

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

**BOARD OF DIRECTORS MEETING MINUTES
Thursday, November 11, 2021
Via Teleconference**

Draft

Special Closed Session Meeting

Call to Order [[TS 4:35](#)]

President Hacaj called the meeting to order at 6:08 p.m.

Roll Call [[TS 4:54](#)]

Director Chris Deppe, Director Mike Logan, Vice-President Eileen Nottoli, Director Rachelle Sherris-Watt and President Sylvia Hacaj were present.

Staff present included Interim General Manager Richard Benson and General Counsel Ann Danforth.

Public Comment [[TS 5:27](#)]

None.

1. Teleconference Meetings During State of Emergency [[TS 5:53](#)]

General Counsel Danforth presented the recommended action and rationale for adopting the resolution.

- Motion by President Hacaj, seconded by Vice-President Nottoli, to adopt the resolution determining that current circumstances continue to warrant holding meetings by teleconference, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt and Hacaj.

Resolution No. 2021-21 – A Resolution Of The Board Of Directors Of The Kensington Police Protection And Community Services District Making Findings And Determining A Need To Continue Holding Remote Meetings By Teleconference.

Adjournment to Closed Session [[TS 7:57](#)]

The Board adjourned to Closed Session to consider two items.

Regular Meeting

Call to Order [[TS 2:19:44](#)]

President Hacaj called the meeting to order at 7:10 p.m.

Announcement from Closed Session [[TS 1:15:50](#)]

President Hacaj announced that the Board gave direction to its lead negotiator.

Roll Call [[TS 1:11:40](#)]

Director Chris Deppe, Director Mike Logan, Vice-President Eileen Nottoli, Director Rachelle Sherris-Watt, and President Sylvia Hacaj were present.

Staff present included Interim General Manager Richard Benson, General Counsel Ann Danforth, Police Chief Mike Gancasz, Finance Director Lisa Mundis, and Clerk of the Board Lynelle M. Lewis.

Public & Consent Calendar Comments [[TS 1:11:57](#)]

- The following persons addressed the Board: 1) Anthony Knight asked if Kensington Fire Protection District (KFPD) Board members were present on the teleconference; 2) Steve Simirin asked about the contract for stair repairs; and 3) Larry Nagel, KFPD Director, asked about the announcement from closed session.

Consent Calendar [[TS 1:16:26](#)]

- Motion by President Hacaj, seconded by Director Sherris-Watt, to adopt Items 1-3 on the Consent Calendar, carried unanimously (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt and Hacaj.

1. Contract with FJ&I Engineering for Stair Repairs

Approved entering into a contract with FJ & I Engineering in the amount not to exceed \$19,000 and authorized the Interim Manager to sign the contract contingent upon approval by District Counsel.

2. Meeting Minutes for October 14, 2021 Special and Regular Meeting and for October 26, 2021 Special Meeting

Approved meeting minutes as presented.

3. September 2021 Financial Reports

Received and accepted financial reports.

Discussion and Action

4. Policy & Procedure Manual [\[TS 1:17:24\]](#)

General Counsel Ann Danforth introduced the item and highlighted changes to policies. There was Board discussion on the proposed changes. Following discussion, there was general consensus to table action until the December meeting.

5. Police Officer Retention Bonus [\[TS 1:30:35\]](#)

Interim General Manager Richard J. Benson presented the recommended action to approve a retention bonus for officers continuing to serve in the Kensington Police Department (KPD). Chief of Police Mike Gancasz supported the proposal.

- The following person addressed the Board: 1) David Bergen asked which officers recently left the District.
- Motion by Director Logan, seconded by Director Sherris-Watt, to approve the retention bonus for officers continuing to serve in the KPD as outlined in the staff report, carried unanimously (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt and Hacaj.

6. Amendment to Bay View Refuse Agreement [\[TS 1:38:13\]](#)

Interim General Manager Richard J. Benson presented the recommended action to approve the proposed amendment to the Franchise Agreement with Bay View Refuse and Recycling, Inc. The proposed amendment would allow the Kensington community to comply with SB 1383 by diverting organic waste away from landfills.

- The following persons addressed the Board: 1) Julie Stein, KFPD Board Member, asked for clarification on recycling changes; 2) Anthony Knight asked for clarification on compostables; 3) Janet Parks supported the amendment and asked if residents would have access to the compost; 4) Katie Brohawn encouraged the Board to adopt the amended agreement; 5) Cara Gillen supported approving the amended agreement; 6) Kevin Niparko encouraged the Board to approve the amendment; 7) A. Stevens Delk asked about providing food waste collection service for commercial businesses; 8) Kristel Rietsel supported the amended agreement; 9) Linea Du asked about green waste; 10) Ingrid Behrsin supported approval of the agreement; 11) Amy Draemel encouraged the Board to pass the amended agreement; and 12) Len Welsh, former KPPCSD Board Member, thanked the Board for moving forward, thanked Bayview for providing excellent service, and urged approval of the agreement.
- Motion by President Hacaj, seconded by Director Logan, to approve the proposed amendment to the franchise agreement with Bay View Refuse & Recycling Services and authorize the signature of that agreement by the Board President, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt and Hacaj.

Director Comments & Reports

1. Director Comments [[TS 2:13:28](#)]

- Director Sherris-Watt thanked and congratulated Police Chief Gancasz for achieving an 100% vaccination rate with the Police Department and staff.
- President Hacaj reported that the “Shred and Meds” collection event advertised for November 13th will be only for shredding. The medication collection will be rescheduled for another date.

2. General Manager Comments [[TS 2:15:05](#)]

- Interim General Manager Benson provided an update on the recruitment of police officers. Next, he reported that recent heavy rains caused water leaks at the Community Center and repairs would be underway soon. He also reported that activities are proceeding to get the Community Center back open for use. In concluding, Mr. Benson reported that a new part-time Administrative Assistant had been hired.

Adjournment [[2:19:05](#)]

President Hacaj adjourned the meeting at 8:39 p.m.

The next regular meeting is scheduled for Thursday, December 9, 2021.

SUBMITTED BY:

Lynelle M. Lewis, District Clerk of the Board

APPROVED: December 9, 2021

Richard J. Benson, Interim General Manager

Sylvia Hacaj, President of the Board