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ARCHITECTURE

January 10, 2020

Christopher Deppe

Kensington Police Protection and Community Services District
217 Arlington Avenue
Kensington, CA 94707

Regarding: Proposal for Architectural Services: Kensington Police Department

Dear Christopher:

RossDrulisCusenbery Architecture, Inc. (RDC) is pleased to submit this proposal for Architecture Design Services for the Kensington Police Department to explore options for retaining the Police Department in the remodel of the Kensington Public Safety Building. Work will include exploring new program options and workshopping various planning scenarios in collaboration with the Kensington Fire Department.

RDC will provide services on a Time and Material's basis. The estimated fees for the above services are detailed below:

Task	Principal Hours	Principal Rate	Subtotal	PM Hours	PM Rate	Subtotal	Program mer Hours	Program mer Rate	Subtotal	Total
Task 1: Program Verification Meeting	2	\$245	\$490	2	\$195	\$390		\$111	\$0	\$880
Task 2: Workshop with Fire Department and Police Department	6	\$245	\$1,470	6	\$195	\$1,170		\$111	\$0	\$2,640
Task 3: Program Revisions	2	\$245	\$490	6	\$195	\$1,170	8	\$111	\$888	\$2,548
Task 4: Conceptual Floor Plans	1	\$245	\$245	24	\$195	\$4,680		\$111	\$0	\$4,925
Task 5: General Coordination / Administration		\$245	\$0	24	\$195	\$4,680		\$111	\$0	\$4,6580
TOTAL	11		\$2,695	62		\$12,090	8		\$888	\$15,673

SCHEDULE:

RDC is prepared to proceed with work upon approval by the Board.

CONTRACT FORMAT: AIA Standard Form of Agreement Between Owner and Architect B105-2017.

EXCLUSIONS:

The following fees and services are excluded for this phase:

- Meetings beyond those outlined above.
- Public outreach meetings.
- Engineering consultant services.

RossDrulisCusenbery Architecture, Inc.
Proposal for Architectural Services: Kensington Police Department
January 10, 2020
Page 2.

- Drawings beyond conceptual plans.
- 3D renderings or images.
- Presentation to Board of Directors. (If this is needed RDC preparation and attendance will be compensated on a time and materials basis.)

Thank you for the opportunity to provide these services for the Kensington Police Department.

Sincerely,

A handwritten signature in black ink, appearing to read "Mallory Scott Cusenbery". The signature is written in a cursive, somewhat stylized font. The first name "Mallory" is written with a large 'M' and 'l', and the last name "Cusenbery" is written with a large 'C' and 'y'. There is a vertical line extending downwards from the end of the signature.

Mallory Scott Cusenbery, AIA
RossDrulisCusenbery Architecture, Inc.