrative penalties and costs set forth in the Board's order should become a personal obligation of the Encroacher, it may direct that a petition be filed with a court of competent jurisdiction to enter said order as a judgment of that court. The prevailing party shall be entitled to its attorneys' fees and costs.

§ 24. Interest.

Interest shall accrue on all amounts declared due by the District Board, and unpaid, from the date of the administrative order to the date paid pursuant to the laws applicable to civil money judgments.

§ 25. Rules and Regulations.

The District Board may by resolution adopt such rules and regulations for the administration and interpretation of this chapter as it may consider proper.

SECTION 2. SEVERABILITY.

If a court of competent jurisdiction issues a decision holding that any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Ordinance, or any part thereof, is invalid or unconstitutional for any reason, such decision shall not affect the validity of the remaining sections or portions of this chapter or part thereof. The Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the fact that any one or more sections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE.

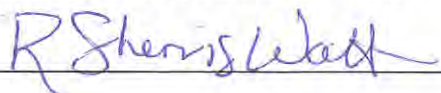
This Ordinance shall take effect and be in force thirty (30) days after the date of passage. Pursuant to the provisions of Government Code Sections 61060 and 25124, District staff shall post a copy of the ordinance within in fifteen (15) of passage, with the names of the directors voting for and against the ordinance. The ordinance shall be posted for at least one week in a prominent place at the Board chambers and at the bulletin boards at the Arlington Avenue Kiosk, Colusa Market, and Kensington Library.

This ordinance was introduced at a regular meeting of the Board of Directors of the Kensington Police Protection and Community Services District on November 16, 2017, and was adopted at a regular meeting of the said Board on December 14, 2017, by the following vote:

AYES: DIRECTORS: President Rachelle Sherris-Watt, Vice President Eileen Nottoli, Director Len Walsh, Director Sylvia Hacaj and Director Christopher Deppe

NOES: DIRECTORS: None

ABSENT: DIRECTORS: None



RACHELLE SHERRIS-WATT

President, District Board of Directors

ATTEST:

Anthony Constantourous

ANTHONY CONSTANTOUROUS

General Manager & Secretary to the Board



Kensington Community Services District

DATE: June 11, 2026

TO: Board of Directors

SUBMITTED BY: Johnny Valenzuela, Emergency Preparedness Coordinator

SUBJECT: Hazardous Vegetation Removal Reimbursement Grant Approval

Program Overview

The Kensington Community Services District (KCSD) administers the Hazardous Vegetation Removal Reimbursement Grant to reduce wildfire risk by assisting residents in removing high-risk vegetation species, such as juniper and bamboo. The application period ran from March 1st, 2026, to May 31st, 2026.

Application Outcomes

- 49 total applications received
- Applications were withdrawn where the scope did not fit the program criteria
- 34 qualifying applications remained (up from 26 on the 2nd funding round of 2025), with qualifying reimbursements totaling **\$79,606.13**.
- Cost share on qualifying applications total \$45,063.50

Vegetation Data from All Applications

- 20.4% contain Juniper
 - 7% contain Bamboo
 - 10.2% contain Eucalyptus
- These species are recognized as among the highest hazards within the community due to their flammability and rapid fire spread potential.
- 55.1% are classified as other: pampas grass, echium, scotch broom, Monterey cypress, including vegetation not qualifying for reimbursement.

Funding Request

To support residents who submitted eligible applications, the KCSD is requesting that the Board approve reimbursement funding in the amount of **\$79,606.13**. This investment will directly reduce hazardous fuels in residential areas, advance defensible space compliance, and improve evacuation safety throughout Kensington.

Kensington Community Services District (KCSD)

Hazardous Vegetation Removal Reimbursement Grant
Qualifying Applications – Reimbursement Request FY 2026-2027

Project ID	Tier	Qualifying Reimbursement	Cap Exceeded	Cost Share
94254	Tier 2	\$ 350.00	No	\$ -
31736	Tier 1	\$ 1,500.00	No	\$ -
123054	Tier 1	\$ 2,000.00	No	\$ -
44329	Tier 1	\$ 650.00	No	\$ -
110501	Tier 2	\$ 1,875.00	No	\$ 625.00
11209	Tier 1	\$ 1,833.00	No	\$ -
94604	Tier 2	\$ 1,620.00	No	\$ 540.00
80822	Tier 1	\$ 1,740.00	No	\$ -
121943	Tier 2	\$ 5,625.00	Yes	\$ 14,375.00
102417	Tier 2	\$ 5,625.00	Yes	\$ 3,346.00
70345	Tier 1	\$ 850.00	No	\$ -
43630	Tier 1	\$ 400.00	No	\$ -
91011	Tier 1	\$ 1,946.63	No	\$ -
102103	Tier 2	\$ 2,850.00	No	\$ 950.00
104256	Tier 1	\$ 1,150.00	No	\$ -
10751	Tier 1	\$ 1,999.00	No	\$ -
112459	Tier 2	\$ 5,625.00	Yes	\$ 10,620.00
71709	Tier 1	\$ 2,000.00	No	\$ -
94643	Tier 1	\$ 2,000.00	No	\$ -
101702	Tier 2	\$ 2,137.50	No	\$ 712.50

30647	Tier 2	\$ 5,625.00	Yes	\$ 3,315.00
120813	Tier 2	\$ 1,875.00	No	\$ 625.00
84803	Tier 1	\$ 2,000.00	No	\$ -
31410	Tier 2	\$ 1,950.00	No	\$ 650.00
40244	Tier 1	\$ 1,250.00	No	\$ -
60755	Tier 2	\$ 5,625.00	Yes	\$ 2,005.00

Project ID	Tier	Qualifying Reimbursement	Cap Exceeded	Cost Share
94617	Tier 1	\$ 1,450.00	No	\$ -
20349	Tier 1	\$ 1,350.00	No	\$ -
40218	Tier 1	\$ 705.00	No	\$ -
63122	Tier 1	\$ 700.00	No	\$ -
83603	Tier 2	\$ 5,625.00	Yes	\$ 5,375.00
11701	Tier 2	\$ 2,025.00	No	\$ 675.00
31212	Tier 1	\$ 1,900.00	No	\$ -
44239	Tier 2	\$ 3,750.00	No	\$ 1,250.00

TOTAL:

\$79,606.13

\$45,063.50

Item 18
Update on the Red Flag No Parking Program.

This will be an oral report



Kensington Community Services District

DATE: June 11, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

SUBJECT: Discussion and Direction Regarding Use of the Annex Building

RECOMMENDATION:

The purpose of this agenda item is for the board to provide directions to the IGM in how they wish to proceed with the use of the Annex Building.

BACKGROUND:

The IGM has been approached by a business group interested in renting the Annex Building for a children's care center.

A bit of a background on the Annex Building. Upon my arrival in 2023, the Annex Building was not in use and was a mess. I was told that the building was not usable but a report by an outside company, Cantor Inspections determined that was not the case. A follow-up of previous consultant reports regarding the Annex Building revealed no dangerous materials detrimental to using the building.

Over this past year I have directed the building to be thoroughly cleaned, and some minor repairs were made to the bathrooms that made them operational. As a test to see the buildings' ability to be used, I approved the KCC aftercare program to use the Annex Building on rainy days. This was beneficial in determining the functionality of the building and, while there were some minor repairs made, overall, the building is functional.

Upon the recommendation of the board president to determine current occupancy permitting, I contacted several individuals at the county. Attached is the only known document regarding building work and occupancy information. The verbal response I received is that an occupancy permit does not change or expire until the building has additional work done to it which requires a permit.

As noted in the attached document, the building was a day care center many years ago and would need specific a specific inspection to determine what is needed to meet the ability for the building to become a day care center. I have encouraged Ms. Tsering Wangmo Bhutia to reach out and find out what would be needed regarding improvements in the Annex Building to qualify to become a day care center.

One additional item of concern, the IGM has noticed some concrete movement outside the building, and he is attempting to locate an engineer to inspect that area. There is a great amount of runoff on the backside of the Annex Building and there is a need to install proper drainage around the building and to confirm that past water runoff has not undermined a portion of the building.

