



# Agenda

Board of Directors  
Kensington Police Protection  
and Community Service District  
**Special & Regular Meetings**  
**Thursday, July 14, 2022**  
Via Teleconference

[www.kppcsd.org/2022-07-14-kppcsd-board-meeting](http://www.kppcsd.org/2022-07-14-kppcsd-board-meeting)

The page at the URL above will have instructions on how to join the online meetings.

*On September 16, 2021, the Governor signed into law AB 361. AB 361 added Section 54953(e) to the California Open Meetings Act, California Government Code 54950 et seq. (“The Brown Act”). Section 54953(e) allows District’s legislative body, the Board of Directors, to hold meetings by teleconferences during a proclaimed state of emergency subject to the Board making findings specified in Section 54953(e)(2). The Board may continue to hold teleconferenced meetings during the state of emergency so long as at least every 30 days, the Board reconsiders the state of emergency to determine if remote meetings are warranted under Section 54953(e)(3). When holding teleconferenced meetings, the Board must comply with the notice, access, public comment and other procedure requirements of Section 54953(e)(2).*

## **Regular Meeting - 7:00 p.m.**

### **Call to Order**

### **Roll Call**

### **Public & Consent Calendar Comments**

*All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Board Member or General Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the Board of Directors concerning Consent Calendar items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the Board President you will be unmuted and can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors, and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 217 Arlington Ave., Kensington, CA 94707 or [llewis@kppcsd.org](mailto:llewis@kppcsd.org).*

### **Consent Calendar**

1. **Meeting Minutes for the Special and Regular Meetings of June 9 and June 30, 2022.**  
Recommended Action: Approve meeting minutes.  
Contact: Lynelle Lewis, District Clerk, [llewis@kppcsd.org](mailto:llewis@kppcsd.org)
2. **May 2022 Financial Reports**  
Recommended Action: Receive and accept financial reports.  
Contact: Lisa Mundis, Finance Director, [lmundis@kppcsd.org](mailto:lmundis@kppcsd.org)

### **Discussion and Action**

3. **Architect's Report Regarding Potential Relocation Sites**  
Recommended Action: Receive a report on District's Building E, the Annex Building and the parking lot along Arlington Avenue.  
Contact: Tony Constantouros, Interim General Manager, [tconstantouros@kppcsd.org](mailto:tconstantouros@kppcsd.org)
4. **Election to Establish Appropriation Limits**  
Recommended Action: Approve the following actions: 1) Adopt Resolution No. 2022-18 A Resolution Of The Board Of Directors Of The Kensington Police Protection And Community Services District Calling An Election For The Purpose Of Submitting To The Qualified Electors Of The District The Question Of Establishing The District's Appropriations Limit Under Article XiiiB Of The California Constitution, Fixing The Date Of Said Election And Requesting The Services Of The County Clerk; 2) Submit the suggested argument in favor in support of the proposed measure or delegate the finalization of the language to a two-person subcommittee; and 3) Select a two-member subcommittee to prepare any rebuttal and/or finalize the argument in favor.  
Contact: Tony Constantouros, Interim General Manager, [tconstantouros@kppcsd.org](mailto:tconstantouros@kppcsd.org)
5. **Annual Supplemental Special Tax for Police Protection (Measure G), FY 2022-23**  
Recommended Action: Approve and adopt Resolution No. 2022-19 A Resolution Of The Board Of Directors Of The Kensington Police Protection And Community Services District Establishing The Annual Supplemental Special Tax For Police Protection (Measure G) for FY 2022-23.  
Contact: Lisa Mundis, Finance Director, [lmundis@kppcsd.org](mailto:lmundis@kppcsd.org)
6. **Update on El Cerrito Agreement and Mobile Modular Quote**  
The Interim General Manager will provide an oral update on these items.  
Contact: Tony Constantouros, Interim General Manager, [tconstantouros@kppcsd.org](mailto:tconstantouros@kppcsd.org)
7. **Approve Kensington Police Officers Association Memorandum of Agreement (MOU) Effective July 1, 2022**  
Recommended Action: Approve a three-year MOU with the Kensington Police Officers Association effective July 1, 2022, and authorize the Board President to sign.  
Contact: Tony Constantouros, Interim General Manager, [tconstantouros@kppcsd.org](mailto:tconstantouros@kppcsd.org)

**8. Employment Agreement with Michael Gancasz**

Recommended Action: Approve an At-Will Employment Agreement with Michael Gancasz as Chief of Police and authorize the Interim General Manager to sign.

Contact: Tony Constantouros, Interim General Manager, [tconstantouros@kppcsd.org](mailto:tconstantouros@kppcsd.org)

**9. Administrative Staff Compensation Adjustments and Salary Schedule**

Recommended Action: Approve a 7 ½% increase to the compensation of the non-represented staff and adopt a revised salary schedule reflecting changes to the KPOA MOU and the Chief of Police contract.

Contact: Tony Constantouros, Interim General Manager, [tconstantouros@kppcsd.org](mailto:tconstantouros@kppcsd.org)

**10. Teleconference Meetings During State of Emergency**

Recommended Action: Adopt Resolution No. 2022-20 A Resolution Of The Board Of Directors Of The Kensington Police Protection And Community Services District Making Findings And Determining A Need To Continue Holding Remote Meetings By Teleconference.

Contact: Tony Constantouros, Interim General Manager, [tconstantouros@kppcsd.org](mailto:tconstantouros@kppcsd.org)

**Comments & Reports**

**11. Director Comments**

**12. General Manager Comments**

**13. Board Correspondence**

- KCC Recreation Report – July 1, 2022

**Adjournment**

The next regular meeting is scheduled for August 11, 2022.

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**General Information**

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Service District, 217 Arlington Ave, Kensington, CA 94707.
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at [llewis@kppcsd.org](mailto:llewis@kppcsd.org).

**Posted Agenda**

Public Safety Building – Colusa Food – Arlington Kiosk and at [www.kppcsd.org](http://www.kppcsd.org). Complete agenda packets are available at the Public Safety Building at 217 Arlington Avenue, Kensington, CA 94707.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.