



Kensington Community Services District

DATE: December 11, 2025

TO: Board of Directors

FROM: David Aranda, Interim General Manager
Mary A. Morris-Mayorga, Consultant

SUBJECT: Adopt Policy 4020.1.2 on Board Standing Committees

RECOMMENDATION:

Consider adoption of Policy 4020.1.2 Board Standing Committees:

4020.1.2 Standing Committees

The Board President shall appoint members of the standing committees with approval by a majority vote of the Board at the time of formation and thereafter each year no later than the Board's regular meeting in January. The following shall be standing committees of the Board:

- Finance Committee – promotes good governance by providing oversight of the District's financial management.
- Emergency Preparedness Committee - identifies, evaluates, and facilitates solutions to civic emergencies and hazards in the Kensington Community.

Meetings of standing committees are subject to the Brown Act. Standing committees will act in an advisory capacity and may make recommendations on actions to be taken by the Board.

BACKGROUND:

With transition of the former Kensington Fire Protection District Emergency Preparedness and Finance Committees to (KCSD), a policy guiding formation and purpose is needed.

The primary purpose of standing committees is to improve the Board's effectiveness by providing a platform for vetting and formulating action items for Board consideration. The work of standing committees should result in removal of most routine and undeveloped items from the Board's agenda. Specific assignments may be referred to standing committees by a majority vote of the Board. Recommendations from standing committees would be submitted to the Board as an agenda item or incorporated into an agenda item. The General Manager will work with standing committees to develop committee protocols.

FISCAL IMPACT:

No fiscal impact has been identified by this item.