

### Agenda

Special and Regular Meetings of the Board of Directors Kensington Police Protection and Community Service District

> **Thursday, May 13, 2021** Via Teleconference

www.kppcsd.org/2021-05-13-kppcsd-board-meeting

### The page at the URL above will have instructions on how to join the online meetings.

In response to the County and State "shelter in place" orders, the Governor issued an order expanding his prior waiver of normal Brown Act requirements. Executive Order N-29-20, issued March 17, 2020, authorizes all-electronic meetings without a physical location for agency officials or members of the public. The published agenda must advise the public of the means by which it may participate in the meeting and of a procedure by which disabled persons may submit requests for accommodation or modification. The order does not suspend notice requirements.

Executive Order N-29-20 is effective while state and/or local public health officials have imposed or recommended social distancing measure. The District must prioritize public health and containing the spread of the Covid-19 virus, which precludes holding physical public meetings. The District will comply with the usual Brown Act requirements to the extent compatible with the directives and recommendations of state and local health officials.

#### Special Meeting - 6:00 p.m.

#### Call to Order

#### <u>Roll Call</u>

#### Public and Special Meeting Agenda Item Comments

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Board Member or General Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the District Board of Directors concerning any Special Meeting agenda items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the District President, you will be unmuted, and you can address the Board of Directors, please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors, and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org. KPPCSD Meeting Agenda May 13, 2021 Page **2** of **5** 

#### **Consent Calendar**

#### 1. Lead Negotiator and Real Estate Negotiations

Recommended Action: Appoint General Manager, Marti Brown, lead negotiator on any real or potential real estate negotiations as it relates to 217 and 303 Arlington Avenue and/or any other real estate transactions that may relate to the Kensington Police Department moving to a new facility.

Contact: Marti Brown, General Manager, mbrown@kppcsd.org

#### **Discussion and Action**

#### 2. Public Safety Building.

Recommended Action: Discuss KFPD Board of Directors' recent action to renovate the Public Safety Building for full fire department occupancy and provide policy direction to staff as necessary.

Requested by: Director Chris Deppe, KPPCSD Board of Directors

#### **Closed Session**

#### 3. Conference with Real Property Negotiators (Government Code § 54956.8)

Properties: 217 Arlington Avenue and 303 Arlington Avenue Agency negotiator: General Manager Marti Brown Under negotiation: price, terms of payment, space available KPPCSD Meeting Agenda May 13, 2021 Page **3** of **5** 

#### Regular Meeting – 7:00 p.m.

#### Call to Order

#### Roll Call

#### Swearing In

- New Chief of Police Mike Gancasz
- Comments, Interim Chief of Police Walt Schuld

#### **Changes to the Agenda**

#### Public & Consent Calendar Comments

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Board Member or General Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the District Board of Directors concerning Consent Calendar items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the District President, you will be unmuted, and you can address the Board of Directors, please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors, and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or <u>llewis@kppcsd.org</u>.

#### **Consent Calendar**

- Regular Meeting Minutes of April 8, 2021 Recommended Action: Approve meeting minutes. Contact: Lynelle Lewis, District Clerk, <u>llewis@kppcsd.org</u>
- 2. March 2021 Financial Reports

Recommended Action: Receive and accept financial report. Contact: Katherine Korsak, Finance and Business Manager, <u>kkorsak@kppcsd.org</u>

- Surplus Police Vehicle Donation
   Recommended Action: Declare certain police vehicles as surplus and approve donating them to Kars4Kids.
   Contact: Mike Gancasz, Chief of Police, mgancasz@kppcsd.org
- 4. 2X2 Joint Committee Regarding the future of the Public Safety Building

Recommended Action: Dissolve the KPPCSD's Joint Committee regarding the future of the Public Safety Building and potential joint occupancy of both the Kensington Fire and Police Departments.

Contact: Marti Brown, General Manager, mbrown@kppcsd.org

5. Authorize Special Meeting to Approve FY 2021-22 Budget Recommended Action: Adopt Resolution No. 2021-06 Authorizing the Adoption of the 2021-2022 Budget at a Special Meeting.

#### **Presentations**

6. **Past, Current and Future Practices in the Finance Department** Contact: Marti Brown, General Manager, <u>mbrown@kppcsd.org</u> and Katherine Korsak, Finance and Business Manager, <u>kkorsak@kppcsd.org</u>

#### **Discussion and Action Calendar**

All matters in this section of the Agenda are discussed and will be acted on individually. Members of the public may request to speak on any of these items for up to three minutes when the Board President calls for public comment. Please raise your hand via Zoom. When you are called by the Board President you will be unmuted and you can address the Board. Please state your name clearly for the audio recording. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or <u>llewis@kppcsd.org</u>.

#### 7. Annual Approval of the Kensington Park Assessment District Levy

Recommended Action: Adopt three Resolutions for Fiscal Year 2021-22 to collect Kensington Park Assessment Pursuant to the Landscaping and Lighting Act of 1972, including:

- a. Initiate proceedings for the levy and collection of assessments for the Kensington Park Assessment District for Fiscal Year 2021-22.
- b. Approve the Annual Report for the Kensington Park Assessment District for Fiscal Year 2021-22.
- c. Declare the District's intention to levy and collect assessment for the Kensington Park Assessment District for Fiscal Year 2021-22.

Contact: Katherine Korsak, Finance and Business Manager, kkorsak@kppcsd.org

#### 8. Contract for Financial Consulting Services

Recommended Action: Approve budget authority of a not-to-exceed amount of \$15,000 at a rate of \$135/hour to contract with Andy Heath, Finance Consultant; and authorize the General Manager, or her designee, to execute a contract with Mr. Heath for finance consulting services.

Contact: Marti Brown, General Manager, mbrown@kppcsd.org

#### 9. Strategic Planning Process and Plan

Recommended Action: Approve Budget Authority for the General Manager, or her designee, to enter into an agreement with Rauch Communication Consultants, Inc for a not-to-exceed amount of \$13,000 to facilitate a strategic planning process and develop a Strategic Plan. Contact: Marti Brown, General Manager, <u>mbrown@kppcsd.org</u>

KPPCSD Meeting Agenda May 13, 2021 Page 5 of 5

#### **Director Comments & Reports**

#### 10. Director Comments

#### 11. General Manager Comments

#### **Adjournment**

The next regular meeting will be held on June 10, 2021.

#### **General Information**

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Service District, 217 Arlington Ave, Kensington, CA 94707.
- To be added to the Board Agenda Mailing List, complete and submit the form at https://www.kppcsd.org/agenda-mailing-list or by notifying the Clerk of the Board at llewis@kppcsd.org.

#### Posted Agenda

Public Safety Building – Colusa Food – Arlington Kiosk and at www.kppcsd.org. Complete agenda packets are available at the Public Safety Building at 217 Arlington Avenue, Kensington, CA 94707.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices**, 217 **Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.

#### KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

#### BOARD OF DIRECTORS MEETING MINUTES Thursday, April 8, 2021 Via Teleconference

#### Closed Session Meeting (6:30 p.m.)

#### Call to Order

President Hacaj called to order the Closed Session Meeting of the Board of Directors at 6:35 p.m.

#### Roll Call

Directors Chris Deppe, Eileen Nottoli, Cyrus Modavi, and Rachelle Sherris-Watt were present at roll call.

Staff present included General Manager Marti Brown and General Counsel Ann Danforth.

#### Public Comment on Closed Session Items Only

None.

#### **Closed Session**

The Board of Directors met in Closed Session to consider two matters: (1) Conference with Legal Counsel--Existing Litigation, in the matter of the membership reclassification of Gregory E. Harman, Respondent, and Kensington Police Protection and Community Services District, Respondent pursuant to Government Code Section Paragraph (1) subdivision (d) of Section 54956.9; and (2) Conference with Labor Negotiators--Agency Designated Representative Marti Brown, General Manager and Employee Organization: Kensington Police Officers' Association pursuant to Government Code Section 54957.6.

#### Regular Meeting (7:00 p.m.)

#### Call to Order [TS 0.03]

President Hacaj called to order the Regular Meeting of the Board of Directors at 7:07 p.m.

#### Roll Call [TS 0.23]

Directors Chris Deppe, Eileen Nottoli, Cyrus Modavi, and Rachelle Sherris-Watt were present at roll call.

Staff present included General Manager Marti Brown, Interim Police Chief Walt Schuld, General Counsel Ann Danforth, Police Captain Mike Gancasz, Finance and Business Manager Katherine Korsak, and Clerk of the Board Lynelle M. Lewis.

#### **Changes to the Agenda**

KPPCSD Meeting Minutes April 8, 2021 Page **2** of **7** 

None.

#### Public & Consent Calendar Comments [1:02]

The following persons addressed the Board: 1) Catherine de Neergaard thanked the Board for the joint meeting with the Kensington Fire Protection District (KFPD) Board, urged them to continue discussing how to solve the housing issue for staff, encouraged continued work on the paths, suggested no funding for additional personnel, return of the Finance Committee, and providing more detail in the Minutes; 2) Larry Nagel commented that attendees cannot see other attendees on the Zoom call; and 3) Lisa Coronna thanked the Board for recongnizing the public's comments on the agenda.

#### Closed Session Report [TS 7:22]

President Hacaj reported the Board gave direction to legal counsel on one matter and direction to the labor negotiator on another matter.

#### Consent Calendar [TS 7:43]

#### 1. Regular Meeting Minutes of March 11, 2021.

Director Sherris-Watt proposed two corrections: on Page 2 of 4, Item 3, correct the spelling of the first name of Ann Forrest to "Anne" and on Page 3, Item 8, correct the spelling of Cecilia to "Celia Concus." Director Modavi proposed adding language on the last page of the Minutes under discussion of the agenda format that "the Directors also discussed the proposed changes by the General Manager to the agenda format."

• President Hacaj made a motion to adopt the Minutes on the Consent Calendar with the changes proposed by Directors Sherri-Watt and Director Modavi (above). Director Sherris-Watt seconded the motion, and it carried unanimously (5-0) by the following roll call vote: (AYES) Directors Deppe, Nottoli, Modavi, Sherris-Watt and President Hacaj.

Action: Approved the Meeting Minutes as amended.

#### **Discussion & Action Calendar**

#### 2. Fiscal Year 2019-20 Financial Audit. [TS 14:12]

Paul Kaymark, Auditor for Nigro & Nigro, presented an overview of the District's financial activities for the fiscal year ended June 30, 2020. He highlighted details from the Statement of Revenues, Expenditures, and Changes in Fund Balances. Financial highlights included: District's net position decreased \$101,521 or 7.31% as a result of this year's operations; total revenues from all sources decreased \$416,573 or 10.48% from the prior year, primarily due to a decrease of \$476,350 in one-time capital grants and contributions collected for the Community Center building improvements; total expenses for the District's operations increased by \$422,352 or 13.05% from

KPPCSD Meeting Minutes April 8, 2021 Page **3** of **7** 

the prior year, primarily due to the cost of the interim police chief contract of \$240,997 and cost of the issuance of the pension obligation bonds of \$119,592; and the District purchased new capital assets during the year in the amount of \$1,610,932. Depreciation expense was \$74,171. At the end of fiscal year 2020, the District showed a positive balance overall for its net position of \$1,288,152. Unrestricted net position decreased due to the utilization of \$1,610,932 in funds for the purchase of capital assets.

- The following persons provided public comment: 1) Catherine de Neergaard asked for clarification about two District obligations; 2) A. Stevens Delk asked for clarification of the restricted fund; and 3) Jim Watt commented that the Bayview funds should remain restricted versus being included in the unassigned fund balance.
- President Hacaj made a motion to approve the Fiscal Year 2019-20 Financial Audit as presented. The motion was seconded by Director Sherris-Watt, and it carried unanimously (5-0) by the following roll call vote: (AYES) Directors Deppe, Nottoli, Modavi, Sherris-Watt and President Hacaj.

Action: Approved the 2019-20 Financial Audit Report.

#### 3. Contract for Financial Consulting Services. [52:34]

General Manager Marti Brown presented the recommended action to approve the budget authority of a not-to-exceed amount of \$15,000 to contract with Andy Heath, Finance Consultant, and authorize the General Manager, or her designee, to execute a contract with Mr. Heath for finance consulting services.

Board members asked questions about the recommended action including: the hourly rate, the request for proposal process, the specific deliverables/work products, and reasons for not using the previously built financial model.

The following persons provided public comment: 1) Paul and Vida Dorroh asked if the spreadsheet had already been built, what are the deliverables, what is the consulting value, and what the District getting that was not provided by the Finance Committee; 2) Gail Feldman commented that the District has spent money on numerous financial consultants and asked what the District is getting in the proposed contract; 3) Rob Firmin, who built a previous financial model, offered his expertise to review the new model to give a fair assessment at no cost and commented that the financial forecasting could be handled by the Finance Committee; 4) Kevin Padian supported moving forward with to hire an outside expert; and 5) Julie Stein commented that the consultant should prepare a proposal that outlines the scope of work, deliverables, and methodology.

Director Nottoli suggested scheduling a special meeting to provide more input on this topic once Rob Firmin had reviewed the model. President Hacaj commented that this contract is within the purview of the General Manager and the complicated financial matters would benefit from outside expertise in public finance. Action: This item was continued until the next meeting. The Board gave General Manager Brown direction to bring back information on the hourly rate, a demonstration of the model, and a breakdown of the work products.

#### 4. Contract for Labor Negotiations Consulting Services [TS 1:34:44]

General Manager Marti Brown presented the recommended action to approve budget authority of a not-to-exceed amount of \$10,000 to execute a contract with Patrick Clark Consulting, Labor Negotiator, and authorize the General Manager, or her designee, to execute a contract with Mr. Clark for labor negotiations with the Kensington Police Officers Association (KPOA). The hourly rate is \$225 per hour.

Director Modavi asked if this contract would eliminate the need for a lawyer. General Counsel Danforth responded that a lawyer will be involved to prepare the final contract. Director Sherris-Watt asked if Mr. Clark will speak with the previous labor negotiator. President Hacaj agreed that a consult would be helpful.

• President Hacaj made a motion to approve budget authority of a not-to-exceed amount of \$10,000 to execute a contract with Patrick Clark Consulting, Labor Negotiator, and authorize the General Manager to execute a contract with Mr. Clark for labor negotiations with the Kensington Police Officers Association. The motion was seconded by Director Deppe, and it carried unanimously (5-0) by the following roll call vote: (AYES) Directors Deppe, Nottoli, Modavi, Sherris-Watt and President Hacaj.

#### 5. Path System. [TS 1:43:58]

Director Deppe reported that, since the last meeting, he is still waiting for complete documentation on the offers of dedication from Contra Costa County. He also reported the Kensington Improvement Club (KIC) had located some documents on offers of dedication, but he had not received the information. Director Sherris-Watt said the Ad Hoc Committee could present the KIC information in May.

Contra Costa County Supervisor John Gioia reported that all offers of dedication in possession of Public Works have been sent to the District. He pointed out that having all offers of dedication is not a prerequisite to transfer ownership of the paths to a public agency, and said that the paths need to be surveyed. Supervisor Gioia also reported that the County Counsel had identified a quiet title legal action as a way to vest ownership of the paths, and that the County has \$100,000 available to fund a quiet title action and to survey the paths. Supervisor Gioia suggested next steps should be to meet jointly and discuss the options focusing on only those paths that merit public ownership, paths that are most popular, and those where the adjoining property owners are supportive of public use. Then identify the capital and maintenance cost of improvements for the limited paths and identify the funding options. Supervisor Gioia said that it would take a vote of Kensington residents to approve any assessment for capital and maintenance for those paths. This would occur either by ballot measure (2/3 vote) or by ballot initiative (majority vote). In concluding, Mr. Gioia said there was not much more the County can do until the agencies meet to identify the issues, costs, and prepare a full report that allows KPPCSD to go forward.

- The following persons addressed the Board: 1) Rodney Paul of Pathkeepers urged the Board to consider Supervisor Gioia's offer to meet; and 2) Lisa Coronna commented that a joint meeting is good idea to determine pros and cons for moving forward.

Board members provided feedback regarding moving forward on meeting with the County. Director Nottoli said promoting the paths for fire evacuation was a concern because of ADA compliance issues. Director Deppe expressed concern that the County had not provided sufficient information, questioned the expectations from the joint meeting, said more information is needed on costs to acquire paths, and suggested moving forward with current information. President Hacaj said the Board needed to address community's interest on the paths. Director Nottoli commented that the Board should set priorities in light of the needed staff relocation during the Public Safety Building (PSB) renovation.

Action: The Ad Hoc Committee will bring back information at next regular meeting.

#### 6. Proposed Uses of Future KPPCSD Renovated Office Space. [TS 2:21:03]

Police Chief Schuld presented information on the proposed Plan G for the PSB renovation that included: existing building footprint, proposed renovated building footprint, possible future challenges, and contracting for services (i.e. detective services, evidence room, technician, traffic safety, and police services). General Manager Brown reported that based on past precedent, the lease rate for the newly renovated 1,020 square feet (Plan G) would be \$8,750 per month. Police Chief Schuld presented "thinking outside the box" ideas such as contracting with an outside storage facility, digitizing files, locating a second office in the Kensington Community Center to house staff, close the lobby, and conduct business by phone and email. General Manager Brown presented options to move forward including: discuss and negotiate terms for permanent space in the PSB based on 1,020 square feet; explore options to lease permanent or temporary relocation space, including long-term financial impact analysis and financing options; explore options to purchase land and construct a new building for KPPCSD; or work with KFPD to explore options for a joint PSB; and explore options for cutting services (facilitating KPD's ability to better fit in the newly renovated PSB). Ms. Brown urged the Board to move negotiating options into closed session. General Counsel Danforth said that it would be appropriate to nominate a real estate negotiator at the next meeting in order to discuss possible rental or purchase option terms in closed session.

Board members asked how the Plan G conceptual drawing was developed, whether this was the Fire District's final proposal, and about negotiation of the lease agreement.

• At 9:46 p.m. President Hacaj made a motion to extend the meeting until 11:00 p.m. The motion was seconded by Director Sherris-Watt, and it carried unanimously (5-0) by the following roll call vote: (AYES) Deppe, Modavi, Nottoli, Sherris-Watt and President Hacaj.

Following Director comments, the Board urged the KPPCSD and KFPD General Managers and Chiefs to explore options to fit both agencies in the renovated PSB.

KPPCSD Meeting Minutes April 8, 2021 Page **6** of **7** 

The following persons addressed the Board: 1) Julie Stein, KFPD Board, commented that the facts presented did not represent the KFPD Board's desire, nor did the presentation accurately reflect the future lease rate, renovation costs, nor recovery of renovation costs; 2) Gail Feldman questioned the need for the reception hallway and public entrance and the elevator cost; 3) Larry Nagel, KFPD Board President, commented that the existing PSB space cannot be expanded, the agencies need to work together to try and resolve the problem, and said there is no space for future growth; 4) Bill Hansel, KFPD General Manager clarified that the development of Option D which was last discussed in November did not meet KFPD needs and said they hoped to find a solution that would work for both departments; and 5) Danielle Madugo expressed concern about contracting out police services and urged both boards to look at a new site since the current building is on a fault.

Action: General Managers will have conversations and report back to the Board and the Board will schedule a closed session meeting to appoint a real estate negotiator.

#### 7. January and February 2021 Financial Reports. [TS 3:06:30].

Finance and Business Manager Katherine Korsak presented the January and February 2021 Financial Reports which included: Summary Balance Sheet, Budget to Actual Snapshot July 2020 through January and February 2021; Income & Expense Report – Detailed July 2020 through January and February 2021; and Statement of Net Position of February 2021.

Director Sherris-Watt suggested providing the Board with a quarterly or semi-annual budget to show actual breakdowns. Director Modavi suggested providing actual liquid cash reserves and Ms. Korsak pointed out this information now is shown on the summary balance sheet.

• President Hacaj made a motion to accept the January and February 2021 financial reports. Director Sherris-Watt seconded the motion, and it carried unanimously (5-0) by the following roll call vote: (AYES) Directors Deppe, Modavi, Nottoli, Sherris-Watt, and President Hacaj.

Action: Accepted the January and February 2021 Financial Reports.

#### 8. Presentation of the KPD Annual Report. [TS 3:16:05].

Police Captain Mike Gancasz highlighted the 2020 Annual Report which summarized the accomplishments, crime analysis and crime view, common calls for service, arrests, traffic enforcement, new hires, recognition and awards, Kensington evacuation, and 2021 goals and objectives. Board members thanked Captain Gancasz and Chief Schuld for the presentation.

• The following person addressed the Board: 1) David Bergen asked if the statistics for citations were for warnings or moving citations and pointed out that the evacuation signs at the top of the cemetery should point in a different direction.

#### **Director Comments & Reports**

KPPCSD Meeting Minutes April 8, 2021 Page 7 of 7

#### 9. Director Comments

None.

#### 10. General Manager's Report

None.

#### 11. Chief of Police Report

None.

#### Adjournment [3:24:12]

President Hacaj adjourned the meeting at 10:32 p.m.

The next regular meeting will be held on May 13, 2021.

SUBMITTED BY:

Lynelle M. Lewis, District Clerk of the Board

APPROVED: May 13, 2021

Marti Brown, General Manager

Sylvia Hacaj, President of the Board

#### **KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT**

Board of Directors Meeting

May 13, 2021

Item 2

#### Summary of Recommendation:

Receive financial reports for the month of March 2021

#### Attachments:

March 2021 Financial Reports include:

- 1. Summary Balance Sheet as of March 31, 2021;
- 2. Budget to Actual Snapshot July 2020 through March 2021;
- 3. Income & Expense Report Detailed July 2020 through March 2021.

Submitted by:

Kattua find

Katherine Korsak Finance & Business Manager

### Kensington Police Protection & Community Services District Summary Balance Sheet

As of March 31, 2021

	Mar 31, 21
ASSETS	
Current Assets	
Checking/Savings	1,465,821.61
Accounts Receivable	1,539,913.83
Other Current Assets	146,074.01
Total Current Assets	3,151,809.45
Fixed Assets	5,404,780.39
Other Assets	5,681,218.00
TOTAL ASSETS	14,237,807.84
LIABILITIES & EQUITY Liabilities	
Current Liabilities	
Other Current Liabilities	12,532.61
Total Current Liabilities	12,532.61
Long Term Liabilities	11,941,184.38
Total Liabilities	11,953,716.99
Equity	2,284,090.85
TOTAL LIABILITIES & EQUITY	14,237,807.84

### Kensington Police Protection & Community Services District Budget to Actual Snapshot

July 2020 through March 2021

	Jul '20 - Mar 21	YTD Budget	Annual Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
400 · Police Activities Revenue	3,418,681.51	3,313,789.00	3,405,057.00	104,892.51	103.17%
405 · Restricted Lost/Found/Misc	2,486.04				
420 · Park/Rec Activities Revenue	42,122.06	49,000.00	56,500.00	(6,877.94)	85.96%
440 · District Activities Revenue	44,239.19	43,000.00	67,000.00	1,239.19	102.88%
Total Income	3,507,528.80	3,405,789.00	3,528,557.00	101,739.80	102.99%
Gross Profit	3,507,528.80	3,405,789.00	3,528,557.00	101,739.80	102.99%
Expense					
500 · Police Sal & Ben	1,425,310.93	1,771,666.90	2,214,567.00	(346,355.97)	80.45%
550 · Other Police Expenses	305,544.52	359,909.02	432,509.00	(54,364.50)	84.9%
600 · Park/Rec Sal & Ben	5,300.00	7,229.34	9,639.00	(1,929.34)	73.31%
635 · Park/Recreation Expenses	90,146.27	120,783.74	148,379.00	(30,637.47)	74.63%
800 · District Expenses	431,781.70	470,820.00	614,433.00	(39,038.30)	91.71%
950 · Capital Outlay	189,794.63	41,492.01	45,117.00	148,302.62	457.43%
Total Expense	2,447,878.05	2,771,901.01	3,464,644.00	(324,022.96)	88.31%
Net Ordinary Income	1,059,650.75	633,887.99	63,913.00	425,762.76	167.17%
Other Income/Expense					
Other Expense					
700 · Bond Issue Expenses	255,931.29	0.00	0.00	255,931.29	100.0%
Total Other Expense	255,931.29	0.00	0.00	255,931.29	100.0%
Net Other Income	(255,931.29)	0.00	0.00	(255,931.29)	100.0%
et Income	803,719.46	633,887.99	63,913.00	169,831.47	126.79%

### Kensington Police Protection & Community Services District Income & Expense Report - Detailed July 2020 through March 2021

_	Jul '20 - Mar 21
Ordinary Income/Expense	
Income	
400 · Police Activities Revenue	
401 · Levy Tax	2,012,086.88
402 · Special Tax-Police	685,710.00
404 · Measure G Supplemental Tax Rev	598,395.70
410 · Police Fees/Service Charges	545.00
414 · POST Reimbursement	8,256.46
415 · Grants-Police	108,302.04
416 · Interest-Police	2,620.19
417 · Police Asset Sale	209.37
418 · Misc Police Income	2,555.87
Total 400 · Police Activities Revenue	3,418,681.51
405 · Restricted Lost/Found/Misc	2,486.04
420 · Park/Rec Activities Revenue	
424 · Special Tax-L&L	41,529.06
438 · Misc Park/Rec Rev	193.00
439 · Contributions for Community Ctr	400.00
Total 420 · Park/Rec Activities Revenue	42,122.06
440 · District Activities Revenue	
448a · Franchise Fees Gross	71,852.35
448b · less Franchise Fees Paid Out	(29,268.00)
456 · Interest-District	1,154.51
458 · Misc District Revenue	500.33
Total 440 · District Activities Revenue	44,239.19
Total Income	3,507,528.80
Gross Profit	3,507,528.80
Expense	
, 500 · Police Sal & Ben	
502 · Salary - Officers	855,104.56
506 · Overtime	61,294.16
508 · Salary - Non-Sworn	29,890.59
516 · Uniform Allowance	9,876.62
518 · Safety Equipment	1,807.43
521-A · Medical/Vision/Dental-Active	119,947.83
521-R · Medical/Vision/Dental-Retired	150,482.46
521-T · Medical/Vision/Dental-Trust	0.00
522 · Insurance - Police	3,211.54
523 · Social Security/Medicare	1,668.50
524 · Social Security - District	11,957.20

#### Kensington Police Protection & Community Services District Income & Expense Report - Detailed July 2020 through March 2021

	Jul '20 - Mar 21
527 · PERS - District Portion	142,917.37
528 · PERS - Officers Portion	7,033.16
530 · Workers Comp	30,119.51
Total 500 · Police Sal & Ben	1,425,310.93
550 · Other Police Expenses	
552 · Expendable Police Supplies	3,668.67
553 · Range/Ammunition Supplies	1,660.39
554 · Traffic Safety	5,861.53
561 · Vehicle Fuel	11,877.68
562 · Vehicle Operation	13,603.28
563 · Vehicle Lease	11,549.77
564 · Communications	140,623.00
566 · Radio Maintenance	(4,057.32)
567 · Alarm	698.67
568 · Prisoner/Case Exp./Booking	2,298.99
570 · Training	13,972.58
571 · Records	641.02
572 · Hiring	7,931.73
574 · Reserve Officers	517.11
576 · Misc. Dues, Meals & Travel	2,094.00
580 · Utilities - Police	6,548.40
581 · Bldg Repairs/Maint.	205.00
582 · Expendable Office Supplies	2,255.74
587 · IT Contract	13,867.64
588 · Telephone	21,773.06
590 · Janitorial	2,621.00
591 · General Liability Insurance	28,657.30
592 · Publications	3,121.00
594 · Community Policing	2,163.74
595 · Legal/Consulting - Police	1,844.23
596 · CAL I.D.	6,268.00
599 · Police Taxes Measure G Admin	3,015.00
550 · Other Police Expenses - Other	263.31
Total 550 · Other Police Expenses	305,544.52
600 · Park/Rec Sal & Ben	
602 Custodian	5,300.00
Total 600 · Park/Rec Sal & Ben	5,300.00

July 2020	through	March	2021
-----------	---------	-------	------

_	Jul '20 - Mar 21
635 · Park/Recreation Expenses	
640 · Community Center Expenses	
641 · General Maintenance	280.00
642 · Utilities-Community Center	4,476.81
644 · Landscaping	3,427.50
645 · General Liab./Workers Comp	6,431.71
646 · Community Center Repairs	135.00
648 · Community Center Equip Maint	7.99
Total 640 · Community Center Expenses	14,759.01
650 · Park	
651 · General Maintenance	10,750.00
652 · Repairs	1,372.20
653 · Landscaping	18,002.50
656 · Utilities	9,046.14
657 · General Liab/Workers Comp	6,431.71
658 · Levy Administration	4,010.70
659 · Misc	139.01
otal 650 · Park	49,752.26
660 · Annex Expenses	
667 · Annex Landscaping	2,085.00
Total 660 · Annex Expenses	2,085.00
672 · Kensington Park O&M	2,050.00
674 · Tennis Courts (new title)	21,500.00
tal 635 · Park/Recreation Expenses	90,146.27
00 · District Expenses	
808 · District Salaries	153,717.24
809 · District Payroll Taxes	12,162.26
310 · IT Contract	9,567.69
815 · Admin Communications	5,098.96
816 · Office Supplies	884.15
317 · Postage	493.38
819 · Dues/Subscriptions	7,396.94
820 · Copier Contract	3,269.45
825 · Board Continuing Ed/Conferences	2,500.00
826 · Board Meetings	47.96
830 · Legal (District/Personnel)	34,222.81
835 · Consulting	20,491.85
840 · Accounting	78,965.00
850 · Insurance	24,309.17
851 · Workers Comp	9,402.12

### Kensington Police Protection & Community Services District Income & Expense Report - Detailed July 2020 through March 2021

	Jul '20 - Mar 21	
860 · Election	4,990.83	
861 · LAFCO	1,728.55	
865 · Police Bldg. Lease	27,452.00	
870 · County Expenditures	22,270.06	
890 · Waste/Recycle	2,219.33	
891 · COVID	4,749.91	
898 · Misc. Expenses	5,842.04	
Total 800 · District Expenses	431,781.70	
950 · Capital Outlay		
963 · Patrol Car Accessories	212.74	
965 · Personal Police Equipment-Asset	10,090.02	
966 · Police Traffic Equipment	0.00	
968 · Office Furn/Eq	1,225.33	
969 · Computer Equipment	6,964.63	
975 · Community Center Loan Repaym	0.00	
985 · Comm. Ctr Renovation (Cap Fund)	140,210.86	
950 · Capital Outlay - Other	31,091.05	
Total 950 · Capital Outlay	189,794.63	
Total Expense	2,447,878.05	
Net Ordinary Income	1,059,650.75	
Other Income/Expense Other Expense 700 · Bond Issue Expenses		
710 · Bond Admin.	8,624.46	
715 · Bond Interest Income	(346.28)	
720 · Bond Principal	150,662.12	
730 · Bond Interest	96,990.99	
Total 700 · Bond Issue Expenses	255,931.29	
Total Other Expense	255,931.29	
Net Other Income	(255,931.29)	
Net Income	803,719.46	



Date:	May 13, 2021
То:	KPPCSD Board of Directors
From:	Walt Schuld, Interim Chief of Police Marti Brown, General Manager
Subject:	Surplus Police Vehicle Donation

#### **Recommendation:**

Declare certain police vehicles as surplus and approve donating them to Kars4Kids.