The IGM expects representatives that make up the coalition interested in the Annex Building for a day care center to be present. It is also possible that KCC representatives may be present expressing their interest in the Annex Building.

EXHIBIT(S):

- Contra Costa County Building Permit Inspection
- Building Permit Inspection History Report
- Community Program Proposal
- Cantor Inspections

BUILDING INSPECTION DEPARTMENT

Contra Costa County

651 Pine St., 3rd Floor, North Wing

Martinez, CA 94553-1295

PH: (925) 646-4108/ FAX (925) 646-1219

INSPECTION SCHEDULING : (925) 646-4108

ORIGINAL - FILE

> BUILDING PERMIT <

Parcel #: 572-040-014
Permit #: 409087
Type of Permit: CC

Job Address: 59 ARLINGTON AVE KN
Building Combo

Today's Date: 03-19-2008
Date Applied: 03/19/2008
Date Issued: 03/19/2008

Applicant's Name: MICHAEL SAUTMAN/KENSINGTON EARLY LEARNING CENTER
Owner's Name: KENSINGTON POLICE & COMM SVCS
Owner's Address: 217 ARLINGTON AVE, KENSINGTON, CA 94707-1401

Telephone: 510-524-4452

Contractor:
Address:

Zoning: Lot No.: No. Stories: 0 No. of Units: 0
Work Description: REQUESTING CODE COMPLIANCE INSPECTION @ ANNEX BUILDING

*** ENTANCE TO ANNEX BLDG IS KENSINGTON PARK DR // CONTACT MICHAEL SAUTMAN @ 510-528-5070 ***

*** TO BE INSPECTED BY TIM GRIFFITH PER MICHAEL SILVA ***

Valuation Calculation Information:

Table with columns: Occupancy, Type, Factor, Sq Feet, Valuation. Totals... \$0.00*

Permit Fee Details:

Table with columns: Item#, Description, Account Code, Tot Fee, Paid Prv. Pmts, Cur. Pmts, Total Due. Total Fees: \$200.00, Total Paid: \$200.00, Total Due: \$0.00

Licensed Contractors Declaration:

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (Commencing with Sec. 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class: ?? License#: Contractor:

Owner-Builder Declaration:

I hereby affirm under penalty of perjury that I am exempt from the Contractors License Law for the following reason (Sec. 7031.6 of the Business and Professions Code states Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors License Law (Chapter 9 commencing with Sec. 7000 of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption.

Any violation of Sec. 7031.6 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500). I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale. (Sec. 7044 Business and Professions Code: The Contractors License Law does not apply to the owner of a property who builds or improves thereon, and who does such work himself or herself or through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)

I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, Business and Professions Code, states that the Contractors License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractors License Law).

I am exempt under Sec. B. & P. C. for this reason:

Date: Applicant: [Signature]

Workers Compensation Declaration:

I hereby affirm under penalty of perjury one of the following declarations: I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Sec. 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain workers' compensation insurance, as required by Sec. 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation carrier and policy number are:

Carrier: Policy #: Expires:

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and and agree that if I should become subject to the workers' compensation provisions of Sec. 3700 of the Labor Code, and I shall forthwith comply with these provisions.

Date: Applicant: [Signature]

WARNING: Failure to secure workers' compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines of up to one hundred thousand dollars (\$100,000), in addition to the cost of compensation, damages as provided for in Section 3706 of the Labor Code, interest, and attorney's fees.

Construction Lending Agency:

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Sec. 3097, Civ. C.).

Lender's Name:

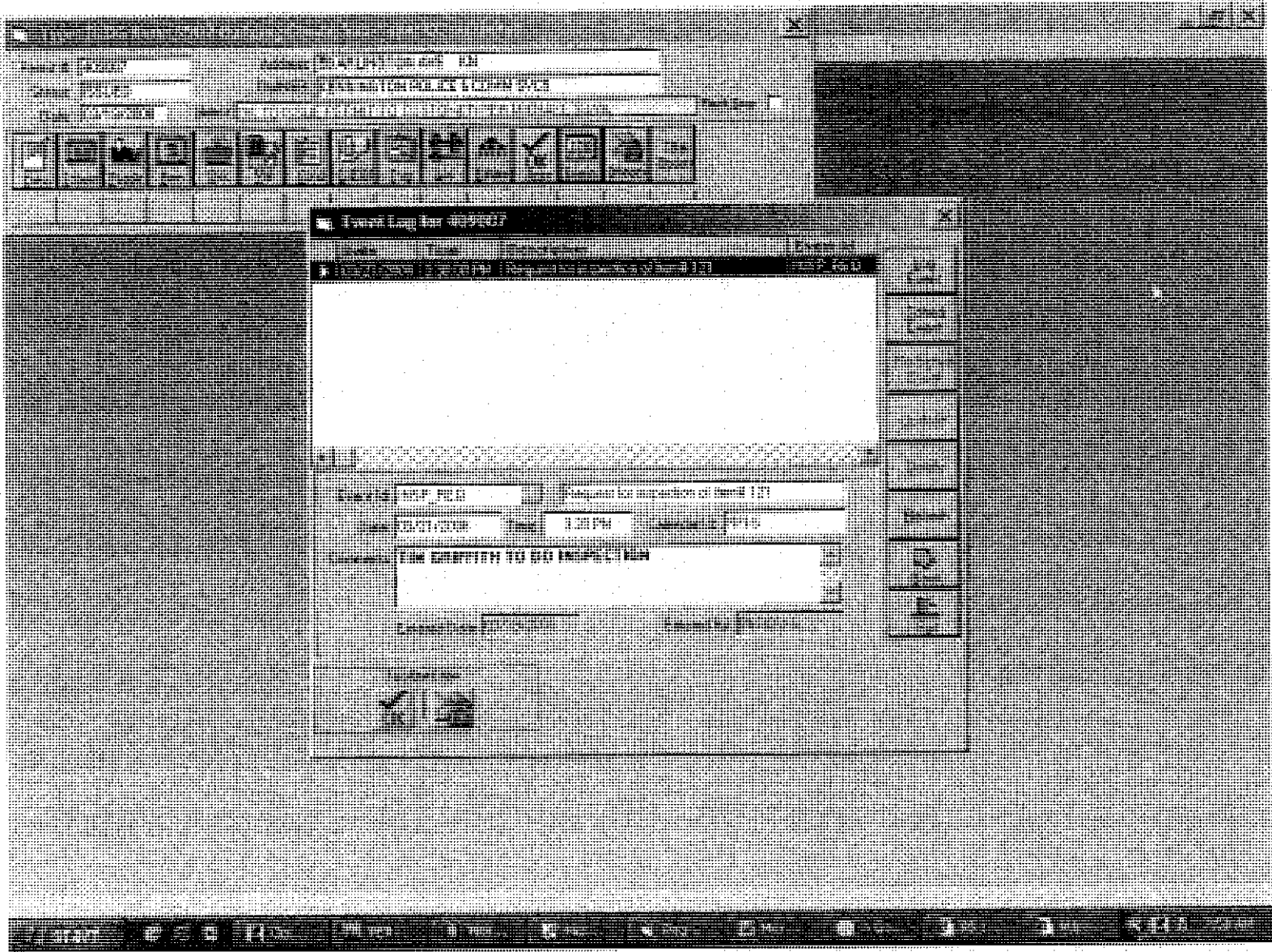
Lender's Address:

I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction, and hereby authorize representatives of this city to enter upon the above mentioned property for inspection purposes.

Signature of Applicant or Agent: [Signature] Date: 3/19/08

Building Dept. By: [Signature] Date: 3/19/08

Carlos Baltodano, Director



F

TBG

Michael

CC-409087

Contra Costa County
APPLICATION FOR PERMIT

CONTRA COSTA
08 MAR 19 PM 2:33
COMMUNITY DEVELOPMENT DEPT.

