



## Kensington Community Services District

DATE: February 12, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

SUBJECT: Discussion of an Ordinance Code for KCSD

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### BACKGROUND:

At the January Board of Directors meeting an attempt was made to approve the first reading of an Administrative Citation Ordinance. Board members had several concerns and questions. Here are some takeaways I would like to provide to the board after a discussion with our general counsel.

- The police department would write the citations.
- It is recommended that Jason Hayes, consultant who does not live in the area, be the hearing officer for appeals. Legal advises it to not be an elected official.
- Ordinances in place for a community protects individuals from discrimination. An ordinance makes the rules equal for everyone.
- It was suggested that I look at and provide some insight into examples of the need the district has for ordinances. I sent each board member a link to the East Bay Regional Park District's set of ordinances (<https://www.ebparks.org/public-safety/ordinance-38>). I hope that all of you have a chance to review it. While we do not have a need for all the items they have addressed, I think you will find that there are several items that pertain to us.

In addition to the Administration Citation Ordinance which allows citations to be written, The District would develop a Park and Recreation Ordinance, a Solid Waste Ordinance and then possibly look at the need for a Fire Operations and Emergency Preparedness Ordinance.