#### **Rationale for Recommendation:**

The District recently purchased three (3) new replacement police vehicles. The vehicles being replaced are in such poor condition that auctioning them would cost the District money. As an alternative, the police department recommends donating the vehicles to Kars4Kids, which not only benefits a non-profit organization but saves the District money.

#### **Background:**

The following vehicles are surplus and need to be disposed of:

- 1. Patrol Vehicle K-1: 2007 Ford Crown Victoria Ca. License 1223909
- 2. Patrol Vehicle K-4: 2009 Ford Crown Victoria Ca. License 1352837
- 3. Detective/Admin. K-5: 2011 Ford Crown Victoria Ca. License 1360634

Vehicles K-1 and K-4 have an appraised value of \$750 and both vehicles are in need of thousands of dollars in repairs (estimated to be \$4-5,000). Vehicle K-5 has an appraised value of \$2,000. However, the most recent estimate to repair the vehicle was \$3,800.

Should the District elect to auction the vehicles, the District would be charged an auction fee of \$450 per vehicle. In addition, the auction company would repair the vehicles to prepare them for resale and the District would be charged the cost of the repairs. As a result, the District would lose money on the entire transaction.

Alternatively, the District could donate the vehicles to Kars4Kids and help them raise funds for the organization while saving the District the cost of disposing of the vehicles through other means.

Kars4Kids is a 501(c)(3) nonprofit car donation organization. Its mission is "to fund educational, developmental and recreational programs for low-income youth" through a variety of programs. Kars4Kids also offers financial assistance to students to help pay for private school tuition and GED testing.

#### **Discussion and Analysis:**

The above listed surplus police vehicles require extensive and costly repairs that outweigh their value. Due to the age and condition of the vehicles, the Police Department wishes to have them declared surplus and dispose of them by donating to Kars4Kids.

Donating them as opposed to auctioning the vehicles will save the District money and provide a non-profit organization with the ability to raise money to assist disadvantage youth.

#### Fiscal Impact:

There will be no fiscal impact to the District.



Date:	May 13, 2021
То:	Board of Directors
From:	Marti Brown, General Manager
Subject:	2X2 Joint Committee Regarding the future of the Public Safety Building

#### **Recommendation:**

Dissolve the KPPCSD's Joint Committee regarding the future of the Public Safety Building and potential joint occupancy of both the Kensington Fire and Police Departments.

#### **Rationale for Recommendation:**

With the Kensington Fire Protection District's (KFPD) recent action on April 14, 2021 to seek a design and renovations to the Public Safety Building for a Fire Department only occupancy, there is no reason to continue the 2X2 Joint Committee. In addition, the KFPD has dissolved its 2X2 Joint Committee.

#### **Background:**

In January 2020, the KFPD invited the KPPCSD to join them to establish a 2X2 Joint Committee regarding the future of the Public Safety Building and joint occupancy. Since then and on April 14, 2021, the KFPD Board of Directors passed a motion directing the District's General Manager to seek design and developer consultants to renovate the Public Safety Building for Fire Department only occupancy. In addition, the KFPD appointed the General Manager as the lead negotiator for any future negotiations with the KPPCSD regarding its lease agreement and permanent departure from the Public Safety Building. In addition, the KFPD has also already dissolved its 2X2 Joint Committee. As a result, there will be no further 2X2 joint meetings.

#### **Fiscal Impact:**

There is no fiscal impact in taking this action.



Date:	May 13, 2021
То:	Board of Directors
From:	Marti Brown, General Manager
Subject:	Authorize Special Meeting to Approve FY 2021-22 Budget

#### **Recommendation:**

Adopt Resolution No. 2021-06 Authorizing the Adoption of the 2021-2022 Budget at a Special Meeting.

#### **Rationale for Recommendation:**

State law requires governing boards and municipal agencies to approve a fiscal year budget by June 30<sup>th</sup> every year. Staff started working on the FY 2021-22 budget later than usual, because the FY 2019-20 Audit was not completed until April 2021 (and it would normally be completed no later than December). In addition, in January 2020, the Board of Directors committed to at least one public meeting and budget workshop prior to approval of the new budget. In order to complete the budget on time while still meeting the aforementioned constraints, staff requests a Special Meeting for the Board to consider and approve the FY 2021-22 budget.

#### **Background:**

After nearly 20 years, the District changed Auditors in 2020. The contract with the new Auditors was completed and executed until late 2020. The Auditors commenced work on the audit in November 2020. Due to administrative delays, changes in staffing and considerable follow up between District accountants and the Auditors, the FY 2019-20 Audit was not completed until April 2021; and the Audit and Starting Fund Balance are used to build the budget for the following fiscal year.

In addition, at the January 2021 Board meeting, the Board of Directors committed to at least one public budget meeting or workshop before considering the new fiscal year budget for approval.

As a result of these combined issues, staff recommends that a Special Board meeting be scheduled for Tuesday, June 29, 2021 at 7:00 p.m. to consider and approve the FY 2021-22 budget.

#### Fiscal Impact:

There is no fiscal impact.

<u>Attachment</u>: Resolution No. 2021-06

#### **RESOLUTION NO. 2021-06**

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT AUTHORIZING THE ADOPTION OF THE 2021-2022 BUDGET AT A SPECIAL MEETING

The Board of Directors of the Kensington Police Protection and Community Services District (hereafter referred to as the "Board of Directors") does find as follows:

*WHEREAS*, on January 14, 2021, the Kensington Police Protection and Community Services District ("District") adopted a new Policy Number 2030 by Resolution No. 2021-01; and

*WHEREAS,* Policy 2030.4 provides that the District Board of Directors shall adopt the District annual budget at a regular meeting by the end of June; and

WHEREAS, District staff is unable to complete a draft budget in time for review and adoption at the Board's regular meeting in June, 2021 because of administrative delays including, without limitation, a significant delay in completion of the audit for the 2019-2020 fiscal year.

NOW, THEREFORE, THE BOARD OF DIRECTORS DOES RESOLVE AS FOLLOWS:

1. Notwithstanding the provisions of Policy 2030.4, the District budget for fiscal year 2021-2022 may be adopted at a special meeting during the month of June 2021.

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: February 13, 2020

General Manager

Kensington Police Protection and Community Services District

## The Finance and HR Departments: Past, Current and Future Practices

KPPCSD | Finance Department May 13, 2021

## Past Practices (Up Until January 2020)

# Finance & Accounting

- Quickbooks was never formally closed monthly or annually; as a result, reporting to the public was not based on closed books.
- No consistent process for reconciling accounting records.
- No procurement policy and/or credit card use policy.

# Finance & Accounting (cont.)

- Chart of Accounts was limited; Many accounting items were assigned to large miscellaneous accounts.
- Not possible to accurately report fund accounting; current Quickbooks configuration does not allow for it.

# Finance & Accounting (cont.)

- Chart of Accounts was limited; Many accounting items were assigned to large miscellaneous accounts.
- Not possible to accurately report fund accounting; current Quickbooks configuration does not allow for it.

## Human Resources

- No HR processes instituted.
- Hard copy filing system only no central digital filing system.
- Hard copy files only no digital files.
- CalPERS reporting handled manually requiring corrections on an ongoing basis.

## Human Resources (cont.)

- Payroll completed manually No payroll provider.
- Some employee benefits were absent and not accounted for (e.g., life insurance).
- No employee performance evaluations or reviews.
- All sick, vacation and compensation time manually tracked and calculated.

### Best Practices & Industry Standards Instituted (as of January 2020)

# Finance & Accounting

- Created central digital filing system.
- Digitized most files.
- Developed monthly Closing and Reconciliation process.

# Finance & Accounting (cont.)

- Expanded Chart of Accounts to show exact expenditures.
- Implemented Docusign for electronic approval of most District documents.

## Human Resources

- Started accounting for all employee benefits.
- Contracted with a payroll provider.
- Contracted with InTime for police time sheets to further automate the payroll process.

## Best Practices & Industry Standards - To Be Completed

# Finance & Accounting

- Develop Finance Policies & Manual (e.g., credit card policy, AR policy, AP policy, payroll policy, procurement policy, deposit policy, fixed asset policy).
- Refine the budget process and cycle, especially in preparation for audits.
- Develop short, mid- and long-term financial forecasting and projections (e.g., 1y, 3y, 7y).

# Finance & Accounting (cont.)

- Institute the class function in QuickBooks or acquire fund accounting software that allows for reporting by fund.
- Refine year end close so that the audit can get started by August and be completed well before the end of the calendar year.

# Finance & Accounting (cont.)

- Continue to tighten internal controls (e.g., evaluate deposit and cash handling procedures).
- Review procurement policy; refine procedures.
- Implement fixed asset module; institute better fixed assets tracking (e.g., year-end audit).
- Continue to refine financial reporting to public.

# Human Resources

- Develop HR policies and Manual (e.g., Telecommuting)
- Offer additional training for administrative staff.
- Institute an annual performance/review process for administrative staff.
- Update forms (e.g., employment application).

# Human Resources (cont.)

- Create checklists and policies for hiring and termination, especially for administrative staff.
- Relocate all HR information into Paylocity and use Paylocity's HR management tools.
- Create and update job descriptions for all positions, especially administrative staff.

## Benefits of Additional Financial Consulting

# Finance & Accounting

- Assess District compliance with Generally Accepted Accounting Principles (GAAP).
- Review and make recommendations regarding:
  - Fund structure,
  - Financial reporting procedures,
  - Internal Control Framework, and
  - Audit readiness process.

## **Discussion & Questions**

## Glossary of Terms

- <u>"Closing Books"</u> "The books" are a company's record of financial transactions. The records are used to generate reports that tell an owner how much money is flowing in and out of their business. <u>Closing the books means that</u> <u>these reports are finalized.</u>
- <u>Reconciliation</u> In accounting, reconciliation is the process of ensuring that two sets of records are in agreement. Reconciliation is used to ensure that the money leaving an account matches the actual money spent. This is done by making sure the balances match at the end of a particular accounting period. In the District's case, reconciliation is with Contra Costa County's Warrant Register since they hold all our money.
- <u>Chart of Accounts</u> A chart of accounts is a list of financial accounts set up, usually by an accountant, for an organization, and available for use by the bookkeeper for recording transactions in the organization's general ledger.
- <u>Fund Accounting</u> **Fund accounting** is an **accounting** system for recording resources whose use has been limited by the donor, grant authority, governing agency, or other individuals or organizations or by law. It emphasizes accountability rather than profitability, and is used by governments and nonprofit organizations.



Date:	May 13, 2021
То:	Board of Directors
From:	Katherine Korsak, Business & Finance Manager
Subject:	Annual Resolutions for the Kensington Park Assessment District Levy

#### **Recommendation:**

Discuss and adopt the following resolutions in order to levy and collect assessments for the Kensington Park Assessment District pursuant to the Landscaping and Lighting Act of 1972:

- 1. Resolution of Initiation: No. 2021-03,
- 2. Resolution Approving Report: No. 2021-04, and
- 3. Resolution of Intention: No. 2021-05.

#### **Rationale for Recommendation:**

The Kensington Park Assessment District ('District') is a Landscape and Lighting District and, as such, it must follow the Landscaping and Lighting Act of 1972, which require governing board review and approval of the annual Engineer's Report including the proposed assessments to be levied upon each assessable lot or parcel within the District.

#### **Background:**

The District was formed on December 6, 1994 pursuant to the Landscaping and Lighting Act of 1972. At the time, the initial assessment was \$10.08 per single family dwelling with 2,099 parcels being assessed. An annual increase based on the Consumer Price Index (CPI) was included. In 1994-95, the estimated expenditures for park and facility maintenance totaled \$22,500.

In 2019-2020, the assessment per household was \$17.84 with 2,189 parcels being assessed. In the current 2020-21 tax year, the assessment is \$18.37 with 2,189 parcels also being assessed. The proposed assessment for the 2021-22 tax year is \$18.65, a \$0.28 increase from the previous year.

#### **Discussion and Analysis:**

Over the past several years, the Kensington Park Assessment District has functioned with an operating deficit that has been backfilled by the KPPCSD's General Fund. For the past 3 fiscal years, the parks district has used an average of \$60,000 of general fund dollars.

As expenses have steadily increased, the assessment revenue has not kept pace with expenditures and the maintenance needs of the park and its facilities. It's worth noting that without the support of the KPPCSD's General Fund, there would be insufficient funding for Kensington Park and the Community Center to remain open.

In FY 2021-22, staff will bring forward recommendations to the Board of Directors to conduct a study and analysis of the Assessment Districts revenues, expenditures, and long term maintenance needs in order to recommend a sustainable financing model that does not rely on the KPPCSD's General Fund to backfill future deficits. NBS, the District's Assessment District consultant, will attend the May 13 Board meeting to expand upon the financing options that are available for fully funding and supporting Kensington Park and its facilities.

#### Fiscal Impact:

The current preliminary Engineer's Report estimates \$121,564 in District expenses and a total of \$42,184 of income and revenue for fiscal year 2021-22. Staff recommends allocating \$79,000 of General Fund monies to the Assessment District to fill the shortfall in the budget. Should the board approve this recommendation, 65% of the financial support for the Assessment District would be derived from the General Fund and 35% of the budget would originate from the current levy assessment.

#### Attachments:

- 1. Resolution of Initiation: No. 2021-03
- 2. Resolution Approving Report: No. 2021-04
- 3. Resolution of Intention: No. 2021-05

#### **RESOLUTION NO. 2021-03**

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE KENSINGTON PARK ASSESSMENT DISTRICT FOR FISCAL YEAR 2021/22

The Board of Directors of the Kensington Police Protection and Community Services District (hereafter referred to as the "Board of Directors") does resolve as follows:

**WHEREAS**, the Board of Directors previously completed its proceedings in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500) (the "Act") to establish the Kensington Park Assessment District (the "Assessment District"); and

**WHEREAS**, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the Assessment District, and the preparation and filing of an Engineer's Report.

### NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS:

- 1. Engineer's Report: The Board of Directors hereby orders NBS to prepare and file with the Secretary of the Board of Directors the Engineer's Report concerning the levy and collection of assessments within the Assessment District for the fiscal year commencing July 1, 2021 and ending June 30, 2022.
- 2. New Improvements or Changes to Existing Improvements: There are no changes to existing improvements nor are there any items being added to the list of improvements previously approved at the formation of the Assessment District.

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by Director \_\_\_\_\_\_, seconded by Director \_\_\_\_\_, on Thursday, the 13th day of May, 2021, by the following vote to wit:

AYES: Directors \_\_\_\_\_, \_\_\_\_, \_\_\_\_, and \_\_\_\_\_

NOES: None

ABSENT: None

ABSTAINED: None

Sylvia Hacaj President, Board of Directors

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on Thursday, the 13th day of May, 2021.

Lynelle M. Lewis District Clerk of the Board Marti Brown Interim General Manager

#### **RESOLUTION NO. 2021-04**

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT, APPROVING THE ENGINEER'S REPORT FOR THE KENSINGTON PARK ASSESSMENT DISTRICT FOR FISCAL YEAR 2021/22

The Board of Directors of the Kensington Police Protection and Community Services District (hereafter referred to as the "Board of Directors") does resolve as follows:

**WHEREAS**, the Board of Directors previously completed its proceedings in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500) (the "Act") to establish the Kensington Park Assessment District (the "Assessment District"); and

**WHEREAS**, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the Assessment District, and the preparation and filing of an Engineer's Report; and

**WHEREAS**, the Board of Directors has, by previous resolution, ordered NBS to prepare and file such Engineer's Report; and

WHEREAS, NBS has prepared and filed such Engineer's Report with the Secretary of the Board.

## NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS:

1. Approval of Report: The Board of Directors hereby approves the Engineer's Report concerning the levy of assessments as submitted by NBS for the fiscal year commencing July 1, 2021 and ending June 30, 2022.

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by Director \_\_\_\_\_\_, seconded by Director \_\_\_\_\_\_, on Thursday, the 13th day of May, 2021, by the following vote to wit:

AYES: Directors \_\_\_\_\_, \_\_\_\_, \_\_\_\_, \_\_\_\_, and \_\_\_\_\_

NOES: None

ABSENT: None

ABSTAINED: None

Sylvia Hacaj President, Board of Directors

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on Thursday, the 13th day of May, 2021.

Lynelle M. Lewis District Clerk of the Board Marti Brown Interim General Manager

#### **RESOLUTION NO. 2021-05**

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR THE KENSINGTON PARK ASSESSMENT DISTRICT FOR FISCAL YEAR 2021/22

The Board of Directors of the Kensington Police Protection and Community Services District (hereafter referred to as the "Board of Directors") does resolve as follows:

**WHEREAS**, the Board of Directors previously completed its proceedings in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500) (the "Act") to establish the Kensington Park Assessment District (the "Assessment District"); and

**WHEREAS**, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the Assessment District, and the preparation and filing of an Engineer's Report.

## NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS:

- 1. Intention: The Board of Directors hereby declares its intention to levy and collect assessments within the Assessment District to pay the costs of the Improvements for the fiscal year commencing July 1, 2021 and ending June 30, 2022. The Board of Directors finds that the public's best interest requires such action.
- 2. Improvements: The improvements within the District include, but are not limited to: the operating, maintaining and servicing of all public landscaping improvements, consisting of landscaping and grass. Operating, maintaining and servicing include, but are not limited to: personnel, materials, electrical energy and water. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous, and satisfactory condition.
- **3.** Assessment District Boundaries: The boundaries of the Assessment District are as shown by the assessment diagram filed in the offices of the Secretary, which map is made a part hereof by reference.
- 4. Engineer's Report: Reference is made to the Engineer's Report prepared by NBS, on file with the Secretary, for a full and detailed description of the improvements, the boundaries of the Assessment District and the zones therein, and the proposed assessments upon assessable lots and parcels of land within the Assessment District.
- 5. Notice of Public Hearing: The Board of Directors hereby declares its intention to conduct a Public Hearing concerning the levy of assessments in accordance with Section 22629 of the Act. All objections to the assessment, if any, will be considered by the Board of Directors. The Public Hearing will be held on Thursday, June 10, 2021 at 7:00 pm or as soon thereafter as is feasible in the meeting place of the Board of Directors located at 52 Arlington Avenue, Kensington, CA; however, due to the COVID-19 Pandemic all meetings are being held virtually and all notices are published at www.kppcsd.org. The Board of Directors further orders the Secretary to publish notice of this resolution in accordance with Section 22626 of the Act.
- 6. Increase of Assessment: The maximum assessment is not proposed to increase from the previous year above that previously approved by the property owners (as "increased assessment" is defined in Section 54954.6 of the Government Code).

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by Director \_\_\_\_\_\_, seconded by Director \_\_\_\_\_, on Thursday, the 13th day of May, 2021, by the following vote to wit:

AYES: Directors \_\_\_\_\_, \_\_\_\_, \_\_\_\_, \_\_\_\_, and \_\_\_\_\_

NOES: None

ABSENT: None

ABSTAINED: None

Sylvia Hacaj President, Board of Directors

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on Thursday, the 13th day of May, 2021.

Lynelle M. Lewis District Clerk of the Board Marti Brown Interim General Manager

## KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

Fiscal Year 2021/22 Engineer's Report For:

Kensington Park Assessment District May 2021



nbsgov.com

Corporate Headquarters 32605 Temecula Parkway, Suite 100 Temecula, CA 92592 Toll free: 800.676.7516

## TABLE OF CONTENTS

•

1.	EXECUT	TVE SUMMARY1
2.	OVERV	IEW2
	2.1	Introduction2
	2.2	Effect of Proposition 2182
	2.3	Description of District and Services2
3.	ESTIMA	TE OF COSTS
	3.1	Description of Budget Items3
	3.2	Kensington Park Budget3
4.	METHO	D OF APPORTIONMENT4
	4.1	Method of Apportionment4
	4.2	Land Use Benefit Factors4
	4.3	Balance To Levy4
	4.4	Total Assessment Per EDU5
	4.5	Historical Maximum Assessment Per EDU5
	4.6	Sample Calculations6
5.	ASSESS	MENT DIAGRAM7
6.	ASSESS	MENT ROLL

## **1. EXECUTIVE SUMMARY**

The Board of Directors of the Kensington Police Protection and Community Services District ("KPPCSD"), State of California, has directed NBS, to prepare and file a report presenting plans and specifications describing the general nature, location, and extent of the improvements to be maintained and an estimate of the costs of the maintenance and operations and servicing of the improvements for the Kensington Park Assessment District (the "District") for Fiscal Year 2021/22 pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* (hereafter referred to as the "Act").

The report includes a diagram of the District, showing the area and properties proposed to be assessed, an assessment of the estimated costs of the maintenance, operations and servicing the improvements, and the net amount levied upon all assessable lots and/or parcels within the District in proportion to the special benefit received.

The assessment rate and the annual rate escalation factor of the annual San Francisco Bay Area CPI were approved by property owners through the assessment balloting procedures set forth in Section 4 of Article XIII D of the California Constitution following a public hearing on May 28, 1997.

The assessment summarized below covers a portion of the estimated costs of maintenance, operation, and servicing of said improvements to be paid by the assessable real property within the District in proportion to the special benefit received.

#### SUMMARY OF ASSESSMENT

DESCRIPTION	AMOUNT
Balance to Levy <sup>(1)</sup>	\$42,184.36
Total Equivalent Dwelling Units	2,261.896
Total Assessment Per Equivalent Dwelling Unit <sup>(1)</sup>	\$18.65
Total Parcels to be Assessed	2,189

(1) Actual levy amount may vary due to even cent rounding for placement on the Contra Costa County tax roll.



## 2. OVERVIEW

#### 2.1 Introduction

On December 6, 1994, KPPCSD formed the District for the purpose of providing improvements which benefit parcels in the District. Since that time, the KPPCSD has been levying and collecting special assessments to pay for maintaining and servicing those improvements.

This annual Engineer's Report (the "Report") describes the District and the proposed charge per Equivalent Dwelling Unit (EDU) for Fiscal Year 2021/22 based on the historical and estimated costs to maintain the improvements and to provide the services that benefit parcels within the District. Maintenance and operation of the facilities provides a healthy alternative for youth and adult activities while protecting the capital investments that have been made within the District.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessor's Parcel Number by the Contra Costa County Assessor's Office. The Contra Costa County Auditor/Controller uses Assessor's Parcel Numbers and specific Fund Numbers, to identify on the tax roll, properties assessed for special district benefit assessments.

Following consideration of public comments at a noticed public hearing, the Board of Directors may confirm the diagram and may order the levy and collection of assessments for Fiscal Year 2021/22. If approved, the assessment information shall be submitted to the Contra Costa County Auditor/Controller and included on the property tax roll for each benefiting parcel for Fiscal Year 2021/22.

#### 2.2 Effect of Proposition 218

On November 5, 1996, California voters approved Proposition 218 by a margin of 56.5% to 43.5%. The provisions of the Proposition, now California Constitutional Articles XIIIC and XIIID, adds substantive and procedural requirements to assessments, which affect the KPPCSD maintenance assessments.

The assessment rate and the annual rate escalation factor of the annual San Francisco Bay Area CPI were approved by property owners through the assessment balloting procedures set forth in Section 4 of Proposition 218 following a public hearing on May 28, 1997. The San Francisco Bay Area CPI increase for the period ending February 2021 was 1.5673%.

#### 2.3 Description of District and Services

The KPPCSD operates, services, and maintains the following improvements within the District: landscaping and grass, water and electric services, equipment and supplies, repair or replacement of existing improvements, and addition of future improvements (if determined to be necessary).

The District consists of a residential area, generally located north of the Contra Costa County line, east of Santa Fe Avenue, west of Kensington Road, and south of Gelston Place.



### **3. ESTIMATE OF COSTS**

#### 3.1 Description of Budget Items

Operations & Maintenance - Includes the following:

- Tree Pruning/Removal Includes the costs for trimming trees and removal of debris.
- Utilities Includes the costs for water to irrigate the landscaping and the costs for electricity for street lighting.
- Miscellaneous Services/Equipment Includes the costs for maintaining and replenishing equipment and supplies.
- Miscellaneous Repairs Includes costs for any infrastructure repair on property within the District, including repairs to buildings.

Incidental Expenses - Includes the following:

- Administrative Services Includes services necessary for District maintenance, including
  preparation of the Annual Engineer's Report and expenses for the services of KPPCSD personnel.
- Levy Fees Includes the County of Contra Costa parcel charges to collect the assessments on the County Tax Roll.

#### 3.2 Kensington Park Budget

The proposed budget for Fiscal Year 2021/22 is as follows:

ACCOUNT DESCRIPTION	2021/22 PROPOSED BUDGET	
Maintenance Contract <sup>(1)</sup>	\$49,300	
Tree Pruning/Removal	35,000	
Utilities	21,550	
Drain Clearing	600	
Misc. Maintenance Services and Supplies	7,000	
<b>Operations &amp; Maintenance Total</b>	\$113,450	
Administrative Services	\$5,600	
Levy Fees	1,914	
Incidental Expenses	600	
Expenses Total:	\$8,114	
Total Costs	\$121,564	

(1) Includes Maintenance contracts, park restroom custodian, and maintenance repairs.



### 4. METHOD OF APPORTIONMENT

#### 4.1 Method of Apportionment

Pursuant to the Act, the costs of the District may be apportioned by any formula or method which fairly distributes the net amount to be assessed among all assessable parcels in proportion to the estimated special benefit to be received by each such parcel from the maintenance, servicing, and operation of the improvements. The formula used for the District reflects the composition of the parcels and the improvements and services provided to fairly apportion the costs based on the estimated benefits to each parcel.

The benefit was determined to be equal for all Equivalent Dwelling Units (EDU) within the District.