PERMIT CODE/NO.: _____

PCL. NO. 572-040-014 TRACT: _____

LOT _____	MPR _____
LOT _____	MPR _____
LOT _____	MPR _____
LOT _____	MPR _____
LOT _____	MPR _____
LOT _____	MPR _____

TYPE
CONST.: NEW _____ ADD'N. _____ ALT. _____ MOVE _____

GRADING _____ PLUMB _____ ELEC _____ MECH _____
FEE _____ FEE _____ FEE _____

VALUATION

TERMITE.....	_____
REROOF.....	_____
SOLAR.....	_____
FIRE REPAIR.....	_____
OTHER.....	_____

JOB LOCATION:

STREET ADDRESS 59 ARLINGTON AVE
 CROSS STREET KENSINGTON PARK RD
 CITY/AREA KENSINGTON ZONE _____
 SET BK _____ SIDE YD _____ AGG _____ REAR YD _____
 NO. STORIES _____ HEIGHT _____
 PARK DED. _____ SCHOOL DIST. _____
 SEISMIC ZONE _____ FLOOD ZONE _____
KENSINGTON POLICE PROTECTION
 OWNER COMMUNITY SERVICES DISTRICT
 ADDRESS 217 ARLINGTON AVE, KENSINGTON
 PHONE NUMBER 510 526-4141

GRADING CU. YD. _____
SUPERVISED _____

ENERGY PKG. _____

INFORMATION REQUIRED TO BE ON FILE

1. AUTHORIZED SIGNATURE ON FILE.
2. WORKERS COMP. INSURANCE ON FILE.
3. CALIF. CONTRACTORS LIC. CURRENT.

CONTRACTOR _____
LICENSE-CLASS & NO. _____

PHONE NO. _____

ENGINEER _____
LICENSE _____

LENDER _____

DOCUMENTATION

1. THREE COPIES OF PLOT PLANS.
2. THREE SETS OF CONSTRUCTION PLANS.
3. ENERGY COMPL. DATA ON EACH LOT.
4. HEALTH DEPT. &/OR SANITARY CLRNC.
5. DRAINAGE FEE AREA.
6. GRADING PAD CERT./SOIL REPORT.
7. _____

DETAILED DESCRIPTION OF JOB:

Requesting
 CORE COMPLIANCE
 INSPECTION TO BE
 PERFORMED BY TIM GRIFFITH
 AS DIRECTED BY MICHAEL SILVO

FOR INTERNAL USE:

DESCRIPTION _____
 OCCUPANCY _____ SQ. FT. _____

(Annex Building)

Michael Earl
SIGNATURE (OWNER/APPLICANT)

DATE: 3/19/2005

PLANNING DEPT. SIGNATURE _____

DATE: _____

8.) Illuminated exit signs with battery back up and emergency lighting is necessary at all required exits.

9.) Toilet fixture in mop closet in classroom "A" violates multiple codes and can not be considered as a legitimate bathroom facility.

10.) Water heater installed in classroom A serves only the sink beneath it and the pressure relieve valve terminates in the classroom presenting a scalding potential for the classroom occupants.

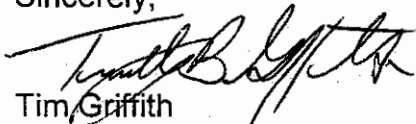
11.) Working clearance in front of main panel must be uninterrupted and permanent.
(Plywood cover over ditch in front of main panel)

12.) Electrical conduit on exterior of building must be supported on building.

13.) Railroad tie stairway should be removed located on side of building. The stairway is part of a nature path but gives the appearance that it is part of the building access. The stairway presents a tripping hazard and terminates into the road way.

You are advised to inquire with the Fire, Community Development and Environmental Health departments having jurisdiction of this property to obtain an understanding of their requirements (if any) in your endeavor to open a child care facility.

Sincerely,



Tim Griffith
Principal Inspector

TBG:cje

(For Office Use Only)

PROJECT SUBMITTAL FORM

CONTRA COSTA COUNTY
APPLICATION AND PERMIT CENTER

CAPS #: 409087

Address: _____

Plan Checker: [Signature] Date: 3/19/08

Note: For projects on the same property, and on the same plan, only one Project Submittal Form is needed.

A. TYPE OF PERMIT (Check At Least One)

- | | | | |
|--|--|--|---------------------------------------|
| <input type="checkbox"/> AD---Grading? | <input type="checkbox"/> D. | <input type="checkbox"/> MC | <input type="checkbox"/> PZ |
| <input type="checkbox"/> AL | <input type="checkbox"/> E | <input type="checkbox"/> MH | <input type="checkbox"/> R---Grading? |
| <input type="checkbox"/> AU | <input type="checkbox"/> EC | <input type="checkbox"/> MI---Grading? | <input type="checkbox"/> RH |
| <input type="checkbox"/> CA---Grading? | <input type="checkbox"/> FD | <input type="checkbox"/> MP | <input type="checkbox"/> RP |
| <input type="checkbox"/> CG | <input type="checkbox"/> G | <input type="checkbox"/> MR---Grading? | <input type="checkbox"/> RR |
| <input type="checkbox"/> CO---Grading? | <input type="checkbox"/> GL | <input type="checkbox"/> MU | <input type="checkbox"/> S---Grading? |
| <input type="checkbox"/> CP | <input type="checkbox"/> GS | <input type="checkbox"/> MV---Grading? | <input type="checkbox"/> SO |
| <input type="checkbox"/> CR <u>ccv</u> | <input type="checkbox"/> IN---Grading? | <input type="checkbox"/> OF---Grading? | <input type="checkbox"/> SP |
| <input type="checkbox"/> CRC | <input type="checkbox"/> M | <input type="checkbox"/> P | <input type="checkbox"/> T |
| <input type="checkbox"/> CT | <input type="checkbox"/> MA | <input type="checkbox"/> PL | |

B. CONFIRMATIONS

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> [Signature] / CAPS | <input type="checkbox"/> Articles of Incorporation | <input type="checkbox"/> Check Authorization |
| <input type="checkbox"/> San Ramon Fire District | <input type="checkbox"/> Deed (Recorded) | <input type="checkbox"/> Power of Attorney |
| <input type="checkbox"/> County Builder / Forms | <input type="checkbox"/> School Receipt Required | <input type="checkbox"/> Checked Expired Permit Box |
| <input type="checkbox"/> Contractor | <input checked="" type="checkbox"/> Identification | |
| <input type="checkbox"/> Agent Authorization | <input type="checkbox"/> License Number | |

C. REQUIRED APPROVALS

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> [Signature] Community Development | <input type="checkbox"/> City Approval | <input type="checkbox"/> Public Works (Floodplain) |
| <input checked="" type="checkbox"/> [Signature] Sanitary District | <input type="checkbox"/> Environmental Health | |

D. DOCUMENTS SUBMITTED FOR PLAN REVIEW WITH PERMIT APPLICATION (circle one)

- | | | | |
|---|-----|----|------------|
| 1. Plans (3 or 4 sets) _____ | Yes | No | <u>N/A</u> |
| 2. Energy Calculations (2 sets) _____ | Yes | No | <u>N/A</u> |
| 3. Soils Report (2 sets) _____ | Yes | No | <u>N/A</u> |
| 4. School Receipt _____ | Yes | No | <u>N/A</u> |
| 5. Structural Engineering Calculations (2 sets) _____ | Yes | No | <u>N/A</u> |
| 6. State Approved Plans (Mobilehome, 3 sets) _____ | Yes | No | <u>N/A</u> |

E. COMMENTS (initial and date after each comment)

OK to issue permit to customer per Mike Silva.

Building Inspection Department
PROPERTY CONSERVATION DIVISION
NEIGHBORHOOD PRESERVATION PROGRAM
RESIDENTIAL RENTAL INSPECTION PROGRAM

**Contra
Costa
County**

Carlos Baltodano
Director of Building Inspection

651 Pine Street, 4th Floor
Martinez, California 94553-0152
PCD (925) 335-1111
NPP (925) 335-1137
RRIP (925) 335-1170
FAX (925) 646-4450



March 25, 2008

Michael Sautman
59 Arlington Ave.
Kensington, CA 94707

COPY

RE: Code Compliance Report - #409087
59 Arlington Ave., Kensington, CA 94707

Mr. Sautman,

This report outlines a visual inspection of the readily accessible features of the building, as well as non compliant code issues based on the 2007 California Codes of the building and immediate grounds. There is no warranty, guarantee or certification of operational or serviceability of building, electrical, plumbing or mechanical systems. The report should not be viewed as a comprehensive document, as issues undetected or undisclosed to the inspector may alter the opinions of the report.

