Item #8



| Date:    | September 14, 2023                                       |
|----------|--|
| То:      | Board of Directors                                       |
| From:    | David Aranda, Interim General Manager                    |
| Subject: | General Manager's Report for August 5-September 10, 2023 |

- The three administrative employees had a six-month job evaluation, and the General Manager had a good discussion one on one with each of them. The evaluations will be placed in their respective personnel files.
- The two general managers and two chiefs from the KPPCSD and KFPD met and discussed various issues but primarily had a good initial discussion about emergency preparedness.
- The refrigerator had to be replaced at the Community Center and gutters were replaced at the Recreation building.
- The park replanting items approved by the Board are moving along with the viewpoint deck completed, trees and irrigation installed. Hopefully, the bench restoration and replacement will take place on the weekend of the 16<sup>th</sup>.
- The northwest portion of the tennis court is "coming up". I obtained a quote from the company that had previously done work on the courts, and they estimated a cost of \$9,000! I was given the name of a local person who has been kind enough to work with me and is ordering a product that will hopefully fix the problem.
- I am continuing to work on the Per Capita Park Grant requirements so that we can submit for our money. The sign is ready and the park deed is being recorded. Hopefully, within the next month all items will be submitted for approval and payment.
- A letter was sent to each officer outlining the current list of benefits they are receiving. This was done to close the chapter of all the oversights that occurred prior to February 2023.
- We continue to attempt to get the word out regarding clean up week. Note the article and advertisement in the Outlook.
- REMEMBER SEPTEMBER 18-22 AND GET YOUR JUNK OUTTA OF HERE.

# Start Planning Now for Clean- up Week September 18-22

By David Aranda, KPPCSD Interim General Manager

It's that time of year again-our yearly large clean-up with Bay View Refuse!

During the week of September 18-22 on your scheduled pick-up day, Bay View Refuse is making a special effort to take anything and everything, free! This includes, among other items: Normal garbage and green waste; furniture such as sofas, tables, chairs, cabinets, lamps and refrigerators; mattresses, bed frames, and box springs; electronic waste such as printers, computer accessories, televisions; hazardous waste; unused or expired medicines and prescriptions, and more!

If you are a Kensington resident and wish to participate, check your home, garage, basements, crawl spaces, and take advantage of this once-a-year free removal of all your unwanted items.

Bay View will provide more details in a flier they will be leaving each resident, but start to plan now, especially with bulky items, hazardous waste that must be disposed of along with electronic waste and other materials not normally allowed in the regular pick-up cycle. If the items are too heavy or bulky, do not let that stop you! Please contact either Bay View at (510) 237-4614 or the KPPCSD district office at (510) 526-4141, and we will see that manpower is provided to move and remove the items!

If you have any questions or want to request help with moving your heavy items out to the curb, please call interim general manager David Aranda at (661) 300-1231. Or contact Greg Christie of Bay View Refuse at (510) 237-4614 or e-mail info@bayviewrefuse.com.

Remember, cleaning out your unused items isn't just great for keeping your home tidy, it's also important for reducing your home's fire risk. Please help us make this the most successful clean-up week yet!

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# WE WILL PICK UP:

- HOUSEHOLD WASTE Place in plastic bags, boxes or cans.
- BULKY ITEMS Household appliances, furniture, etc.
- HAZARDOUS/UNIVERSAL WASTE Used bulbs & batteries, oil/oil filters, used paint, other common household hazardous waste – NO EXPLOSIVES
- ➡ ELECTRONIC WASTE
- REGULAR COLLECTION PICKUP Place your regular trash, recycling and organics in their carts to be collected on your normal collection day.
- HAVE HEAVY ITEMS OR NEED ASSISTANCE? Do you have items that are too heavy or bulky that you would like removed? Contact Bay View Refuse, and we can provide the extra manpower needed to get your items picked up.

Questions: 510-237-4614

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This program is brought to you by: Kensington Community Services District & Bayview Refuse and Recycling Service. Collected material will be donated, recycled and disposed accordingly.