#### **Kensington Park Assessment District**

The method used to calculate the assessments within the District is as follows:

Total Balance to Levy / Total EDU = Levy per EDU

To determine the EDU for assessable parcels, the Benefit Unit Factor (B.U.F.) is multiplied by the number of developed residential units on the parcel. Undeveloped and non-residential parcels are not assessed. The CPI Rate Escalation Factor is applied to the Levy per EDU each year.

The operations and maintenance activities for the District are of special benefit to those parcels in the District. The benefit derived by the community at large is negligible and is considered a general benefit.

#### 4.2 Land Use Benefit Factors

PROPERTY TYPE/ LAND USE CODE	B.U.F. PER UNIT
Single-Family Residential Parcels	1.000
Multi-Family Residential Parcels	0.768
Vacant Residential Parcels	0.000
Non-Assessable Parcels	0.000

#### 4.3 Balance To Levy

*Total District Costs* – Includes Operations and Maintenance costs, in addition to any Incidental Expenses determined in Section 3 of this Report.

*Other Funding Sources* – This is the amount of surplus or deficit funds resulting from the collection of the previous year's assessments. This can also include funds designated for use by the District that are not from District assessments. These funds are added to or subtracted from the District account and assessments are adjusted accordingly.

Balance to Levy – This is the total amount to be levied and collected through assessments for the current fiscal year. The Balance to Levy represents the sum of the Operations and Maintenance, Incidental



Expenses, Beginning Balance, (deficit or surplus from last year) and Other Funding Sources less installment rounding.

DESCRIPTION	AMOUNT	
Total District Costs	\$121,564.00	
Beginning Balance	0.00	
Other Funding Sources <sup>(1)</sup>	(79,379.64)	
Total Balance To Levy <sup>(2)</sup>	\$42,184.36	

(1) Revenue from the KPPCSD General Fund.

(2) Actual levy amount may vary due to even cent rounding for placement on the Contra Costa County tax roll.

#### 4.4 Total Assessment Per EDU

The following table summarizes the total assessment and number of EDUs.

DESCRIPTION	AMOUNT
Balance to Levy <sup>(1)</sup>	\$42,184.36
Total District EDU	2,261.896
Total Assessment Per EDU (1)	\$18.65

(1) Actual levy amount may vary due to even cent rounding for placement on the Contra Costa County tax roll.

#### 4.5 Historical Maximum Assessment Per EDU

The following table lists the historical assessment rates per EDU.

FISCAL YEAR	ASSESSMENT RATE <sup>(1)</sup>
2006/2007	\$12.69
2007/2008	13.09
2008/2009	13.46
2009/2010	13.61
2010/2011	13.86
2011/2012	14.09
2012/2013	14.52
2013/2014	14.87
2014/2015	15.24
2015/2016	15.62
2016/2017	16.09
2017/2018	16.65
2018/2019	17.24
2019/2020	17.85
2020/2021	18.37
2021/2022	18.65

(1) Actual levy amount may vary due to even cent rounding for placement on the Contra Costa County tax roll.



#### 4.6 Sample Calculations

The following table describes the calculation of a parcel's charge based on the property type.

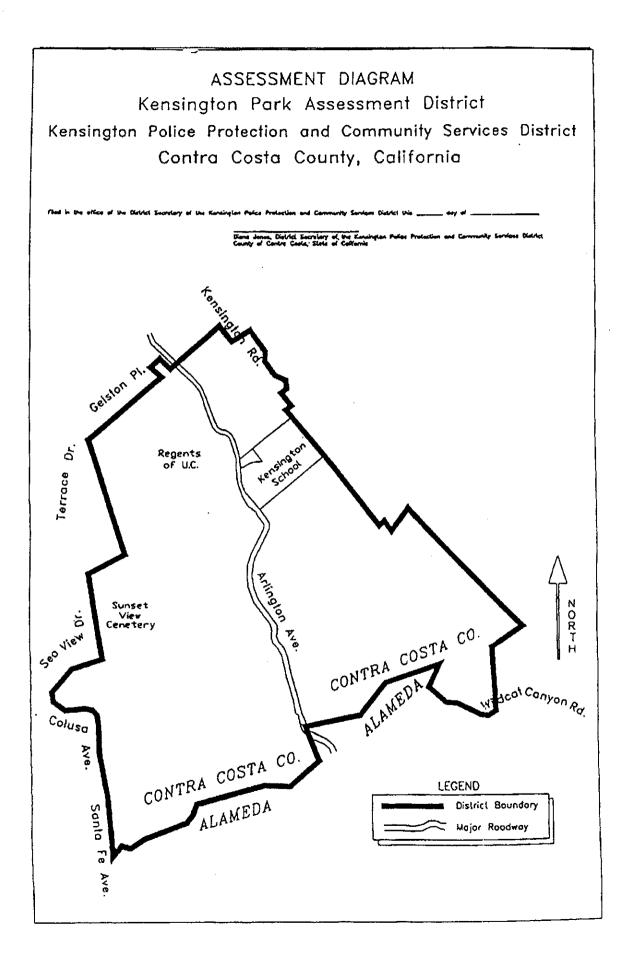
PROPERTY LAND USE	B.U.F. X UNITS = EDU	PARCEL EDU X LEVY PER EDU = PARCEL CHARGE	PARCEL CHARGE <sup>(1)</sup>
Single-Family Residential	1.000 X 1 Unit	1.000 X \$18.659871	\$18.65
Multi-Family Residential (with 2 units)	0.768 X 2 Units	1.536 X 18.659871	28.66
Vacant Residential	0.000 X 0 Units	0.000 X 18.659871	0.00

(1) Actual levy amount may vary due to even cent rounding for placement on the Contra Costa County tax roll.



The following page shows a copy of the Assessment Diagram for the District. The lines and dimensions shown on the maps of the Contra Costa County Assessor for the current year are incorporated by reference herein and made part of this Report.





The assessment roll is provided for Fiscal Year 2021/22 on the following pages. The description of each lot or parcel as part of the records of the County Assessor of the County of Contra Costa are, by reference, made part of this Report.



APN	EDU	Levy	Other	Total
570-011-002	1	\$18.65	(\$0.01)	\$18.64
570-011-003	1	18.65	(0.01)	18.64
570-011-004	1	18.65	(0.01)	18.64
570-011-005	1	18.65	(0.01)	18.64
570-011-006	1	18.65	(0.01)	18.64
570-011-007	1	18.65	(0.01)	18.64
570-011-008	1	18.65	(0.01)	18.64
570-011-009	1	18.65	(0.01)	18.64
570-011-010	1	18.65	(0.01)	18.64
570-011-011	1	18.65	(0.01)	18.64
570-011-012	1	18.65	(0.01)	18.64
570-011-013	1	18.65	(0.01)	18.64
570-011-014	1	18.65	(0.01)	18.64
570-012-001	1	18.65	(0.01)	18.64
570-012-002	1	18.65	(0.01)	18.64
570-012-003	1	18.65	(0.01)	18.64
570-012-004	1	18.65	(0.01)	18.64
570-012-005	1	18.65	(0.01)	18.64
570-012-008	1	18.65	(0.01)	18.64
570-012-009	1	18.65	(0.01)	18.64
570-012-010	1	18.65	(0.01)	18.64
570-012-011	1	18.65	(0.01)	18.64
570-012-012	1	18.65	(0.01)	18.64
570-012-013	1	18.65	(0.01)	18.64
570-012-014	1	18.65	(0.01)	18.64
570-012-015	1	18.65	(0.01)	18.64
570-012-016	1	18.65	(0.01)	18.64
570-020-001	1	18.65	(0.01)	18.64
570-020-002	1	18.65	(0.01)	18.64
570-020-003	1	18.65	(0.01)	18.64
570-020-004	1	18.65	(0.01)	18.64
570-020-005	1	18.65	(0.01)	18.64
570-020-006	1	18.65	(0.01)	18.64
570-020-010	1	18.65	(0.01)	18.64
570-020-011	1	18.65	(0.01)	18.64
570-020-012	1	18.65	(0.01)	18.64
570-020-013	1	18.65	(0.01)	18.64
570-020-014	1	18.65	(0.01)	18.64
570-020-015	1.536	28.66	0.00	28.66
570-031-001	1	18.65	(0.01)	18.64
570-031-002	1	18.65	(0.01)	18.64
570-031-003	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-031-004	1	18.65	(0.01)	18.64
570-031-005	1	18.65	(0.01)	18.64
570-031-006	1	18.65	(0.01)	18.64
570-031-007	1	18.65	(0.01)	18.64
570-031-008	1	18.65	(0.01)	18.64
570-031-009	1	18.65	(0.01)	18.64
570-031-010	1	18.65	(0.01)	18.64
570-031-011	1	18.65	(0.01)	18.64
570-031-012	1	18.65	(0.01)	18.64
570-031-013	1	18.65	(0.01)	18.64
570-031-014	1	18.65	(0.01)	18.64
570-032-001	1	18.65	(0.01)	18.64
570-032-002	1	18.65	(0.01)	18.64
570-032-003	1	18.65	(0.01)	18.64
570-032-004	1	18.65	(0.01)	18.64
570-032-005	1	18.65	(0.01)	18.64
570-032-006	1	18.65	(0.01)	18.64
570-032-007	1	18.65	(0.01)	18.64
570-032-008	1	18.65	(0.01)	18.64
570-032-009	1	18.65	(0.01)	18.64
570-032-010	1	18.65	(0.01)	18.64
570-032-011	1	18.65	(0.01)	18.64
570-032-012	1	18.65	(0.01)	18.64
570-032-013	1.536	28.66	0.00	28.66
570-032-014	1	18.65	(0.01)	18.64
570-032-015	1	18.65	(0.01)	18.64
570-032-016	1	18.65	(0.01)	18.64
570-032-017	1	18.65	(0.01)	18.64
570-032-018	1	18.65	(0.01)	18.64
570-032-019	1	18.65	(0.01)	18.64
570-032-020	1	18.65	(0.01)	18.64
570-032-021	1	18.65	(0.01)	18.64
570-032-022	1	18.65	(0.01)	18.64
570-032-023	1	18.65	(0.01)	18.64
570-032-024	1	18.65	(0.01)	18.64
570-032-025	1	18.65	(0.01)	18.64
570-032-026	1	18.65	(0.01)	18.64
570-032-027	1	18.65	(0.01)	18.64
570-032-028	1	18.65	(0.01)	18.64
570-032-029	1	18.65	(0.01)	18.64
570-032-030	1	18.65	(0.01)	18.64
570-032-031	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-041-001	1	18.65	(0.01)	18.64
570-041-002	1	18.65	(0.01)	18.64
570-041-003	1	18.65	(0.01)	18.64
570-041-004	1	18.65	(0.01)	18.64
570-041-005	1	18.65	(0.01)	18.64
570-041-006	1	18.65	(0.01)	18.64
570-041-007	1	18.65	(0.01)	18.64
570-041-008	1	18.65	(0.01)	18.64
570-041-009	1	18.65	(0.01)	18.64
570-041-010	1	18.65	(0.01)	18.64
570-041-011	1	18.65	(0.01)	18.64
570-041-012	1	18.65	(0.01)	18.64
570-041-013	1	18.65	(0.01)	18.64
570-041-014	1	18.65	(0.01)	18.64
570-041-015	1	18.65	(0.01)	18.64
570-041-016	1	18.65	(0.01)	18.64
570-041-017	1	18.65	(0.01)	18.64
570-041-018	1	18.65	(0.01)	18.64
570-041-019	1	18.65	(0.01)	18.64
570-041-021	1	18.65	(0.01)	18.64
570-041-022	1	18.65	(0.01)	18.64
570-041-023	1	18.65	(0.01)	18.64
570-041-024	1	18.65	(0.01)	18.64
570-041-025	1	18.65	(0.01)	18.64
570-042-001	1	18.65	(0.01)	18.64
570-042-002	1	18.65	(0.01)	18.64
570-042-003	1	18.65	(0.01)	18.64
570-042-004	1	18.65	(0.01)	18.64
570-042-005	1	18.65	(0.01)	18.64
570-042-006	1	18.65	(0.01)	18.64
570-042-007	1	18.65	(0.01)	18.64
570-042-008	1	18.65	(0.01)	18.64
570-042-009	1	18.65	(0.01)	18.64
570-042-010	1	18.65	(0.01)	18.64
570-042-011	1	18.65	(0.01)	18.64
570-042-012	1	18.65	(0.01)	18.64
570-042-013	1	18.65	(0.01)	18.64
570-042-014	1	18.65	(0.01)	18.64
570-042-015	1	18.65	(0.01)	18.64
570-042-016	1	18.65	(0.01)	18.64
570-042-017	1	18.65	(0.01)	18.64
570-042-018	1.536	28.66	0.00	28.66