- 1.) Main staircase does not meet egress requirements, tread rise and run incorrect and presents tripping hazards. The stairway terminates into the roadway presenting a dangerous condition to the user. Adequate lighting for the stairway is not available.
- 2.) Handrail heights are too low for adults and do not provide required lateral resistance. Posts supporting handrail are loose and set in dirt.
- 3.) Handicapped accessible features such as parking, path of travel, gates, bathrooms, classroom doors and hardware, landings, and thresholds are not code complaint. Lack of these features bars the use of the building by those individuals having physical disabilities.
- 4.) Classroom "B"- Exposed metal clad conduit must be secured.
- 5.) Second form of egress (if required by occupancy and occupant load) must extend uninterrupted to the public way. Additionally, the landing dimensions are incorrect, thresholds are too high.
- 6.) Significant water damage and wood rot is evident at the base of the building. Improper grade of adjacent dirt appears to be the main cause of the damage. The required weather resistive barrier is not in place. Mold and moisture intrusion problems are likely.
- 7.) Electrical cord and plug attachments to junction boxes located in the office room are inappropriate with the California Electrical code for permanent wiring methods.



CONTRA COSTA COUNTY
Department of Conservation and Development - Building Inspection Division

Building Permit Inspection History Report

Permit Number: bi409087 **File Date:** 3/19/2008 **Parcel Number:** 572040014

Current Status: Closed **Status Date:** 3/19/2008

Description: REQUESTING CODE COMPLIANCE INSPECTION @ ANNEX BUILDING

*** ENTANCE TO ANNEX BLDG IS KENSINGTON PARK DR // CONTACT MICHAEL SAUTMAN @ 510-528-5070 ***

*** TO BE INSPECTED BY TIM GRIFFITH PER MICHAEL SILVA ***

Site Address: 59 ARLINGTON AVE, KENSINGTON, CA

Contractor:

Contractor Address:

Status Date	Inspection	Result	Inspector
3/21/2008	Agency Clearance	Approved	TBG
Comments:			

From: wangmo tsering <t_wangmo@yahoo.com>

Sent: Wednesday, June 3, 2026 10:19 AM

To: David Aranda <DAranda@kppcsd.org>; rindor82@yahoo.com;
manika122520@gmail.com

Subject: Request for Follow-Up Meeting Regarding Licensing Process

Dear Mr. Aranda,

I hope you are doing well.

Since our last communication, we have continued working on the childcare licensing process and have been gathering additional information regarding the required steps and documentation.

Today, we spoke with both Community Care Licensing and the Kensington Fire Department regarding the fire clearance process. We were informed that the Fire Department does not conduct pre-check consultations directly. Instead, Community Care Licensing will contact the Fire Department after the application forms are submitted.

As we continue preparing the application paperwork, we realized that there are still several important items we would need to discuss with you before moving forward, including:

- Facility sketch and layout information
- Indoor and outdoor space requirements
- Lease or facility use agreement
- Rent or occupancy arrangements
- Additional licensing-related requirements and documentation

We also wanted to respectfully ask whether there have been any updates or discussions regarding the Annex building and its possible availability for this project.

If possible, Rigzin and I would greatly appreciate the opportunity to meet with you again at your earliest convenience to review these matters together before we submit the application forms. We are happy to meet at any location or time that works best for your schedule.

Thank you again for your time, guidance, and continued support.

Sincerely,

Tsering Wangmo Bhutia

Concept Proposal for Community Children’s Program

Exploratory Proposal for Possible Future Use of the Annex Building

Submitted By

- **Tsering Wangmo Bhutia** — Teacher with experience in after-school childcare and community-based children’s programs.
- **Ms. Manika Tamang** — Certified teacher with experience working with elementary-aged children in aftercare settings, including support for children with special needs.
- **Rigzin Dorjee** — Healthcare professional and community member assisting with operational and facility support.

Purpose

- To explore the possibility of utilizing the Annex building for a small-scale children’s community program serving families in and around Kensington with whom we have close community connections and relationships.
- Some local families have expressed interest in having daycare, aftercare, preschool, and small children’s programs located closer to their residence and community.

Proposed Program Ideas

- Preschool readiness and early childhood support
- Small after-school childcare program
- Homework support and supervised activities
- Arts and crafts
- Cultural activities
- Creative learning
- Reading and quiet activities
- Seasonal and community-based programs
- Multicultural and language enrichment activities, including exposure to languages such as Nepali, Tibetan, Hindi, and Mandarin, reflecting the diversity and interests of families within the surrounding community.

Estimated Program Size and Age Groups

- At this exploratory stage, we anticipate beginning with a small group program depending on community interest, licensing requirements, staffing, and facility guidelines.
- Preschool and early childhood children (approximately 2.5–5 years old).
- Transitional Kindergarten (TK) through elementary-aged children for after-school and enrichment programming.

- Some local families have already expressed interest in having preschool, daycare, aftercare, and enrichment programs located closer to their residence and community.

Program Goals

- Provide a safe, nurturing, and community-oriented environment for children.
- Support local families seeking small-group childcare and enrichment options.
- Create meaningful educational and creative opportunities for children.
- Encourage positive and active use of community space.

Proposed Operating Schedule

- **Preschool Program:** Monday through Friday, approximately 8:00 AM – 5:30/6:00 PM.
- **After-School / Aftercare Program:** Monday through Friday, approximately 1:30 PM – 6:00 PM.
- If the process and approvals move positively, we would hope to gradually work toward establishing a future program timeline while understanding that additional approvals, licensing requirements, insurance, staffing, and community review processes may take time.

Proposed Use of Space

- Small group setting.
- Structured and supervised activities.
- Respectful and responsible use of the facility.
- Potential part-time or scheduled use depending on availability and district guidelines.

Additional Considerations

- We understand the Annex building is currently used periodically by KASEP for storage and rainy-day activities.
- We also understand there is currently no kitchen facility in the building, and any future program planning would take the limitations of the space into consideration.

Current Status

- Whether the Annex building may be available for future community programming.
- What process or approvals may be required.
- Whether the space may be suitable for children's educational and enrichment activities.

Appreciation

- We appreciate the opportunity to discuss possibilities with the Kensington Community Services District and thank the Board and staff for their time and consideration.

CANTOR INSPECTIONS

5621 Ludwig Ave.
El Cerrito, CA 94530
(510) 507-2279

This report is CONFIDENTIAL.
It was prepared for the below-named
and is not intended for use by any other person.

David Aranda for the KPPCSD

59 Arlington Avenue, Annex Building
Kensington, CA

Inspected by Matt Cantor
Member: American Society of Home Inspectors

May 17, 2023

FOR OTHER THAN THE ABOVE-NAMED:

If you are not named above and wish to use this report, we strongly urge that you retain Cantor Inspections or other qualified inspection firm for an on-site review of this building and report. This report is based on information obtained at the site. With time, conditions change and the information may no longer be accurate. We will return and review the building and report with any interested party for an amount equal to 50% of the total fee paid for this inspection. This offer is good for 6 months from the date of inspection, after which a complete reinspection should be performed.

This inspection and report was performed according to the limitations and exclusions specified in the enclosed contract. In this contract our liability is limited to twice the cost of the inspection. Cantor Inspections will, upon request, perform an inspection without this limit on liability for an additional fee. The Inspector is not responsible for determining whether the structure complies with its plans or specifications. You should consult the architect, engineer, or other design professional on this topic.

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INTRODUCTION

Property Description

This building is a small commercial building, constructed in approximately 1960. This report describes the building as viewed from the front doors and the street. The building site slopes moderately to steeply down to the front. The sky was clear at the time of our inspection.

