



Board of Directors  
Kensington Police Protection and  
Community Services District

**Regular Meeting Agenda**  
**Thursday, October 8, 2020**  
**Via Teleconference**

<https://www.kppcsd.org/2020-10-08-kppcsd-board-meeting>

**The page at the URL above will have instructions on how to join the online meeting.**

*In response to the County and State "shelter in place" orders, the Governor issued an order expanding his prior waiver of normal Brown Act requirements. Executive Order N-29-20, issued March 17, 2020, authorizes all-electronic meetings without a physical location for agency officials or members of the public. The published agenda must advise the public of the means by which it may participate in the meeting and of a procedure by which disabled persons may submit requests for accommodation or modification. The order does not suspend notice requirements.*

*Executive Order N-29-20 is effective while state and/or local public health officials have imposed or recommended social distancing measure. The District must prioritize public health and containing the spread of the Covid-19 virus, which precludes holding physical public meetings. The District will comply with the usual Brown Act requirements to the extent compatible with the directives and recommendations of state and local health officials. We appreciate your understanding.*

**Regular Meeting (7:30 p.m.)**

**CALL TO ORDER**

**SPECIAL PRESENTATIONS**

- Presentation of the Transparency Certificate of Excellence to the Kensington Police Protection and Community Services District by the Special District Leadership Foundation.
- Acknowledge the Contribution of Finance and Business Manager Katherine Korsak to the Kensington Police Protection and Community Services District.

**GENERAL PUBLIC COMMENT** (Members of the public may address the Board for up to three minutes on items not listed on the agenda that are within the jurisdiction of the District.)

**BOARD/STAFF COMMUNICATION**

- General Manager's Report
- Police Chief Report
- Board of Directors Communication

## **CONSENT CALENDAR**

1. Consider Approval of Minutes for the Regular Board Meeting of September 10, 2020.

## **BOARD DISCUSSION AND DETERMINATION**

2. Consider directing staff to prepare an amendment to KPPCSD Policy 1055, Records Management, to delete the provision allowing for destruction of recording tapes (or other media) of Board meetings for a period of five years from the date of the recorded meeting (Section 1055.5), and adding them to the list of “vital and permanent records” (Section 1055.2). (Discussion)
3. Consider approval of a payment to Lamorena & Chang in the amount of \$10,495 for previously unbilled audit services necessary for compliance with Governmental Accounting Standards Board (GASB) 68 and 75 related to determining the value of expected post-retirement benefits (OPEB). (Discussion/Action)
4. Consider approval of a contract with Nigro & Nigro PC to provide financial audit services for the fiscal years ending June 30, 2020 through June 30, 2024 for an annual cost of \$15,500, a total cost of \$77,500 over the five-year period. (Discussion/Action)
5. Receive an update on the current status of the architectural design process for housing both the Kensington Fire Department and the Kensington Police Department in the Public Safety Building. (Discussion)

## **ADJOURNMENT**

The next regular meeting will be held on October 22, 2020.

### Rules of Decorum at Meetings

- Please observe the three-minute per person limit (once per item) and twenty-minute total limit, per Board Policy 4120.4.1.
- Members of the public may address the Board on items not listed on the agenda but that are within the jurisdiction of the District during the General Public Comments section.
- Members of the Public may address the Board on items agendaized for discussion and/or action after any report has been presented by appropriate staff or director and the Board has raised its questions regarding that report.
- If there are several speakers, please be concise to give others the opportunity to speak.
- If any meeting is willfully interrupted so as to render the orderly conduct of the meeting infeasible, the Board President may order the person or group of persons causing the disruption removed. If removal of the person or group of persons causing the disruption of the meeting does not restore order, the Board President may order the meeting cleared of all members of the public except members of the media and proceed to address the remaining items on the agenda.

### General Information

- All proceedings of the Open Session will be audio and video recorded if possible.
- The District has devices for hearing assistance. Please contact Interim General Manager Bill Lindsay for information about the equipment.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Services District, 217 Arlington Ave, Kensington, CA 94707.
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at [llewis@kppcsd.org](mailto:llewis@kppcsd.org).

**POSTED:** Public Safety Building – Colusa Food – Arlington Kiosk and at [www.kppcsd.org](http://www.kppcsd.org). Complete agenda packets are available at the Public Safety Building.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Services District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.