APN	EDU	Levy	Other	Total
570-042-019	1	18.65	(0.01)	18.64
570-042-020	1	18.65	(0.01)	18.64
570-042-021	1	18.65	(0.01)	18.64
570-050-001	1	18.65	(0.01)	18.64
570-050-002	1	18.65	(0.01)	18.64
570-050-003	1	18.65	(0.01)	18.64
570-050-004	1	18.65	(0.01)	18.64
570-050-005	1	18.65	(0.01)	18.64
570-050-006	1	18.65	(0.01)	18.64
570-050-007	1	18.65	(0.01)	18.64
570-050-008	1	18.65	(0.01)	18.64
570-050-009	1	18.65	(0.01)	18.64
570-050-010	1	18.65	(0.01)	18.64
570-050-011	1	18.65	(0.01)	18.64
570-050-012	1	18.65	(0.01)	18.64
570-050-013	1	18.65	(0.01)	18.64
570-050-014	1	18.65	(0.01)	18.64
570-050-017	1	18.65	(0.01)	18.64
570-050-018	1	18.65	(0.01)	18.64
570-050-019	1	18.65	(0.01)	18.64
570-050-020	1	18.65	(0.01)	18.64
570-050-022	1	18.65	(0.01)	18.64
570-050-023	1	18.65	(0.01)	18.64
570-050-024	1	18.65	(0.01)	18.64
570-050-025	1	18.65	(0.01)	18.64
570-050-026	1	18.65	(0.01)	18.64
570-050-027	1	18.65	(0.01)	18.64
570-060-001	1	18.65	(0.01)	18.64
570-060-002	1	18.65	(0.01)	18.64
570-060-003	1	18.65	(0.01)	18.64
570-060-004	1	18.65	(0.01)	18.64
570-060-005	1	18.65	(0.01)	18.64
570-060-006	1.536	28.66	0.00	28.66
570-060-007	1	18.65	(0.01)	18.64
570-060-008	1	18.65	(0.01)	18.64
570-060-009	1	18.65	(0.01)	18.64
570-060-010	1	18.65	(0.01)	18.64
570-060-011	1	18.65	(0.01)	18.64
570-060-018	1	18.65	(0.01)	18.64
570-060-019	1	18.65	(0.01)	18.64
570-060-020	1	18.65	(0.01)	18.64
570-060-021	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-060-022	1	18.65	(0.01)	18.64
570-071-001	1	18.65	(0.01)	18.64
570-071-002	1	18.65	(0.01)	18.64
570-071-003	1	18.65	(0.01)	18.64
570-071-004	1	18.65	(0.01)	18.64
570-071-005	1	18.65	(0.01)	18.64
570-071-006	1	18.65	(0.01)	18.64
570-071-007	1	18.65	(0.01)	18.64
570-071-008	1	18.65	(0.01)	18.64
570-071-009	1	18.65	(0.01)	18.64
570-071-010	1	18.65	(0.01)	18.64
570-072-001	1.536	28.66	0.00	28.66
570-072-002	1	18.65	(0.01)	18.64
570-072-003	1	18.65	(0.01)	18.64
570-072-004	1	18.65	(0.01)	18.64
570-072-005	1	18.65	(0.01)	18.64
570-072-006	1	18.65	(0.01)	18.64
570-072-007	1.536	28.66	0.00	28.66
570-072-008	1	18.65	(0.01)	18.64
570-072-009	1	18.65	(0.01)	18.64
570-072-010	1	18.65	(0.01)	18.64
570-072-011	1	18.65	(0.01)	18.64
570-072-012	1	18.65	(0.01)	18.64
570-072-013	1	18.65	(0.01)	18.64
570-072-014	1	18.65	(0.01)	18.64
570-081-001	1	18.65	(0.01)	18.64
570-081-002	1	18.65	(0.01)	18.64
570-081-003	1	18.65	(0.01)	18.64
570-081-004	1	18.65	(0.01)	18.64
570-081-005	1	18.65	(0.01)	18.64
570-081-007	1	18.65	(0.01)	18.64
570-081-008	1	18.65	(0.01)	18.64
570-081-009	1	18.65	(0.01)	18.64
570-081-010	1	18.65	(0.01)	18.64
570-081-011	1	18.65	(0.01)	18.64
570-081-012	1	18.65	(0.01)	18.64
570-081-013	1	18.65	(0.01)	18.64
570-082-001	1	18.65	(0.01)	18.64
570-082-002	1	18.65	(0.01)	18.64
570-082-003	1	18.65	(0.01)	18.64
570-082-004	1	18.65	(0.01)	18.64
570-082-005	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-082-006	1	18.65	(0.01)	18.64
570-082-007	1	18.65	(0.01)	18.64
570-082-008	1	18.65	(0.01)	18.64
570-082-009	1	18.65	(0.01)	18.64
570-082-010	1	18.65	(0.01)	18.64
570-082-011	1	18.65	(0.01)	18.64
570-082-012	1	18.65	(0.01)	18.64
570-082-013	1	18.65	(0.01)	18.64
570-082-014	1	18.65	(0.01)	18.64
570-082-015	1	18.65	(0.01)	18.64
570-082-016	1	18.65	(0.01)	18.64
570-091-001	1	18.65	(0.01)	18.64
570-091-002	1	18.65	(0.01)	18.64
570-091-003	1	18.65	(0.01)	18.64
570-091-004	1	18.65	(0.01)	18.64
570-091-005	1	18.65	(0.01)	18.64
570-091-006	1	18.65	(0.01)	18.64
570-091-007	1	18.65	(0.01)	18.64
570-092-001	1	18.65	(0.01)	18.64
570-092-002	1.536	28.66	0.00	28.66
570-092-003	1	18.65	(0.01)	18.64
570-092-004	1	18.65	(0.01)	18.64
570-092-005	1	18.65	(0.01)	18.64
570-092-006	1	18.65	(0.01)	18.64
570-092-007	1	18.65	(0.01)	18.64
570-092-008	1	18.65	(0.01)	18.64
570-092-009	1	18.65	(0.01)	18.64
570-092-010	1	18.65	(0.01)	18.64
570-092-011	1	18.65	(0.01)	18.64
570-092-012	1	18.65	(0.01)	18.64
570-092-013	1	18.65	(0.01)	18.64
570-092-014	1	18.65	(0.01)	18.64
570-093-001	2	37.31	(0.01)	37.30
570-093-002	1	18.65	(0.01)	18.64
570-093-003	1	18.65	(0.01)	18.64
570-093-004	1	18.65	(0.01)	18.64
570-093-005	1	18.65	(0.01)	18.64
570-093-006	1	18.65	(0.01)	18.64
570-093-007	1	18.65	(0.01)	18.64
570-093-008	1	18.65	(0.01)	18.64
570-093-009	1	18.65	(0.01)	18.64
570-093-010	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-093-011	1	18.65	(0.01)	18.64
570-093-012	1	18.65	(0.01)	18.64
570-093-013	1	18.65	(0.01)	18.64
570-100-003	1	18.65	(0.01)	18.64
570-100-005	2	37.31	(0.01)	37.30
570-100-008	1	18.65	(0.01)	18.64
570-100-009	1	18.65	(0.01)	18.64
570-100-010	1	18.65	(0.01)	18.64
570-100-011	1.536	28.66	0.00	28.66
570-100-012	1	18.65	(0.01)	18.64
570-100-013	1	18.65	(0.01)	18.64
570-100-014	1	18.65	(0.01)	18.64
570-100-015	1	18.65	(0.01)	18.64
570-100-016	1	18.65	(0.01)	18.64
570-100-017	1	18.65	(0.01)	18.64
570-100-018	1	18.65	(0.01)	18.64
570-100-019	1	18.65	(0.01)	18.64
570-100-022	1	18.65	(0.01)	18.64
570-100-023	1	18.65	(0.01)	18.64
570-100-024	1	18.65	(0.01)	18.64
570-110-001	1	18.65	(0.01)	18.64
570-110-002	1	18.65	(0.01)	18.64
570-110-003	1	18.65	(0.01)	18.64
570-110-004	1	18.65	(0.01)	18.64
570-110-005	1	18.65	(0.01)	18.64
570-110-006	1	18.65	(0.01)	18.64
570-110-007	1	18.65	(0.01)	18.64
570-110-008	1	18.65	(0.01)	18.64
570-110-009	1.536	28.66	0.00	28.66
570-110-010	1	18.65	(0.01)	18.64
570-110-011	1	18.65	(0.01)	18.64
570-110-012	1	18.65	(0.01)	18.64
570-110-013	1	18.65	(0.01)	18.64
570-110-014	1	18.65	(0.01)	18.64
570-110-015	1	18.65	(0.01)	18.64
570-110-016	1	18.65	(0.01)	18.64
570-121-001	1	18.65	(0.01)	18.64
570-121-002	1	18.65	(0.01)	18.64
570-121-003	1	18.65	(0.01)	18.64
570-121-004	1	18.65	(0.01)	18.64
570-121-005	1	18.65	(0.01)	18.64
570-121-006	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-121-007	1	18.65	(0.01)	18.64
570-121-008	1	18.65	(0.01)	18.64
570-121-009	1	18.65	(0.01)	18.64
570-121-010	1	18.65	(0.01)	18.64
570-121-011	1	18.65	(0.01)	18.64
570-121-014	1	18.65	(0.01)	18.64
570-121-015	1	18.65	(0.01)	18.64
570-121-016	1	18.65	(0.01)	18.64
570-121-017	1	18.65	(0.01)	18.64
570-121-018	1	18.65	(0.01)	18.64
570-121-019	1	18.65	(0.01)	18.64
570-121-020	1	18.65	(0.01)	18.64
570-122-001	1	18.65	(0.01)	18.64
570-122-002	1	18.65	(0.01)	18.64
570-122-003	1	18.65	(0.01)	18.64
570-122-004	1	18.65	(0.01)	18.64
570-122-005	1	18.65	(0.01)	18.64
570-122-011	1	18.65	(0.01)	18.64
570-122-012	1	18.65	(0.01)	18.64
570-122-013	1	18.65	(0.01)	18.64
570-122-014	1	18.65	(0.01)	18.64
570-122-015	1	18.65	(0.01)	18.64
570-122-020	1	18.65	(0.01)	18.64
570-122-025	1	18.65	(0.01)	18.64
570-130-002	1	18.65	(0.01)	18.64
570-130-003	1	18.65	(0.01)	18.64
570-130-004	1	18.65	(0.01)	18.64
570-130-005	1	18.65	(0.01)	18.64
570-130-006	1	18.65	(0.01)	18.64
570-130-007	1	18.65	(0.01)	18.64
570-130-008	1	18.65	(0.01)	18.64
570-130-009	1	18.65	(0.01)	18.64
570-130-010	1	18.65	(0.01)	18.64
570-130-011	1	18.65	(0.01)	18.64
570-130-012	1	18.65	(0.01)	18.64
570-130-013	1	18.65	(0.01)	18.64
570-130-014	1	18.65	(0.01)	18.64
570-130-015	1	18.65	(0.01)	18.64
570-130-016	1	18.65	(0.01)	18.64
570-130-017	1	18.65	(0.01)	18.64
570-130-018	1	18.65	(0.01)	18.64
570-130-019	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-130-020	1	18.65	(0.01)	18.64
570-130-021	1.536	28.66	0.00	28.66
570-130-022	1	18.65	(0.01)	18.64
570-130-023	1	18.65	(0.01)	18.64
570-130-024	1.536	28.66	0.00	28.66
570-130-025	1	18.65	(0.01)	18.64
570-130-027	1	18.65	(0.01)	18.64
570-130-032	1	18.65	(0.01)	18.64
570-130-033	1	18.65	(0.01)	18.64
570-141-001	1	18.65	(0.01)	18.64
570-141-002	1	18.65	(0.01)	18.64
570-141-003	1	18.65	(0.01)	18.64
570-141-004	1	18.65	(0.01)	18.64
570-141-005	1	18.65	(0.01)	18.64
570-141-006	1	18.65	(0.01)	18.64
570-142-001	1	18.65	(0.01)	18.64
570-142-002	1	18.65	(0.01)	18.64
570-142-003	1	18.65	(0.01)	18.64
570-142-004	1	18.65	(0.01)	18.64
570-142-005	1	18.65	(0.01)	18.64
570-142-006	1	18.65	(0.01)	18.64
570-142-007	1	18.65	(0.01)	18.64
570-142-008	1	18.65	(0.01)	18.64
570-142-009	1	18.65	(0.01)	18.64
570-142-010	1	18.65	(0.01)	18.64
570-142-011	1	18.65	(0.01)	18.64
570-142-012	1	18.65	(0.01)	18.64
570-142-013	1	18.65	(0.01)	18.64
570-142-014	1	18.65	(0.01)	18.64
570-142-015	1	18.65	(0.01)	18.64
570-142-016	1	18.65	(0.01)	18.64
570-142-017	1	18.65	(0.01)	18.64
570-142-019	1	18.65	(0.01)	18.64
570-142-020	1	18.65	(0.01)	18.64
570-142-023	1	18.65	(0.01)	18.64
570-142-024	1	18.65	(0.01)	18.64
570-142-025	1.536	28.66	0.00	28.66
570-142-026	1	18.65	(0.01)	18.64
570-142-027	1	18.65	(0.01)	18.64
570-142-028	1	18.65	(0.01)	18.64
570-142-029	1	18.65	(0.01)	18.64
570-151-001	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-151-002	1	18.65	(0.01)	18.64
570-151-003	1	18.65	(0.01)	18.64
570-151-004	1	18.65	(0.01)	18.64
570-151-005	1	18.65	(0.01)	18.64
570-151-006	1	18.65	(0.01)	18.64
570-151-007	1	18.65	(0.01)	18.64
570-151-008	1	18.65	(0.01)	18.64
570-151-009	1	18.65	(0.01)	18.64
570-151-010	1	18.65	(0.01)	18.64
570-151-011	1	18.65	(0.01)	18.64
570-151-012	1	18.65	(0.01)	18.64
570-151-013	1	18.65	(0.01)	18.64
570-151-014	1	18.65	(0.01)	18.64
570-151-015	1	18.65	(0.01)	18.64
570-151-016	1	18.65	(0.01)	18.64
570-151-017	1	18.65	(0.01)	18.64
570-151-018	1	18.65	(0.01)	18.64
570-151-019	1	18.65	(0.01)	18.64
570-151-020	1	18.65	(0.01)	18.64
570-151-021	1	18.65	(0.01)	18.64
570-151-022	1	18.65	(0.01)	18.64
570-151-023	1	18.65	(0.01)	18.64
570-151-024	1	18.65	(0.01)	18.64
570-151-025	1	18.65	(0.01)	18.64
570-151-026	1	18.65	(0.01)	18.64
570-151-027	1	18.65	(0.01)	18.64
570-151-028	1	18.65	(0.01)	18.64
570-151-029	1	18.65	(0.01)	18.64
570-152-001	1	18.65	(0.01)	18.64
570-152-002	1	18.65	(0.01)	18.64
570-152-003	1	18.65	(0.01)	18.64
570-152-004	1	18.65	(0.01)	18.64
570-152-005	1	18.65	(0.01)	18.64
570-152-006	1	18.65	(0.01)	18.64
570-152-007	1	18.65	(0.01)	18.64
570-152-008	1	18.65	(0.01)	18.64
570-152-009	1	18.65	(0.01)	18.64
570-152-010	1	18.65	(0.01)	18.64
570-152-011	1	18.65	(0.01)	18.64
570-152-012	1	18.65	(0.01)	18.64
570-152-013	1	18.65	(0.01)	18.64
570-152-014	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-152-015	1	18.65	(0.01)	18.64
570-152-016	1	18.65	(0.01)	18.64
570-152-017	1	18.65	(0.01)	18.64
570-161-001	1	18.65	(0.01)	18.64
570-161-002	1	18.65	(0.01)	18.64
570-161-003	1	18.65	(0.01)	18.64
570-161-004	1	18.65	(0.01)	18.64
570-161-008	1	18.65	(0.01)	18.64
570-162-001	1	18.65	(0.01)	18.64
570-162-002	1	18.65	(0.01)	18.64
570-162-003	1	18.65	(0.01)	18.64
570-162-004	1	18.65	(0.01)	18.64
570-162-005	1.536	28.66	0.00	28.66
570-162-006	1	18.65	(0.01)	18.64
570-162-007	1	18.65	(0.01)	18.64
570-162-008	1	18.65	(0.01)	18.64
570-162-009	1	18.65	(0.01)	18.64
570-162-010	1	18.65	(0.01)	18.64
570-162-011	1	18.65	(0.01)	18.64
570-162-012	1	18.65	(0.01)	18.64
570-162-013	1	18.65	(0.01)	18.64
570-162-014	1	18.65	(0.01)	18.64
570-162-015	1	18.65	(0.01)	18.64
570-162-016	1	18.65	(0.01)	18.64
570-162-017	1	18.65	(0.01)	18.64
570-162-018	1	18.65	(0.01)	18.64
570-162-019	1	18.65	(0.01)	18.64
570-162-020	1	18.65	(0.01)	18.64
570-162-021	1	18.65	(0.01)	18.64
570-162-022	1	18.65	(0.01)	18.64
570-162-023	1	18.65	(0.01)	18.64
570-162-024	1	18.65	(0.01)	18.64
570-162-025	1	18.65	(0.01)	18.64
570-162-026	1	18.65	(0.01)	18.64
570-162-027	1	18.65	(0.01)	18.64
570-162-028	1	18.65	(0.01)	18.64
570-171-001	1	18.65	(0.01)	18.64
570-171-002	1	18.65	(0.01)	18.64
570-171-003	1	18.65	(0.01)	18.64
570-171-004	1	18.65	(0.01)	18.64
570-171-005	1	18.65	(0.01)	18.64
570-171-006	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-171-007	1	18.65	(0.01)	18.64
570-171-008	1	18.65	(0.01)	18.64
570-171-009	1	18.65	(0.01)	18.64
570-171-010	1	18.65	(0.01)	18.64
570-171-011	1	18.65	(0.01)	18.64
570-171-012	1.536	28.66	0.00	28.66
570-171-013	1	18.65	(0.01)	18.64
570-171-014	1	18.65	(0.01)	18.64
570-171-015	1	18.65	(0.01)	18.64
570-171-016	1	18.65	(0.01)	18.64
570-172-001	1	18.65	(0.01)	18.64
570-172-002	1	18.65	(0.01)	18.64
570-172-003	1	18.65	(0.01)	18.64
570-172-004	1	18.65	(0.01)	18.64
570-172-005	1	18.65	(0.01)	18.64
570-172-006	1	18.65	(0.01)	18.64
570-172-007	1	18.65	(0.01)	18.64
570-172-008	1	18.65	(0.01)	18.64
570-172-009	1	18.65	(0.01)	18.64
570-172-010	1	18.65	(0.01)	18.64
570-172-011	1	18.65	(0.01)	18.64
570-172-012	1	18.65	(0.01)	18.64
570-172-013	1	18.65	(0.01)	18.64
570-172-014	1	18.65	(0.01)	18.64
570-173-002	1	18.65	(0.01)	18.64
570-173-003	1	18.65	(0.01)	18.64
570-173-004	1	18.65	(0.01)	18.64
570-173-005	1	18.65	(0.01)	18.64
570-173-006	1	18.65	(0.01)	18.64
570-173-007	1	18.65	(0.01)	18.64
570-173-008	1	18.65	(0.01)	18.64
570-173-009	1	18.65	(0.01)	18.64
570-180-001	1	18.65	(0.01)	18.64
570-180-002	1	18.65	(0.01)	18.64
570-180-003	1	18.65	(0.01)	18.64
570-180-004	1	18.65	(0.01)	18.64
570-180-005	1	18.65	(0.01)	18.64
570-180-006	1	18.65	(0.01)	18.64
570-180-007	1	18.65	(0.01)	18.64
570-180-008	1	18.65	(0.01)	18.64
570-180-009	1	18.65	(0.01)	18.64
570-180-010	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-180-011	1	18.65	(0.01)	18.64
570-180-012	1	18.65	(0.01)	18.64
570-180-013	1	18.65	(0.01)	18.64
570-180-014	1	18.65	(0.01)	18.64
570-180-015	1	18.65	(0.01)	18.64
570-180-016	1	18.65	(0.01)	18.64
570-180-017	1	18.65	(0.01)	18.64
570-180-018	1	18.65	(0.01)	18.64
570-180-019	1	18.65	(0.01)	18.64
570-180-020	1	18.65	(0.01)	18.64
570-180-021	1	18.65	(0.01)	18.64
570-180-022	1	18.65	(0.01)	18.64
570-180-023	1	18.65	(0.01)	18.64
570-180-024	1	18.65	(0.01)	18.64
570-180-025	1	18.65	(0.01)	18.64
570-180-027	1	18.65	(0.01)	18.64
570-180-028	1	18.65	(0.01)	18.64
570-191-001	1	18.65	(0.01)	18.64
570-191-002	1	18.65	(0.01)	18.64
570-191-003	1	18.65	(0.01)	18.64
570-191-004	1	18.65	(0.01)	18.64
570-191-005	1	18.65	(0.01)	18.64
570-191-006	1	18.65	(0.01)	18.64
570-191-009	1	18.65	(0.01)	18.64
570-191-010	1	18.65	(0.01)	18.64
570-191-011	1	18.65	(0.01)	18.64
570-191-012	1	18.65	(0.01)	18.64
570-191-013	1	18.65	(0.01)	18.64
570-191-014	1	18.65	(0.01)	18.64
570-191-015	1	18.65	(0.01)	18.64
570-192-001	1	18.65	(0.01)	18.64
570-192-002	1	18.65	(0.01)	18.64
570-192-003	1	18.65	(0.01)	18.64
570-192-004	1	18.65	(0.01)	18.64
570-192-005	1	18.65	(0.01)	18.64
570-192-006	1	18.65	(0.01)	18.64
570-192-007	1	18.65	(0.01)	18.64
570-192-008	1	18.65	(0.01)	18.64
570-192-009	1	18.65	(0.01)	18.64
570-192-010	1	18.65	(0.01)	18.64
570-192-011	1	18.65	(0.01)	18.64
570-192-012	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-192-013	1	18.65	(0.01)	18.64
570-192-014	1	18.65	(0.01)	18.64
570-192-015	1	18.65	(0.01)	18.64
570-192-016	1	18.65	(0.01)	18.64
570-192-017	1	18.65	(0.01)	18.64
570-192-018	1	18.65	(0.01)	18.64
570-192-019	1	18.65	(0.01)	18.64
570-192-020	1	18.65	(0.01)	18.64
570-192-021	1	18.65	(0.01)	18.64
570-192-022	1	18.65	(0.01)	18.64
570-192-023	1	18.65	(0.01)	18.64
570-192-024	1	18.65	(0.01)	18.64
570-192-025	1	18.65	(0.01)	18.64
570-192-026	1	18.65	(0.01)	18.64
570-192-027	1	18.65	(0.01)	18.64
570-201-001	1	18.65	(0.01)	18.64
570-201-002	1	18.65	(0.01)	18.64
570-201-003	1	18.65	(0.01)	18.64
570-201-004	1	18.65	(0.01)	18.64
570-201-005	2	37.31	(0.01)	37.30
570-201-006	1	18.65	(0.01)	18.64
570-201-007	1	18.65	(0.01)	18.64
570-201-008	1	18.65	(0.01)	18.64
570-202-002	2	37.31	(0.01)	37.30
570-202-003	1	18.65	(0.01)	18.64
570-202-004	1	18.65	(0.01)	18.64
570-202-005	1	18.65	(0.01)	18.64
570-203-001	1	18.65	(0.01)	18.64
570-203-002	1	18.65	(0.01)	18.64
570-203-003	1	18.65	(0.01)	18.64
570-203-004	1	18.65	(0.01)	18.64
570-203-005	1	18.65	(0.01)	18.64
570-203-006	1.536	28.66	0.00	28.66
570-203-007	1	18.65	(0.01)	18.64
570-203-008	1	18.65	(0.01)	18.64
570-203-009	1	18.65	(0.01)	18.64
570-203-010	1	18.65	(0.01)	18.64
570-203-011	1	18.65	(0.01)	18.64
570-203-012	1	18.65	(0.01)	18.64
570-203-013	1	18.65	(0.01)	18.64
570-203-014	1	18.65	(0.01)	18.64
570-221-001	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-221-002	1	18.65	(0.01)	18.64
570-221-003	1	18.65	(0.01)	18.64
570-221-004	1	18.65	(0.01)	18.64
570-221-005	1	18.65	(0.01)	18.64
570-221-006	1	18.65	(0.01)	18.64
570-221-007	1	18.65	(0.01)	18.64
570-221-008	1	18.65	(0.01)	18.64
570-221-009	1	18.65	(0.01)	18.64
570-221-010	1	18.65	(0.01)	18.64
570-221-011	1	18.65	(0.01)	18.64
570-221-012	1	18.65	(0.01)	18.64
570-221-013	1	18.65	(0.01)	18.64
570-221-014	1	18.65	(0.01)	18.64
570-221-015	1	18.65	(0.01)	18.64
570-222-001	1	18.65	(0.01)	18.64
570-222-002	1	18.65	(0.01)	18.64
570-222-003	1	18.65	(0.01)	18.64
570-222-004	1	18.65	(0.01)	18.64
570-222-005	1	18.65	(0.01)	18.64
570-222-006	1	18.65	(0.01)	18.64
570-222-007	1	18.65	(0.01)	18.64
570-222-008	1	18.65	(0.01)	18.64
570-222-009	1	18.65	(0.01)	18.64
570-222-010	1	18.65	(0.01)	18.64
570-222-011	1	18.65	(0.01)	18.64
570-222-012	1	18.65	(0.01)	18.64
570-222-013	1	18.65	(0.01)	18.64
570-222-014	1	18.65	(0.01)	18.64
570-222-015	1	18.65	(0.01)	18.64
570-222-016	1	18.65	(0.01)	18.64
570-222-017	1	18.65	(0.01)	18.64
570-222-018	1	18.65	(0.01)	18.64
570-222-019	1	18.65	(0.01)	18.64
570-222-020	1	18.65	(0.01)	18.64
570-222-021	1	18.65	(0.01)	18.64
570-222-022	1	18.65	(0.01)	18.64
570-222-023	1	18.65	(0.01)	18.64
570-222-024	1	18.65	(0.01)	18.64
570-222-025	1	18.65	(0.01)	18.64
570-222-026	1	18.65	(0.01)	18.64
570-222-027	1	18.65	(0.01)	18.64
570-223-001	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-223-002	1	18.65	(0.01)	18.64
570-223-003	1	18.65	(0.01)	18.64
570-223-004	1.536	28.66	0.00	28.66
570-223-005	1	18.65	(0.01)	18.64
570-223-006	1	18.65	(0.01)	18.64
570-231-001	1	18.65	(0.01)	18.64
570-231-002	1	18.65	(0.01)	18.64
570-231-003	1	18.65	(0.01)	18.64
570-231-004	1	18.65	(0.01)	18.64
570-231-005	1	18.65	(0.01)	18.64
570-231-006	1	18.65	(0.01)	18.64
570-231-007	1	18.65	(0.01)	18.64
570-231-008	1	18.65	(0.01)	18.64
570-231-009	1	18.65	(0.01)	18.64
570-231-010	1	18.65	(0.01)	18.64
570-231-011	1	18.65	(0.01)	18.64
570-231-012	1.536	28.66	0.00	28.66
570-231-013	1	18.65	(0.01)	18.64
570-231-014	1	18.65	(0.01)	18.64
570-231-015	1	18.65	(0.01)	18.64
570-231-018	1	18.65	(0.01)	18.64
570-231-019	1	18.65	(0.01)	18.64
570-232-001	1.536	28.66	0.00	28.66
570-232-002	1	18.65	(0.01)	18.64
570-232-003	1	18.65	(0.01)	18.64
570-232-004	1	18.65	(0.01)	18.64
570-232-005	1	18.65	(0.01)	18.64
570-232-006	1	18.65	(0.01)	18.64
570-232-007	1	18.65	(0.01)	18.64
570-232-008	1	18.65	(0.01)	18.64
570-232-009	1	18.65	(0.01)	18.64
570-232-010	1	18.65	(0.01)	18.64
570-232-011	1	18.65	(0.01)	18.64
570-232-012	1	18.65	(0.01)	18.64
570-240-003	1	18.65	(0.01)	18.64
570-251-006	1	18.65	(0.01)	18.64
570-251-007	1	18.65	(0.01)	18.64
570-251-008	1	18.65	(0.01)	18.64
570-251-009	1	18.65	(0.01)	18.64
570-251-010	1	18.65	(0.01)	18.64
570-251-011	1	18.65	(0.01)	18.64
570-251-012	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-251-015	1	18.65	(0.01)	18.64
570-251-016	1	18.65	(0.01)	18.64
570-251-017	1	18.65	(0.01)	18.64
570-252-002	1	18.65	(0.01)	18.64
570-252-003	1	18.65	(0.01)	18.64
570-252-004	1	18.65	(0.01)	18.64
570-252-005	1	18.65	(0.01)	18.64
570-252-006	1	18.65	(0.01)	18.64
570-252-007	1	18.65	(0.01)	18.64
570-252-008	1	18.65	(0.01)	18.64
570-252-009	1	18.65	(0.01)	18.64
570-252-010	1	18.65	(0.01)	18.64
570-252-011	1	18.65	(0.01)	18.64
570-252-012	1	18.65	(0.01)	18.64
570-252-013	1	18.65	(0.01)	18.64
570-252-014	1	18.65	(0.01)	18.64
570-252-015	1	18.65	(0.01)	18.64
570-252-016	1	18.65	(0.01)	18.64
570-252-017	1	18.65	(0.01)	18.64
570-252-018	1	18.65	(0.01)	18.64
570-252-019	1	18.65	(0.01)	18.64
570-252-020	1	18.65	(0.01)	18.64
570-252-021	1	18.65	(0.01)	18.64
570-252-022	1	18.65	(0.01)	18.64
570-252-023	1	18.65	(0.01)	18.64
570-252-024	1	18.65	(0.01)	18.64
570-252-025	1	18.65	(0.01)	18.64
570-252-026	1	18.65	(0.01)	18.64
570-252-027	1	18.65	(0.01)	18.64
570-252-028	1	18.65	(0.01)	18.64
570-252-029	1	18.65	(0.01)	18.64
570-252-030	1	18.65	(0.01)	18.64
570-252-031	1	18.65	(0.01)	18.64
570-253-010	1	18.65	(0.01)	18.64
570-253-011	1	18.65	(0.01)	18.64
570-253-013	1	18.65	(0.01)	18.64
570-253-014	1	18.65	(0.01)	18.64
570-253-015	1	18.65	(0.01)	18.64
570-253-016	1	18.65	(0.01)	18.64
570-253-017	1	18.65	(0.01)	18.64
570-253-018	1	18.65	(0.01)	18.64
570-253-019	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
570-253-020	1	18.65	(0.01)	18.64
570-253-021	1	18.65	(0.01)	18.64
570-253-022	1	18.65	(0.01)	18.64
570-253-026	1	18.65	(0.01)	18.64
570-253-028	1	18.65	(0.01)	18.64
570-253-029	1	18.65	(0.01)	18.64
570-253-031	1	18.65	(0.01)	18.64
570-253-032	1	18.65	(0.01)	18.64
570-253-033	1	18.65	(0.01)	18.64
570-253-034	1	18.65	(0.01)	18.64
570-253-035	1	18.65	(0.01)	18.64
570-253-036	1	18.65	(0.01)	18.64
570-261-001	1	18.65	(0.01)	18.64
570-261-002	1	18.65	(0.01)	18.64
570-261-003	1	18.65	(0.01)	18.64
570-262-013	1	18.65	(0.01)	18.64
570-262-014	1	18.65	(0.01)	18.64
570-262-015	1	18.65	(0.01)	18.64
570-262-020	1	18.65	(0.01)	18.64
570-262-021	1	18.65	(0.01)	18.64
570-262-022	1	18.65	(0.01)	18.64
570-262-025	1	18.65	(0.01)	18.64
570-262-026	1	18.65	(0.01)	18.64
570-262-029	1	18.65	(0.01)	18.64
570-262-030	1	18.65	(0.01)	18.64
570-262-032	1	18.65	(0.01)	18.64
570-262-033	1	18.65	(0.01)	18.64
570-262-034	1	18.65	(0.01)	18.64
570-262-035	1	18.65	(0.01)	18.64
570-262-036	1	18.65	(0.01)	18.64
570-262-037	1	18.65	(0.01)	18.64
570-262-038	1	18.65	(0.01)	18.64
571-010-001	1	18.65	(0.01)	18.64
571-010-002	1	18.65	(0.01)	18.64
571-010-003	1	18.65	(0.01)	18.64
571-010-004	1	18.65	(0.01)	18.64
571-010-005	1	18.65	(0.01)	18.64
571-010-006	1	18.65	(0.01)	18.64
571-010-007	1	18.65	(0.01)	18.64
571-010-008	1	18.65	(0.01)	18.64
571-010-009	1	18.65	(0.01)	18.64
571-010-010	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-010-012	1	18.65	(0.01)	18.64
571-010-013	1	18.65	(0.01)	18.64
571-010-014	1	18.65	(0.01)	18.64
571-010-015	1	18.65	(0.01)	18.64
571-010-016	1	18.65	(0.01)	18.64
571-010-017	1	18.65	(0.01)	18.64
571-010-018	1	18.65	(0.01)	18.64
571-010-019	1	18.65	(0.01)	18.64
571-010-020	1	18.65	(0.01)	18.64
571-010-021	1	18.65	(0.01)	18.64
571-010-022	1	18.65	(0.01)	18.64
571-010-023	1	18.65	(0.01)	18.64
571-021-001	1	18.65	(0.01)	18.64
571-021-002	1	18.65	(0.01)	18.64
571-021-003	1	18.65	(0.01)	18.64
571-021-004	1	18.65	(0.01)	18.64
571-021-005	1	18.65	(0.01)	18.64
571-021-006	1	18.65	(0.01)	18.64
571-021-007	1	18.65	(0.01)	18.64
571-021-008	1	18.65	(0.01)	18.64
571-021-010	1	18.65	(0.01)	18.64
571-021-011	1	18.65	(0.01)	18.64
571-021-014	1.536	28.66	0.00	28.66
571-021-015	1	18.65	(0.01)	18.64
571-021-016	1	18.65	(0.01)	18.64
571-021-017	1	18.65	(0.01)	18.64
571-021-018	1	18.65	(0.01)	18.64
571-021-019	1	18.65	(0.01)	18.64
571-021-020	1	18.65	(0.01)	18.64
571-021-021	1	18.65	(0.01)	18.64
571-021-022	1	18.65	(0.01)	18.64
571-021-023	1	18.65	(0.01)	18.64
571-021-024	1	18.65	(0.01)	18.64
571-021-026	1	18.65	(0.01)	18.64
571-021-030	1	18.65	(0.01)	18.64
571-021-032	1	18.65	(0.01)	18.64
571-021-033	1	18.65	(0.01)	18.64
571-021-034	1	18.65	(0.01)	18.64
571-022-001	1	18.65	(0.01)	18.64
571-022-003	1	18.65	(0.01)	18.64
571-022-004	1	18.65	(0.01)	18.64
571-022-005	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-022-006	1	18.65	(0.01)	18.64
571-022-007	1	18.65	(0.01)	18.64
571-022-008	1	18.65	(0.01)	18.64
571-022-009	1	18.65	(0.01)	18.64
571-022-010	1	18.65	(0.01)	18.64
571-022-011	1	18.65	(0.01)	18.64
571-022-012	1	18.65	(0.01)	18.64
571-022-013	1	18.65	(0.01)	18.64
571-030-001	1	18.65	(0.01)	18.64
571-030-002	1	18.65	(0.01)	18.64
571-030-003	1	18.65	(0.01)	18.64
571-030-005	1	18.65	(0.01)	18.64
571-030-006	1	18.65	(0.01)	18.64
571-030-007	1	18.65	(0.01)	18.64
