

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

**BOARD OF DIRECTORS MEETING MINUTES**

**Thursday, May 26, 2021**

**Via Teleconference**

**Special Meeting - 6:00 p.m.**

**Call to Order** [TS 25:03]

President Hacaj called to order the Special Meeting of the Board of Directors at 6:15 p.m.

**Roll Call** [TS 24:24]

Director Chris Deppe, Director Rachelle Sherris-Watt, Vice-President Eileen Nottoli, and President Hacaj were present.

Staff present: General Manager Marti Brown, General Counsel Ann Danforth, and Clerk of the Board Lynelle M. Lewis.

[TS 2:15] President Hacaj announced the special meeting was called to discuss the procedure for filling the vacancy created by the resignation of former Director Cyrus Modavi. General Counsel Danforth reviewed the process for filling a vacancy in the elected board of a special district for either an appointment or an election. Currently, Contra Costa does not have an election scheduled for November 2, 2021, and Contra Costa County staff indicates that a special election to fill the vacancy would likely be a stand-alone election whose cost would fall entirely on the District. The estimated cost would be \$8 - \$12 per voter and the District has 4365 voters. Accordingly, the District's total would be between \$34,920 and \$52,380.

The consensus of the Board was to use the appointment process. They discussed dates for making the appointment, the applicant process, and the questions for the application.

- Motion by President Hacaj, seconded by Director Deppe, that reaffirms the process by which the Board intends to fill the vacancy left by the resignation of Director Modavi, that process is the appointment process which would occur at the July 8<sup>th</sup> Regular Meeting, that applications be submitted by June 21<sup>st</sup>, should there be more than five (5) candidates the Board would discuss a screening process at its June 29<sup>th</sup> meeting, and the application we discussed is the one presented by the General Manager but includes Questions #1 and #2, #3 is modified to replace Kensington with KPPCSD, #4 and #8, with the addition of a question "what do you see as KPPCSD's greatest short-term and long-term challenges?". The motion carried unanimously (4-0) by roll call vote: (AYES) Directors Nottoli, Sherris-Watt, Deppe, and Hacaj.

[TS 33:13] President Hacaj announced the Board would go into Closed Session. She called for public comment on the Closed Session agenda and there were no comments.

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The Board adjourned to closed session at 6:35 p.m. At 7:51 p.m. President Hacaj returned to report that the Board gave direction to staff.

**Adjournment**

President Hacaj adjourned the meeting at 7:54 p.m.

The next regular meeting will be held on June 10, 2021.

SUBMITTED BY:

DocuSigned by:

*Lynelle M Lewis*

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Lynelle M. Lewis, District Clerk of the Board

APPROVED: June 10, 2021

DocuSigned by:

*Marti Brown*

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Marti Brown, General Manager

DocuSigned by:

*Sylvia Hacaj*

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Sylvia Hacaj, President of the Board

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