The interior was unfurnished at the time of our inspection, but storage blocked our view of some areas. These areas should be examined after the stored items have been removed.

General Comments

This report is a general overview of the structural components and major systems. It is not intended to be technically exhaustive in any one field. If further information is desired, specialists in the relevant fields should be retained to perform additional inspections.

A determination as to the presence of animal pests, rodents, termites, decay, or other wood destroying organisms is beyond the scope of this inspection. A qualified pest control firm should be contacted with any questions concerning the presence or treatment of these organisms. We are not qualified in these fields. Periodic examinations should be made by a licensed pest control firm as part of routine property maintenance.

We may make recommendations or suggestions in this report that differ from requirements by the local building department. For determinations as to what is permitted in this jurisdiction, the local building department should be consulted.

This report includes only those areas that are visually accessible and not areas that are made inaccessible by walls, concrete, earth, or any other obstacle to physical access or visual inspection, such as furniture or stored items. Defects in mechanical equipment not disclosed by our functional operation or visual inspection are not included. Items or conditions not mentioned in this report are not within the scope of this inspection. An examination of every window, door, light switch, outlet, water valve, etc., was not made.

At the end of this report we will list the recommendations we believe to be the most important. Those recommendations should not be considered the only significant items. You should establish your own priorities after thoroughly studying this report, reviewing all the recommendations in the report, and consulting experts or specialists as desired.

EXTERIOR

Siding

This building is primarily clad in a manufactured type of wood shingle siding. There is also common wood shingle siding on the side of the building.

The siding is in moderately worn to poor condition. Several manufactured shingles are damaged or missing. There is a large amount of siding damage, and we recommend repair or replacement by a qualified contractor. Replacement of the siding should be considered if the budget will allow and depending on the intended use. We suggest that replacement be considered.

There is wood-soil contact in several places. We recommend adequate wood-soil clearance be provided.

Adequate clearance between soil and wood (typically 6 inches in new construction) should be maintained to prevent moisture or insect damage. It is important to avoid raising the soil level too close to the siding when gardening adjacent to the structure. Areas of potential wood-soil contact should be checked periodically as part of routine maintenance.

Wood siding in several places is embedded in the soil below. See below.



This condition can trap moisture in the wood and is conducive to decay. We recommend adequate clearance be provided as needed to eliminate embedded conditions.

The lower edges of wood siding or wood trim are often buried in concrete, masonry, or asphalt when patios, sidewalks, or driveways are installed. The proper procedure is to leave a sufficient gap between the wood and the surface below. Ideally, embedded siding should be repaired to prevent damage by decay or termites. In some instances, repair may not be practical, such as with porches protected against rainfall which show no overt signs of damage.

Paint

The paint is peeling on the siding and trim in several places, several doors, window frames, window sills roof fascia (trim), and eaves. We recommend the peeling paint be scraped, sanded, caulked, primed, and painted as needed by a qualified painting contractor.

Trim

There are several gaps at the trim and siding connections. We recommend the exterior siding and trim be examined and caulked as necessary to prevent rainwater entry.

Windows

The exterior glazing putty is worn and missing in several places. We recommend new putty be installed as needed to protect the windows from moisture intrusion.



Grading

Grading at the rear is very poor and it appears that surface runoff descending from the hill behind the building is able to reach the doorways and penetrate the structure at floor level. This has resulted in flooding and damage over time. We strongly recommend that the rear areas be regraded to divert water around the structure and prevent surface runoff from reaching doorways or siding add floor level. Additionally, we strongly recommend the installation of a subsurface drainage system that would run across the rear of the building and drain down the left- and right-hand sides to a suitable point of discharge in accord with local municipal requirements.

Landscaping

We recommend the area plant growth be cleared away to provide an effective fire break. The local fire department should be consulted concerning fire break recommendations in this area.

This building is located in an area that may be considered to be a High Fire Severity Zone. As such, special building requirements may be mandated for newly constructed buildings as well as additions or major remodeling.

For more information regarding wild fires we suggest visiting the office of the State Fire Marshal online at <https://osfm.fire.ca.gov/divisions/code-development-and-analysis/wildfire-protection/>.

Also: <https://csfs.colostate.edu/wildfire-mitigation/wildfire-defensible-space-checklist/> and <http://www.readyforwildfire.org> and https://ucanr.edu/sites/fire/Wildfire_Preparation_-_Recovery

More information can also be found on line by searching for “Wildland Urban Interface”. We recommend, for increased fire protection, reducing or removing vegetation near all buildings.

There are several large trees on the property. We recommend the area trees be examined by a tree surgeon. Regular care can extend the life of a tree and reduce the potential for falling branches.

ROOF

Roof Surface

This building has a modified bitumen roof. We inspected this roof from its surface after obtaining access with a ladder. This roof is in generally worn condition.

Several of the seams are not properly welded together. See two of these below.



This may be an adhesive type of modified bitumen and normal without the typical adhering bead resulting for adequate heating.

The roofing is loose in several places, and we recommend repair by a qualified roofer.

We recommend further inspection by a qualified roofer to determine the appropriate method of repair.

Roof Drainage

The roof has sheet metal rain gutters. They are in poor condition. We recommend the gutters be replaced. See below.



Several downspouts are damaged. See one below. We recommend all of the downspouts be replaced.



We recommend rain gutter downspouts be directed into subsurface drain lines.

Rain gutter downspouts are sometimes connected to underground drainage systems to prevent water from ponding adjacent to the foundation where it could adversely affect the soils supporting the building. Catch basins or surface mounted drains may also be connected to this piping. Subsurface drain piping can become clogged with debris and should be checked periodically in rainy weather or by using water from a garden hose to be sure the drains are free flowing.

General

This inspection addresses only the apparent visual condition of roofing materials, and does not include invasive testing nor guarantee against present or future leakage. Annual examinations should be made by a qualified roofer for needed periodic maintenance and repair.

Roof surfaces, rain gutters, downspouts, and subsurface drain lines should be checked regularly. Leaves and other debris should be removed as needed. Gutter corner joints and connections may need periodic caulking or sealing. Screens can be put at the downspout gutter connections to keep debris from blocking the downspouts. To check for adequate drainage walk around the building during or shortly after a heavy rain and observe the adequacy of the roof and area drainage systems.

FOUNDATION

Foundation

This building has a wood-framed structure with a concrete slab foundation. The slab floor was mostly inaccessible to inspection due to the presence of flooring in all areas.

We were not able to observe the tops of the foundation walls and were unable to determine if the framing is bolted to the foundation. It is likely, given the structure's age and type, that very outdated bolts are present that we could not see. We recommend further investigation by a qualified engineer.

The nature of this particular structure demands a specialized type of seismic retrofit as there are not typical stud walls that can be bolted to the slab. Nonetheless, this should be a manageable undertaking for a qualified structural engineer, and we would anticipate a reasonable cost for this relatively simple task.

Nonetheless, we consider this extremely important to protect the building from severe damage during the next large earthquake. It should be noted that this building is located quite close to an active fault line that is overdue for a significant earthquake.

Foundation General

The adequacy and condition of area soils, footings, foundations, and structural framing can only be determined after a detailed analysis by a soils, geotechnical, or structural engineer. This type of analysis and these determinations are beyond the scope of this inspection.

ELECTRICAL

Electrical Service

The main service wires run underground to the main panel at the right.

Main Panel

The main breaker panel is at the right exterior. We estimate the capacity of this system to be 200-amps, which should be adequate for normal electrical use. Both 120- and 240-volt service are provided. This panel has a 200-amp circuit breaker disconnect.

We did not locate the main panel grounding connection. We recommend it be located and checked by a qualified electrician.

Modern electrical services are typically grounded to the water piping, a driven rod in the earth, and/or steel rods embedded in the foundation. Older electrical services are typically grounded only to the water piping. A grounding conductor is often visible at the main panel, but it is not possible to locate the grounding connection. The gas piping and other metallic interior piping should be bonded to the grounding system.

There is no ground bus, and we recommend further investigation by a qualified electrician. A ground terminal or bus is likely needed for safety.