571-030-008	1	18.65	(0.01)	18.64
571-030-009	1.536	28.66	0.00	28.66
571-030-010	1	18.65	(0.01)	18.64
571-030-011	1.536	28.66	0.00	28.66
571-030-012	1	18.65	(0.01)	18.64
571-030-013	1	18.65	(0.01)	18.64
571-030-014	1	18.65	(0.01)	18.64
571-030-015	1	18.65	(0.01)	18.64
571-030-017	1	18.65	(0.01)	18.64
571-030-018	1	18.65	(0.01)	18.64
571-030-019	1	18.65	(0.01)	18.64
571-040-001	1	18.65	(0.01)	18.64
571-040-002	1	18.65	(0.01)	18.64
571-040-003	1	18.65	(0.01)	18.64
571-040-004	1	18.65	(0.01)	18.64
571-040-005	1	18.65	(0.01)	18.64
571-040-008	1	18.65	(0.01)	18.64
571-040-011	1	18.65	(0.01)	18.64
571-040-012	1.536	28.66	0.00	28.66
571-050-002	1	18.65	(0.01)	18.64
571-050-003	1	18.65	(0.01)	18.64
571-050-011	1	18.65	(0.01)	18.64
571-050-012	1	18.65	(0.01)	18.64
571-050-013	1	18.65	(0.01)	18.64
571-050-014	1	18.65	(0.01)	18.64
571-050-015	1	18.65	(0.01)	18.64
571-050-017	1	18.65	(0.01)	18.64
571-050-018	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-050-019	1	18.65	(0.01)	18.64
571-050-022	1	18.65	(0.01)	18.64
571-050-023	4.608	85.98	0.00	85.98
571-060-002	1	18.65	(0.01)	18.64
571-060-003	1	18.65	(0.01)	18.64
571-060-004	3.072	57.32	0.00	57.32
571-060-005	1.536	28.66	0.00	28.66
571-060-006	1.536	28.66	0.00	28.66
571-060-007	2.304	42.99	(0.01)	42.98
571-060-008	2.304	42.99	(0.01)	42.98
571-060-009	1	18.65	(0.01)	18.64
571-060-010	1	18.65	(0.01)	18.64
571-060-011	1	18.65	(0.01)	18.64
571-070-001	1	18.65	(0.01)	18.64
571-070-002	2	37.31	(0.01)	37.30
571-070-003	1	18.65	(0.01)	18.64
571-070-006	1	18.65	(0.01)	18.64
571-070-009	1	18.65	(0.01)	18.64
571-070-011	1	18.65	(0.01)	18.64
571-070-012	1.536	28.66	0.00	28.66
571-070-013	1	18.65	(0.01)	18.64
571-070-014	1	18.65	(0.01)	18.64
571-070-015	1	18.65	(0.01)	18.64
571-070-016	1	18.65	(0.01)	18.64
571-070-018	1.536	28.66	0.00	28.66
571-070-019	1	18.65	(0.01)	18.64
571-080-001	1	18.65	(0.01)	18.64
571-080-002	1	18.65	(0.01)	18.64
571-080-003	1	18.65	(0.01)	18.64
571-080-004	1	18.65	(0.01)	18.64
571-080-006	1	18.65	(0.01)	18.64
571-080-007	1	18.65	(0.01)	18.64
571-080-008	1	18.65	(0.01)	18.64
571-080-009	1	18.65	(0.01)	18.64
571-080-010	1	18.65	(0.01)	18.64
571-080-011	1	18.65	(0.01)	18.64
571-080-012	1	18.65	(0.01)	18.64
571-080-013	1	18.65	(0.01)	18.64
571-080-014	1	18.65	(0.01)	18.64
571-080-015	1	18.65	(0.01)	18.64
571-080-016	1	18.65	(0.01)	18.64
571-080-017	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-080-018	1	18.65	(0.01)	18.64
571-080-019	1	18.65	(0.01)	18.64
571-080-020	1	18.65	(0.01)	18.64
571-080-021	1	18.65	(0.01)	18.64
571-080-022	1	18.65	(0.01)	18.64
571-080-025	1	18.65	(0.01)	18.64
571-090-001	1	18.65	(0.01)	18.64
571-090-002	1	18.65	(0.01)	18.64
571-090-003	1	18.65	(0.01)	18.64
571-090-004	1	18.65	(0.01)	18.64
571-090-005	1	18.65	(0.01)	18.64
571-090-006	1	18.65	(0.01)	18.64
571-090-008	1	18.65	(0.01)	18.64
571-090-011	1	18.65	(0.01)	18.64
571-090-012	1	18.65	(0.01)	18.64
571-090-013	1	18.65	(0.01)	18.64
571-090-014	1	18.65	(0.01)	18.64
571-090-015	1	18.65	(0.01)	18.64
571-090-016	1	18.65	(0.01)	18.64
571-090-017	1	18.65	(0.01)	18.64
571-090-019	1	18.65	(0.01)	18.64
571-100-001	1	18.65	(0.01)	18.64
571-100-002	1	18.65	(0.01)	18.64
571-100-003	1	18.65	(0.01)	18.64
571-100-004	1	18.65	(0.01)	18.64
571-100-005	1	18.65	(0.01)	18.64
571-100-006	1	18.65	(0.01)	18.64
571-100-007	1	18.65	(0.01)	18.64
571-100-008	1	18.65	(0.01)	18.64
571-100-009	1	18.65	(0.01)	18.64
571-100-010	1	18.65	(0.01)	18.64
571-100-011	1	18.65	(0.01)	18.64
571-100-012	1	18.65	(0.01)	18.64
571-100-013	1	18.65	(0.01)	18.64
571-100-014	1	18.65	(0.01)	18.64
571-100-015	1	18.65	(0.01)	18.64
571-100-016	1	18.65	(0.01)	18.64
571-100-017	1	18.65	(0.01)	18.64
571-110-001	1	18.65	(0.01)	18.64
571-110-002	1	18.65	(0.01)	18.64
571-110-003	1	18.65	(0.01)	18.64
571-110-004	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-110-007	1	18.65	(0.01)	18.64
571-110-008	1	18.65	(0.01)	18.64
571-110-009	1	18.65	(0.01)	18.64
571-110-010	1	18.65	(0.01)	18.64
571-110-011	1	18.65	(0.01)	18.64
571-110-012	1	18.65	(0.01)	18.64
571-110-013	1	18.65	(0.01)	18.64
571-110-014	1	18.65	(0.01)	18.64
571-110-015	1	18.65	(0.01)	18.64
571-110-016	1	18.65	(0.01)	18.64
571-110-017	2	37.31	(0.01)	37.30
571-110-019	1	18.65	(0.01)	18.64
571-110-020	1	18.65	(0.01)	18.64
571-110-021	1	18.65	(0.01)	18.64
571-120-001	1	18.65	(0.01)	18.64
571-120-002	1	18.65	(0.01)	18.64
571-120-003	1	18.65	(0.01)	18.64
571-120-005	1	18.65	(0.01)	18.64
571-120-006	1	18.65	(0.01)	18.64
571-120-007	1.536	28.66	0.00	28.66
571-120-008	1	18.65	(0.01)	18.64
571-120-010	1	18.65	(0.01)	18.64
571-120-011	1	18.65	(0.01)	18.64
571-120-012	1	18.65	(0.01)	18.64
571-120-013	1	18.65	(0.01)	18.64
571-120-014	1	18.65	(0.01)	18.64
571-120-015	2	37.31	(0.01)	37.30
571-120-016	1	18.65	(0.01)	18.64
571-120-017	1	18.65	(0.01)	18.64
571-120-018	1	18.65	(0.01)	18.64
571-120-019	1	18.65	(0.01)	18.64
571-120-020	1	18.65	(0.01)	18.64
571-120-021	1	18.65	(0.01)	18.64
571-120-022	1	18.65	(0.01)	18.64
571-120-023	1	18.65	(0.01)	18.64
571-120-024	1	18.65	(0.01)	18.64
571-120-025	1	18.65	(0.01)	18.64
571-120-026	1	18.65	(0.01)	18.64
571-120-027	1	18.65	(0.01)	18.64
571-120-028	1	18.65	(0.01)	18.64
571-130-001	1	18.65	(0.01)	18.64
571-130-002	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-130-003	1	18.65	(0.01)	18.64
571-130-004	1	18.65	(0.01)	18.64
571-130-005	1.536	28.66	0.00	28.66
571-130-006	1	18.65	(0.01)	18.64
571-130-007	1	18.65	(0.01)	18.64
571-130-008	1	18.65	(0.01)	18.64
571-130-009	1	18.65	(0.01)	18.64
571-130-010	1	18.65	(0.01)	18.64
571-130-011	1	18.65	(0.01)	18.64
571-130-012	1	18.65	(0.01)	18.64
571-130-013	1	18.65	(0.01)	18.64
571-130-014	1	18.65	(0.01)	18.64
571-130-015	1	18.65	(0.01)	18.64
571-130-016	1	18.65	(0.01)	18.64
571-130-017	1	18.65	(0.01)	18.64
571-130-018	1	18.65	(0.01)	18.64
571-130-019	1	18.65	(0.01)	18.64
571-130-020	2.304	42.99	(0.01)	42.98
571-130-021	1	18.65	(0.01)	18.64
571-130-022	1.536	28.66	0.00	28.66
571-130-023	1	18.65	(0.01)	18.64
571-130-024	1	18.65	(0.01)	18.64
571-130-025	2	37.31	(0.01)	37.30
571-140-001	1.536	28.66	0.00	28.66
571-140-002	1.536	28.66	0.00	28.66
571-140-003	1.536	28.66	0.00	28.66
571-140-004	1	18.65	(0.01)	18.64
571-140-005	1	18.65	(0.01)	18.64
571-140-006	1	18.65	(0.01)	18.64
571-140-007	1	18.65	(0.01)	18.64
571-140-008	1	18.65	(0.01)	18.64
571-140-009	1.536	28.66	0.00	28.66
571-140-010	1	18.65	(0.01)	18.64
571-140-011	1	18.65	(0.01)	18.64
571-140-012	1	18.65	(0.01)	18.64
571-140-013	1	18.65	(0.01)	18.64
571-140-014	1	18.65	(0.01)	18.64
571-140-015	1.536	28.66	0.00	28.66
571-140-016	1	18.65	(0.01)	18.64
571-140-017	1	18.65	(0.01)	18.64
571-140-018	1	18.65	(0.01)	18.64
571-140-022	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-140-023	1	18.65	(0.01)	18.64
571-140-024	1	18.65	(0.01)	18.64
571-140-025	1	18.65	(0.01)	18.64
571-140-026	1	18.65	(0.01)	18.64
571-140-031	1	18.65	(0.01)	18.64
571-140-032	1	18.65	(0.01)	18.64
571-150-001	1	18.65	(0.01)	18.64
571-150-002	1.536	28.66	0.00	28.66
571-150-003	1	18.65	(0.01)	18.64
571-150-005	1	18.65	(0.01)	18.64
571-150-008	1	18.65	(0.01)	18.64
571-150-010	1	18.65	(0.01)	18.64
571-150-011	1.536	28.66	0.00	28.66
571-150-012	1	18.65	(0.01)	18.64
571-150-013	1	18.65	(0.01)	18.64
571-150-017	1.536	28.66	0.00	28.66
571-150-019	1	18.65	(0.01)	18.64
571-150-020	1	18.65	(0.01)	18.64
571-150-022	1.536	28.66	0.00	28.66
571-160-001	1	18.65	(0.01)	18.64
571-160-002	1	18.65	(0.01)	18.64
571-160-003	1	18.65	(0.01)	18.64
571-160-004	1	18.65	(0.01)	18.64
571-160-006	1	18.65	(0.01)	18.64
571-160-012	1	18.65	(0.01)	18.64
571-160-013	1	18.65	(0.01)	18.64
571-160-014	1	18.65	(0.01)	18.64
571-160-017	2	37.31	(0.01)	37.30
571-160-020	1	18.65	(0.01)	18.64
571-170-001	1	18.65	(0.01)	18.64
571-170-002	1	18.65	(0.01)	18.64
571-170-004	1	18.65	(0.01)	18.64
571-170-005	1	18.65	(0.01)	18.64
571-170-006	1	18.65	(0.01)	18.64
571-170-007	1	18.65	(0.01)	18.64
571-170-008	1	18.65	(0.01)	18.64
571-170-010	1	18.65	(0.01)	18.64
571-170-014	1	18.65	(0.01)	18.64
571-170-015	1	18.65	(0.01)	18.64
571-170-016	1	18.65	(0.01)	18.64
571-170-017	1	18.65	(0.01)	18.64
571-170-022	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-170-023	1	18.65	(0.01)	18.64
571-170-031	1	18.65	(0.01)	18.64
571-170-032	1	18.65	(0.01)	18.64
571-170-034	1	18.65	(0.01)	18.64
571-170-035	1	18.65	(0.01)	18.64
571-170-036	1	18.65	(0.01)	18.64
571-170-038	1	18.65	(0.01)	18.64
571-180-001	1	18.65	(0.01)	18.64
571-180-002	1	18.65	(0.01)	18.64
571-180-003	1	18.65	(0.01)	18.64
571-180-004	1	18.65	(0.01)	18.64
571-180-005	1	18.65	(0.01)	18.64
571-180-006	1	18.65	(0.01)	18.64
571-180-007	1	18.65	(0.01)	18.64
571-180-009	1	18.65	(0.01)	18.64
571-180-010	1	18.65	(0.01)	18.64
571-180-011	1	18.65	(0.01)	18.64
571-180-012	1	18.65	(0.01)	18.64
571-180-013	1	18.65	(0.01)	18.64
571-180-014	1	18.65	(0.01)	18.64
571-180-017	1	18.65	(0.01)	18.64
571-190-001	1	18.65	(0.01)	18.64
571-190-002	1	18.65	(0.01)	18.64
571-190-003	1	18.65	(0.01)	18.64
571-190-004	1.536	28.66	0.00	28.66
571-190-006	1	18.65	(0.01)	18.64
571-190-007	1	18.65	(0.01)	18.64
571-190-008	2.304	42.99	(0.01)	42.98
571-190-009	2	37.31	(0.01)	37.30
571-190-010	1	18.65	(0.01)	18.64
571-190-011	1	18.65	(0.01)	18.64
571-190-012	1	18.65	(0.01)	18.64
571-190-013	1	18.65	(0.01)	18.64
571-190-014	1	18.65	(0.01)	18.64
571-190-015	1	18.65	(0.01)	18.64
571-190-016	1	18.65	(0.01)	18.64
571-190-018	1	18.65	(0.01)	18.64
571-190-019	1	18.65	(0.01)	18.64
571-200-001	1	18.65	(0.01)	18.64
571-200-002	1	18.65	(0.01)	18.64
571-200-003	1	18.65	(0.01)	18.64
571-200-004	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-200-005	1	18.65	(0.01)	18.64
571-200-006	1	18.65	(0.01)	18.64
571-200-007	1	18.65	(0.01)	18.64
571-200-008	1	18.65	(0.01)	18.64
571-200-009	1	18.65	(0.01)	18.64
571-200-010	1	18.65	(0.01)	18.64
571-200-011	1	18.65	(0.01)	18.64
571-200-012	1	18.65	(0.01)	18.64
571-200-013	1	18.65	(0.01)	18.64
571-200-014	1	18.65	(0.01)	18.64
571-200-015	1	18.65	(0.01)	18.64
571-200-016	1	18.65	(0.01)	18.64
571-200-017	1	18.65	(0.01)	18.64
571-211-004	1	18.65	(0.01)	18.64
571-211-005	1	18.65	(0.01)	18.64
571-211-006	1	18.65	(0.01)	18.64
571-211-007	1	18.65	(0.01)	18.64
571-211-008	1	18.65	(0.01)	18.64
571-211-009	1	18.65	(0.01)	18.64
571-211-011	1	18.65	(0.01)	18.64
571-211-012	2	37.31	(0.01)	37.30
571-211-013	2.304	42.99	(0.01)	42.98
571-212-001	1	18.65	(0.01)	18.64
571-212-002	1	18.65	(0.01)	18.64
571-212-004	1	18.65	(0.01)	18.64
571-212-005	1	18.65	(0.01)	18.64
571-212-006	1	18.65	(0.01)	18.64
571-212-007	1	18.65	(0.01)	18.64
571-212-008	1	18.65	(0.01)	18.64
571-212-009	1	18.65	(0.01)	18.64
571-212-010	1	18.65	(0.01)	18.64
571-212-011	1	18.65	(0.01)	18.64
571-221-001	1	18.65	(0.01)	18.64
571-221-002	1	18.65	(0.01)	18.64
571-221-004	1	18.65	(0.01)	18.64
571-221-005	1	18.65	(0.01)	18.64
571-221-006	1	18.65	(0.01)	18.64
571-221-007	1	18.65	(0.01)	18.64
571-221-008	1	18.65	(0.01)	18.64
571-221-009	1	18.65	(0.01)	18.64
571-221-010	1	18.65	(0.01)	18.64
571-221-011	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-221-012	1	18.65	(0.01)	18.64
571-222-001	1	18.65	(0.01)	18.64
571-222-002	1	18.65	(0.01)	18.64
571-222-003	1	18.65	(0.01)	18.64
571-222-004	1	18.65	(0.01)	18.64
571-222-005	1	18.65	(0.01)	18.64
571-231-001	1	18.65	(0.01)	18.64
571-231-002	1	18.65	(0.01)	18.64
571-231-003	1	18.65	(0.01)	18.64
571-231-004	1	18.65	(0.01)	18.64
571-231-005	1	18.65	(0.01)	18.64
571-231-006	1	18.65	(0.01)	18.64
571-232-001	1	18.65	(0.01)	18.64
571-232-002	1	18.65	(0.01)	18.64
571-232-003	1	18.65	(0.01)	18.64
571-232-004	1	18.65	(0.01)	18.64
571-232-005	1	18.65	(0.01)	18.64
571-232-006	1	18.65	(0.01)	18.64
571-240-001	1	18.65	(0.01)	18.64
571-240-002	1	18.65	(0.01)	18.64
571-240-003	1	18.65	(0.01)	18.64
571-240-004	1	18.65	(0.01)	18.64
571-240-005	1	18.65	(0.01)	18.64
571-240-006	1	18.65	(0.01)	18.64
571-240-007	1	18.65	(0.01)	18.64
571-240-008	1	18.65	(0.01)	18.64
571-240-009	1	18.65	(0.01)	18.64
571-240-010	1	18.65	(0.01)	18.64
571-240-011	1	18.65	(0.01)	18.64
571-240-012	1	18.65	(0.01)	18.64
571-240-013	1	18.65	(0.01)	18.64
571-240-014	1	18.65	(0.01)	18.64
571-240-019	1	18.65	(0.01)	18.64
571-240-022	1	18.65	(0.01)	18.64
571-240-023	1	18.65	(0.01)	18.64
571-240-024	2	37.31	(0.01)	37.30
571-240-027	1	18.65	(0.01)	18.64
571-250-003	1	18.65	(0.01)	18.64
571-250-004	1	18.65	(0.01)	18.64
571-250-005	1	18.65	(0.01)	18.64
571-250-006	1	18.65	(0.01)	18.64
571-250-007	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-250-008	1	18.65	(0.01)	18.64
571-250-009	1	18.65	(0.01)	18.64
571-250-010	1	18.65	(0.01)	18.64
571-250-013	1	18.65	(0.01)	18.64
571-250-014	1	18.65	(0.01)	18.64
571-250-015	1	18.65	(0.01)	18.64
571-250-016	1	18.65	(0.01)	18.64
571-250-017	1	18.65	(0.01)	18.64
571-250-018	1	18.65	(0.01)	18.64
571-250-019	1	18.65	(0.01)	18.64
571-250-020	1.536	28.66	0.00	28.66
571-250-021	1	18.65	(0.01)	18.64
571-250-022	1	18.65	(0.01)	18.64
571-250-023	1	18.65	(0.01)	18.64
571-250-024	1	18.65	(0.01)	18.64
571-250-025	1	18.65	(0.01)	18.64
571-250-026	1.536	28.66	0.00	28.66
571-250-027	1	18.65	(0.01)	18.64
571-250-028	1	18.65	(0.01)	18.64
571-250-029	1	18.65	(0.01)	18.64
571-250-030	1	18.65	(0.01)	18.64
571-250-031	1	18.65	(0.01)	18.64
571-250-032	1	18.65	(0.01)	18.64
571-250-033	1	18.65	(0.01)	18.64
571-250-034	1	18.65	(0.01)	18.64
571-260-001	1	18.65	(0.01)	18.64
571-260-002	1	18.65	(0.01)	18.64
571-260-003	1	18.65	(0.01)	18.64
571-260-004	1	18.65	(0.01)	18.64
571-260-005	1	18.65	(0.01)	18.64
571-260-006	1	18.65	(0.01)	18.64
571-260-008	1	18.65	(0.01)	18.64
571-260-013	1	18.65	(0.01)	18.64
571-260-014	1	18.65	(0.01)	18.64
571-260-015	1	18.65	(0.01)	18.64
571-260-016	1	18.65	(0.01)	18.64
571-270-001	1	18.65	(0.01)	18.64
571-270-002	1	18.65	(0.01)	18.64
571-270-003	1	18.65	(0.01)	18.64
571-270-004	1	18.65	(0.01)	18.64
571-270-005	1	18.65	(0.01)	18.64
571-270-006	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-270-007	1	18.65	(0.01)	18.64
571-270-012	1	18.65	(0.01)	18.64
571-270-013	1	18.65	(0.01)	18.64
571-270-014	1	18.65	(0.01)	18.64
571-270-015	1	18.65	(0.01)	18.64
571-270-018	1	18.65	(0.01)	18.64
571-270-019	1	18.65	(0.01)	18.64
571-270-020	1	18.65	(0.01)	18.64
571-270-021	1	18.65	(0.01)	18.64
571-270-022	1	18.65	(0.01)	18.64
571-270-023	1	18.65	(0.01)	18.64
571-270-024	1	18.65	(0.01)	18.64
571-270-025	1	18.65	(0.01)	18.64
571-270-026	1	18.65	(0.01)	18.64
571-270-027	1	18.65	(0.01)	18.64
571-270-029	1	18.65	(0.01)	18.64
571-270-030	1	18.65	(0.01)	18.64
571-270-031	1	18.65	(0.01)	18.64
571-270-032	1	18.65	(0.01)	18.64
571-270-033	1	18.65	(0.01)	18.64
571-280-002	1	18.65	(0.01)	18.64
571-280-003	1	18.65	(0.01)	18.64
571-280-004	1.536	28.66	0.00	28.66
571-280-005	1	18.65	(0.01)	18.64
571-280-008	1	18.65	(0.01)	18.64
571-280-009	1	18.65	(0.01)	18.64
571-280-010	1	18.65	(0.01)	18.64
571-280-012	1	18.65	(0.01)	18.64
571-280-013	1	18.65	(0.01)	18.64
571-280-014	1	18.65	(0.01)	18.64
571-280-015	1	18.65	(0.01)	18.64
571-280-016	1	18.65	(0.01)	18.64
571-280-017	1	18.65	(0.01)	18.64
571-280-018	1	18.65	(0.01)	18.64
571-280-019	1	18.65	(0.01)	18.64
571-290-001	1	18.65	(0.01)	18.64
571-290-002	1	18.65	(0.01)	18.64
571-290-003	1	18.65	(0.01)	18.64
571-290-004	1	18.65	(0.01)	18.64
571-290-005	1.536	28.66	0.00	28.66
571-290-006	1	18.65	(0.01)	18.64
571-290-007	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-290-008	1	18.65	(0.01)	18.64
571-290-009	1.536	28.66	0.00	28.66
571-290-010	1	18.65	(0.01)	18.64
571-290-011	1	18.65	(0.01)	18.64
571-290-012	1	18.65	(0.01)	18.64
571-290-013	1	18.65	(0.01)	18.64
571-290-014	1	18.65	(0.01)	18.64
571-290-015	1	18.65	(0.01)	18.64
571-290-016	1	18.65	(0.01)	18.64
571-290-017	1	18.65	(0.01)	18.64
571-290-018	1	18.65	(0.01)	18.64
571-290-019	1	18.65	(0.01)	18.64
571-290-020	1	18.65	(0.01)	18.64
571-300-001	6.144	114.64	0.00	114.64
571-300-002	1	18.65	(0.01)	18.64
571-300-003	1	18.65	(0.01)	18.64
571-300-004	1	18.65	(0.01)	18.64
571-300-005	1	18.65	(0.01)	18.64
571-300-006	1	18.65	(0.01)	18.64
571-300-007	1	18.65	(0.01)	18.64
571-300-008	1	18.65	(0.01)	18.64
571-300-009	1	18.65	(0.01)	18.64
571-300-010	1	18.65	(0.01)	18.64
571-300-011	1	18.65	(0.01)	18.64
571-300-012	1	18.65	(0.01)	18.64
571-300-013	1	18.65	(0.01)	18.64
571-300-014	1.536	28.66	0.00	28.66
571-300-015	1	18.65	(0.01)	18.64
571-300-016	1	18.65	(0.01)	18.64
571-300-017	1	18.65	(0.01)	18.64
571-300-018	1	18.65	(0.01)	18.64
571-300-019	1	18.65	(0.01)	18.64
571-300-020	1	18.65	(0.01)	18.64
571-300-021	1	18.65	(0.01)	18.64
571-300-022	1	18.65	(0.01)	18.64
571-300-023	1	18.65	(0.01)	18.64
571-300-024	1	18.65	(0.01)	18.64
571-300-025	1	18.65	(0.01)	18.64
571-300-026	2	37.31	(0.01)	37.30
571-300-027	1	18.65	(0.01)	18.64
571-300-028	1	18.65	(0.01)	18.64
571-300-029	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-300-030	1	18.65	(0.01)	18.64
571-300-031	1	18.65	(0.01)	18.64
571-300-032	1	18.65	(0.01)	18.64
571-311-002	1	18.65	(0.01)	18.64
571-311-003	1	18.65	(0.01)	18.64
571-311-004	1	18.65	(0.01)	18.64
571-311-005	1	18.65	(0.01)	18.64
571-311-006	1	18.65	(0.01)	18.64
571-311-007	1	18.65	(0.01)	18.64
571-311-008	1	18.65	(0.01)	18.64
571-311-009	1	18.65	(0.01)	18.64
571-311-010	1	18.65	(0.01)	18.64
571-311-011	1	18.65	(0.01)	18.64
571-311-012	1	18.65	(0.01)	18.64
571-311-013	1	18.65	(0.01)	18.64
571-311-014	1	18.65	(0.01)	18.64
571-311-015	1	18.65	(0.01)	18.64
571-311-016	1	18.65	(0.01)	18.64
571-311-017	1	18.65	(0.01)	18.64
571-311-018	1	18.65	(0.01)	18.64
571-311-019	1	18.65	(0.01)	18.64
571-311-020	1	18.65	(0.01)	18.64
571-311-021	1	18.65	(0.01)	18.64
571-311-022	1	18.65	(0.01)	18.64
571-311-023	1	18.65	(0.01)	18.64
571-311-024	1	18.65	(0.01)	18.64
571-311-025	1	18.65	(0.01)	18.64
571-311-026	1	18.65	(0.01)	18.64
571-311-027	1	18.65	(0.01)	18.64
571-311-028	1	18.65	(0.01)	18.64
571-311-029	1	18.65	(0.01)	18.64
571-311-030	1	18.65	(0.01)	18.64
571-311-031	1	18.65	(0.01)	18.64
571-312-003	1	18.65	(0.01)	18.64
571-312-004	1	18.65	(0.01)	18.64
571-312-005	1	18.65	(0.01)	18.64
571-312-006	1	18.65	(0.01)	18.64
571-312-007	1	18.65	(0.01)	18.64
571-312-008	1	18.65	(0.01)	18.64
571-312-009	1	18.65	(0.01)	18.64
571-312-010	1	18.65	(0.01)	18.64
571-312-012	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-312-013	1	18.65	(0.01)	18.64
571-320-001	1	18.65	(0.01)	18.64
571-320-002	1	18.65	(0.01)	18.64
571-320-003	1	18.65	(0.01)	18.64
571-320-005	1	18.65	(0.01)	18.64
571-320-006	1	18.65	(0.01)	18.64
571-320-007	1	18.65	(0.01)	18.64
571-320-010	1	18.65	(0.01)	18.64
571-320-011	1	18.65	(0.01)	18.64
571-320-012	1	18.65	(0.01)	18.64
571-320-013	1	18.65	(0.01)	18.64
571-320-014	1.536	28.66	0.00	28.66
571-332-001	1	18.65	(0.01)	18.64
571-332-002	1	18.65	(0.01)	18.64
571-332-003	1	18.65	(0.01)	18.64
571-332-004	1	18.65	(0.01)	18.64
571-332-005	1	18.65	(0.01)	18.64
571-332-006	1	18.65	(0.01)	18.64
571-332-007	1	18.65	(0.01)	18.64
571-332-008	1	18.65	(0.01)	18.64
571-332-014	1	18.65	(0.01)	18.64
571-332-015	1	18.65	(0.01)	18.64
571-332-016	1	18.65	(0.01)	18.64
571-332-017	1	18.65	(0.01)	18.64
571-332-018	1.536	28.66	0.00	28.66
571-332-019	1.536	28.66	0.00	28.66
571-340-001	1	18.65	(0.01)	18.64
571-340-002	1	18.65	(0.01)	18.64
571-340-003	1	18.65	(0.01)	18.64
571-340-004	1	18.65	(0.01)	18.64
571-340-005	1	18.65	(0.01)	18.64
571-340-006	1	18.65	(0.01)	18.64
571-340-007	1	18.65	(0.01)	18.64
571-340-008	1	18.65	(0.01)	18.64
571-340-009	1	18.65	(0.01)	18.64
571-340-010	1	18.65	(0.01)	18.64
571-340-011	1	18.65	(0.01)	18.64
571-340-012	1	18.65	(0.01)	18.64
571-340-013	1	18.65	(0.01)	18.64
571-340-014	1	18.65	(0.01)	18.64
571-340-015	1	18.65	(0.01)	18.64
571-340-016	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-340-017	1	18.65	(0.01)	18.64
571-340-021	1	18.65	(0.01)	18.64
571-340-022	1	18.65	(0.01)	18.64
571-340-023	1	18.65	(0.01)	18.64
571-340-024	1.536	28.66	0.00	28.66
571-340-025	1	18.65	(0.01)	18.64
571-340-026	2	37.31	(0.01)	37.30
571-340-027	2	37.31	(0.01)	37.30
571-340-028	1	18.65	(0.01)	18.64
571-340-029	1	18.65	(0.01)	18.64
571-340-030	2	37.31	(0.01)	37.30
571-340-031	1	18.65	(0.01)	18.64
571-340-032	1	18.65	(0.01)	18.64
571-340-033	1	18.65	(0.01)	18.64
571-340-034	1	18.65	(0.01)	18.64
571-340-035	1	18.65	(0.01)	18.64
571-340-036	1	18.65	(0.01)	18.64
571-350-001	1	18.65	(0.01)	18.64
571-350-002	1	18.65	(0.01)	18.64
571-350-003	1	18.65	(0.01)	18.64
571-350-004	1	18.65	(0.01)	18.64
571-350-005	1	18.65	(0.01)	18.64
571-350-006	1	18.65	(0.01)	18.64
571-350-007	1	18.65	(0.01)	18.64
571-350-008	1	18.65	(0.01)	18.64
571-350-009	1	18.65	(0.01)	18.64
571-350-010	1	18.65	(0.01)	18.64
571-350-011	1	18.65	(0.01)	18.64
571-350-012	1	18.65	(0.01)	18.64
571-350-013	1	18.65	(0.01)	18.64
571-350-014	1	18.65	(0.01)	18.64
571-350-015	1.536	28.66	0.00	28.66
571-350-016	1	18.65	(0.01)	18.64
571-350-017	2	37.31	(0.01)	37.30
571-350-018	1	18.65	(0.01)	18.64
571-350-019	1	18.65	(0.01)	18.64
571-350-020	1	18.65	(0.01)	18.64
571-350-021	1	18.65	(0.01)	18.64
571-350-022	1	18.65	(0.01)	18.64
571-350-023	1	18.65	(0.01)	18.64
571-350-024	1	18.65	(0.01)	18.64
571-350-025	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
571-350-026	1	18.65	(0.01)	18.64
571-350-027	1	18.65	(0.01)	18.64
571-360-001	1	18.65	(0.01)	18.64
571-360-003	1	18.65	(0.01)	18.64
571-360-004	1	18.65	(0.01)	18.64
571-360-005	1	18.65	(0.01)	18.64
571-360-006	1	18.65	(0.01)	18.64
571-360-007	1	18.65	(0.01)	18.64
572-011-001	1	18.65	(0.01)	18.64
572-011-002	1	18.65	(0.01)	18.64
572-011-003	1	18.65	(0.01)	18.64
572-011-004	1	18.65	(0.01)	18.64
572-011-005	1	18.65	(0.01)	18.64
572-011-007	1	18.65	(0.01)	18.64
572-011-008	1	18.65	(0.01)	18.64
572-011-009	1	18.65	(0.01)	18.64
572-012-001	1	18.65	(0.01)	18.64
572-012-002	1	18.65	(0.01)	18.64
572-012-003	1	18.65	(0.01)	18.64
572-012-004	1	18.65	(0.01)	18.64
572-012-005	1	18.65	(0.01)	18.64
572-012-006	1	18.65	(0.01)	18.64
572-012-007	1	18.65	(0.01)	18.64
572-012-008	1	18.65	(0.01)	18.64
572-012-009	1	18.65	(0.01)	18.64
572-012-011	1	18.65	(0.01)	18.64
572-012-012	1	18.65	(0.01)	18.64
572-012-013	1	18.65	(0.01)	18.64
572-012-014	1	18.65	(0.01)	18.64
572-012-015	1	18.65	(0.01)	18.64
572-012-016	1	18.65	(0.01)	18.64
572-012-020	1	18.65	(0.01)	18.64
572-012-021	1	18.65	(0.01)	18.64
572-012-022	1	18.65	(0.01)	18.64
572-012-023	1	18.65	(0.01)	18.64
572-012-024	1	18.65	(0.01)	18.64
572-012-025	1	18.65	(0.01)	18.64
572-012-026	1	18.65	(0.01)	18.64
572-012-027	1	18.65	(0.01)	18.64
572-012-028	1	18.65	(0.01)	18.64
572-013-001	1	18.65	(0.01)	18.64
572-013-002	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-013-003	1	18.65	(0.01)	18.64
572-013-004	1	18.65	(0.01)	18.64
572-013-005	1	18.65	(0.01)	18.64
572-013-006	1	18.65	(0.01)	18.64
572-013-007	1	18.65	(0.01)	18.64
572-013-008	1	18.65	(0.01)	18.64
572-014-001	1	18.65	(0.01)	18.64
572-014-002	1	18.65	(0.01)	18.64
572-014-003	1	18.65	(0.01)	18.64
572-014-004	1	18.65	(0.01)	18.64
572-014-005	1	18.65	(0.01)	18.64
572-014-007	1	18.65	(0.01)	18.64
572-014-008	1	18.65	(0.01)	18.64
572-014-009	1	18.65	(0.01)	18.64
572-014-016	1	18.65	(0.01)	18.64
572-021-001	1	18.65	(0.01)	18.64
572-021-002	1	18.65	(0.01)	18.64
572-021-003	1	18.65	(0.01)	18.64
572-021-004	1	18.65	(0.01)	18.64
572-021-005	1	18.65	(0.01)	18.64
572-021-006	1	18.65	(0.01)	18.64
572-021-007	1	18.65	(0.01)	18.64
572-021-008	1	18.65	(0.01)	18.64
572-021-009	1	18.65	(0.01)	18.64
572-022-001	1	18.65	(0.01)	18.64
572-022-002	1	18.65	(0.01)	18.64
572-022-003	1	18.65	(0.01)	18.64
