



Kensington Police Protection and Community Services District

BOARD OF DIRECTORS

AGENDA

Thursday, November 15, 2018
59 Arlington Avenue, Kensington, California

Special Meeting – Closed Session 6:00 P.M.
Recognition
Special Meeting: 7:30 P.M.

1. **Call to Order/Roll Call – 6:00 P.M.**
2. **Special Meeting: Closed Session – Public Comments**
3. **Adjourn to Closed Session**
 - a. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Paragraph (1) of subdivision (d) of Section 54956.9. Name of case: Claimant Lynn Wolter
 - b. CONFERENCE WITH LABOR NEGOTIATORS
Agency representative: General Manager Anthony Constantouros and Jon Holzman
Employee organization: Kensington Police Officers Association
 - c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Section 54957(b) Title; General Manager
4. **Recognition of KPPCSD and Community Volunteers – 7:00 P.M.**
5. **Regular Meeting – Call to Order/Roll Call 7:30 P.M.**
6. **Public Comments:** Members of the public may address the Board on items not listed on the agenda but that are within the jurisdiction of the District. Comments on matters that are listed on the agenda and requiring Board action may be made at the time the Board is considering each item. Please observe our five-minute limit, per Board Policy 5030.41.

Note: Items that are informational only and that used to appear as part of the Consent Calendar have been moved to the agenda packet's addendum. Public comments about such items made be made at this time.
7. **Board/Staff Comments**
 - a. Update on emergency preparedness.
 - b. The latest developments on the discussion of food composting will be shared.
 - c. Notification on Bay View Refuse and Recycling's proposed rate increase.
8. **Consent Calendar**
 - a. Approve minutes of August 9, 2018, Board meeting.

9. Old Business

- a. The Board will review bids for tree removal in Kensington Park. The Board will consider options and potentially authorize the authority for work.
 - Staff Report
 - Comparison Chart
 - Professional Tree Care Company Proposal
 - Julian Tree Care Estimate - Redwoods
 - Julian Tree Care Estimate – Monterey Pine
 - Ponderosa Tree Care Quote
- b. The Board will review and consider approving the Hazard mitigation plan. Implementation and areas of Board and staff responsibility will be discussed.
 - Staff Report
 - Hazard Mitigation Plan
- c. The Board will discuss and consider appointing a KPPCSD Director to work with the General Manager to conduct a comprehensive update to the Hazard Mitigation Plan and complete the Annual Progress Report in 2019. This Director would seek to clarify discrepancies between the plan when written and current operations.
 - Annual Progress Report, Volume 1 – Draft Local Hazard Mitigation Plan
 - Progress Report Template, Volume 2 – Draft Local Hazard Mitigation Plan

10. New Business

- a. The Board will review and consider approving several actions to pursue the Community Center renovations.
 - i. An agreement between the KPPCSD and the Kensington Community Council for the transfer of funds (\$465,000) from the KCC toward the Community Center renovation project and authorizing the General Manager to execute said agreement.
 - Staff Report
 - Draft Agreement
 - ii. Increase of project budget to reflect increased expenses.
 - Staff Report
 - iii. Extension of the Contract between the KPPCSD and Glass and Associates, Inc. and authorizing the General Manager to execute said extension.
 - Staff Report
 - Draft Agreement
 - iv. Bid documents for the renovations and directing staff to proceed with the public bidding process.
 - Staff Report
 - Draft bid documents (available on the District website, www.kppcsd.org)

- b. The Board will review and consider approving the authority for the General Manager to implement work in Kensington Park for the removal of hemlock and the abatement of blackberries and poison oak.
- Staff Report
 - Map of Area - Kensington Park
 - Oakland Brush Clearing Bid
 - City Grazing Bid - Poison Oak Area
 - City Grazing Bid - Blackberry Area
- c. The Board will review and discuss yearly payments to CalPERS. The Board will consider approving the authorization for a larger payment based on a 15-year amortization schedule, rather than the current 30-year schedule. The Board will discuss the adoption of a reserve policy.
- Staff Report
 - Budget Document
 - Reserve Policy Draft

The next meeting will be December 13, 2018. (There is no second meeting in November)

ADJOURNMENT

General Information

- All proceedings of the Open Session will be audio and video taped.
- The Community Center has devices for hearing assistance. Please contact GM Anthony Constantouros for information about the equipment.
- The Community Center is Wi-Fi accessible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to: Kensington Police Protection & Community Services District, 217 Arlington Ave, Kensington, CA 94707

POSTED: Public Safety Building – Colusa Food – Arlington Kiosk and at www.kensingtoncalifornia.org
Complete agenda packets are available at the Public Safety Building.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Services District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board

Items formerly included under the Board Packet Addendum are now posted separately on the District's website, under the title "Monthly Reports."

Communications and information submitted by community members and others will be included in the Correspondence section of this report and available to the public.