



Kensington Community Services District

DATE: May 14, 2026
TO: Board of Directors
FROM: Mary A. Morris-Mayorga, Consultant
SUBJECT: Consultant's Monthly Report for April

RECOMMENDATION:

This item is for information only, no action is requested.

BACKGROUND:

Transition activities have continued with progress on a many initiatives as well.

Transition/General Management

- Meetings with David Aranda:
 - ✓ BOD agenda/meetings; Red Flag parking/next steps; finance-consolidated chart of accounts and budget development; GM recruitment; and general management/administration
- Assisted with next steps in General Manager recruitment process
- Assisted with agenda packet for Finance Committee Meeting on 5/11

Emergency Preparedness

- Meetings/calls with David Aranda and Johnny Valenzuela to discuss Emergency Preparedness Committee:
 - ✓ Work Plan items/coordination, status of current activities (KEEP, HVRR Grant, Red Flag next steps)
 - ✓ CERT – revived coordination/development of and how KCSD can assist
 - ✓ Firewise – KCSD assistance with facilitating independent, but coordinated operation of

Finance

- Meetings/calls with David Aranda and Melissa Klinect to discuss:
 - ✓ reconciling items in fire QuickBooks; budget/chart of accounts
- Developed FY 2026-27 fire budget estimates for Finance Committee review on 5/11
- Continued work on remaining transition of finance items for transfer of name to KCSD

Public Safety Building

- Facilitation/coordination of repairs/troubleshooting required following PG&E outage:
 - ✓ key code/card reader access not operating (recurring issue following power outage,

technician noted memory backup was not enabled and updated, codes/card readers now function, and this should not be a recurring issue)

- ✓ dishwasher not operating – Fernando Herrera tried reset and it did not correct so he assisted with purchase/installation of new one
- ✓ elevator not operating – initiated service call from installer, TKE, technician is scheduled for appointment on 5/6 to address along with required state annual testing for permit

EXHIBIT(S):

None