572-022-004	1	18.65	(0.01)	18.64
572-022-005	1	18.65	(0.01)	18.64
572-022-006	1	18.65	(0.01)	18.64
572-022-009	1	18.65	(0.01)	18.64
572-022-010	1	18.65	(0.01)	18.64
572-022-013	1.536	28.66	0.00	28.66
572-022-014	1	18.65	(0.01)	18.64
572-022-015	1	18.65	(0.01)	18.64
572-022-016	1	18.65	(0.01)	18.64
572-022-017	1	18.65	(0.01)	18.64
572-023-001	1	18.65	(0.01)	18.64
572-023-002	1	18.65	(0.01)	18.64
572-023-003	1	18.65	(0.01)	18.64
572-023-004	1	18.65	(0.01)	18.64
572-023-005	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-023-006	1	18.65	(0.01)	18.64
572-023-007	1	18.65	(0.01)	18.64
572-023-008	1	18.65	(0.01)	18.64
572-024-001	1	18.65	(0.01)	18.64
572-024-002	1	18.65	(0.01)	18.64
572-024-003	1.536	28.66	0.00	28.66
572-024-004	1	18.65	(0.01)	18.64
572-024-005	1	18.65	(0.01)	18.64
572-024-006	1	18.65	(0.01)	18.64
572-024-007	1	18.65	(0.01)	18.64
572-024-008	1	18.65	(0.01)	18.64
572-024-009	1	18.65	(0.01)	18.64
572-024-010	1	18.65	(0.01)	18.64
572-025-001	1	18.65	(0.01)	18.64
572-025-002	1	18.65	(0.01)	18.64
572-025-003	1	18.65	(0.01)	18.64
572-025-004	1	18.65	(0.01)	18.64
572-025-005	1	18.65	(0.01)	18.64
572-025-006	1	18.65	(0.01)	18.64
572-025-007	1	18.65	(0.01)	18.64
572-025-008	1	18.65	(0.01)	18.64
572-025-009	1	18.65	(0.01)	18.64
572-026-001	1	18.65	(0.01)	18.64
572-026-002	1	18.65	(0.01)	18.64
572-026-003	1	18.65	(0.01)	18.64
572-026-004	1	18.65	(0.01)	18.64
572-026-005	1	18.65	(0.01)	18.64
572-026-006	1	18.65	(0.01)	18.64
572-026-007	1	18.65	(0.01)	18.64
572-026-008	1	18.65	(0.01)	18.64
572-026-009	1	18.65	(0.01)	18.64
572-026-010	1	18.65	(0.01)	18.64
572-026-011	1	18.65	(0.01)	18.64
572-026-012	1	18.65	(0.01)	18.64
572-026-013	1	18.65	(0.01)	18.64
572-026-014	1	18.65	(0.01)	18.64
572-026-015	1	18.65	(0.01)	18.64
572-026-016	1	18.65	(0.01)	18.64
572-026-017	1	18.65	(0.01)	18.64
572-026-018	1	18.65	(0.01)	18.64
572-027-001	1	18.65	(0.01)	18.64
572-027-002	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-027-003	1	18.65	(0.01)	18.64
572-027-004	1	18.65	(0.01)	18.64
572-027-005	1	18.65	(0.01)	18.64
572-027-006	1	18.65	(0.01)	18.64
572-027-007	1	18.65	(0.01)	18.64
572-027-008	1	18.65	(0.01)	18.64
572-027-009	1	18.65	(0.01)	18.64
572-027-010	1	18.65	(0.01)	18.64
572-027-011	1	18.65	(0.01)	18.64
572-027-012	1	18.65	(0.01)	18.64
572-028-001	1	18.65	(0.01)	18.64
572-028-002	1	18.65	(0.01)	18.64
572-028-003	1	18.65	(0.01)	18.64
572-028-004	1	18.65	(0.01)	18.64
572-028-005	1	18.65	(0.01)	18.64
572-028-006	1	18.65	(0.01)	18.64
572-028-007	1	18.65	(0.01)	18.64
572-028-008	1	18.65	(0.01)	18.64
572-028-009	1	18.65	(0.01)	18.64
572-028-010	1	18.65	(0.01)	18.64
572-028-011	1	18.65	(0.01)	18.64
572-029-007	1	18.65	(0.01)	18.64
572-029-008	1	18.65	(0.01)	18.64
572-029-009	1	18.65	(0.01)	18.64
572-029-011	1.536	28.66	0.00	28.66
572-029-012	1	18.65	(0.01)	18.64
572-031-001	1	18.65	(0.01)	18.64
572-031-002	1	18.65	(0.01)	18.64
572-031-003	1	18.65	(0.01)	18.64
572-032-001	1	18.65	(0.01)	18.64
572-032-002	1	18.65	(0.01)	18.64
572-032-003	1	18.65	(0.01)	18.64
572-032-004	1	18.65	(0.01)	18.64
572-032-005	1	18.65	(0.01)	18.64
572-032-006	1	18.65	(0.01)	18.64
572-032-007	1	18.65	(0.01)	18.64
572-032-008	1	18.65	(0.01)	18.64
572-032-010	1	18.65	(0.01)	18.64
572-032-012	1	18.65	(0.01)	18.64
572-032-014	1	18.65	(0.01)	18.64
572-032-016	1	18.65	(0.01)	18.64
572-032-017	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-032-020	1	18.65	(0.01)	18.64
572-032-023	1	18.65	(0.01)	18.64
572-032-024	1	18.65	(0.01)	18.64
572-032-025	1	18.65	(0.01)	18.64
572-033-005	1	18.65	(0.01)	18.64
572-033-006	1	18.65	(0.01)	18.64
572-033-007	1	18.65	(0.01)	18.64
572-033-008	1	18.65	(0.01)	18.64
572-033-009	1	18.65	(0.01)	18.64
572-033-011	1	18.65	(0.01)	18.64
572-034-004	1	18.65	(0.01)	18.64
572-034-005	1	18.65	(0.01)	18.64
572-034-006	1	18.65	(0.01)	18.64
572-034-007	1	18.65	(0.01)	18.64
572-034-010	1	18.65	(0.01)	18.64
572-034-011	1	18.65	(0.01)	18.64
572-034-012	1	18.65	(0.01)	18.64
572-034-014	1	18.65	(0.01)	18.64
572-034-015	1	18.65	(0.01)	18.64
572-034-016	1	18.65	(0.01)	18.64
572-034-017	1	18.65	(0.01)	18.64
572-050-001	1	18.65	(0.01)	18.64
572-050-002	1	18.65	(0.01)	18.64
572-050-005	1	18.65	(0.01)	18.64
572-050-009	1	18.65	(0.01)	18.64
572-050-013	1	18.65	(0.01)	18.64
572-050-016	1	18.65	(0.01)	18.64
572-050-017	1	18.65	(0.01)	18.64
572-050-020	1	18.65	(0.01)	18.64
572-050-021	1	18.65	(0.01)	18.64
572-050-022	1	18.65	(0.01)	18.64
572-050-023	1	18.65	(0.01)	18.64
572-050-024	1	18.65	(0.01)	18.64
572-050-025	1.536	28.66	0.00	28.66
572-050-026	1	18.65	(0.01)	18.64
572-060-008	1	18.65	(0.01)	18.64
572-060-009	1	18.65	(0.01)	18.64
572-060-010	1	18.65	(0.01)	18.64
572-060-011	1	18.65	(0.01)	18.64
572-060-012	1	18.65	(0.01)	18.64
572-060-013	1	18.65	(0.01)	18.64
572-060-016	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-060-017	1	18.65	(0.01)	18.64
572-060-018	1	18.65	(0.01)	18.64
572-060-026	1	18.65	(0.01)	18.64
572-060-027	1	18.65	(0.01)	18.64
572-060-028	1	18.65	(0.01)	18.64
572-060-029	1	18.65	(0.01)	18.64
572-060-030	1	18.65	(0.01)	18.64
572-060-031	1	18.65	(0.01)	18.64
572-060-032	2	37.31	(0.01)	37.30
572-070-001	1	18.65	(0.01)	18.64
572-070-002	1	18.65	(0.01)	18.64
572-070-003	1	18.65	(0.01)	18.64
572-070-011	1	18.65	(0.01)	18.64
572-070-013	1	18.65	(0.01)	18.64
572-070-014	1	18.65	(0.01)	18.64
572-070-015	1	18.65	(0.01)	18.64
572-070-016	2	37.31	(0.01)	37.30
572-070-019	1	18.65	(0.01)	18.64
572-070-020	1	18.65	(0.01)	18.64
572-080-007	1	18.65	(0.01)	18.64
572-080-008	1	18.65	(0.01)	18.64
572-080-009	1	18.65	(0.01)	18.64
572-080-016	1	18.65	(0.01)	18.64
572-080-018	1	18.65	(0.01)	18.64
572-080-023	1	18.65	(0.01)	18.64
572-080-024	1	18.65	(0.01)	18.64
572-080-025	1	18.65	(0.01)	18.64
572-080-026	1	18.65	(0.01)	18.64
572-080-028	1	18.65	(0.01)	18.64
572-080-030	1	18.65	(0.01)	18.64
572-080-035	1	18.65	(0.01)	18.64
572-080-036	1	18.65	(0.01)	18.64
572-090-001	1	18.65	(0.01)	18.64
572-090-002	1	18.65	(0.01)	18.64
572-090-003	1	18.65	(0.01)	18.64
572-090-004	1	18.65	(0.01)	18.64
572-090-005	1	18.65	(0.01)	18.64
572-090-006	1	18.65	(0.01)	18.64
572-090-007	1	18.65	(0.01)	18.64
572-090-008	1	18.65	(0.01)	18.64
572-090-009	1	18.65	(0.01)	18.64
572-090-010	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-090-011	1	18.65	(0.01)	18.64
572-090-012	1	18.65	(0.01)	18.64
572-090-013	1	18.65	(0.01)	18.64
572-090-014	1	18.65	(0.01)	18.64
572-090-015	1	18.65	(0.01)	18.64
572-090-016	1	18.65	(0.01)	18.64
572-090-017	1	18.65	(0.01)	18.64
572-090-018	1	18.65	(0.01)	18.64
572-090-019	1	18.65	(0.01)	18.64
572-100-001	1	18.65	(0.01)	18.64
572-100-002	1	18.65	(0.01)	18.64
572-100-003	1	18.65	(0.01)	18.64
572-100-004	1	18.65	(0.01)	18.64
572-100-005	1	18.65	(0.01)	18.64
572-100-006	1	18.65	(0.01)	18.64
572-100-007	1	18.65	(0.01)	18.64
572-100-009	1	18.65	(0.01)	18.64
572-100-010	1	18.65	(0.01)	18.64
572-100-011	1	18.65	(0.01)	18.64
572-100-012	1	18.65	(0.01)	18.64
572-100-013	1	18.65	(0.01)	18.64
572-100-014	1	18.65	(0.01)	18.64
572-100-015	1	18.65	(0.01)	18.64
572-100-016	1	18.65	(0.01)	18.64
572-100-017	1	18.65	(0.01)	18.64
572-100-018	1	18.65	(0.01)	18.64
572-110-001	1	18.65	(0.01)	18.64
572-110-002	1	18.65	(0.01)	18.64
572-110-003	1	18.65	(0.01)	18.64
572-110-004	1	18.65	(0.01)	18.64
572-110-005	1	18.65	(0.01)	18.64
572-110-006	1	18.65	(0.01)	18.64
572-110-007	1	18.65	(0.01)	18.64
572-110-008	1	18.65	(0.01)	18.64
572-110-009	1	18.65	(0.01)	18.64
572-110-010	1	18.65	(0.01)	18.64
572-110-011	1	18.65	(0.01)	18.64
572-110-012	1	18.65	(0.01)	18.64
572-110-013	1	18.65	(0.01)	18.64
572-110-014	1	18.65	(0.01)	18.64
572-110-015	1	18.65	(0.01)	18.64
572-110-016	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-110-017	1	18.65	(0.01)	18.64
572-110-018	1	18.65	(0.01)	18.64
572-110-019	1	18.65	(0.01)	18.64
572-110-020	1	18.65	(0.01)	18.64
572-110-021	1	18.65	(0.01)	18.64
572-110-022	1	18.65	(0.01)	18.64
572-110-023	1	18.65	(0.01)	18.64
572-110-024	1	18.65	(0.01)	18.64
572-110-025	1	18.65	(0.01)	18.64
572-110-029	1	18.65	(0.01)	18.64
572-121-003	1	18.65	(0.01)	18.64
572-121-004	1	18.65	(0.01)	18.64
572-121-005	1	18.65	(0.01)	18.64
572-121-006	1	18.65	(0.01)	18.64
572-121-007	1	18.65	(0.01)	18.64
572-121-008	1	18.65	(0.01)	18.64
572-122-001	1	18.65	(0.01)	18.64
572-122-002	1	18.65	(0.01)	18.64
572-122-003	1	18.65	(0.01)	18.64
572-122-004	1	18.65	(0.01)	18.64
572-122-005	1	18.65	(0.01)	18.64
572-122-006	1	18.65	(0.01)	18.64
572-122-007	1	18.65	(0.01)	18.64
572-122-008	1	18.65	(0.01)	18.64
572-122-009	1	18.65	(0.01)	18.64
572-122-010	1	18.65	(0.01)	18.64
572-122-011	1	18.65	(0.01)	18.64
572-123-001	1	18.65	(0.01)	18.64
572-123-002	1	18.65	(0.01)	18.64
572-123-003	1	18.65	(0.01)	18.64
572-123-004	1	18.65	(0.01)	18.64
572-124-001	1	18.65	(0.01)	18.64
572-124-002	1	18.65	(0.01)	18.64
572-124-003	1	18.65	(0.01)	18.64
572-124-004	1	18.65	(0.01)	18.64
572-124-005	1	18.65	(0.01)	18.64
572-124-006	1	18.65	(0.01)	18.64
572-124-007	1	18.65	(0.01)	18.64
572-124-008	1	18.65	(0.01)	18.64
572-124-009	1	18.65	(0.01)	18.64
572-124-010	1	18.65	(0.01)	18.64
572-124-011	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-124-012	1	18.65	(0.01)	18.64
572-124-013	1	18.65	(0.01)	18.64
572-124-014	1	18.65	(0.01)	18.64
572-124-015	1	18.65	(0.01)	18.64
572-124-016	1	18.65	(0.01)	18.64
572-124-017	1	18.65	(0.01)	18.64
572-124-018	1	18.65	(0.01)	18.64
572-130-001	1	18.65	(0.01)	18.64
572-130-002	1	18.65	(0.01)	18.64
572-130-003	1	18.65	(0.01)	18.64
572-130-004	1	18.65	(0.01)	18.64
572-130-005	1	18.65	(0.01)	18.64
572-130-006	1	18.65	(0.01)	18.64
572-130-007	1	18.65	(0.01)	18.64
572-130-008	1	18.65	(0.01)	18.64
572-130-009	1	18.65	(0.01)	18.64
572-130-010	1	18.65	(0.01)	18.64
572-130-011	1	18.65	(0.01)	18.64
572-130-012	1	18.65	(0.01)	18.64
572-130-013	1	18.65	(0.01)	18.64
572-130-014	1	18.65	(0.01)	18.64
572-130-015	1	18.65	(0.01)	18.64
572-130-016	1	18.65	(0.01)	18.64
572-130-017	1	18.65	(0.01)	18.64
572-130-018	1	18.65	(0.01)	18.64
572-130-019	1	18.65	(0.01)	18.64
572-130-020	1	18.65	(0.01)	18.64
572-130-021	1	18.65	(0.01)	18.64
572-130-022	1	18.65	(0.01)	18.64
572-130-023	1	18.65	(0.01)	18.64
572-130-024	1	18.65	(0.01)	18.64
572-130-025	1	18.65	(0.01)	18.64
572-130-026	1	18.65	(0.01)	18.64
572-130-027	1	18.65	(0.01)	18.64
572-130-028	1	18.65	(0.01)	18.64
572-130-029	1	18.65	(0.01)	18.64
572-130-030	1	18.65	(0.01)	18.64
572-140-001	1	18.65	(0.01)	18.64
572-140-002	1	18.65	(0.01)	18.64
572-140-004	1	18.65	(0.01)	18.64
572-140-005	1	18.65	(0.01)	18.64
572-140-006	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-140-007	1	18.65	(0.01)	18.64
572-140-008	1	18.65	(0.01)	18.64
572-140-009	1	18.65	(0.01)	18.64
572-140-010	1	18.65	(0.01)	18.64
572-140-011	1	18.65	(0.01)	18.64
572-140-012	1	18.65	(0.01)	18.64
572-140-013	1	18.65	(0.01)	18.64
572-140-014	1	18.65	(0.01)	18.64
572-140-015	1	18.65	(0.01)	18.64
572-140-016	1	18.65	(0.01)	18.64
572-140-017	1	18.65	(0.01)	18.64
572-140-018	1	18.65	(0.01)	18.64
572-140-019	1	18.65	(0.01)	18.64
572-140-022	1	18.65	(0.01)	18.64
572-140-025	1	18.65	(0.01)	18.64
572-140-027	1	18.65	(0.01)	18.64
572-140-028	1	18.65	(0.01)	18.64
572-150-001	1	18.65	(0.01)	18.64
572-150-002	1	18.65	(0.01)	18.64
572-150-003	1	18.65	(0.01)	18.64
572-150-004	1	18.65	(0.01)	18.64
572-150-005	1	18.65	(0.01)	18.64
572-150-006	1	18.65	(0.01)	18.64
572-150-007	1	18.65	(0.01)	18.64
572-150-008	1	18.65	(0.01)	18.64
572-150-009	1	18.65	(0.01)	18.64
572-150-010	1	18.65	(0.01)	18.64
572-150-011	1	18.65	(0.01)	18.64
572-150-012	1	18.65	(0.01)	18.64
572-150-013	1	18.65	(0.01)	18.64
572-150-015	1	18.65	(0.01)	18.64
572-150-016	1	18.65	(0.01)	18.64
572-150-017	1	18.65	(0.01)	18.64
572-150-018	1	18.65	(0.01)	18.64
572-150-019	1	18.65	(0.01)	18.64
572-150-020	1	18.65	(0.01)	18.64
572-150-021	1	18.65	(0.01)	18.64
572-150-022	1	18.65	(0.01)	18.64
572-150-023	1	18.65	(0.01)	18.64
572-150-024	1	18.65	(0.01)	18.64
572-150-025	1	18.65	(0.01)	18.64
572-150-026	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-150-027	1	18.65	(0.01)	18.64
572-150-028	1	18.65	(0.01)	18.64
572-150-029	1	18.65	(0.01)	18.64
572-150-030	1	18.65	(0.01)	18.64
572-150-031	1	18.65	(0.01)	18.64
572-160-001	1	18.65	(0.01)	18.64
572-160-002	1	18.65	(0.01)	18.64
572-160-003	1	18.65	(0.01)	18.64
572-160-004	1	18.65	(0.01)	18.64
572-160-005	1	18.65	(0.01)	18.64
572-160-006	1	18.65	(0.01)	18.64
572-160-010	1	18.65	(0.01)	18.64
572-160-011	1	18.65	(0.01)	18.64
572-160-012	1	18.65	(0.01)	18.64
572-160-013	2	37.31	(0.01)	37.30
572-160-014	1	18.65	(0.01)	18.64
572-160-015	1	18.65	(0.01)	18.64
572-160-016	1	18.65	(0.01)	18.64
572-160-018	1	18.65	(0.01)	18.64
572-160-023	1	18.65	(0.01)	18.64
572-160-024	1	18.65	(0.01)	18.64
572-160-025	1	18.65	(0.01)	18.64
572-160-026	1	18.65	(0.01)	18.64
572-160-027	2	37.31	(0.01)	37.30
572-160-028	1	18.65	(0.01)	18.64
572-160-029	1	18.65	(0.01)	18.64
572-160-030	1	18.65	(0.01)	18.64
572-160-032	1	18.65	(0.01)	18.64
572-170-001	1	18.65	(0.01)	18.64
572-170-002	1	18.65	(0.01)	18.64
572-170-003	1	18.65	(0.01)	18.64
572-170-004	1	18.65	(0.01)	18.64
572-170-005	1	18.65	(0.01)	18.64
572-170-006	1	18.65	(0.01)	18.64
572-170-007	1	18.65	(0.01)	18.64
572-170-008	1	18.65	(0.01)	18.64
572-170-009	1	18.65	(0.01)	18.64
572-170-011	1	18.65	(0.01)	18.64
572-170-012	1	18.65	(0.01)	18.64
572-170-013	1	18.65	(0.01)	18.64
572-170-014	1	18.65	(0.01)	18.64
572-170-015	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-170-016	1	18.65	(0.01)	18.64
572-170-017	1	18.65	(0.01)	18.64
572-170-018	1	18.65	(0.01)	18.64
572-170-019	1	18.65	(0.01)	18.64
572-170-020	1	18.65	(0.01)	18.64
572-170-021	1	18.65	(0.01)	18.64
572-170-022	1	18.65	(0.01)	18.64
572-170-023	1	18.65	(0.01)	18.64
572-170-024	1	18.65	(0.01)	18.64
572-170-025	1	18.65	(0.01)	18.64
572-170-026	1	18.65	(0.01)	18.64
572-170-028	1	18.65	(0.01)	18.64
572-170-029	1	18.65	(0.01)	18.64
572-170-030	1	18.65	(0.01)	18.64
572-170-031	1	18.65	(0.01)	18.64
572-170-032	1	18.65	(0.01)	18.64
572-170-033	1	18.65	(0.01)	18.64
572-170-034	1	18.65	(0.01)	18.64
572-170-035	1	18.65	(0.01)	18.64
572-170-037	1	18.65	(0.01)	18.64
572-170-038	1	18.65	(0.01)	18.64
572-170-039	1	18.65	(0.01)	18.64
572-170-040	1	18.65	(0.01)	18.64
572-170-041	1	18.65	(0.01)	18.64
572-170-042	1	18.65	(0.01)	18.64
572-170-043	1	18.65	(0.01)	18.64
572-170-044	1	18.65	(0.01)	18.64
572-170-045	1	18.65	(0.01)	18.64
572-181-002	1	18.65	(0.01)	18.64
572-181-003	1	18.65	(0.01)	18.64
572-181-004	2	37.31	(0.01)	37.30
572-181-005	1	18.65	(0.01)	18.64
572-181-006	1	18.65	(0.01)	18.64
572-181-007	1	18.65	(0.01)	18.64
572-181-008	1	18.65	(0.01)	18.64
572-181-009	1	18.65	(0.01)	18.64
572-181-010	1	18.65	(0.01)	18.64
572-181-011	2	37.31	(0.01)	37.30
572-181-013	1	18.65	(0.01)	18.64
572-181-014	1	18.65	(0.01)	18.64
572-181-015	1	18.65	(0.01)	18.64
572-181-019	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-181-020	1	18.65	(0.01)	18.64
572-181-022	1	18.65	(0.01)	18.64
572-181-023	1	18.65	(0.01)	18.64
572-181-024	1	18.65	(0.01)	18.64
572-181-025	1	18.65	(0.01)	18.64
572-181-026	1	18.65	(0.01)	18.64
572-181-027	1	18.65	(0.01)	18.64
572-181-029	1	18.65	(0.01)	18.64
572-181-030	1	18.65	(0.01)	18.64
572-181-031	1	18.65	(0.01)	18.64
572-181-032	1	18.65	(0.01)	18.64
572-181-033	1	18.65	(0.01)	18.64
572-181-034	2	37.31	(0.01)	37.30
572-181-035	1	18.65	(0.01)	18.64
572-181-037	1	18.65	(0.01)	18.64
572-181-038	1	18.65	(0.01)	18.64
572-181-039	1	18.65	(0.01)	18.64
572-181-040	1	18.65	(0.01)	18.64
572-181-041	1	18.65	(0.01)	18.64
572-182-001	1	18.65	(0.01)	18.64
572-182-002	1	18.65	(0.01)	18.64
572-182-003	1	18.65	(0.01)	18.64
572-182-004	1.536	28.66	0.00	28.66
572-182-007	1	18.65	(0.01)	18.64
572-182-008	1	18.65	(0.01)	18.64
572-182-009	1	18.65	(0.01)	18.64
572-182-010	1	18.65	(0.01)	18.64
572-182-013	1	18.65	(0.01)	18.64
572-182-014	1	18.65	(0.01)	18.64
572-182-015	1	18.65	(0.01)	18.64
572-182-016	1	18.65	(0.01)	18.64
572-182-017	1	18.65	(0.01)	18.64
572-190-001	1	18.65	(0.01)	18.64
572-190-002	1	18.65	(0.01)	18.64
572-190-003	1	18.65	(0.01)	18.64
572-190-004	1	18.65	(0.01)	18.64
572-190-005	1	18.65	(0.01)	18.64
572-190-006	1	18.65	(0.01)	18.64
572-190-007	1	18.65	(0.01)	18.64
572-190-008	1	18.65	(0.01)	18.64
572-190-009	1	18.65	(0.01)	18.64
572-190-010	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-190-011	1	18.65	(0.01)	18.64
572-190-012	1	18.65	(0.01)	18.64
572-190-013	1	18.65	(0.01)	18.64
572-201-002	1	18.65	(0.01)	18.64
572-201-003	1	18.65	(0.01)	18.64
572-201-004	1	18.65	(0.01)	18.64
572-201-005	1	18.65	(0.01)	18.64
572-201-006	1	18.65	(0.01)	18.64
572-201-007	1	18.65	(0.01)	18.64
572-201-008	1	18.65	(0.01)	18.64
572-201-009	1	18.65	(0.01)	18.64
572-201-010	1	18.65	(0.01)	18.64
572-201-011	1	18.65	(0.01)	18.64
572-201-012	1	18.65	(0.01)	18.64
572-201-013	1	18.65	(0.01)	18.64
572-201-014	1	18.65	(0.01)	18.64
572-201-015	1	18.65	(0.01)	18.64
572-201-016	1	18.65	(0.01)	18.64
572-201-019	1	18.65	(0.01)	18.64
572-201-020	1	18.65	(0.01)	18.64
572-202-004	1	18.65	(0.01)	18.64
572-202-005	1	18.65	(0.01)	18.64
572-202-006	1	18.65	(0.01)	18.64
572-202-007	1	18.65	(0.01)	18.64
572-202-008	1	18.65	(0.01)	18.64
572-202-009	1	18.65	(0.01)	18.64
572-202-010	1	18.65	(0.01)	18.64
572-202-012	1	18.65	(0.01)	18.64
572-202-013	1	18.65	(0.01)	18.64
572-202-014	1	18.65	(0.01)	18.64
572-202-015	1	18.65	(0.01)	18.64
572-202-016	1	18.65	(0.01)	18.64
572-202-020	1	18.65	(0.01)	18.64
572-202-023	1	18.65	(0.01)	18.64
572-202-024	1	18.65	(0.01)	18.64
572-202-025	2	37.31	(0.01)	37.30
572-202-026	1	18.65	(0.01)	18.64
572-202-027	1	18.65	(0.01)	18.64
572-202-029	1	18.65	(0.01)	18.64
572-202-032	1	18.65	(0.01)	18.64
572-203-001	1	18.65	(0.01)	18.64
572-203-002	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-203-003	1	18.65	(0.01)	18.64
572-203-004	1	18.65	(0.01)	18.64
572-203-007	1	18.65	(0.01)	18.64
572-203-008	1	18.65	(0.01)	18.64
572-203-009	1	18.65	(0.01)	18.64
572-203-010	1	18.65	(0.01)	18.64
572-203-011	1	18.65	(0.01)	18.64
572-203-013	1	18.65	(0.01)	18.64
572-203-014	1	18.65	(0.01)	18.64
572-203-015	1	18.65	(0.01)	18.64
572-203-016	1	18.65	(0.01)	18.64
572-203-017	1	18.65	(0.01)	18.64
572-203-018	1	18.65	(0.01)	18.64
572-203-019	1	18.65	(0.01)	18.64
572-203-020	1	18.65	(0.01)	18.64
572-203-021	1	18.65	(0.01)	18.64
572-203-022	1	18.65	(0.01)	18.64
572-203-023	1	18.65	(0.01)	18.64
572-203-024	1	18.65	(0.01)	18.64
572-203-025	1	18.65	(0.01)	18.64
572-203-029	1	18.65	(0.01)	18.64
572-204-001	1	18.65	(0.01)	18.64
572-204-002	1	18.65	(0.01)	18.64
572-204-003	1	18.65	(0.01)	18.64
572-204-004	1	18.65	(0.01)	18.64
572-204-005	1	18.65	(0.01)	18.64
572-204-006	1	18.65	(0.01)	18.64
572-204-007	1	18.65	(0.01)	18.64
572-204-008	1	18.65	(0.01)	18.64
572-204-009	1	18.65	(0.01)	18.64
572-204-010	1	18.65	(0.01)	18.64
572-204-011	1	18.65	(0.01)	18.64
572-204-012	1	18.65	(0.01)	18.64
572-204-013	1	18.65	(0.01)	18.64
572-204-014	1	18.65	(0.01)	18.64
572-204-015	1	18.65	(0.01)	18.64
572-204-016	1	18.65	(0.01)	18.64
572-204-017	1	18.65	(0.01)	18.64
572-204-018	1	18.65	(0.01)	18.64
572-204-019	1	18.65	(0.01)	18.64
572-204-020	1	18.65	(0.01)	18.64
572-210-002	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-221-001	1	18.65	(0.01)	18.64
572-221-003	1	18.65	(0.01)	18.64
572-221-004	1	18.65	(0.01)	18.64
572-221-005	1	18.65	(0.01)	18.64
572-221-006	1	18.65	(0.01)	18.64
572-221-007	1	18.65	(0.01)	18.64
572-221-008	1	18.65	(0.01)	18.64
572-222-003	1	18.65	(0.01)	18.64
572-222-004	1	18.65	(0.01)	18.64
572-222-005	1	18.65	(0.01)	18.64
572-222-006	1	18.65	(0.01)	18.64
572-222-007	1	18.65	(0.01)	18.64
572-222-008	1	18.65	(0.01)	18.64
572-222-009	1	18.65	(0.01)	18.64
572-222-010	1	18.65	(0.01)	18.64
572-222-011	1	18.65	(0.01)	18.64
572-222-012	1	18.65	(0.01)	18.64
572-222-013	1	18.65	(0.01)	18.64
572-222-014	1	18.65	(0.01)	18.64
572-222-015	1	18.65	(0.01)	18.64
572-222-016	1	18.65	(0.01)	18.64
572-222-017	1	18.65	(0.01)	18.64
572-222-018	1	18.65	(0.01)	18.64
572-222-019	1	18.65	(0.01)	18.64
572-222-020	1	18.65	(0.01)	18.64
572-222-021	1	18.65	(0.01)	18.64
572-222-022	1	18.65	(0.01)	18.64
572-222-026	1	18.65	(0.01)	18.64
572-231-001	1	18.65	(0.01)	18.64
572-231-002	1	18.65	(0.01)	18.64
572-231-003	1	18.65	(0.01)	18.64
572-231-004	1	18.65	(0.01)	18.64
572-231-005	1	18.65	(0.01)	18.64
572-231-006	1	18.65	(0.01)	18.64
572-231-007	1	18.65	(0.01)	18.64
572-231-008	1	18.65	(0.01)	18.64
572-231-009	1	18.65	(0.01)	18.64
572-231-011	1	18.65	(0.01)	18.64
572-231-012	1	18.65	(0.01)	18.64
572-231-013	1	18.65	(0.01)	18.64
572-231-014	1	18.65	(0.01)	18.64
572-231-015	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-231-016	1	18.65	(0.01)	18.64
572-231-017	1	18.65	(0.01)	18.64
572-231-018	1	18.65	(0.01)	18.64
572-231-019	1	18.65	(0.01)	18.64
572-231-020	1	18.65	(0.01)	18.64
572-231-021	1	18.65	(0.01)	18.64
572-231-022	1	18.65	(0.01)	18.64
572-231-023	1	18.65	(0.01)	18.64
572-231-024	1	18.65	(0.01)	18.64
572-231-025	1	18.65	(0.01)	18.64
572-231-026	1	18.65	(0.01)	18.64
572-231-027	1.536	28.66	0.00	28.66
572-231-028	1	18.65	(0.01)	18.64
572-231-029	1	18.65	(0.01)	18.64
572-232-001	1	18.65	(0.01)	18.64
572-232-002	1	18.65	(0.01)	18.64
572-232-003	1	18.65	(0.01)	18.64
572-232-004	1	18.65	(0.01)	18.64
572-232-005	1	18.65	(0.01)	18.64
572-232-006	1	18.65	(0.01)	18.64
572-232-007	1	18.65	(0.01)	18.64
572-232-008	1	18.65	(0.01)	18.64
572-232-009	1	18.65	(0.01)	18.64
572-232-010	1	18.65	(0.01)	18.64
572-232-011	1	18.65	(0.01)	18.64
572-232-012	1	18.65	(0.01)	18.64
572-232-013	1	18.65	(0.01)	18.64
572-232-014	1	18.65	(0.01)	18.64
572-232-015	1	18.65	(0.01)	18.64
572-232-016	1	18.65	(0.01)	18.64
572-232-017	1	18.65	(0.01)	18.64
572-232-018	1	18.65	(0.01)	18.64
572-232-019	1	18.65	(0.01)	18.64
572-232-020	1	18.65	(0.01)	18.64
572-232-021	1	18.65	(0.01)	18.64
572-232-022	1	18.65	(0.01)	18.64
572-232-023	1	18.65	(0.01)	18.64
572-232-024	1	18.65	(0.01)	18.64
572-232-025	1	18.65	(0.01)	18.64
572-232-026	1	18.65	(0.01)	18.64
572-233-001	1	18.65	(0.01)	18.64
572-233-002	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
572-233-003	1	18.65	(0.01)	18.64
572-233-004	1	18.65	(0.01)	18.64
572-233-005	1	18.65	(0.01)	18.64
572-233-006	1	18.65	(0.01)	18.64
572-233-007	1	18.65	(0.01)	18.64
572-233-008	1	18.65	(0.01)	18.64
572-233-009	1	18.65	(0.01)	18.64
572-233-010	1.536	28.66	0.00	28.66
572-233-011	1	18.65	(0.01)	18.64
572-233-012	1	18.65	(0.01)	18.64
572-233-013	1	18.65	(0.01)	18.64
572-233-014	1	18.65	(0.01)	18.64
572-233-015	1	18.65	(0.01)	18.64
572-233-016	1	18.65	(0.01)	18.64
572-234-001	1	18.65	(0.01)	18.64
572-234-002	1	18.65	(0.01)	18.64
572-234-003	1	18.65	(0.01)	18.64
572-234-004	1	18.65	(0.01)	18.64
572-234-005	1	18.65	(0.01)	18.64
572-234-006	1	18.65	(0.01)	18.64
572-234-007	1	18.65	(0.01)	18.64
573-091-002	1	18.65	(0.01)	18.64
573-091-003	1	18.65	(0.01)	18.64
573-091-004	1	18.65	(0.01)	18.64
573-091-007	1	18.65	(0.01)	18.64
573-091-008	1	18.65	(0.01)	18.64
573-091-009	1	18.65	(0.01)	18.64
573-092-001	1	18.65	(0.01)	18.64
573-092-002	1	18.65	(0.01)	18.64
573-092-003	1	18.65	(0.01)	18.64
573-092-004	1	18.65	(0.01)	18.64
573-093-001	1	18.65	(0.01)	18.64
573-093-002	1	18.65	(0.01)	18.64
573-093-003	1	18.65	(0.01)	18.64
573-093-004	1	18.65	(0.01)	18.64
573-093-005	1	18.65	(0.01)	18.64
573-093-006	1	18.65	(0.01)	18.64
573-093-007	1	18.65	(0.01)	18.64
573-093-008	1	18.65	(0.01)	18.64
573-093-009	1	18.65	(0.01)	18.64
573-093-011	1	18.65	(0.01)	18.64
573-093-012	1	18.65	(0.01)	18.64

