



AGENDA KENSINGTON COMMUNITY SERVICES DISTRICT

Board of Directors Meeting

Thursday, July 09, 2026

Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707

~~6:00 p.m.~~ **6:30 p.m.** (Special Meeting – Closed Session)

7:00 p.m. (Regular Meeting)

*Director Gough will attend remotely from:
14399 Orvis Evans Dr., Bigfork, MT 59911*

*Director Levine will attend remotely from:
410 Woodland Park Road, Ariel, WA 98603*

(In Person and Hybrid)

www.kppcsd.org/2026-07-09-board-meeting

Hybrid Access via Zoom:

<https://us02web.zoom.us/j/81803143557?pwd=QJDja46PWe1vhsBiQaYoQ8L6uzbPqE.1>

Webinar ID: 818 0314 3557 Passcode: 079018

The Board may hold hybrid meetings, where most or all of the Directors attend in person but the District offers the public the option of attending by Zoom or other teleconferencing methods. Please be advised that those participating in such meetings remotely do so at their own risk. The Board meeting will not be cancelled if any technical problems occur during the meeting.

~~6:00 p.m.~~ **6:30 p.m.** (Special Meeting – Closed Session)

1. Call to Order
2. Roll Call
3. Special Meeting Agenda Item Public Comments

*Individuals wishing to address the Board of Directors concerning the Special Meeting agenda are invited to make oral comments of up to 3 minutes. **For Zoom attendees:** Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the Board of Directors and not to staff and/or the audience. By state law,*

the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 217 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org. For other concerns or needs contact David Aranda at (510) 960-0716.

4. **Convene to Closed Session**

~~a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION~~

~~Significant exposure to litigation pursuant to GC SEC. 54956.9(b)(2): one case.~~

b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957(b)(1))

Title: General Manager

7:00 p.m. (Regular Meeting)

1. **Call to Order**

2. **Roll Call**

3. **Announcement from Closed Session**

4. **President's Comments**

Public Comment

*Individuals wishing to address the Board of Directors concerning any items not on the agenda may make oral comments of up to three minutes. **For Zoom attendees:** Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 217 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org. For other concerns or needs contact David Aranda at (510) 960-0716.*

Consent Calendar

5. Approve the KCSD meeting minutes of May 14 , 2026 and June 11, 2026.

6. Approve the bills paid and revenue received by KPPCSD and KFPD for June 2026.

7. Approve the June financials.

Police and Fire Chief's Reports

8. Police Chief's Monthly Report.

9. Fire Chief's Monthly Report.

Discussion and Action

10. Presentation by Ridgeline on pros and cons of an updated 10-year forecast.
11. Approve Resolution No. 2026-15—A Resolution of the Board of Directors of the Kensington Community Services District to Accept Grant Funds for Fiscal Year 26 From the California Highway Patrol and the Cannabis Tax Fund Grant Program (CTFGP) and Authorize the Appropriate District Staff to Execute the Necessary Agreements and Contracts Associated with This Grant.
12. Approval of Resolution No. 2026-14—A Resolution of the Kensington Community Services District Board of Director Expressing Appreciation to David Spath's For His Contributions to the Community of Kensington.
13. Proceed with the second reading and approval of Ordinance No. 2026-02 of the Kensington Community Services District Rescinding Ordinance No. 2017-01 of the Kensington Police Protection and Community Services District Adopting a Prohibition on Unauthorized Encroachments on District Land and Adoption Procedures, Penalties And other Remedies for Such Encroachments.
14. Approve the following actions related to the vacant position on the KCSD Board of Directors: a) Accept David Spath's resignation effective June 12, 2026; b) approve posting the Notice of Vacancy of the KCSD Board of Directors and Intent to Appoint Director; and c) move forward with appointing an individual to that position by following the process as directed by the Elections Code and calling for candidates to submit their applications prior by the end of business for Friday, August 7th.
15. Approve the Kensington Community Services District Salary Schedule effective July 1, 2026.
16. Discussion and direction regarding the Kensington Park Wildfire Risk Assessment.
17. Approve purchase of the modular unit that houses the Police Department for a cost not to exceed \$191,000.
18. Discussion regarding improvements to widen Kensington Park Road for two-way traffic and improved rainwater flow and upgrade the steps from the road to the park to include a handrail.

Reports & Director's Comments

19. Emergency Preparedness Coordinator's Monthly Report.
20. General Manager's Monthly Report.
21. KCSD Consultant's Monthly Report.

22. Directors' Comments.

Adjournment

The next regular meeting of the KCSD is scheduled for Thursday, August 13, 2026.

General Information

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meetings. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Community Services District at *217 Arlington Ave., Kensington, CA 94707*.
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at llewis@kppcsd.org.

Posted Agenda

Public Safety Building at *217 Arlington Ave. Kensington, CA 94707*; *Kiosk in the Colusa Circle*; *Arlington Kiosk*; and at www.kppcsd.org. Complete agenda packets are available at the Public Safety Building at *217 Arlington Ave., Kensington, CA 94707*. All public records that relate to an open session item of a meeting of the Kensington Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the District offices at *217 Arlington Ave., Kensington, CA 94707* at the same time that those records are distributed or made available to a majority of the Board.