# Kensington Police Protection & Community Service District

Item #8

| Date:    | September 14, 2023 |
|----------|--------------------|
| To:      | Board of Directors |
| From:    | Rosa Ruiz          |
| Subject: | Parks Report       |

The District office was closed for Labor Day on Monday, September 4<sup>th</sup>.

#### **Community Center Events:**

- 1. The Berkeley Shakespeare Company was back to host their King Lear production of William Shakespeare's masterpiece. This is the second time the company has come back to host their plays at the amphitheater.
- 2. The Life Line Screening team was back at the Center after their last visit more than 5-8 years ago. Residents took advantage of their presence and scheduled cardiovascular & stroke risk screening. This event took place on Wednesday, September 6th. Advertisement of their visit was made through their media, as well as flyer available at the center/park message board.
- 3. There will be two private events for this month on Saturday: the annual movie night on Saturday, the 23rd, and the Blood Drive hosted by the Kensington Council on Sunday, the 24th
- 4. I am happy to announce that the alarm will not go off anymore at any time due to a lousy signal placed a while back. A technician mounted an antenna on the roof with antenna cabling that would give the best option for an optimal signal boost.
- 5. A new fridge was purchased due to the old one causing different issues, like the top freezer getting more and more frosted, making a loud humming noise, and the bottom not keeping cold. The replacement is the same as the original, but a different brand. It's a white Maytag, 33-inch wide, top freezer refrigerator with a power cold feature. The old fridge was recycled.
- 6. The annual window cleaning took place around the building, including power washing the main entrance. The same thing was done for building B.
- 7. Lastly, I am happy to say that the new reservations system is up and running, and any feedback is appreciated, good or bad, because improvement is my objective.

#### <u>Park:</u>

1. A new aluminum white sign with green letters, .08 thickness, and 18 x 24 inches will be up by the end of this month and will replace the old sign from the council at the tennis court.

# Recreation Office Report prepared by Jenny Parks Kensington Community Council September 1, 2023

# KCC SUMMER CAMP:

Summer Camp ended August 11<sup>th</sup>. We had 522 campers over the summer, some campers came for one week and others came for multiple weeks, We had 20 part and full time camp staff members and 12 CITs (Counselor in Training). We Received \$505 in scholarship money and paid a total of 3 scholarships in the amount of \$600.

# KASEP:

Fall KASEP Registration was on August 29<sup>th</sup>. We were able to offer 66 classes afterschool. A few of the classes did not fill up and may need to be cancelled. Classes begin on September 11<sup>th</sup> though December 15<sup>th</sup> with these holidays- Monday, October 9<sup>th</sup>, Wednesday November 1<sup>st</sup>, Friday November 10<sup>th</sup>, and the week of November 20-24<sup>th</sup>.

### Adult Classes

Tai Chi with Nobuo Nishi is on Wednesdays & Fridays 9:30-11am.Community Center, drop in fee of \$15

Strength & Balance Yoga with Anja Borgstrom Tuesdays 8:30am & Gentle Yoga will resume on Thursday Sept. 7<sup>th</sup> at 11:30am in the Community Center, Drop-in \$20 Family Yoga Saturdays at 10am in front of the Recreation Building Mediterranean Cooking in the CC kitchen, Tuesdays evening 6:00-8:00pm Cost \$45 per class.

A 10% increase was added to non-residence upon registration.

### KCC & Other:

KCC Movie Night is scheduled for September 23<sup>rd</sup> on the big lawn outside the recreation building, starting at 6:30.

KCC Community Picnic is scheduled for October 22<sup>nd</sup> at the Community Center.

KPPCSD had the gutters replaced at the Recreation Building 8/28 and the building was power washed and the windows cleaned on 8/29. The fire alarm in the CC seems to be fixed and the old refrigerator was replaced.

Tennis court reservations have officially been turned over to KPPCSD and reservations can now be made online at KPPCSD.org/tennis-courts