APN	EDU	Levy	Other	Total
573-093-013	1	18.65	(0.01)	18.64
573-093-014	1	18.65	(0.01)	18.64
573-093-015	1	18.65	(0.01)	18.64
573-093-016	1	18.65	(0.01)	18.64
573-093-017	1	18.65	(0.01)	18.64
2,189 Accounts	2261.896	\$42,185.61	(\$21.29)	\$42,164.32



Date:	May 13, 2021
То:	Board of Directors
From:	Marti Brown, General Manager
Subject:	Contract for Financial Consulting Services

#### **Recommendation:**

Approve budget authority of a not-to-exceed amount of \$15,000 at a rate of \$135/hour to contract with Andy Heath, Finance Consultant; and authorize the General Manager, or her designee, to execute a contract with Mr. Heath for finance consulting services.

#### **Rationale for Recommendation:**

As the District prepares for labor negotiations with the Kensington Police Officer's Association (KPOA) and potential changes in its physical location and lease rate, a long range financial forecasting model is strongly recommended to sustainably plan for the District's fiscal future. In addition, the District could benefit from public sector finance consulting to ensure industry standards and best practices in municipal and public sector finance are instituted in the District and throughout all of its financial and budgeting activities.

#### **Background:**

In preparation for labor negotiations and potential future lease rates for housing the KPPCSD, staff recommends developing a long range financial forecasting model that would allow the District to evaluate what it can afford in terms of both labor and benefits costs, as well as a future lease rate, capital improvements and other District improvements.

#### **Discussion and Analysis:**

The proposed scope of work for Mr. Heath includes developing a long range financial forecasting model in Excel that takes into account annual changes in revenues and expenditure for financial planning purposes; reviewing and reporting on the District's overall current "budgetary health;" and analyzing and evaluating how the District institutes daily budgetary operations and standard financial practices, and, as necessary, recommending changes to current practices.

The scope of work will include the following:

Build a custom-tailored seven-year financial forecasting model for KPPCSD;

- Assess District compliance with Generally Accepted Accounting Principles (GAAP);
- Review Fund structure and ensure industry standards are being instituted;
- Review financial reporting procedures and ensure best practices are being used;
- Review and provide recommendations on the internal control framework; and
- Review and provide recommendations on the audit readiness process and guide improvements.

#### Fiscal Impact:

If approved, the funds for Mr. Heath's contract will be allocated to Fund 800 using one-time salary savings from FY 2020-21. The adopted FY 2020-21 budget allocated \$614,433 to Fund 800. Thus far, \$436,628 have been spent. Currently, Fund 800 is expected to end the FY with a surplus of \$31,377. If approved, the new projected surplus fund balance is projected to be \$16,377. The financial forecasting model will cost a not-to-exceed amount of \$7,000 leaving the remaining budget of up to \$8,000 or approximately 60 hours for additional consulting as laid out in the scope of work.

#### Attachment:

1. Attachment 1: Resume, Andy Heath

#### ANDREW E. HEATH

EDUCATION SUPPLEMENTAL COURSES & AFFILIATIONS	<ul> <li>San Jose State University, San Jose, CA Bachelor of Science Degree - Business Administration / Accounting (Dec., 1990) Master of Arts Degree - Economics (May, 1995)</li> <li>DeAnza Community College, Cupertino, CA Associate of Arts Degree - Accounting (June, 1989)</li> <li>Lynbrook High School, San Jose, CA Graduated June, 1983</li> <li>Treasurer - AFSCME Local 101, 1991-1996</li> <li>Treasurer - MEF/CEO Legal Trust Fund, 1991-1993</li> <li>City of San Jose Organizational Development Facilitator Academy – December 1995</li> <li>Treasurer - Castlemont Home and School (PTA) Club, 2002 - 2005</li> <li>Treasurer - Cmte to Elect Matthew Dean (CUHSD Board of Trustees) – 2004 - 2010</li> <li>President – Northern California Cities Self Insurance Fund - 2008</li> <li>Government Finance Officers Association Member – 2005 - Present</li> <li>Graduate – Leadership Auburn – June 2007</li> <li>Treasurer – Auburn Little League Board of Directors, 2009 - 2015</li> <li>Head Coach - Little League of Palo Alto, 1991-1994; Auburn Little League, 2008</li> <li>Manager - Moreland Little League, 2002 – 2005; Auburn Little League, 2007</li> </ul>	
EMPLOYMENT		
January 2017 – Present	Municipal Finance Consultant / Contractor – See List at End of Resume	
July 2013- January 2017	<ul> <li><u>Deputy County Executive / Assistant County Executive Officer</u> – Placer County Responsibilities:</li> <li>Manage, develop and facilitate preparation of the annual countywide operating and capital budget</li> <li>Develop and recommend finance and budget policy strategies consistent with the County's goals and objectives</li> <li>Work closely with countywide departments on overall policy development and recommendation</li> <li>Assist with development of countywide agenda items taken to the Board of Supervisors</li> <li>Brief Board Members on fiscal and policy items as required</li> <li>Act as County Executive in the absence of the County Executive Officer</li> </ul>	
May 2005 – July 2013	<ul> <li><u>Finance / Administrative Services Director</u> – City of Auburn Responsibilities:</li> <li>Management of the day-to-day operations of the City's Finance, Human Resources, Information Technology and Risk Management Programs</li> <li>Develop and recommend financing strategies consistent with the City's goals and objectives</li> <li>Prepare and deliver financial and administrative reports to the City Manager and City Council</li> <li>Prepare annual budget and facilitate annual audit</li> <li>Redevelopment / Successor Agency management – Facilitation of dissolution requirements</li> <li>Administer the City's insurance programs and serve as board member to the NCCSIF JPA.</li> </ul>	

**EMPLOYMENT**, cont. January 2002 - May 2005 Deputy Director - City of San Jose Finance Department (Treasury Division) **Responsibilities:**  $\triangleright$ Management of the day-to-day operations of the Finance Department Treasury Division  $\triangleright$ Coordinate and manage four section managers (Banking and Investments / Revenue Collection / Administrative Citations and Utility Billing Services / Cash Management) > Prepare and deliver reports to the City's Making Government Work Better Committee regarding investments and revenue collection ▶ Work with Finance Department Senior Staff to develop and implement the strategy and vision for the Finance Department > Participate in Citywide strategy- and policy-sessions as a senior manager from the Finance Department (Council and Intergovernmental Policy Cabinets / legislative committees - PG&E Franchise, Transient Occupancy Tax Increase, New City Hall One-Stop Cashiering)  $\triangleright$ Guide and professionally develop Treasury Division staff April 2001 – February 2002 Division Manager / Project Manager – City of San Jose Finance Department (Administration Division) **Responsibilities:** Manage enterprise-wide upgrade of Human Resource / Payroll  $\triangleright$ System serving 8,000+ City employees  $\geq$ Facilitate communication to project stakeholders including the Project's Steering Committee, Citywide departments, special interest groups, and the City's Finance and Infrastructure Council Committee Facilitate the hiring and management of various consultants assisting  $\geq$ with the system upgrade Coordinated fast-tracked development of Request for Qualifications (RFQ) to procure consulting services to assist with system upgrade Establishment and coordination of an in-house, cross-departmental functional and technical team charged with the common goal of upgrading the PeopleSoft system in an aggressive timeframe  $\geq$ Maintain working contacts with project clients - PeopleSoft, Acuent Nov. 1997 - April 2001 Principal Accountant - City of San Jose Finance Department (Accounting Division) **Responsibilities:** Manage the City's Utility Billing Services (Refuse billing) Fiscal  $\geq$ Services section – 210,000+ Citywide accounts / \$40 million annual revenues (staff of 12 employees) Manage the City's Payroll Section generating a bi-weekly payroll for  $\geq$ 

- 8,000+ City employees (staff of 8 employees)
  Assist with the implementation of a new Human Resource / Payroll System (PeopleSoft) Finance Department Lead
- Finance Department Safety Liaison to Citywide Committee
- Sports Chairperson California Society of Municipal Finance Officer's Annual Conference Committee (Feb. 2001)
- Prepare special projects including revenue/fiscal analyses, Request for Proposal (RFP) development, financial statement preparation

#### Andrew E. Heath

EMPLOYMENT, cont.	
October 1996 – Nov. 1997	<ul> <li><u>Senior Analyst</u> – City of San Jose Finance Department (Treasury Division) Responsibilities:</li> <li>Manage City's Administrative Citation Program – Implement new Citation programs / manage revenue generation and appeals process (staff of 2 employees)</li> <li>Prepare and manage Treasury Division Budget</li> <li>Facilitate special projects including revenue/fiscal analyses (jet fuel sales tax / utility user tax)</li> </ul>
October 1991 – October 1996	<ul> <li><u>Accountant II</u> - City of San Jose Finance Department (Accounting Division) Responsibilities:</li> <li>Grant accounting for various Citywide grants - ensure compliance with federally mandated expenditure guidelines, assist departments with accounting administration</li> <li>Deferred Compensation Program accounting – Prepare monthly reconciliation of deferrals / withdrawals, prepare presentations to City's Deferred Compensation Advisory Committee</li> <li>Prepare Citywide financial statements – Manage accounting for assigned funds leading to preparation of financial statements for City's Comprehensive Annual Financial Report</li> <li>Network (Computers on every desk)</li> </ul>
Consulting / Contracting:	Municipal Financial Services Consulting-Urban Futures, Inc. (2017-2019)oCity of Desert Hot SpringsoCity of PomonaoCity of VplandoCity of San BernardinooCity of Millbrae-City of Grass Valley (active since October 2016)oAppointed Finance Director-City of Auburn (active since November 2017)oAppointed Finance Director-City of Colusa (2008-2020)-City of Marysville (2019)-City of California City (2018 / 2021)-Stanislaus Consolidated Fire Protection District (2019 / 2021)-Placer Hills Fire District (2021)-City of Patterson (2017)-Auburn Cemetery District (2017)-City of Gridley (2009-2010)-Auburn Recreation District (2007)

Additional Employment History and References Available Upon Request



Date:	May 13, 2021
То:	Board of Directors
From:	Marti Brown, General Manager
Subject:	Strategic Planning Process and Plan

#### **Recommendation:**

Approve Budget Authority for the General Manager, or her designee, to enter into an agreement with Rauch Communication Consultants, Inc for a not-to-exceed amount of \$13,000 to facilitate a strategic planning process and develop a Strategic Plan.

#### **Rationale for Recommendation:**

The KPPCSD Board of Directors has a keen interest in participating in and completing a strategic planning workshop in an effort to develop a long-term vision, plan and goals for the KPPCSD, including for the Police and Parks and Recreation Departments. In addition, a Strategic Plan would help focus future policy development and guide staff in its implementation.

#### **Background:**

To date, the KPPCSD Board of Directors has not had a consultant facilitated strategic planning process and workshop. The proposed strategic planning process would be the first of its kind for the KPPCSD and the Board.

Rauch Communication Consultants is a regular and seasoned presenter at the California Special District Association (CSDA) and very knowledgeable about the unique characteristics of special districts.

Rauch Communication Consultants has served special districts for nearly 50 years in California. During that time, the firm has worked with well over 225 agencies throughout the state, as well as with many of the leading organizations that deal with districts.

The firm offers three consulting specialties: assisting clients in the development of strategic plans, consulting, and training to resolve and improve board, governance, and management issues, and implementing public outreach programs.

### **Discussion and Analysis:**

The proposed strategic planning process and plan would include the following elements:

- An opportunity to assess the current and upcoming challenges and opportunities facing the District, as well as a forum to discuss them intensely, and to build consensus for focused priorities and a strategy to achieve those priorities;
- A final Strategic Plan that includes a mission and vision, board level goals and objectives designed to meet the identified needs, challenges, and opportunities of the District;
- An implementation plan, including timing and assigned responsible staff for each strategic initiative; and
- A plan for Board monitoring and oversight to implement the Strategic Plan.

### Fiscal Impact:

It is estimated that no more than \$4,000 of the total budget would be expended in fiscal year 2020-21. The District's Consulting Account 835 is currently over budget (due to increase spending for finance consultants earlier in the fiscal year). As a result, staff recommends transferring \$4,000 from Legal Account 830 to Consulting Account 835. Legal Account 830 currently has a balance of \$40,965 with a balance of \$44,035 for the remainder of fiscal year 2020-21. The remaining budget for this project (e.g., \$9,000) would be budgeted for in Consulting Account 835 in fiscal year 2021-22.

### Attachment:

1. Attachment 1: Proposal for a Strategic Planning Workshop and Plan



TO: Marti Brown, General Manager

FROM: Martin Rauch

**RE:** Strategic Plan Proposal

Thank you for requesting a proposal from Rauch Communication Consultants (RCC) to assist Kensington Police Protection and Community Services District (KPPCSD) with development of a strategic plan.

Using experience honed through the successful development of strategic plans over nearly 50 years, RCC will assist KPPCSD to take a fresh look at the challenges and opportunities facing your organization. We will provide an expertly facilitated forum for you Board and staff to work closely together to update the Strategic Plan and provide the direction that will allow it to proceed confidently into the future.

### **Ready to Hit the Ground Running**

Here's why the District would be well served by Rauch Communication Consultants (RCC):

- <u>In-Depth Strategic Planning Experience</u>, across hundreds of planning workshops and decades of strategic plans.
- <u>We Understand Special District.</u> We focus on special districts and have worked with hundreds of them over several decades. We understand special districts in all their elements: finance, governance, staffing, public engagement, etc.
- <u>Skilled Public Engagement Professionals</u>. In addition to strategic planning, our other areas of expertise are governance (working with Boards) and public outreach and engagement.
- <u>Get-To-The-Point Approach</u>. We have refined our approach to get maximum results quickly. We know you are busy, and we make every minute count.

Please contact me if you have additional questions or would like to discuss this proposal further.

Regards,

Martin Rauch, Senior Consultant

# **Our Understanding of the Project**

Our understanding is that the District is seeking help in identifying goals, objectives and priorities to guide the work of the Board and the General Manager. We are proposing a streamlined process that is appropriate to the needs of this District.

The proposed workshop described below would provide an opportunity for the Board to discuss the most important issues, challenges and opportunities facing the District.

In addition to setting of key goals, objectives and priorities, in our experience this process increases consensus and the quality of interaction between board members, and also between the Board and General Manager.

This is a challenging period for many special District's and KPPCSD also is facing substantial challenges: developing a clear vision for the Police Department, space for public safety with the recent decision of the Fire Department to build its own facility, maintaining community understanding and support, and more.

In this environment, a planning session can be beneficial, even necessary, to proactively navigate upcoming challenges and identify opportunities that can be taken advantage of. In addition, board-level planning is a best practice that can further elevate the performance of the District.

# **Deliverables and What You Will Get**

Most strategic plans contain an organized list of goals, priorities, action items, etc.

We will help you derive much more than that – an opportunity to assess the current and upcoming challenges and opportunities facing the District, a forum to discuss them intensely, and to build consensus for focused priorities and a strategy to achieve those priorities.

The final Strategic Plan will include a mission and vision. It will also provide board level goals and objectives designed to meet the identified needs, challenges, and opportunities.

Board priorities for the goals will be indicated.

There will also be an implementation plan, including timing and someone named responsible for each strategic initiative. A plan for Board monitoring and oversight will be included. The entire document would be written clearly, include professional layout, and flow in logical, easyto-follow manner.

# What We Propose to Do

Rauch Communication Consultants will utilize a step-by-step, proven approach to strategic planning that has been adapted to meet the needs of CFWC. It has been adapted to keep costs down while obtaining the core benefits of having consulting support.

### PREPARING FOR THE WORKSHOP AND PLAN

**Step 1. Kickoff, Review Relevant Documents, Coordination and Planning.** The purpose of the initial kickoff conference call is to clarify expectations, participants, process, documents to review, timing, desired outcomes, and any other open issues. We would also review other documents such as \ budgets, the past strategic plan, etc.

**Confidential Board and Staff Interviews.** Interviews are a critical early step in the strategic planning process for the following reasons:

- Begin to identify the key focus areas that are most challenging and where it is critical there be strong Board alignment and consensus. These would be key topics for the workshop.
- Introduce the facilitator to the key participants and their individual perspectives, which helps the facilitator plan how to facilitate the specific involved people most effectively.
- Identify if there are any sensitive issues anyone may be uncomfortable bringing to the table, so the facilitator can learn about them and ensure that they are dealt with.
- Provide an opportunity for the interviewees to think about and articulate their own goals and priorities in preparation for the next workshop.

We are proposing to interview the General Manager, Police Chief and the entire Board. The Deliverable is a summary of the interviews.

### WORKSHOP TO OBTAIN BOARD CONSENSUS AND DIRECTION

Following the steps above, the consultant will have a much deeper understanding of the District, Board, staff, community, and others. With the knowledge at hand, the consultant will evaluate the approach to the workshops described here and determine if changes in the approach are recommended.

**Step 2. Board Workshop to Evaluate the District and Identify Priority Goals and Issues.** The workshop is the heart of the process. Our workshops are designed to obtain consensus on key issues rapidly and effectively. We recommend that participants include the Directors, General Manager and Police Chief. The workshop takes inputs from the interviews and research phase and uses a set of facilitated exercises designed to develop clear policy-level direction. The workshop will be custom designed following the interview process. Examples of the types of topics that may be covered include:

<u>Self-assessment: rating the District today.</u> In order to chart a path to the future, the District will need to identify where it stands today: what is working what is not working, and how it is viewed by each participant.

<u>Identify the significant current and future issues that can impact the organization</u> and the most promising opportunities to deal with those threats.

<u>Identifying the highest priority issues.</u> Resources are always limited, and choices must be made about where to focus them. The group chooses the most critical challenges or opportunities that the District must tackle.

<u>Develop approaches to resolve the priority issues.</u> With the facilitator's assistance, the group will take all the information above, organize it by issue area and develop strategies and priorities for resolving them.

<u>Identifying a common vision for the district's future.</u> If there is time, a facilitated exercise will make it easy for participants to imagine what their vision for the future of the District is.

#### DEVELOPING THE INITIATIVES, REALITY CHECK, MONITORING / OVERSIGHT PLAN

**Step 3. Develop the Initiatives / Tactics Plan and Support Staff Reality Check of the Plan.** This involves developing the specific, practical actions needed to achieve the goals, objectives and priorities identified by the Board. The level of detail varies by organization, but there should be enough to make it possible to reality check the plan and determine if is doable in terms of monetary resources, staff time and expertise, regulatory requests, as well as sequencing and timing.

The Initiatives/Tactics Plan provides accountability by providing basic timelines, naming someone as responsible for the work, and any key performance metrics.

This is primarily a staff driven process; the consultant typically provides general support as needed that often includes: helping staff to organize the effort, determine a format, level of detail, and to identify roles. The consultant also typically helps staff to compile, format, review, and comment on the plan.

**Develop Monitoring and Oversight Plan.** The consultant will work with staff to document a process for reporting on the Plan and for performance measurement, Board and staff oversight and monitoring of progress. This is straightforward and includes when and how the Plan will be updated and rolled forward so that there is always a multi-year guide to the future.

#### PREPARE DRAFT REPORT, PRESENT TO THE BOARD AN FINALIZE

**Step 4. Prepare the Report, Present to the Board, Finalize and Approve.** Staff and the consultant would present the final draft plan to the Board. The consultant will incorporate any Board comments, proof the document, and produce a final, approved copy.

## Timing

Our understanding is that staff would like to complete the project this summer -- with a July workshop. That is a very doable timeline. We are available to schedule mutually compatible dates.

# Qualifications

### **OVERVIEW OF OUR EXPERIENCE**

Rauch Communication Consultants Inc. has served special districts for more nearly 50 years in California. During that time, we have worked with well over 225 agencies throughout the state, as well as with many of the leading organizations that deal with districts, such as CSDA, ACWA, CASA, and others. We have worked with individual agencies of every kind and size in most corners of the state with a particular focus on water and wastewater.

Our firm offers three consulting specialties: assisting clients in the development of strategic plans, consulting, and training to resolve and improve board, governance, and management issues, and implementing public outreach programs. These services are conducted out of our office in, Campbell (San Jose), and through our affiliates in other cities around the state.

Our expertise in public involvement and outreach lends itself to effectively gathering public input. We are expert facilitators and have planned and facilitated hundreds of successful meetings and workshops over the years.

We completed the strategic plan for the California Special District Association, as well as for many special districts. We led Association of California Water Agencies (ACWA's) Vision 2000 strategic plan that significantly changed the structure and direction of the organization, as well as key planning sessions for California Association of Sanitation Agencies (CASA) during a time of organizational change.

We have also served as speakers for conferences and seminars on strategic planning, governance, board and manager roles and relationships, and public outreach for many District associations. We are regular faculty for California Special District Association and for Special District Leadership Academy on strategic planning and other topics relevant to this project. Previously Martin was a principal instructor for the Special District Board Management Instituted Certificate program on strategic planning, governance, and outreach.

#### **EXPERIENCED MEETING AND RETREAT FACILITATORS**

**Experienced Facilitating Virtual Retreats, Meetings and Workshops.** If it remains necessary to conduct the workshop virtually, Our team has successfully facilitated virtual retreats, workshops, and other types of large and small group meetings over the past year during the COVID-19 pandemic. We utilize a specialized white board software that allows us to take notes and make them readily visible and useful to the participants in real-time as if we were in an inperson meeting with whiteboards or easel boards.

#### A FEW EXAMPLES OF PROJECTS DEMONSTRATING OUR EXPERIENCE

We work nearly exclusively with special districts in California and strategic planning is one of our core services. We have worked with Boards, staffs, and communities for nearly 50 years on a daily basis. It is all we do. Here are just a small number of the many examples of our experience.

**Friant Water Authority Organizational Redesign and Strategic Plan.** Worked with this large Board of 23 and staff that were divided into many camps and subgroups and becoming near paralyzed with dissension. We helped them to rebuild the group from the ground up with new governance, new CEO and a strategic plan that is being implemented. The organization is now flourishing.

**San Mateo County Harbor District.** Worked with this District over an extended period while adapting to changes in both board and staff leadership. This process included extensive public input. It also involved a special effort to review and update facility improvement following a budget crunch that included additional public meetings and a public survey.

**Coachella Valley Mosquito and Vector Control District.** This district has long experience implementing strategic planning, so we used a custom designed process that utilized one board meeting, engagement of the large management team, and support for staff to carry out many of the elements of the planning process, including engagement of the entire staff. The successful plan is being implemented now.