There is corrosion and built-up precipitate along the left side breakers, and we recommend repair or replacement by a qualified electrician. See this below.



Subpanels

There are extremely outdated circuit breaker panels on the right and middle walls and we recommend these panels be replaced now. One is shown below.



There may be distribution or subpanels that we did not locate during our inspection. We recommend any panel found, not mentioned in this report, be checked by a qualified electrician.

Wiring

This building is wired primarily with conduit, with some flexible metal cable (AC/MC) and raceway wiring. The raceway wiring is damaged in several places. We recommend upgrading of the raceway wiring for safety and the addition of an adequate number of outlets for use based on planned use.

Fixtures

There are several broken light fixtures, and we recommend they be repaired or replaced.

Several light fixtures are poorly wired and have loose components. We recommend they be properly re-installed by a qualified electrician.

Receptacles and Switches

The receptacles are the grounded 3-hole type.

Several outlets are wired in reverse polarity. The hot and neutral wires should be connected so the small slot is connected to the hot wire and the large slot to the neutral wire. We recommend the reverse polarity be corrected.

Reverse polarity is a defect where the hot and neutral wires to an outlet are reversed (or cross wired). This is a potential safety hazard, but is usually easily corrected. The smaller outlet slot (brass terminal) should be connected to the hot wire (black) and the large slot (silver terminal) to the neutral wire (white). The standard since 1948 has been to provide electrical equipment with polarized plugs.

We observed several ungrounded 3-hole outlets. We recommend each 3-hole outlet be examined by a qualified electrician and properly grounded as needed.

Ungrounded 3-hole outlets, also known as an “open ground,” are common in older buildings and typically occur when 2-hole outlets are replaced with 3-hole types without adding a grounding wire. Properly installed three-hole outlets have a third grounding wire and are necessary for appliances with three-prong plugs. Using a three-prong plug in an ungrounded three-hole outlet is potentially hazardous. The accepted means of correcting this condition include replacement with a 2-hole receptacle; installation of a proper grounding wire to the outlet; or replacement with a GFCI receptacle.

Several outlets are loose and we recommend they be secured to prevent movement that can cause breakage or loose connections in the wiring.

We tested a representative number of the outlets and switches. An examination of each is beyond the scope of our inspection.

Exterior Electrical

There is loose conduit in several places, and we recommend this wiring be repaired or replaced.



Energy Efficiency

We recommend visiting the following website for information on energy cost and conservation:

<http://www.gosolarcalifornia.ca.gov/> or contacting the California Public Utility Commission for information on alternative energy source and energy conservation.

PLUMBING

Plumbing General

Waste piping should be cleaned out periodically to remove any accumulation of grease, hair, and dirt and to help prevent future debris blockage and subsequent drainage failure.

The gas and water piping was not fully accessible and an examination of each connection was not made. The standard test for leakage is to have the piping pressure tested. This is sometimes required before the gas can be turned on after it has been disconnected. With testing and a close examination of all the piping, leaking or other defects may be found.

The "sewer lateral," which is the buried waste piping that runs between the building and the main sewer, is often partially blocked or damaged by roots and other obstructions. We advise having all older sewer laterals checked by a qualified plumber using special video equipment designed for this purpose.

WATER HEATER

Water Heater

There is a 2½-gallon electric water heater below the sink in the large room at the left.



There was no hot water at the time of our inspection. The water heater was plugged into an operating electrical outlet and so is likely to have failed.

The water heater is 20 years old; it is in poor condition and we recommend it be replaced.

The water heater has a temperature and pressure relief (TPR) valve.

A temperature and pressure relief (TPR) valve is a safety valve which releases excess pressure from the water heater in the event the regulator fails. It is an important safety device which can prevent a dangerous explosion. Hot water may occasionally drip or spray from the valve discharge pipe, triggered by changes in water pressure. Leaky valves may fail from encrusted mineral residue, and should be replaced. Most TPR valve manufacturers recommend the valve be tested once a year.

Small capacity electric water heaters do not require seismic restraints.

Water Heater Maintenance

Water heaters should be set to 120° F. Third degree burns can occur in six seconds from a water heater output temperature of 140 degrees and in 30 seconds from 130 degree water. Small children can often not distinguish burns until they have already occurred.

ROOM HEATING

Unit Heaters

There are 2 gas-fired, ceiling-hung unit heaters, one in the left room and one in the right room. Both heaters are approximately 40 years old; they are in very worn condition and will soon need replacement.

Gas room heaters need regular cleaning and maintenance. They may not function safely when the burners or grills are obstructed by dust, lint, or personal property. Special care should be taken to keep children and combustible items well away from potentially hot surfaces. Room heaters should be routinely inspected for safety by the utility provider or a heating specialist.

The right room heater thermostat cover is missing.

There is no sediment trap at the left room heater and we recommend one be installed. This helps to deliver dry gas and prevent gas appliance failure.

We suggest both heaters replaced and the installation of heat pumps be considered.

Heating General

A determination as to whether adequate heating is provided to all the rooms is beyond the scope of this inspection.

Special care should be taken to avoid storing combustible materials (clothing or other items that could burn) near gas-fired heating equipment to prevent a potential fire hazard.

INTERIOR

Walls and Ceilings

The interiors appear to flood. We recommend grading and the installation of an adequate subsurface drainage system to address this condition.

Floors

We observed efflorescence on the VCT (vinyl composition tile) flooring.



We recommend these floors be removed and replaced after the flooring has been inspected and suitably sealed using a properly rated sealant. Sealants should be selected, in part, based on what is to be installed over them. A good choice for replacement may be vinyl plank, if this is compatible with future anticipated use of the space. (e.g. This would not be a good choice if very hot items may be dropped or fall in the space as in glass blowing, ceramics, etc.)

We recommend all of the concrete floors be sealed and a drainage system be installed to aid in addressing the signs of moisture in the slab as well as surface flooding.

Efflorescence is a white powdery deposit which occurs on masonry or concrete. Efflorescence indicates the presence of moisture in contact with the masonry or concrete. Minor efflorescence is common even in new construction. Substantial efflorescence indicates a defective drainage condition.

We do not perform a survey of the floors for slope or uniform elevation as part of our standard inspection. We can return with special equipment and provide a floor level survey to determine the extent of floor slope for an additional fee upon request.

Windows

The windows are primarily wood-framed, awning (which open from the bottom and are hinged at the top edge so that they open out as would an awning), and fixed glass. There are also some aluminum-framed, fixed glass and sliding glass windows.

We operated a representative sampling of the windows. All windows were not checked for proper functioning, cracked or broken glass, or for the presence or condition of screens. This inspection

does not include areas that are obscured by furniture, carpets, coverings, or any other items.

Doors

Several doors are difficult to operate and we recommend they be adjusted or repaired to operate properly.

Several doors rub at the frame and we recommend they be repaired to operate freely.

The door at the rear/right is damaged and we recommend it be repaired or replaced.

BATHROOMS

Rear Half Bathroom

This half bathroom has a toilet and china sink. The toilet is nonfunctional and does not have a flush handle and toilet seat. We recommend the toilet be repaired or replaced.

This bathroom has vinyl flooring, which is in poor condition. We recommend new flooring be installed.

This bathroom has 3-hole receptacles. We recommend upgrading to provide GFCI safety protection.

The outlets are wired in reverse polarity. The hot and neutral wires should be connected so the small slot is connected to the hot wire and the large slot to the neutral wire. We recommend the reverse polarity be corrected.

Front Half Bathroom

This half bathroom has a toilet and sink. The toilet is damaged and we recommend it be repaired or replaced.

General

Caulked joints should be checked frequently and recaulked as necessary. Proper caulking prevents water penetration and damage to walls and floors. Before caulk is applied, the surfaces should be cleaned carefully and any loose caulk should be removed. A good quality bathroom caulk, such as silicone, should be used. Bathrooms are areas of high humidity and special care should be exercised to keep them well ventilated. Windows should be left open when showering or bathing and fan-powered vents should be used when available.

SINK AREA

Sink Area

The sink is stainless steel. The sink drain is slow and we recommend it be cleared.

