



Kensington Community Services District

DATE: February 12, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

SUBJECT: General Manager's Report – January 2026

It was a busy and productive month for the IGM. Listed below are the various events for the month:

- A thorough discussion with Stephanie of Bob Murray regarding the candidates that will be presented to the Board for discussion.
- Numerous discussions with Lynelle, and legal regarding the Conflict-of-Interest Code that is required by KCSD. See agenda item.
- Discussion with legal and research on Ordinances. See agenda item.
- Continuing correspondence with CalPERS, legal and other parties regarding the CalPERS audit.
- Coordinated work with Fernando and the Boy Scouts regarding some work on steps leading to the Annex building.
- The consulting agreements were amended to reflect an extension regarding Mary, Raychel, and Johnny with a thirty-day notice inserted for termination, when that becomes necessary.
- Had a discussion with a resident regarding the possibility of forming a tennis club so that the district might qualify for tennis grants through the National Tennis Association.
- Contacted various residents regarding various issues, fence repair, trash pickup, training for CERT.
- A few zoom meetings with Mary and Johnny as we continue to stay on track for various projects, i.e., Vegetation growth grant, House Hardening Mesh program, CERT training, EPC Master Plan and Johnny's work needs.
- Zoom meeting with Streamline and outside consultant on improving the district website.
- Discussion with San Pablo IT regarding our future IT needs for administration and the public safety building.

- I continue to attempt to obtain county assistance on the ADA parking situation at the public safety building. So far, no response.
- Purchased a copier for the public safety building that will meet the needs of Rosa and administrative services. Moved fire prevention items into storage, installed a janitorial cleaning station in the bathroom, and instituted a monthly cleaning routine of the first floor of the public safety building.
- Continued dialogue in moving forward with path improvements.

EXHIBIT(S):

- Recreation Center Report – January
- Park & Administrative Coordinator Report – January
- Photos of Scouts from Pack 82, Troop 100, and Ship 52 (Sea Scout ship Northland)
- Mills Report

**Recreation Office Report prepared by Jenny Parks
Kensington Community Council
January 5th, 2026**

KASEP:

- Winter KASEP began on January 5th with 74 classes running each week. Session will run 9 weeks- no instruction the week of Feb. 16th
- Spring session begins March 16th through May 29th

KCC Summer Camp:

- Summer Camp Registration opens February 24th at 7:00pm
- Camp begins June 15th

Adult Classes - Winter Schedule

Strength & Balance Yoga Tuesdays 8:30am

Tai Chi - Wednesdays & Fridays 9:30-11am

Chair Yoga - Thursdays 10-11am

KCC & Other:

- The exterior painting and repairs were completed on the Recreation Building in November.
- New HVAC and hot water heater were installed in the Recreation Building in December.
- Quake Busters retrofitting completed in Recreation Building in December.
- Final Maintenance fee was paid to KCSD in December
- Annex flooding happened over the break. It is not currently usable.
- Storage area in the Community Center got some water during the break and some of the gymnastics mats got wet.



Kensington Community Services District

DATE: February 12, 2026
TO: Board of Directors
FROM: Rosa Ruiz, Administrative & Park Coordinator
SUBJECT: Administrative & Park Coordinator Report

Center

Attached is an Excel spreadsheet documenting all community groups using the center for monthly meetings. In December, I contacted each group to request their annual reservation forms and meeting schedules, and to provide updates on current closet storage usage. As a result, the district now possesses a more comprehensive understanding of which groups utilize the space and storage, thereby facilitating more efficient tracking of payments and usage. At present, excluding KASEP, five community groups have submitted their \$175 annual payment (four still pending) and confirmed that their certificate of liability remains active. Resolution No. 2023-15 states that community groups are permitted to hold between 12 and 40 meetings at the center, in addition to one major event, for a flat rate of \$300.