**Cambria Citizens Committee Leading to Majority Election on Key Issue.** Facilitated a lengthy series of public meetings of a committee of 25 stakeholders on a contentious community issue that had previously resulted in election losses for the local water agency. Developed consensus on the project that later won a majority election victory.

**Costa Mesa Sanitary District.** Worked closely with the Board of Directors and staff to create an initial strategic plan and annual updates. The most recent strategic plan led to a series of dramatic changes in direction that took several years to complete.

**Golden Empire Transit District Rebuild Organizational Effectiveness.** Rauch Communication Consultants worked closely with the Board and management staff of this Bakersfield agency to analyze district issues and concerns, and then prepare a set of findings and recommendations to revitalize the agency, restore management credibility, and rebuild staff morale and effectiveness.

**Rancho Murieta Community Services District.** Worked closely with the Board of Directors and staff to create a new mission statement, vision, objectives, goals and set of action items as part of the complete Strategic Plan for this Community Services District that provides sanitary, water, security, roads and other services.

**Cordova Recreation and Park District**. This District faced pressure to build new facilities, questions about appropriate levels of services and also challenges in building support for funding new initiatives. There were also role and relationship issues between the manager and board, as well as other issues. These issues were all resolved through a facilitated Direction setting process.

San Luis Delta Mendota Water Authority Strategic Plan, Change Cost Allocation, and Hire New CEO. STRATEGIC PLANNING The strategic planning process included four

workshops for the large Board of over 20 members, as well as review, comment, and approval of portions of the plan at several Board meetings. SPECIAL COST ALLOCATION PROCESS. One important side topic taken up in a side process was how Authority costs are allocated to its members. Because of the complexity and importance of this issue, an ad hoc Activity Budget Cost Allocation Group was formed to explore the issue and recommend changes to the Board. The consultant worked with staff to plan and facilitate four meetings of the ad hoc group, which developed a number of changes that were later approved by the Board. These changes spread costs more equitably across the membership and provided more clarity about costs. EXECUTIVE DIRECTOR RECRUITMENT. The strategic planning process was scheduled to kick off in spring 2018. However, the resignation of the then Interim Executive Director and / General Counsel moved the Board to start by focusing on recruiting a new Executive Director. The first workshop was completed in time to provide information to support the recruitment process. The consultant supported the hiring of an executive recruitment firm by helping the Authority develop a list of possible firms, draft the request for proposals, interview recruiters, develop an initial list of potential candidates for the recruiter, and edit the recruitment brochure to reflect the organization's vision and the position's requirements.

**California Special Districts Association, Strategic Plan.** Rauch Communications was called in to assist this major statewide organization to prepare a Strategic Plan. The plan was received enthusiastically by both Board and Staff and implemented.

Association of California Water Agencies, Strategic Plan. ACWA is the oldest and largest statewide organization of water agencies in California, with a membership consisting of public agencies along with numerous engineering, legal and financial organizations. Rauch Communication Consultants planned and conducted its Vision 2000 strategic planning process, which resulted in a significant alteration of the organization's structure and direction. The new plan was developed with a comprehensive outreach program involving numerous coordination meetings and is today considered a complete success.

**Novato Sanitary District.** This agency had aging treatment facilities under regulatory mandates to make upgrades and collection system with significant capacity and I&I problems. The consultant worked with the staff and the board as they evaluated and undertook a major upgrade of their collection system and complete rebuild of their treatment plant and transition to operating the treatment under contract to a private corporation under intense public scrutiny. Rauch Communication Consultants also facilitated development of a formal strategic plan and update and the Organization currently enjoys, extremely high service quality, low rates and customer satisfaction.

**National Water Resources Association, Strategic Plan.** This Washington-based national organization brings information about federal policy to its membership and provides lobbying before Congress on their behalf. Rauch Communication Consultants planned and conducted the process leading to the development of their strategic plan.

**Santa Clara Valley Water District.** This agency provides water supply and flood control services for a major portion of the Silicon Valley. With an annual budget running in the hundreds of millions of dollars, it impacts numerous aspects of the economic, residential and environmental

aspects of life in the area. Rauch Communication Consultants conducted the initial strategic planning workshops of the Board of Directors and senior management, which defined the future direction of the district.

**San Joaquin River Exchange Contractors Water Association.** This is the organization's first strategic plan. It tackles the very complex issues facing the Contractors and helped them manage the recent drought more effectively than many of their other agricultural neighbors.

**Shafter Recreation and Park District.** This District was struggling with a divided board and a new Manager unsure about what the Board wanted her to do. Development of the strategic plan resulted in clear goals and priorities, which the manager was able to focus on.

**Kern County Water Agency.** This agency supplies all the imported water in Kern County, an agricultural area with a rapidly growing urban center. The Agency imports over one million-acre feet of water per year. Rauch Communication Consultants planned and conducted the development of its strategic plan, working closely with the Board, senior management, numerous member districts as well as a major city and the county. Over 57 different agencies and key individuals were interviewed along the way. The plan was unanimously adopted.

**Arvin Edison Water Storage District.** This large and successful agricultural District is well known for its complex, sophisticated and wide ranging, In-lieu, banking, exchange and other water management programs that involve upwards of 400,000 acre-feet of water per year in some years. Despite their successes, as a result of strategic planning, they made a substantial structural reorganization, committing their General Manager 100% full time to only focusing on developing long-term future water supplies in response to perceived long-term threats. The rest of the management team was reconfigured to accommodate the changes.

#### What Our Clients are Saying About our Qualifications

"RCC has helped us develop our strategic plan and updates for several years. The community meeting was particularly successful. Over 70 people attended, and, thanks to excellent facilitation, there was active participation. The meeting brought a great sense of community to the process and helped unite the Board around the public consensus."

#### Montara Water and Sanitary District

"Two things surprised me when Martin led our Board members through strategic planning: The first was that he was an incredible quick study in understanding the issues and the nuances of working through them. The second was how he got our Board to open and freely discuss the issues. Not only was I surprised at how much he got them to talk and share, but the Board members were surprised at how like-minded they were at the end of the process."

#### Arvin Edison WSD

"It was one of the most productive series of meetings of this kind I have participated in professionally." Cucamonga County Water District

"...a glowing recommendation for your ability to prepare a Strategic Plan."

#### Squaw Valley Public Utilities District

"This Plan was impressive for how efficient the process was, and it got to the point in a practical and useful way. This one has check points and useful targets and tasks regularly thru next year." Director Novato Sanitary District

"Though your skilled mentoring and carefully executed annual planning sessions . . . this District has been able to rise from the depths of public unrest to a position of public trust. . . So much of what we have accomplished is credited to the tools that you have given us along the way."

#### San Juan Water District

"Thanks for your guidance in helping the Board members make decisions that resulted in a healthy working, and successful atmosphere in our District...We have a Board and Management team who get along and support each other. Again, thank you for your capable knowledge and assistance..." Cordova Recreation and Park

"On behalf of the California Special Districts Association, I wanted to take a moment to thank you for the wonderful job you did at our 2007 Board Planning Session. You did your homework; found the common denominator and provided the Board and my executive staff with a positive outlook for the future of CSDA...We were all impressed and came away with a sense of positive change for the Association." California Special Districts Association

#### Partial Client List Showing Our Special District and Local Government Experience

#### ASSOCIATIONS, JPAs, STATE, FEDERAL, CORPORATIONS, AND OTHERS

Association of California Water Agencies (ACWA) California Special Districts Association (CSDA) California Association of Sanitation Agencies (CASA) California Department of Water Resources **Special Districts Institute** California Sanitation Risk Management Authority California Association of Public Cemeteries Friant Water Authority WateReuse Association California Mosquito and Vector Control Association American Desalting Association Association of Groundwater Agencies San Luis Delta-Mendota Water Authority San Joaquin River Exchange Contractors Water Authority North Bay Water Reuse Authority Faculty Association of Community Colleges National Water Resource Association Water Education Foundation Pacific Coast Association of Port Authorities

Sewer Authority Mid-Coastside **Mission Research Corporation** Stone Creek Company Suburban Water Systems **Boyle Engineering** Dokken Engineering **El Solutions** McCormick, Kidman, and Behrens Pennfield and Smith Redwine and Sherill White House Office of Policy Development National Water Resource Association North Bay Watershed Authority San Gabriel Valley Water Association San Gabriel Basin WQA Santa Barbara Special District Association Cachuma Operations Maintenance Board Cachuma Conservation Release Board California Sign Association

#### **BUTTE COUNTY**

Oroville-Wyandotte Irrigation District CALAVERAS COUNTY Calaveras County Water District CONTRA COSTA COUNTY Diablo Water District Contra Costa Water District Stege Sanitary District Dublin San Ramon Service District EL DORADO COUNTY South Lake Tahoe PUD IMPERIAL COUNTY Imperial Irrigation District

#### KERN COUNTY

Arvin Edison Water Storage District Indian Wells Valley Airport District Indian Wells Valley Water District Kern County Water Agency West Kern Water District North of the River Municipal Water District (Bakersfield) **Oildale Mutual Water Company** North Kern Water Storage District **Golden Empire Transit District** Terra Bella Irrigation District Friant Water Users Authority **Cawelo Water District** Arvin Community Services District North Bakersfield Recreation and Park District Inyokern Community Services District

Shafter Park and Recreation District

#### LOCAL GOVERNMENT AGENCIES

LASSEN COUNTY Lassen Municipal Utility District

LOS ANGELES COUNTY Los Angeles County Park and Rec Castaic Lake Water Agency Central Basin MWD Pico Water District Upper San Gabriel Valley MWD West Basin MWD San Gabriel Valley MWD Water Replenishment Dst. of So. Cal. San Gabriel County Water District Main San Gabriel Basin Watermaster California Domestic Water Company Pasadena Historical Museum Three Valleys MWD Newhall County Water District Las Virgenes Municipal Water District Conjunctive Use Working Group (?) Palmdale Water District City of Sierra Madre Citv of Arcadia City of El Monte City of La Puente East Pasadena Water Company Foothill Municipal Water District Valley County Water District

MARIN COUNTY Las Gallinas Valley Sanitary District North Marin Water District Sausalito-Marin City Sanitation Dst. Tamalpais CSD Sanitary District #5 (Tiburon) Novato Sanitary District Ross Valley Sanitary District San Rafael Sanitation District City of San Rafael Central Marin Sanitary Agency County of Marin Novato Disposal Services, Inc. San Quentin Village and Murray Park

MERCED COUNTY Central California Irrigation District

MONO COUNTY (and MADERA) Mammoth Community Water District

MONTEREY COUNTY Marina Coast Water District Monterey Peninsula Water Management District Monterey Regional Water Pollution Control Agency Pebble Beach CSD

NAPA COUNTY Napa County Napa Sanitation District

NEVADA COUNTY Northstar CSD Truckee-Donner Public Utility District Tahoe Truckee Unified School District

ORANGE COUNTY Municipal Water District of Orange County Mesa Consolidated Water District Los Alamitos County Water District South Coast Water District Serrano Irrigation District El Toro Water District Orange County Water District Costa Mesa Sanitary District Capistrano Beach County Water District Coastal Municipal Water District Midway City Sanitary District TriCities Municipal Water District Yorba Linda Water District Placentia Library District Laguna Beach County Water District Emerald Bay Service District Moulton Niguel Water District Orange County Vector Control

#### PLACER COUNTY

San Juan Water District North Tahoe Public Utility District Squaw Valley Public Services District

PLUMAS COUNTY East Plumas Health Care District

RIVERSIDE COUNTY Coachella Valley Mosquito & Vector Control District Mission Springs Water District 29 Palms Municipal Water District Rancho California Water District South Mesa Water Company Elsinore Valley MWD Santa Rosa CSD Beaumont Cherry Valley Water District Santa Ana Watershed Project Authority Desert Healthcare District

#### SACRAMENTO COUNTY

County of Sacramento Public Works Agcy. Sacramento Regional County Sanitation District Fair Oaks Water District Arcade Water District Sacramento Metropolitan WA **Carmichael Water District Rio Linda Water District** Northridge Water District **Rancho Murrieta Community Services** District Cordova Recreation and Park District SAN BERNARDINO COUNTY **Big Bear Municipal Water District** Monte Vista Water District **Big Bear Airport District** Yucaipa Valley Water District Bear Valley Community Hospital District Bear Valley Community Services District City of Big Bear Water and Power Department

Joshua Basin Water District Inland Empire Utility Agency East Valley Water District Big Bear Area Regional Wastewater Agency Victor Valley Water District Cucamonga County Water District San Antonio Water Company Chino Basin Watermaster ITI Desert Water District San Bernardino Valley Water Conservation District **Big Bear City CSD** City of Big Bear Lake **Hi-Desert Water District** West San Bernardino County WD

SAN DIEGO COUNTY San Diego County Water Authority

Padre Dam Municipal Water District Rincon del Diablo MWD Vallecitos Water District Helix Water District Leucadia Wastewater District North County Fire Protection District Olivenhain Municipal Water District Sante Fe Irrigation District Otay Water District Fallbrook Public Utility District Rainbow Water District Vista Irrigation District SAN FRANCISCO COUNTY Golden Gate Bridge, Highway, & Trans. District

SAN JOAQUIN COUNTY Ripon Fire Department

SAN LUIS OBISPO Templeton CSD Port San Luis Harbor District San Simeon CSD Cambria Community Services District Nipomo Community Services District

SAN MATEO COUNTY East Palo Alto Sanitary District San Mateo County Harbor District Montara Water & Sanitation District Sewer Authority Mid-Coastside SANTA BARBARA COUNTY City of Santa Barbara Goleta Sanitary District Montecito Sanitary District Carpinteria Sanitary District Carpinteria Sanitary District Santa Maria Public Airport District Goleta Water District Montecito Water District Cachuma Project Authority Goleta West Sanitary District Mosquito and Vector Management District Isla Vista Recreation and Park District Lompoc Hospital District Santa Barbara County Vector Control District Carpinteria Valley Water District Santa Ynez Community Services District La Cumbre Mutual Water Company

SANTA CLARA Santa Clara Valley Water District West Valley Sanitation District

SANTA CRUZ COUNTY Scotts Valley Water District Pajaro Valley Water Management Agency (Watsonville) Central Fire Protection District Santa Cruz FPD Soquel Creek Water District

SOLANO COUNTY Rural North Vacaville Water District

#### SONOMA COUNTY

TULARE COUNTY Friant Water User Authority Visalia Public Cemetery District

VENTURA COUNTY

Camrosa County Water District Rancho Simi Rec. & Park District Casitas Municipal Water District Conejo Recreation and Park District Ojai Valley Sanitary District Calleguas Municipal Water District Meiners Oak County Water District Marina Coast Water District Camarillo Health Care District

### PRIMARY CONSULTANT AND OTHER KEY TEAM MEMBERS

#### MARTIN RAUCH, Primary Consultant, Rauch Communication Consultants

Martin Rauch is President of Rauch Communications Consultants, a full-service strategic planning and public outreach firm with main office near San Jose California that has served over 225 clients in California during the past 40+ years.

He brings to this task extensive experience in group dynamics, developing consensus, Board and District strategic planning, and facilitation.

Martin conducts strategic planning sessions for the Boards and senior managers of client organizations. He also provides training in effective Board meetings, roles and relationships of Board members and managers and other related topics. He specializes in the preparation and facilitation of a wide variety of meetings. These complex events include focus groups, citizen's advisory committees, community presentations and public meetings.

Working out of RCC's San Jose Office, Martin also assists Boards and senior managers, by tailoring public information projects that meet the special requirements of each client. For 28 years, he has provided strategic outreach support throughout the state.

Mr. Rauch has served as a speaker and seminar leader for the Association of California Water Agencies (ACWA), California Association of Sanitary Agencies (CASA), California Special Districts Association (CSDA) and others. He was a regular faculty member of the Special District Institute, is a regular speaker for CSDA, and is on the Board of the Special District Leadership Foundation. He is the principal author of the Special District Leadership Foundation certificate course on strategic planning, as wells as Governance Foundations. He has been invited as a speaker to other statewide associations.

Prior to his work for public agencies, he served for several years as a community organizer and educator for nonprofit organizations, organizing community groups and producing educational and information materials. He holds a Bachelor of Arts degree with High Honors from the University of California at Santa Barbara. Martin's formal training also includes completion of Business Mediation Training at UC Berkeley, as well as courses in Facilitating and Mediating Effective Agreements. Martin is a certified Balanced Scorecard Professional (BSP) from the Strategy Management Group and The George Washington University College of Professional Studies.

### Amanda Green, VIRTUAL MEETING FACILITATION SUPPORT [ASSOCIATE], affiliate

With a master's degree in Public Administration from Harvard University School of Government and seven years' experience, Amanda provides a range of support in researching, planning, and writing. For virtual retreats and workshops, she operates a special whiteboard software that replicates and even improves upon white boards and easels from in-person workshops. Her experience includes several years working on planning and communication projects for RCC. and in the past with numerous government and industry clients.

#### Lynda Boyd, RAUCH COMMUNICATIONS CONSULTANTS, Staff

Lynda manages all the production of document and project timelines s for Rauch Communication Consultants.

# **Estimated Costs.**

We propose to complete the core of this project at a fixed cost of \$12,980. There are ways the scope could be refined to fit within budgetary and time requirements if desired.

STRATEGIC PLAN ACTIONS		JRS
	\$245	\$75
Step 1. Kickoff, Review Relevant Documents, Coordination, Interviews, and Planning. (7 interviews)	\$3,430	
HOURS	14	
<b>Step 2. Board Workshop.</b> Planning, facilitation, transcribe notes, integrate comments and draft initial goals, objectives, etc.	\$3,920	\$675
HOURS	16	9
Step 3. Step 3. Develop the Initiatives / Tactics Plan and Support Staff Reality Check of the Plan.	\$980	\$150
HOURS	4	2
Step 4. Step 4. Prepare the Report, Present to the Board, Finalize, and Approve	\$3,675	\$150
HOURS	15	2
SUBTOTAL CONSULTING TIME @ \$245 per hour		
SUBTOTAL ADMINISTRATIVE @ \$75 per hour		\$975
TOTAL ESTIMATED CONSULTING COST	\$12,980	

**More Cost Estimate Details.** The client will only be charged for work completed. No out-of-scope work will be undertaken without prior written approval from the Agency. Out-of-scope work includes new tasks, or extra work not due to inefficiencies on our part on existing tasks, which is requested for reasons beyond RCC's control.

**Rates.** rate for the senior consultant is \$245 per hour. Associates are \$90 to \$115 per hour. Graphic designer and webmaster services rate is \$105 per hour. Social media and writing specialist's rate are \$45 to \$90 per hour. Rate for Administration and Production Manager is \$70 per hour. **Travel and Expenses Additional.** Material expenses, including, travel expense (transportation and lodging), office printing and sales tax are additional and passed on at cost. No travel cost is expected.

### Insurance

**Professional Liability Insurance.** \$1,000,000 for Each Occurrence, \$300,000 For Damage to Rented Premises (Each Occurrence), \$10,000 Medical Expenses (Any One Person), \$1,000,000 Personal and Adv Injury, \$2,000,000 General Aggregate, and \$2,000,000 Products-Comp/OP AGG.

Automobile Liability. \$1,000,000 Combined Single Limit.

**Workers Compensation and Employers' Liability**. \$1,000,000 E.L Each Accident, \$1,000,000 E.L. Disease – Each Employee, \$1,000,000 E.L. Disease – Policy Limit.

Professional Liability: \$1,000,000 Aggregate, \$1,000,000 Each Act, \$1,000,000 Each Judgement.

# Sample Initiative Plans

#### EXAMPLE OF A SORTABLE IMPLEMENTATION PLAN WITH TYPICAL DETAIL

This is an example of a typical amount of detail for a workplan in a format that can sorted by field: by goal or objectives, who is response, when it is due, etc. Each is customized to meet the needs of the client.

#	GOAL AREA/OBJECTIVES/ACTIONS	Р	Who	Support	Due	Recurs	Notes / Status
6	GOAL: Effective Communication and Engagement with Key Parties						
6.1	OBJECTIVE: Key parties understand the Agency's role in representing its member agencies.						
6.1.1	Develop an internal and external communications plan to educate key stakeholders and the public about the Agency's interests and policy positions, and key information about California water supply. Communications Plan shall have sections addressing Objectives 6.1, 6.2, 6.3, 6.4, 6.5, and 6.6 and will identify key messages, key parties to message to, performance metrics, and tools for messaging.	1	George		Sep-17	Annual	
6.1.2	Implement relevant sections of the communications plan developed in 6.1.1.		George		Oct-18	Ongoing	
6.2	OBJECTIVE: The Agency supports its member agencies through effective representation of common positions.						
6.2.1	Develop and adopt a policy on common interests (legislation, programs, etc.).		George		Mar-19	Annually	
6.2.2	Implement relevant sections of the communications plan developed in 6.1.1.		George		Oct-19	Ongoing	
6.3	OBJECTIVE: The Agency effectively engages with member agencies and key parties.						
6.3.1	Implement relevant sections of the communications plan developed in 6.1.1.		George		Oct-17	Ongoing	
6.3.2	Increase community economic development		Paul	George	Sep-99	Ongoing	Report as needed
6.4	OBJECTIVE: The Agency understands the perspectives of other key parties.						
6.4.1	<b>Conduct regular meetings with member</b> <b>agencies and other key parties</b> (including but not limited to: Water Contractors, Water Agency, and environmental NGOs).		Sam		Jul-17	Ongoing	Report as needed
6.4.2	Implement relevant sections of the communications plan developed in 6.1.1.		George		Oct-18	Ongoing	
6.5	OBJECTIVE: Support collaborative programs to educate the California public about key issues important to the Agency.						

### **EXAMPLE OF A STAFF INITIATIVES / TACTICS PLAN WITH MORE DETAIL**

Each initiative plan is customized to fit the needs of the client. The example below is just another approach to implementation planning with a more detailed work plan and an initial look at key metrics to be developed.

No.	Ρ	Action	Lead	Board	Status	Time						
2.0.0		GOAL 2 – SERVICES. Deliver high quality, cost-effective services that meet the needs of our community.										
2.1.0		Prepare a plan and strategy for identifying staffing, facilities, and resources needed to provide services to any new development at the same service level or higher as is provided today.										
2.1.1	1	Develop practical, available, useful, and applicable <u>benchmarking</u> <u>metrics</u> to assess and monitor the levels of services delivered. Consider current levels of service as a baseline. Improve the Operations and Fire Departments' <b>Annual Operating</b> <b>Reports</b> to include metrics described above to evaluate performance through the period of development and beyond.	Sarah Hank		(2.2.3) (5.1.2)	May 2009 – Dec. 2010						
		Examples of metrics to benchmark levels of services for comparative purposes include the annual number of water outages, annual water quality or pressure complaints or violations, sewer system overflows (SSO's), providing Basic Life Support (BLS) vs. Advanced Life Support (ALS), staffing levels (e.g., 3.0 vs. 4.0), emergency response time, emergency call volume, impact from simultaneous calls; performance of Preventive Maintenance on District facilities, infrastructure, & equipment (e.g., linear-feet of sewer laterals and mains cleaned or inspected by television (TVI), number of valves exercised, adherence to equipment maintenance schedules, compliance metrics for solid waste disposal contract, etc.). See Community Survey (2.2.3) for customer satisfaction benchmarking.										
2.1.2	1	<u>Identify impacts</u> to existing levels of services from proposed development. Identify elements to improve levels of services to meet the demands and expectations of existing and new customers. Use metrics (2.1.1) to ensure that current core serviceswater, wastewater, fire, and garbageare delivered with high quality and are not negatively impacted by any future extension of new services or development.	Sarah		Hank, Sarah, Aleta, Bob Schedule driven by developer(s ) (2.1.1)	Jan. 2009 – Dec. 2010 + beyon d						
2.1.3	1	Participate and provide support in <u>Master Planning</u> of proposed development. Examples of support include updates to water and sewer hydraulic models and unit demands, modeling groundwater pumping scenarios in the District's groundwater model, programmatic design of water and sewer system expansions, analyses of impacts on staffing, operations, equipment, assets, and facilities and mitigations to address them.	Sarah		Hank, Sarah Schedule driven by developer(s )	June 2008 – Dec. 2010 + beyon d						

#### **EXAMPLE OF A DETAILED INITIATIVES PLAN INTEGRATED WITH OTHER PLANS & THE BUDGET**

This example is similar to the previous plan above, but goes even further, linking the strategic plan with the budget, project planning tools, and provides progress details. A more detailed implementation plan similar to this would be additional scope.

Strategic Line#	Budget Line#	Project#	Project Manager	PROJECT NAME	PROJECT DESCRIPTION	FISCAL 2010	<b>YEAR</b> 2011 ******ESTI	ENDED 2012 MATE**	IN 2013 *******	PROGRESS NOTES	% Comply Estimated Completion	Cost To Date (Identifiable)	Expected Revenues	Supplemental Balance Categor/ <sup>2</sup>
				v	nize groundwater as the District's most valuable	asset and	protect it as	a top prior	ity					
1.1.0	Slow an	d evei	ntually	reverse declining groundwater	r levels and protect the imported water entitlement									
1.1.1			JG	Recharge Project	Complete the project and get water in the ground with an absolute deadline to begin using imported water in 2022.						1/1/2022			SP
1.1.2			JG	Recharge Project Funding	Complete the project even if grant money falls short.						1/1/2015			SP
1.1.3			JG	Recharge Construction	Complete phase 1 Recharge Project construction to utilize available \$4 million grant funding.					Engineering Complete. Goes to bid April 2012. +/- 18 month Construction	12/1/2013			SP
1.1.4	SF-1224 (see note 1 below for explanatio n of this code)	808 / 834	JG	(FP) Recharge Basin & Pipeline Project	Construction Phase. \$6.2 mil from prop 84 plus \$1.3 million left from MWA. Per JG, MWA contributed \$1.6 million, of which \$300k spent but is not reflected here since it is not construction costs. Balance of project inserted in anticipated grants (if funding doesn't materialize, project will be stalled).	\$ 3,952,000	\$ 3,952,000			Final design is 100%. Construction contingent on Prop. 84 + other funding. Approx. \$7.5 million in grant funds awarded. Protected vegetation removed and relocated from the site. Awaiting Caltrans permits for final pot holes. Estimated time to go to bid is March or April. (\$7,820,000 including 20% contingency)	0% 12/31/201;	3\$.	\$ 7,904,000	\$ - FP
1.1.5	SF-1508		JG	(FP) Water Purchase	1,100 acre feet of water to replenish aquifer.				\$ 500,000		6/30/2016			FP
1.2.0	Obtain	statut	ory au	thority to manage the Basin										
1.2.1			JG	Centralized Treatment Authority	Apply for Authority from LAFCO to construct a centralized treatment plant early, before it is needed.					Prioritize before needed	4/1/2015			SP
1.2.2			JG	Centralized Treatment MOU	Complete the MOU with the Regional Water Quality Control Board to give the agency authority to decide when a package waste water treatment plant needs to be required by a developer.					Dependent on USGS study and RWQCB	4/1/2016			SP
1.3.0	Manage	the B	asin ef	fectively to protect groundwate	er supply and quality									
1.3.1				USGS Wastewater Density Study	Complete the USGS study to understand allowed building density based on wastewater.					USGS Late. We are pressing them to work				SP
1.3.2				Urban Water Management Plan.	Complete the Urban Water Management Plan.						12/1/2013			SP
1.3.3	SO-1502		JG	(OP) Groundwater Mgmt. Plan	Update AB3030 ground water management plan	\$ 50,000					12/31/2013	3		OP
2.0.0					nue strong and conservative financial manage			,		avoids rate shocks				
2.1.0	Develop	Mech			es so both the staff and board can track progress and	not approve	projects that e	exceed reso	urces.					
2.1.1	-			Tie Budget to Strategic Plan	Tie the Budget to strategic plan initiatives						6/1/2012			SP
2.2.0 2.2.1	Provide	reliab		ncial resources to meet critical Integrated Financial Analysis	projects within legal and revenue requirements, are in Carry out analysis needed to identify revenue needs associated with all district initiatives, most importantly to carry out pipeline replacement and for buying water	cremental, a	and are perceiv	ed as fair to	o the public v	without rate shocks. Start January 2013	1/1/2014			SP
2.2.2	SO-1503		SG	(OP) Rate Study	Conduct rate study, including review and update of structure and analysis of pay/go versus debt financing.	\$ 30,000					1/31/2014			OP
2.2.3	SO-1228	Z49	SG	(OP) Update District Fees	Carry out study to identify needed and fair fees.	\$ 15.000					10% 12/1/2012	\$	- \$ -	\$ 15.000 OP