The sink area has plastic laminate countertops that are in generally worn condition and may soon need replacement.

There is a pull-chain light fixture near the metal sink and we recommend it be replaced with a safer fixture. Pull-chain switches are generally not approved for use within six feet of a water source to prevent electrical shock. We recommend a switch be added.

ENVIRONMENTAL

Hazardous Materials

Various potentially hazardous materials have been used in the construction of buildings over the years. Many naturally occurring materials and man-made building materials have been found to be hazardous or to have adverse environmental impact. These include but are not limited to asbestos, formaldehyde, lead paint, electromagnetic radiation, buried fuel tanks and radon. Buried fuel tanks may pose an environmental hazard. Hazardous materials, product liability, and environmental hazards are not included in the scope of our inspection. For information on hazardous materials, call the Environmental Protection Agency in San Francisco at 415-744-1500.

Asbestos

The chalk boards may contain asbestos materials.

Asbestos is found on most gas heating systems installed before 1978. Exposure to asbestos may be a health hazard and should be avoided. It may be possible to significantly reduce or eliminate the dispersal of asbestos fibers by painting the material. Removal or containment of these materials should only be done by properly trained and equipped professionals. Contractors in various trades such as flooring, roofing, heating, plumbing, or electrical may require asbestos abatement at additional expense prior to performing repairs, replacements, or modifications. For a determination as to the need for, or costs of abatement, a qualified asbestos abatement contractor should be retained. The presence of asbestos can only be determined by laboratory analysis, which is beyond the scope of our inspection.

PRIMARY RECOMMENDATIONS

Siding

There is a large amount of siding damage and we recommend repair or replacement by a qualified contractor. We suggest siding replacement.

There is wood-soil contact in several places. We recommend adequate clearance be provided as needed to eliminate embedded conditions.

Paint

We recommend the peeling paint be scraped, sanded, caulked, primed, and painted as needed by a qualified painting contractor.

Trim

We recommend the exterior siding and trim be examined and caulked as necessary to prevent rain water entry.

Windows

We recommend new putty be installed as needed to protect the windows from moisture intrusion.

Landscaping

We recommend the area plant growth be cleared away to provide an effective fire break.

Roof Surface

The roofing is loose in several places, and we recommend repair by a qualified roofer.

Roof Drainage

We recommend the gutters be replaced. We recommend all of the downspouts be replaced.

Foundation

It is likely, given the structure's age and type, that very outdated bolts are present that we could not see. We recommend further investigation by a qualified engineer.

Main Panel

We did not locate the main panel grounding connection. We recommend it be located and checked by a qualified electrician.

There is no ground bus and we recommend further investigation by a qualified electrician.

There is corrosion and built-up precipitate along the left side breakers and we recommend repair or replacement by a qualified electrician.

Subpanels

There are extremely outdated circuit breaker panels on the right and middle walls and we recommend these panels be replaced now.

Fixtures

There are several broken light fixtures and we recommend they be repaired or replaced.

Several light fixtures are poorly wired and have loose components. We recommend they be properly re-installed by a qualified electrician.

Receptacles and Switches

Several outlets are wired in reverse polarity. We recommend the reverse polarity be corrected.

We recommend each 3-hole outlet be examined by a qualified electrician and properly grounded as needed.

Several outlets are loose and we recommend they be secured to prevent movement that can cause breakage or loose connections in the wiring.

Exterior Electrical

There is loose conduit in several places and we recommend this wiring be repaired or replaced.

Water Heater

The water heater is 20 years old; it is in poor condition and we recommend it be replaced.

Unit Heaters

We suggest both heaters replaced and the installation of heat pumps be considered.

Floors

We recommend all of the concrete floors be sealed and a drainage system be installed.

Doors

The doors at the rear/right is damaged and we recommend it be repaired or replaced.

Rear Half Bathroom

We recommend the toilet be repaired or replaced.

We recommend new flooring be installed.

This bathroom has 3-hole receptacles. We recommend upgrading to provide GFCI safety protection.

The outlets are wired in reverse polarity. We recommend the reverse polarity be corrected.

Front Half Bathroom

The toilet is damaged and we recommend it be repaired or replaced.

Sink Area

The sink drain is slow and we recommend it be cleared.

There is a pull-chain light fixture near the metal sink and we recommend it be replaced with a safer fixture.

We recommend a switch be added for safety.

Thank you for using Cantor Inspections. If you have any questions or if we can be of further assistance, please do not hesitate to call us at (510) 507-2279.



Date: June 11, 2026
To: Board of Directors
From: David Aranda, Interim General Manager (IGM)
Presented by: Cathy Travlos from FKL
Subject: Request by Friends of Kensington Library (FKL) to Place a Shed on Park Property for Their Book Sales Program

Recommendation

The IGM does not have enough information to determine the pros and cons of this request.

Background

As noted in the attached request FKL is asking to place a container on park property to house and sort the books they sell as part of the fundraising they do on behalf of the county library in Kensington.

Cathy Travlos will be presenting their request.

Exhibit(s)

- Email from Cathy Travlos

From: Cathy Travlos <ctravlos@gmail.com>
Sent: Thursday, June 4, 2026 2:10 PM
To: rpaul@kensingtonfire.org; David Aranda <DAranda@kppcsd.org>
Subject: Library book shed

Friends of Kensington Library would like to set up an agreement with KCSD for use of the dirt area directly above the library parking lot as a new site for our book shed.

The book sheds, which are currently in the library parking lot, are used for book collection, sorting, and storage in preparation for our twice-yearly book sales. The sales are our most public-facing activity. It's a great way to connect with the community and publicize the great things happening at our library. Last year the book sales raised around \$8000, which all went toward library programs like the Magical Moonshine Puppets and the Martial Arts Cinema program.

The library is scheduled for closure July 27. We were informed at the end of March that the work on the ADA compliant entrance means that the book sheds are being removed with no plan or financing to replace them. We started looking at what we would need to do to replace the sheds. It will cost somewhere over \$75,000 to construct a new shed, assuming there is a flat space with car access.

We are interested in using the dirt area just above the library parking lot where the Tot Lot used to be. We have already talked with people from the County Planning and the Building Department to find out what kind of permits we would need. FKL would be responsible for getting all permits, for getting plans drawn up from a licensed landscape architect, and for any grading or retaining walls that are needed. We intend to have a ramp at the entrance instead of the current stairs to make the building accessible. We have Boy Scouts who want to take apart and rebuild the sheds as an Eagle Scout project.

We are excited about the library renovation and totally support having the ADA required access. It's unfortunate that we're losing our space and investment. We appreciate your help in trying to find a solution.

Cathy Travlos

President, Friends of Kensington Library



Kensington Emergency Preparedness Report

June 2026

Emergency Preparedness Coordinator: Johnny Valenzuela

Kensington's emergency preparedness initiatives continue to demonstrate strong community engagement in vegetation management, ember risk reduction, Firewise participation, and CERT organization. Current program activity reflects growing resident awareness, stronger neighborhood-level participation, and increasing willingness to take mitigation actions that reduce wildfire risk around homes, shared corridors, and community infrastructure.

Hazardous Vegetation Removal Reimbursement (HVRR)

The grant period closed on May 31, 2026, with 49 applications submitted. Most applications cluster around a relatively narrow set of price points, with the median at \$2,000 and a higher average driven by several larger requests, indicating that the cost-share tier is helping residents pursue more substantial vegetation removal projects.

The largest requests included Monterey Cypress removal, quoted at \$20,000 and \$16,245. Across vegetation entries, "Other" remains the most common category, followed by Juniper, Bamboo, and Eucalyptus, reinforcing that each property presents distinct conditions and that a standardized vegetation-removal approach is not practical across the district.

As larger-scope vegetation projects come into focus, the HVRR program is effectively operating as the front edge of a broader vegetation management effort rather than a simple rebate program.

Engaging a subject-matter expert familiar with tree health, vegetation continuity, Zone Zero principles, and prevailing labor costs would help the district guide residents in reducing risk without resorting to clear-cutting.

