



Agenda

Board of Directors
Kensington Police Protection
and Community Service District
Special & Regular Meetings
Thursday, April 14, 2022
Via Teleconference

www.kppcsd.org/2022-04-14-kppcsd-board-meeting

The page at the URL above will have instructions on how to join the online meetings.

On September 16, 2021, the Governor signed into law AB 361. AB 361 added Section 54953(e) to the California Open Meetings Act, California Government Code 54950 et seq. (“The Brown Act”). Section 54953(e) allows District’s legislative body, the Board of Directors, to hold meetings by teleconferences during a proclaimed state of emergency subject to the Board making findings specified in Section 54953(e)(2). The Board may continue to hold teleconferenced meetings during the state of emergency so long as at least every 30 days, the Board reconsiders the state of emergency to determine if remote meetings are warranted under Section 54953(e)(3). When holding teleconferenced meetings, the Board must comply with the notice, access, public comment and other procedure requirements of Section 54953(e)(2).

Special Meeting – 6:00 p.m.

Call to Order

Roll Call

Special Meeting Agenda Item Public Comments

Individuals wishing to address the Board of Directors concerning any Special Meeting agenda items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org.

1. Teleconference Meetings During State of Emergency

Recommended Action: Adopt Resolution Determining That Current Circumstances Continue To Warrant Holding Meetings By Teleconference.

Contact: Ann Danforth, General Counsel, adanforth8@outlook.com

Adjournment to Closed Session

Special Meeting (Closed Session)

1. **Recruitment of Interim and Permanent General Manager** (Government Code § 54957(b))
Recommended Action: Receive information and discuss potential candidates
Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org
2. **Conference with Labor Negotiator**
District designated representative: Interim General Manager Richard J. Benson
Employee organization: Kensington Police Officers Association
Unrepresented: Chief of Police and Police Lieutenant
Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org
3. **Conference with Real Property Negotiator** (Government Code § 54956.8)
Consider matters related to properties: Adjacent to 10900 San Pablo Ave., El Cerrito
Agency negotiator: Interim General Manager Richard J. Benson
Under negotiation: price, terms of payment, space available.
Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org

Regular Meeting - 7:00 p.m.

Call to Order

Announcement from Closed Session

Roll Call

Public & Consent Calendar Comments

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Board Member or General Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the Board of Directors concerning Consent Calendar items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the Board President you will be unmuted and can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors, and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 217 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org.

Consent Calendar

1. **Meeting Minutes for the Special and Regular Meetings of March 10, 2022**
Recommended Action: Approve meeting minutes.
Contact: Lynelle Lewis, District Clerk, llewis@kppcsd.org

2. February 2022 Financial Reports

Recommended Action: Receive and accept financial reports.

Contact: Lisa Mundis, Finance Director, lmundis@kppcsd.org

3. Amendment #3 to Bay View Refuse Agreement

Recommended Action: Approve the proposed amendment to the Franchise Agreement with Bay View Refuse and Recycling Services and authorize the Board president to sign.

Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org

4. Add and Delete Fiscal Support Positions

Recommended Action: Delete the Accountant position and add an Account Clerk position to the comprehensive salary schedule and approve the Account Clerk job description

Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org

5. Dispatch Services

Recommendation: Authorize the Police Chief and General Manager to enter into negotiations with the Contra Costa Sheriff's Department in pursuit of an agreement to provide dispatch and warrant services.

Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org

6. Computer Server

Recommended Action: Authorize the Interim General Manager to purchase a computer server in the amount of \$17,456.

Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org

Discussion and Action

7. Neilson Park Improvement Project

Recommended Action: Approve the project by the Kensington Improvement Committee and authorize work to commence.

Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org

8. Presentation by Kensington Community Council (KCC)

Representatives of KCC will update the Board on the organization's activities.

Recommended Action: Receive the report.

9. Compliance with AB 506, Child Abuse Reporting and Background Check

Recommended Action: Direct staff to prepare an ordinance requiring all Youth Service Organizations using District facilities to comply with AB 506 and provide District with confirmation.

Contact: Directors Sherris-Watt and Eileen Nottoli

10. Termination of Agreement with the Kensington Community Council

Recommended Action: Terminate the 2016 and 2002 agreements with the Kensington Community Council effective July 1, 2022 and authorize the Board President to sign the letter.

Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org

11. Ordinance Mandating Organic Waste Disposal Reduction

Recommended Action: Adopt motion to read by title only and waive further reading, and adopt Ordinance No. 2022-01 An Ordinance of the Board of Directors of the Kensington Police Protection and Community Services District Mandating Organic Waste Disposal Reduction.
Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org

Comments & Reports

12. Director Comments

13. General Manager Comments

14. Board Correspondence

- KCC Report

Adjournment

The next regular meeting is scheduled for May 12, 2022.

General Information

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Service District, 217 Arlington Ave, Kensington, CA 94707.
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at llewis@kppcsd.org.

Posted Agenda

Public Safety Building – Colusa Food – Arlington Kiosk and at www.kppcsd.org. Complete agenda packets are available at the Public Safety Building at 217 Arlington Avenue, Kensington, CA 94707.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.