

## ANDREW E. HEATH

### EDUCATION

San Jose State University, San Jose, CA  
Bachelor of Science Degree - Business Administration / Accounting (Dec., 1990)  
Master of Arts Degree - Economics (May, 1995)

DeAnza Community College, Cupertino, CA  
Associate of Arts Degree - Accounting (June, 1989)

Lynbrook High School, San Jose, CA  
Graduated June, 1983

### SUPPLEMENTAL COURSES & AFFILIATIONS

Treasurer - AFSCME Local 101, 1991-1996  
Treasurer - MEF/CEO Legal Trust Fund, 1991-1993  
City of San Jose Organizational Development Facilitator Academy – December 1995  
Treasurer – Castlemont Home and School (PTA) Club, 2002 - 2005  
Treasurer – Cmte to Elect Matthew Dean (CUHSD Board of Trustees) – 2004 - 2010  
President – Northern California Cities Self Insurance Fund - 2008  
Government Finance Officers Association Member – 2005 - Present  
Graduate – Leadership Auburn – June 2007  
Treasurer – Auburn Little League Board of Directors, 2009 - 2015  
Head Coach - Little League of Palo Alto, 1991-1994; Auburn Little League, 2008  
Manager - Moreland Little League, 2002 – 2005; Auburn Little League, 2007

### EMPLOYMENT

January 2017 – Present

Municipal Finance Consultant / Contractor – See List at End of Resume

July 2013- January 2017

Deputy County Executive / Assistant County Executive Officer – Placer County

Responsibilities:

- Manage, develop and facilitate preparation of the annual countywide operating and capital budget
- Develop and recommend finance and budget policy strategies consistent with the County's goals and objectives
- Work closely with countywide departments on overall policy development and recommendation
- Assist with development of countywide agenda items taken to the Board of Supervisors
- Brief Board Members on fiscal and policy items as required
- Act as County Executive in the absence of the County Executive Officer

May 2005 – July 2013

Finance / Administrative Services Director – City of Auburn

Responsibilities:

- Management of the day-to-day operations of the City's Finance, Human Resources, Information Technology and Risk Management Programs
- Develop and recommend financing strategies consistent with the City's goals and objectives
- Prepare and deliver financial and administrative reports to the City Manager and City Council
- Prepare annual budget and facilitate annual audit
- Redevelopment / Successor Agency management – Facilitation of dissolution requirements
- Administer the City's insurance programs and serve as board member to the NCCSIF JPA.

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**EMPLOYMENT, cont.**

January 2002 – May 2005

Deputy Director – City of San Jose Finance Department  
(Treasury Division)

Responsibilities:

- Management of the day-to-day operations of the Finance Department Treasury Division
- Coordinate and manage four section managers (Banking and Investments / Revenue Collection / Administrative Citations and Utility Billing Services / Cash Management)
- Prepare and deliver reports to the City's Making Government Work Better Committee regarding investments and revenue collection
- Work with Finance Department Senior Staff to develop and implement the strategy and vision for the Finance Department
- Participate in Citywide strategy- and policy-sessions as a senior manager from the Finance Department (Council and Intergovernmental Policy Cabinets / legislative committees – PG&E Franchise, Transient Occupancy Tax Increase, New City Hall One-Stop Cashiering)
- Guide and professionally develop Treasury Division staff

April 2001 – February 2002

Division Manager / Project Manager – City of San Jose Finance Department  
(Administration Division)

Responsibilities:

- Manage enterprise-wide upgrade of Human Resource / Payroll System serving 8,000+ City employees
- Facilitate communication to project stakeholders including the Project's Steering Committee, Citywide departments, special interest groups, and the City's Finance and Infrastructure Council Committee
- Facilitate the hiring and management of various consultants assisting with the system upgrade
- Coordinated fast-tracked development of Request for Qualifications (RFQ) to procure consulting services to assist with system upgrade
- Establishment and coordination of an in-house, cross-departmental functional and technical team charged with the common goal of upgrading the PeopleSoft system in an aggressive timeframe
- Maintain working contacts with project clients – PeopleSoft, Acuent

Nov. 1997 – April 2001

Principal Accountant – City of San Jose Finance Department (Accounting Division)

Responsibilities:

- Manage the City's Utility Billing Services (Refuse billing) Fiscal Services section – 210,000+ Citywide accounts / \$40 million annual revenues (staff of 12 employees)
- Manage the City's Payroll Section generating a bi-weekly payroll for 8,000+ City employees (staff of 8 employees)
- Assist with the implementation of a new Human Resource / Payroll System (PeopleSoft) – Finance Department Lead
- Finance Department Safety Liaison to Citywide Committee
- Sports Chairperson – California Society of Municipal Finance Officer's Annual Conference Committee (Feb. 2001)
- Prepare special projects including revenue/fiscal analyses, Request for Proposal (RFP) development, financial statement preparation

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**EMPLOYMENT, cont.**

October 1996 – Nov. 1997

Senior Analyst – City of San Jose Finance Department (Treasury Division)

Responsibilities:

- Manage City’s Administrative Citation Program – Implement new Citation programs / manage revenue generation and appeals process (staff of 2 employees)
- Prepare and manage Treasury Division Budget
- Facilitate special projects including revenue/fiscal analyses (jet fuel sales tax / utility user tax)

October 1991 – October 1996

Accountant II - City of San Jose Finance Department (Accounting Division)

Responsibilities:

- Grant accounting for various Citywide grants - ensure compliance with federally mandated expenditure guidelines, assist departments with accounting administration
- Deferred Compensation Program accounting – Prepare monthly reconciliation of deferrals / withdrawals, prepare presentations to City’s Deferred Compensation Advisory Committee
- Prepare Citywide financial statements – Manage accounting for assigned funds leading to preparation of financial statements for City’s Comprehensive Annual Financial Report
- Network (Computers on every desk)

Consulting / Contracting:

Municipal Financial Services Consulting

- Urban Futures, Inc. (2017-2019)
  - o City of Desert Hot Springs
  - o City of Pomona
  - o City of Upland
  - o City of San Bernardino
  - o City of Millbrae
- City of Grass Valley (active since October 2016)
  - o Appointed Finance Director
- City of Auburn (active since November 2017)
  - o Appointed Finance Director
- City of Colusa (2008-2020)
- City of Alhambra (2017-2019)
- City of Marysville (2019)
- City of California City (2018 / 2021)
- Stanislaus Consolidated Fire Protection District (2019 / 2021)
- Placer Hills Fire District (2021)
- City of Patterson (2017)
- Auburn Cemetery District (2017)
- City of Gridley (2009-2010)
- Auburn Recreation District (2007)

*Additional Employment History and References Available Upon Request*