There are examples where residents, acting without expert guidance, have removed nearly all vegetation around their parcels and are now experiencing higher temperatures, lower soil moisture, rapid hillside erosion, and associated regret and neighbor tension.

Future program design should emphasize consultation with qualified vegetation-management professionals to balance wildfire risk reduction with slope stability, microclimate, and overall landscape health.

Kensington Ember Exclusion Program (KEEP)

A total of 91 KEEP applications were submitted, and site validations are continuing. Fewer than 25 percent of applicants indicate they plan to complete the work themselves, underscoring the need for qualified service-provider support and a delivery model that reflects the complexity of individual homes.

Partnerships with Fire Safe Kensington and Firewise to share service-provider information have been helpful in guiding residents as they begin researching installation support. Early response indicates that the pilot is well-received and that residents value both the mitigation opportunity and the hands-on support provided through the program.

Current program activity also points to an operational service gap. A future program redesign should consider engaging a specialized contractor with building and construction experience who can assess and perform work in complex areas such as crawl spaces, attics, and rooflines, where standard vegetation or handyperson services may not be sufficient for district needs.

Less than 25 percent of applicants plan to complete the work themselves, indicating that most residents require contractor support rather than a do-it-yourself approach. This need is especially acute in a district where homes vary widely in age, design, access, and vulnerability. Because the program already requires applicants to provide measurements, having the same qualified individual conduct site validation, take measurements, access vent spaces, and complete installation would streamline delivery and improve consistency.

Red Flag Ready- Flag Placement Plan

A study is underway to assess storage, access, placement, and distribution needs for Red Flag Warning flags. Recommendations are being developed for presentation to the Emergency Preparedness Committee and may inform a future report to the Board of Directors.

As CERT and Firewise volunteer capacity grows, both groups may become viable partners in flag distribution during National Weather Service Red Flag Warning events affecting Kensington in Zone 508. The flags are intended to provide visible reminders on key streets identified for Red Flag Day parking restrictions, and additional flag purchases may be proposed for review.

Firewise

Kensington now has 22 recognized Firewise communities, including Trinity and Cambridge, which were recognized earlier this year. Each time a new Firewise community is recognized, door hangers are placed at every home, providing both resident notification and a practical way to understand how quickly door-to-door canvassing can be completed in a given area.

That process offers added preparedness value beyond outreach alone. It can help inform neighborhood-level planning for potential CERT-led welfare checks during a disaster, while also strengthening familiarity between residents, Firewise leaders, and KCSD preparedness efforts.

Neighborhood engagement continues to build through local events and increased coordination among Firewise leads. Firewise leaders are reinforcing preparedness messaging, supporting KCSD program participation, and improving coordination among neighbors, public safety agencies, and partner organizations.

Leads west of Arlington remain especially focused on eucalyptus reduction, particularly along the Sunset corridor and toward Sunset View Cemetery. Firewise recruitment and recognition efforts are continuing, and new communities are beginning to organize around larger mitigation opportunities, including the development of Measure X projects.

Firewise leads were provided the link to the Kensington Police's registration for National Night Out (8/4/2026) to begin planning their block parties.

CERT

The recent community kick-off was well attended, drawing more than 55 participants from El Cerrito and Kensington. The event also helped increase interest in the CERT course that El Cerrito Kensington Fire plans to offer in Fall 2026.

CERT registration is being handled differently this year through a Google sign-up list rather than a capped call-in list through the fire station. In prior years, registration effectively closed at 30 participants; this year, names and contact information will continue to be collected beyond class capacity in order to build a broader volunteer roster and maintain an active training pipeline.

The Fall 2026 CERT course currently has 28 registrants, filling roughly 93 percent of the 30-person class capacity. Kensington residents represent 46.4 percent of current registrants, with the remainder coming from neighboring communities. The May 20 CERT kick-off event generated 11 registrations—39.3 percent of the total signups—demonstrating strong conversion from in-person outreach to course participation.

El Cerrito Kensington CERT now has a steering committee that meets weekly to support the development of a sustainable, community-led emergency response capability. At the block level, a May 9 Richardson meeting reached 50 percent participation, with 13 of 26 households attending, demonstrating the kind of localized engagement that can support long-term resilience.

Amateur Radio Field Day is scheduled for Saturday, June 27, in Kensington Park, with demonstrations and opportunities to sign up for training.



Kensington Community Services District

DATE: June 11, 2026
TO: Board of Directors
FROM: David Aranda, Interim General Manager (IGM)
SUBJECT: General Manager's Report for May 2026

The IGM was involved in the following for the month of May:

- Work on developing the 2027 fiscal year budget.
- Meeting with residents living on Sunset regarding various concerns they have.
- Drafted a letter and had various conversations regarding upcoming elections for KCSD.
- Various discussions with KCC and volunteers regarding the monthly food truck event.
- Meeting regarding a party interested in the Annex Building for a children's day care operation.
- Ongoing coordination regarding the capital work on the paths.
- Meeting with Fernando regarding ADA parking signage.
- Ongoing coordination with the county and Supervisor Gioia regarding the red flag no parking program.
- Formulated the board's updated general manager compensation package for Bob Murray and Associates for the second round of recruitment.
- Worked with various Firewise groups in coordinating a home hardening presentation by Diablo Firesafe Council.
- Spent ten days enjoying Ireland and Scotland.

Exhibit

- Administrative & Park Coordinator Report



Kensington Community Services District

DATE: June 11, 2026
TO: Board of Directors
FROM: Rosa Ruiz, Administrative & Park Coordinator
SUBJECT: Administrative & Park Coordinator Report

Center

As part of the school calendar, the end of the year brings many celebratory events to the community center, including graduation dances for students transitioning from elementary school to middle school and from middle school to high school. This year, the center had the opportunity to host three graduation celebrations, ranging from private gatherings to school-sponsored functions.

Park

Once again, the Amateur Radio team will host Field Day at Kensington Park on Saturday, June 27, 2026, from 11:00 AM to 5:00 PM. Field Day offers an excellent opportunity to learn about hands-on demonstrations, practical training, and biannual Simulated Emergency Tests. This event helps participants develop emergency communication skills and disaster preparedness while demonstrating the vital role amateur radio plays in emergency response. Whether you are an experienced operator or simply curious about amateur radio, all are welcome to attend.



Kensington Community Services District

DATE: June 11, 2026
TO: Board of Directors
FROM: Mary A. Morris-Mayorga, Consultant
SUBJECT: Consultant's Monthly Report for May

RECOMMENDATION:

This item is for information only, no action is requested.

BACKGROUND:

Transition activities have continued with progress on a many initiatives as well.

Transition/General Management

- Meetings with David Aranda:
 - ✓ BOD agenda/meetings; finance-budget development/follow-up; GM recruitment; and general management/administration
- Working with SDRMA on retiree dental and vision quote (Delta Dental will cancel effective 10/1 due to low number of participants, SDRMA should have no issue continue same coverage); provided census data

Emergency Preparedness

- Meetings/calls with David Aranda and Johnny Valenzuela to discuss Emergency Preparedness and Committee items:
 - ✓ Work Plan items/coordination, status of current activities
 - ✓ HVRR Grant – discussion of criteria and prepare for Board approval on 6/11
 - ✓ KEEP – this will come to the Board in July for approval as details are still evolving
 - ✓ Coordination of May EPC meeting agenda/packet; facilitate meeting

Finance

- Meetings/calls with David Aranda and Melissa Klinect to discuss:
 - ✓ FY 2026-27 budget questions and follow-up for final budget adoption in June
- Prepared five-year financial forecast for budget adoption on 6/11
- Continued work on remaining transition of finance items for transfer of name to KCSD

Public Safety Building

- Facilitation/coordination of repairs/troubleshooting required following PG&E outage:

- ✓ elevator – TKE (installer) was not responsive in servicing; pursued service with another company, Metro Elevator, that City of Berkeley recently contracted with; Metro Elevator serviced on 5/22 so it is operational, they are returning soon to perform required state annual testing for permit
- Investigating history and resolution of reported slow internet speeds by fire staff; meeting with IT on 6/11 to strategize on the best alternative(s)

EXHIBIT(S):

None