Park

The main gate to the tennis court had become unstable, but Fernando repaired the damaged area, and it is now working correctly. Along with this repair, a new squeegee roller will be replaced, as it's recommended every 6 months to a year. However, because of the court's frequent use, this time frame can be stretched. Last purchase of a squeegee was more than a year ago, so it's overdue for replacement.

Exhibit(s)

- Community Groups Master List

Community Organization Storage

	Organization Name:	Name of Representative:	Requested Frequency:	Date & Time:	Room Requested & Storage Space:	Annual Fee Submission date:	Major Event:	Certificate of Liability Effective As Of:
1	Kensington After School Enrichment Program (KASEP)	Jenny Park	Week days	Monday -Friday :12PM - 5PM	Main hall + Room 1 + Kitchen			
2	Kensington Property Owners Association (KPOA)	Rob Firmin	Once a month	1st Tuesday : 6PM - 8PM	Room 3 & 2 upper cabinet	CC \$175 - 1/2026		5/2025 - 5/2026
3	Great Peak Fly Fishers (GFTF)	Eric Larson	Once a month	2nd Wednesday : 6:30PM - 9:30PM	Room 2 & 4 Lockers + Kitchen	Check \$175: 1/2026		7/2024 - 7/2026
4	KARO ECH (HAM RADIO)	Howdy Goudsey	Once a month	2nd Monday : 7PM - 8PM	Room 3 + 1 Cabinet	\$0.00		3/2025 - 3/2026
5	Kensington Improvement Club (KIC)	Linda Limpcomb	Once a month	4th Monday : 6PM - 8PM	Room 3 + Almost all Cabinets in the room	Check \$175 : 1/2026		6/2025 - 6/2026
6	Girl Scouts Troop 23314	Avaani Tamhane	Twice a month	1st & 3rd Monday : 5PM - 6PM	Room 2	Check \$175 : 12/2025		7/2025 - 6/2026
7	Girl Scouts Troop 21665	Katy Buesing	Bi Weekly	Monday : 5:15PM - 7:15PM	Room 1	Next renewal: 10/2026		7/2025 - 6/2026
8	Girl Scouts Troop 31433	Charlee Ferry	Once a month	2nd Wednesday : 4:00PM - 5:30PM	Room 2			
9	Troop 100	Robert Macdonald	Once a month	1, 2 & 4th Tuesday	Room 2	Check \$175 : 1/2026		
10	Pack 82	Robert Macdonald	Once a month	1st Monday, per month	Room 2	Check \$175 : 1/2026		

RESOLUTION NO. 2023-15

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
 KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES
 DISTRICT ESTABLISHING RATES AND CHARGES FOR SERVICES AND
 FACILITIES THE DISTRICT PROVIDES EFFECTIVE JULY 15, 2023

Non-profit Organizations	Non-profit organizations (proof of 501(c)(3) status required) can rent the community center for 12-40 regular meetings (2 hrs. or less)/year for an annual fee of \$175. That also entitles them to hold one 4 -hour major event at the community center for a flat fee of \$300.
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Scouts from Pack 82, Troop 100, and Ship 52 (Sea Scout ship Northland) fixed three steps by the Annex Building



Mill x Kensington Final Report

Impact Report | 2025



Program Overview

- Kensington Police Protection and Community Services District (KPPCSD) partnered with Mill on a pilot program to evaluate how in-home food recycling technology affects participation in food waste diversion and compost services among Kensington residents and businesses
- All Kensington residents and businesses were eligible to purchase a limited number of Mill food recyclers for \$100 (approximately 90% off retail price)
- The program launched in November 2024 and ran through December 2025, beginning with 18 devices and later expanding to 21 devices

Overall Program Performance

Total Bins

21

Food Scraps Diverted

5,307 lbs
1.11 lbs daily per bin

Engagement

30,930 lid opens
6.45 daily per bin

CO2 emissions
avoided

3,927 kg

Equivalent miles driven
in a gas-powered car

10,002 mi

Equivalent 12-gal
trash bags filled 75%

277