

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Thursday, January 9, 2025

Regular Meeting (Hybrid)

Regular Meeting – 7:00 p.m.

1. **Call to Order**

President Spath called the regular meeting to order at 7:01 p.m.

2. **Roll Call** [TS 0.00]

Vice-President Alexandra Aquino-Fike, Director Cassandra Duggan, Director Sarah Gough, Director Sylvia Hacaj, and President David Spath were present at roll call.

3. **Public Comment** [TS 0.15]

None.

4. **President's Comments** [TS 0.48]

President Spath wished everyone a Happy New Year. He reminded residents about the community survey and the outreach efforts to encourage participation. Next, he announced that there will be a town hall meeting Saturday, January 11th at 10:00 a.m. At this meeting, Dmitry Semonov will of Ridgeline Municipal Strategies will present the fiscal analysis that he conducted on the potential consolidation of the KPPCSD and the Kensington Fire Protection District (KFPD).

Discussion and Action

5. **Receive presentation and approve the 2024 Fiscal Year Audit by Nigro and Nigro.**

[TS 3:27]

Paul Kaymark with Nigro and Nigro provided an overview of the audit for FY Ended June 30, 2024. He highlighted information from the Final Communication with Governance Letter and Financials Statements and Independent Auditors Report for FY Ended June 30, 2024. He reported that the District received an unmodified opinion on the annual financial statements and no material issues arose to be reported to the governing board/management.

- Motion by Director Hacaj, seconded by Director Duggan, that the Board accept the Fiscal Year 2024 independent audit report, carried unanimously (5-0) by roll call vote.

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Consent Calendar [\[TS 20:11\]](#)

Director Duggan pointed out that Vice-President Alexandra Aquino-Fike's name was misspelled ("Alexandria") under Item 15 in the November 14th Minutes.

- Motion by Director Hacaj, seconded by Director Duggan, to approve the Consent Calendar Items 6, 7, and 8 with a correction to name of Vice-President Alexandra Aquino-Fike's name in the Minutes of November 14th, carried (5-0) by unanimous voice vote.

6. Approve minutes of the Special Joint Meeting with the Kensington Fire Protection District on November 7, 2024 and the Regular Meeting of November 14, 2024.

Approved with the necessary correction.

7. Ratify the bills for November and December 2024.

Received and ratified the financial documents as presented.

8. Receive and file the revenue received for November and December 2024, financial budget to actual reports, and the balance sheet year to date.

Received and ratified the monthly financials as presented.

Comments & Reports

9. Receive Police Chief's Monthly Report for November and December 2024. [\[TS 22:31\]](#)

Chief of Police Mike Gancasz announced that his monthly report for November and December had been submitted. He highlighted the following: response times for November (4.0 minutes) and December (5.5 minutes); Thanksgiving dinner provided to four police officers by a Kensington resident; Kensington Police Department's (KPD) employee recognition event; Officer David Payne received a letter of appreciation for his work; FLOCK security camera information helped solve a criminal case; and KPD hired its 10th officer and brought in a second volunteer.

10. Receive General Manager's Report covering November 9, 2024 through December 31, 2024. [\[TS 32:55\]](#)

Interim General Manager Aranda announced his monthly report had been submitted. Next, he reported that Kensington Fire Protection District had moved into their newly renovated building, and their general manager offered to arrange tours of the building.

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11. **Director Comments.** [\[TS 38:36\]](#)

None.

Discussion

12. **Discussion about the pricing options regarding housing the administrative and police departments in Kensington/El Cerrito.** [\[TS 38:47\]](#)

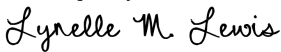
Interim General Manager Aranda highlighted the various pricing options for a Kensington Police Facility. Board members provided comments on the options and expressed appreciation for the work done. The Board’s general consensus was to have the reorganized Board consider the options at a later time.

- Addressing the Board was Tansy R., Kensington resident, who suggested contacting U.C. Berkeley about the Blake Garden site located in Kensington.

Adjournment [TS 1:02:23]


President Spath announced the meeting was adjourned at 8:05 p.m. He also announced the January 11th town hall meeting and the January 16th special meeting. The next regular meeting is scheduled for February 13, 2025.

SUBMITTED BY:


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Lynelle M. Lewis, District Clerk of the Board

APPROVED: February 13, 2025

Signed by:

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David Aranda, Interim General Manager

Signed by:

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David Spath, President of the Board