Kensington Community Services District Board of Directors Meeting Minutes

Thursday, May 14, 2026
Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707

6:00 p.m. (Special Meeting)

1. **Call to Order** [[TS 0:18](#)]

Vice-President Daniel Levine called the special meeting to order at 6:06 p.m.

2. **Roll Call** [[TS 0:55](#)]

Present: Directors Rick Artis, Alexandra Aquino-Fike, Sylvia Hacaj (absent at roll call but arrived in closed session), Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul (attended remotely Crown Plaza West Loop, 25 South Halsted Street, Chicago, IL 60661), David Spath, and Jim Watt.

3. **Special Meeting Agenda Public Comments** [[TS 0:34](#)]

None.

4. **Convene to Closed Session** [[TS 1:51](#)]

The Board convened to closed session to discuss one item.

7:00 p.m. (Regular Meeting)

1. **Call to Order** [[TS 2:03](#)]

President Hacaj called the regular meeting to order at 7:11 p.m.

Announcement from Closed Session: President Hacaj reported that from the closed session, the Board gave direction to staff and they appointed an ad hoc committee consisting of Directors Paul, Hacaj, and Aquino-Fike related to the general manager's search.

2. **Roll Call** [[TS 2:37](#)]

Present: Directors Rick Artis, Alexandra Aquino-Fike, Sylvia Hacaj, Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul (attended remotely (attended remotely Crown Plaza West Loop, 25 South Halsted Street, Chicago, IL 60661), David Spath, and Jim Watt.

Staff present: Interim General Manager David Aranda, KCSD Consultant Mary Morris-Mayorga, Chief of Police Mike Gancasz, and KCSD Consultant Raychel Jackson.

3. **President's Comments** [\[TS 3:15\]](#)

None.

4. **Public Comment** [\[TS 3:20\]](#)

None.

Consent Calendar [\[TS 3:42\]](#)

- Director Levine made a motion, second by Director Gough, to approve the Consent Calendar, carried by roll call vote (9-0) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt.

5. Approved the KCSD meeting minutes of April 9, 2026.

6. Approved bills paid and revenue received by KPPCSD and KFPD for April 2026.

7. Approved the April financials.

Police and Fire Chief's Reports

8. **Police Chief's Monthly Report.** [\[TS 4:54\]](#)

Chief of Police Mike Gancasz reported that his monthly report had been submitted with the Board packet. He highlighted the renovated 2014 police vehicle used by volunteers and noted the success of the safety meeting attended by KPD officers. Chief Gancasz responded to questions from the Board.

9. **Fire Chief's Monthly Report.** [\[TS 55:58\]](#)

No report was presented.

Discussion and Action

10. **Presentation on Temporary Suspension of License Plate Reader Functionality – Findings.** [\[TS 11:02\]](#)

Chief of Police Mike Gancasz presented background on the automated license plate reader program. Following his research, he reported that KPD will not seek renewal of the FLOCK contract. KPD will continue researching alternatives, evaluating other options, exploring potential improvements, holding town hall meetings, and returning to the Board with additional recommendations.

- Addressing the Board were the following: 1) Erin urged the Board to listen to the El Cerrito City Council meeting discussions on FLOCK; 2) Gail Feldman thanked Chief Gancasz for the report; and 3) Lynn Wolter encouraged the Board and the Police Chief to get a satisfactorily replacement promptly.

11. Adopt Resolution No. 2026-04 A Resolution of the Board of Directors of the Kensington Community Services District Authorizing Investment of Monies in the Local Agency Investment Fund. [\[TS 58:43\]](#)

IGM Aranda explained that LAIF requires documentation confirming the District’s name change to Kensington Community Services District.

- Director Levine made a motion, second by Director Madugo , to adopt Resolution No. 2026-04 of the Board of Directors of the Kensington Community Services District Authorizing Investment of Monies in the Local Agency Investment Fund, carried by roll call vote (9-0) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt.

12. Approve recommendations related to the approval of the annual Kensington Park Assessment District Levy and adopt three resolutions for Fiscal Year 2026/27 to collect the annual Kensington Park Assessment pursuant to the Landscaping and Lighting Act of 1972 as follows: (1) Resolution No. 2026-05 Initiating Proceedings For The Levy And Collection Of Assessments For The Kensington Park Assessment District for Fiscal Year 2026/27; (2) Resolution No. 2026-06 Approving The Engineer’s Report For The Kensington Park Assessment District For Fiscal Year 2026/27; and (3) Resolution No. 2026-07 Declaring the District’s Intention To Levy And Collect Assessment For The Kensington Park Assessment District for Fiscal Year 2026/27. [\[TS 1:01:44\]](#)

IGM Aranda explained that the Board must vote each year to authorize collection of assessments for the Kensington Park Assessment District.

