



Kensington Community Services District

DATE: March 12, 2026
TO: Board of Directors
FROM: Mary A. Morris-Mayorga, Consultant
SUBJECT: Consultant's Monthly Report for February

RECOMMENDATION:

This item is for information only, no action is requested.

BACKGROUND:

Transition activities have continued with forward progress on a variety of initiatives as well.

Transition/General Management

- Meetings with David Aranda: BOD agenda/meetings; PSB/parking; finance; GM recruitment; and general management/administration (website, training)
- Prepared packets for/facilitated Emergency Preparedness Committee Meeting, follow-up

Emergency Preparedness

- Meetings/calls with David Aranda and Johnny Valenzuela to discuss Emergency Preparedness Committee, Work Plan items/coordination, and status of current activities
- Updated 2026 EPC Work Plan after Board consideration/approval, incorporating updates then reviewing same with the EPC on 2/26
- Assisted with KEEP program for EPC review and submission for Board approval on 3/12

Finance

- Meetings/calls with David Aranda, Karn Borisuthiratana, and Melissa Klinec to discuss financial accounting/reporting/reconciliations, cash/investments, chart of accounts
- Worked with Five Star and assisted David Aranda on final transfer of bank accounts
- Change automatic payments to invoice pending transition to new bank account under KCSD
- Completed FY 2026 OPEB GASB 75 report in advance of fiscal year end
- Assisted with final audit items to complete FY 2025 KFPD audit for Board acceptance on 3/12
- Working on remaining transition of finance items for transfer of name to KCSD

Public Safety Building

- Continued facilitation of HVAC maintenance/repair/resolution

EXHIBIT(S):

None