



Date: April 9, 2026
To: Board of Directors
From: David Aranda, Interim General Manager
Subject: General Manager's Report for March 2026

It was another busy month with the IGM involved in the following:

- Worked with Bob Murray and Associates in preparing an offer to a candidate selected by the Board of Directors to become the full-time General Manager for Kensington Community Services District.
- Worked with various members of the Pathkeepers regarding the coordination and inspection of railing that was installed on certain portions of the path.
- Met with both Chief's and the Emergency Preparedness Committee (EPC) to discuss various issues that revolve around emergency preparedness and red flag days. That was followed by the IGM drafting a paper that is part of the agenda packet asking the board to support information and instructions regarding red flag days. The EPC approved the draft copy to move forward to the board.
- Various discussions with Johnny regarding various aspects of his scope of work, i.e., input on red flag days, crafting the Fire Plug newsletter and his moving forward on the various projects in the community regarding fire prevention.
- Met with Melissa in discussing a chart of accounts that is conducive to the Fire Department joining the other various departments as we prepare for the draft budget for fiscal year 2027.
- Continued to work with various agencies seeing that the name and address is updated for Kensington Community Services District.
- Worked with legal counsel on various aspects of the ongoing retirement audit.
- Continued the process of communicating with various individuals regarding starting a Food Truck program at the park beginning May 8th.
- Attended and participated in both a Finance Committee meeting and an EPC meeting in March.

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- Per a request of Supervisor Gioia, I spoke with an individual from Friends of the Library, and we are attempting to assist them with a need for storing and cataloging books for their semi-annual book drive. This is due to the library closing for an extended period starting in September 2026.

Exhibit(s)

- Kensington Pathkeepers Update on Activities through April 2026

To: David Aranda, General Manager KCSD

From: Lisa Caronna, Kensington Pathkeeper

Kensington Pathkeepers Update on Activities through April 2026

Exciting changes are being implemented on the three District owned Kensington trails and paths... Ardmore, Beloit and Coventry.

Construction:

With up to \$65,000 funding allocated by the board on January 8, 2026, The Kensington Community Services District (KCSD) kicked off a project in March to install handrails on one side of all steps that existed on Beloit and Coventry paths. This covered approx. 250 linear feet of railing (see photos). A 24-foot stretch of handrail at the foot of Beloit path near Yale will be completed within the next couple of months. Within authorized funding, the district will next move forward with concrete repairs on Coventry and Ardmore paths focusing on minimizing hazards and increasing usability.

Note: Contra Costa County has allocated \$35K per year for five years to make improvements to the paths. The District has committed to spending \$30K a year for path maintenance and improvement. These new projects are being implemented using those funds.

Walking Tour:

The District also sponsored a walking tour on March 14 led by Pathkeeper Rodney Paul that was attended by 35 people. These tours continue to be fun, informative, and very popular.

Clean-up:

Organized by Pathkeeper Denise Van Kuiken, a volunteer cleanup of the Beloit Path took place on March 21. The clean-up focused on the Beloit wood steps, clearing them of soil debris and weeds. Seven dedicated volunteers brought shovels and in 2 hours of working together made huge improvements (see photos). Future path cleanups are planned for June 27 and Oct. 17 between 10am and Noon. Help get the word out and please join us in this rewarding community effort.

Non Profit Sponsorship for Kensington Pathkeepers:

The Kensington Pathkeepers are happy to report they are now partners under the Non-Profit 501(c)3 umbrella of Berkeley Partners for Parks.



Beloit Path: Wood steps cleared of dirt and weeds with new handrail.



Beloit Path steps: New handrails on one side of all steps.



Coventry Path with new handrail.