



Kensington Community Services District

DATE: December 11, 2025

TO: Board of Directors

SUBMITTED BY: David Aranda, IGM (ASI only)

SUBMITTED BY: Director Watt

PRESENTED BY: Director Watt (limited to 15 minutes)

SUBJECT: Director Watt's concern about staffing the Public Safety Building due to ADA concerns

RECOMMENDATION:

The Board supports the ongoing process of moving administrative staff into the Public Safety Building.

BACKGROUND:

Director Watt raised his concern about office staff moving into the Public Safety Building. Attached are photos of what he submitted to be part of his presentation. I have informed Director Watt that the use of the community center is a no go, so his presentation should be limited to his thoughts on the Public Safety Building hosting the administrative staff. I have also informed Director Watt that his report included work that is staffs' responsibility. This issue carries into the separate agenda item on Board Policies and Protocols.

As this ASI is being written, the IGM has contacted the County. There is a 30-minute parking spot in front of the public safety building. There never was an ADA parking spot on Arlington. In speaking with the County representative, he informed me that we may be better off leaving the 30-minute parking spot instead of changing it to an ADA spot because ADA spots are not time limited. The IGM is recommending we continue to use the 30-minute spot for those with disabilities and address the ADA parking at a later time.

Unless there is direction from the board reversing the IGM recommending that use of the 30-minute parking spot as the solution to catering to anyone with limited mobility. The entrance to the Public Safety Building is properly structured to handle wheelchair bound individuals as well as those with limited walking ability.

The IGM has moved Rosa into the Public Safety Building and is moving forward with establishing a set up in the public safety building that would allow the new General Manager and supporting staff to eventually move into the public safety building as well.

EXHIBIT(S):

- Public Safety Building Second Floor Photos

PUBLIC SAFETY BUILDING

Second floor parking and driveway access

1 Back Doors



#2 Recharging car in handicap space



#3 Entry Drive



#4 Proposed Handicapped Entry



The Public Safety Building requires one van accessible handicapped parking space. That space was approved at the northwest corner of the parking lot behind the building – see #2. A double door entrance to the building from the handicapped parking space was proposed in the initial plans – see #4. During construction the space inside the entrance was used for mechanical equipment which has made handicapped access impossible.

Another door exists at the center of the building but handicap access is blocked by storage equipment (see #1) and firefighter's using the handicap parking space for recharging their personnel cars – see #1 & #2. This door is locked during the day and must be opened by a fire fighter for admittance. If firefighters are away on call, entrance cannot be obtained. There is no sign at street level indicating that a handicap parking space is available behind the PSB, and the fire department has put a sign at the entry drive saying "DO NOT ENTER" – see #1a. The driveway is difficult to negotiate and if parking is not available, very difficult to turn around.

All of these factors make this a very poor choice for handicapped parking.

Ground level handicapped parking

The American Disabilities Act (ADA) requires one handicapped space for every 25 employees, and the first handicapped space must be 17 feet wide to allow for van use. Additional handicapped parking may be sized for regular vehicles requiring 14 feet of width. There is one parking space in front of the PSB with a 30-minute use restriction and is primarily used to load and unload supplies for the PSB. This space could be converted to handicap parking by removing the current 6 1/2 foot landscape strip between the sidewalk and the street, requiring about 7 1/2 feet on Arlington Blvd. to meet the required size - see possible layout below.



RELOCATED 30-MINUTE PARKING AREA

Only two of the three apparatus bays are used for fire engines. The northern most bay is not used for vehicles and could be used to replace the 30-minute parking shown above. This parking is needed for bringing supplies to the PSB.

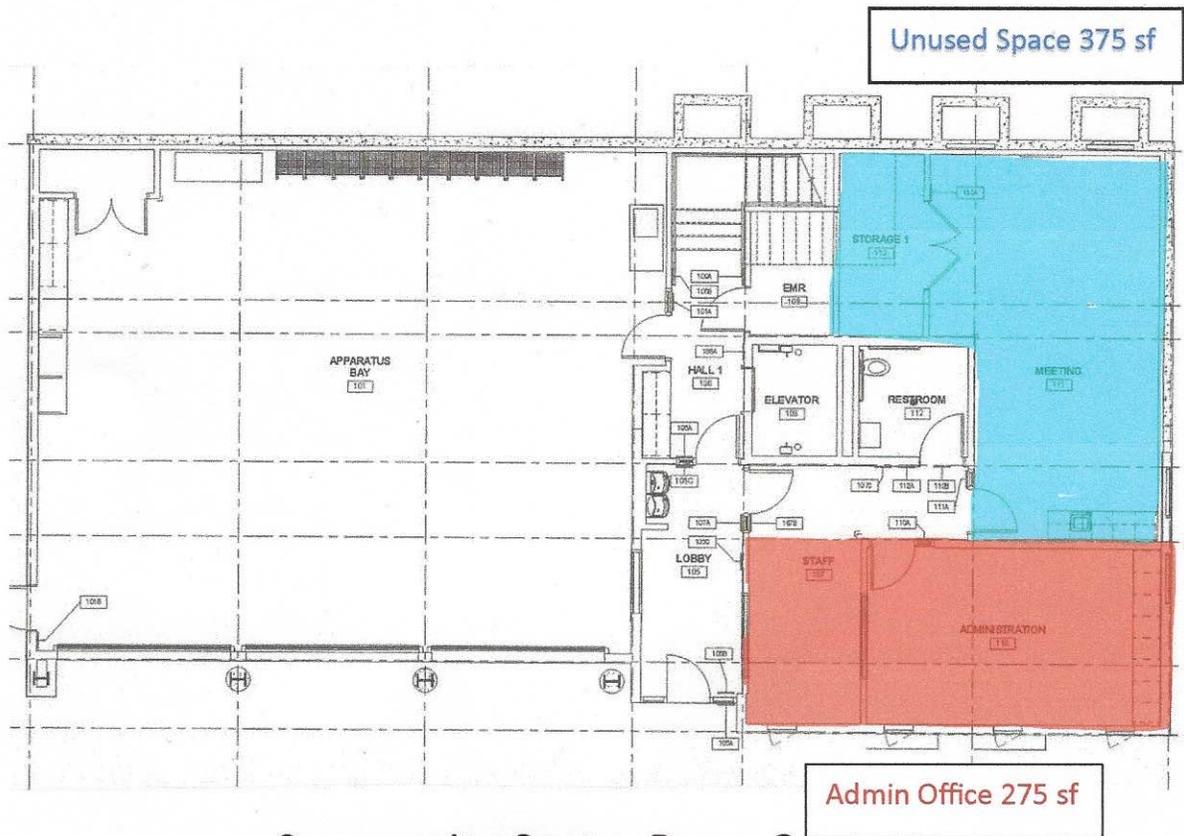


Apparatus Bays



30 Minute Parking

First Floor Public Safety Building



Community Center Room 3



Handicapped Parking



Interior of Room 3- 350 sf