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Date: April 13, 2023  
To: Board of Directors  
From: David Aranda, Interim General Manager  
Subject: Discussion and Direction in Regard to a Contract between KPPCSD and All City Management Services for Crossing Guard Service at Kensington School

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### **Recommendation**

This is a discussion item with the General Manager looking for some direction in regard to this issue.

### **Background**

It is my understanding that years ago the School District determined that they could not afford crossing guards any longer and so the KPPCSD took up that responsibility, and thus entered into a contract with a private company to supply crossing guards at the Kensington School.

For the school year of 21/22 the contract was for \$18,245 per year. For 22/23 the contract jumped to \$31,509 and the contract attached is being presented at \$39,213 per year.

This General Manager does not believe that the District should be expanding the amount of District funds that are designated for KPPCSD and not for the school district. It is understood that the service provided is for the safety and good of the children in the community of Kensington, so this agenda item is with the purpose of discussing other alternatives that might be available in keeping the children safe without the large expense being borne by the District.

It should be noted that the General Manager has left three messages with All City Management Services to speak about the contract. To date no one has called me back.

### **Exhibit(s)**

- All City Management Contract



## ALL CITY MANAGEMENT SERVICES

March 28, 2023

Brad Harms, Traffic Safety Officer  
Kensington Police Dept.  
217 Arlington Ave.  
Kensington, CA 94707

Dear Brad,

It is once again the time of the year when many agencies are formulating their budgets for the coming fiscal year. Toward that end, please allow this letter to serve as confirmation of our interest in extending our agreement for Crossing Guard Services through the 2023-2024 fiscal year.

As you may know hiring challenges have impacted all sectors of the labor market, across the nation. Our post-COVID workforce was decimated and since then we have struggled to maintain a sufficient workforce. In many cases we've transitioned a significant number of employees from an older, primarily stable workforce to a younger mobile workforce. This new segment of our employees are more sensitive to current cost-of-living increases and are looking for higher wages and more hours. They often accept our position and work for days, sometimes weeks and if we're lucky months then abruptly leave when they find higher pay.

For these reasons, as well as cost increases in most segments of our business, we must appeal for an increase in our hourly billing wage for the upcoming 2023-2024 fiscal year. To facilitate the calculation of the 2023-2024 annual cost of your Crossing Guard program, we have developed and included with this letter a Client Worksheet. This Worksheet details the new hourly billing rate and the overall estimated program cost, based on the number of sites and the hours worked at each site.

While we remain committed to providing a safe, cost-effective and professional School Crossing Guard Program we hope you will find this new pricing acceptable. If you have any questions or need additional information, please contact me at (800) 540-9290. Take care.

Sincerely,

Baron Farwell,  
General Manager

# All City Management Services Inc.

## Client Worksheet 2023 - 2024

Department: 4301

Billing Rate for 2023/2024: \$ 43.57

Kensington Police Dept.  
217 Arlington Ave.  
Kensington, CA 94707

**KEY:**

**Traditional Calendar:**

For sites with no regularly scheduled early release days, use 180 regular days

Sites with traditional calendar:

		5		180		\$43.57	=	\$39,213.00
2 Sites at 2.50 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate			

**TOTAL PROJECTED HOURS**

**900.00**

**TOTAL ANNUAL PROJECTED COST**

**\$39,213.00**