- Director Spath made a motion, second by Director Levine, to adopt Resolution No. 2026-05 Initiating Proceedings For The Levy And Collection Of Assessments For The Kensington Park Assessment District for Fiscal Year 2026/27, carried by roll call vote (9-0) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt.
- Director Levine made a motion, second by Director Artis, to adopt Resolution No. 2026-06 Approving The Engineer’s Report For The Kensington Park Assessment District For Fiscal Year 2026/27, carried by roll call vote (9-0) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt.
- Director Artis made a motion, second by Director Levine, to adopt Resolution No. 2026-07 Declaring the District’s Intention To Levy And Collect Assessment For The Kensington Park Assessment District for Fiscal Year 2026/27., carried by roll call vote (9-0) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt.

13. **Approve the County to move forward with the Red Flag no parking restrictions resolution giving authority to KCSD for no parking restrictions on red flag days.** [[TS 1:06:08](#)]

IGM Aranda presented the recommendation to support Contra Costa County moving forward with a Red Flag no-parking restrictions resolution. The resolution would delegate authority to KCSD to establish no-parking restrictions on designated streets during Red Flag days. Directors discussed how Red Flag parking restrictions would be declared and implemented.

Contra Costa County Supervisor John Gioia clarified that the KCSD Board would make the final determination on which streets are subject to restrictions, based on recommendations from the Fire Chief and Police Chief. He noted that the County would provide permanent signage for designated streets and a memorandum of understanding would be developed to spell out the respective obligations of the County and KCSD.

- Addressing the Board were the following: 1) Rick Seegers a comment about wind driven embers and concerns about the bottleneck at Lennox Road and Berkeley Park Blvd; 2) Gail Feldman, President of Kensington Property Owner’s Association, supports KCSD making the designation of the streets for the red flag parking and expanding the zone, and allowing the county to provide no parking signs.
- Director Levine made a motion, second by Director Spath, that we resolve as a Board the KCSD supports the CCC Board of Supervisors in the creation of a resolution that delegates to the KCSD board with the advice of the fire and police chiefs the power to designate specific roads as no parking on designated red flag days as found by the National Weather Service and or the Kensington Fire Chief, carried by roll call vote (9-0) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt.

14. **Approve the Red Flag White Paper.** [[TS 2:01:44](#)]

IGM Aranda introduced the Red Flag White Paper for Board discussion. Board members reviewed the white paper, offered suggestions, and discussed proposed revisions and next steps.

- Director Levine made a motion, second by Director Spath, to approve the red flag white paper, carried by roll call vote (8-1) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Paul, Spath and Watt; and (NOES) Madugo.

15. **Discussion of California Police Chiefs Accreditation Program for the Kensington Police Department.** [[TS 40:43](#)]

Chief of Police Gancasz and Lieutenant Amit Nath presented an overview of the proposed program. Board members expressed support for the program.

16. **Discussion of the proposed budget for Fiscal Year 2027 and approval to publish a Notice of Public Hearing for Thursday, June 11, 2026.** [\[TS 2:13:58\]](#)

IGM Aranda provided an overview of the proposed budget and related actions. This item will be brought back to the Board in June based on input from the Board. IGM Aranda and KCSD Consultant Mary Morris-Mayorga responded to questions about capital expenses, the budget surplus, capital improvements for the park, budget amendments, and emergency preparedness.

[\[TS 2:41:52\]](#) Director Hacaj made a motion, second by Director Levine, to extend the meeting until 10:30 p.m. if necessary, carried by roll call vote (9-0) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt.

- Addressing the Board was Gail Feldman who asked about the 5-10 year projections of revenue and fund balances.

- Director Artis made a motion, second by Director Levine, that we grant our Interim General Manager approval to publish a notice of public hearing for the Fiscal Year 2027 budget, carried by roll call vote (9-0) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt.

17. **Discussion and Direction in Allowing the Friends of the Library to Use the South Room in the Annex Building to Store Their Used Books for Future Book Sales.** [\[TS 2:46:20\]](#)

IGM Aranda introduced the item and requested Board direction. Cathy Travlos, President, Friends of the Library, summarized their request to use the Annex for storage of their books. The Board directed staff to continue the discussion with the Friends of the Library on options to store their books.

18. **Approve spending up to \$6,500 on contracting with Kimber Communications to have the Fire Department website integrated into the Community Services District platform.** [\[TS 2:54:11\]](#)

- Director Artis made a motion, second by Director Gough, to approve spending up to \$6,500 on contracting with Kimber Communications to have the Fire Department website integrated into the Community Services District platform, carried by roll call vote (9-0) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt.

19. **Moving Forward: Yes or No, A Brief Discussion and Board Direction in Addressing Assorted Items from Strategic Planning Sessions and other related material.** [\[TS 2:57:13\]](#)

IGM Aranda requested Board direction on whether to pursue several capital projects in the upcoming year including the new police building, park master plan, tennis court and Annex Building drainage project, fire reduction work, tree work, and Public Safety Building

improvements. The Board reached consensus to allow the General Manager to prioritize items for future Board consideration and to propose budget funding for selected work in the upcoming year.

20. **Approval of the Emergency Preparedness Committee (EPC) protocols for the EPC to meet once a month and approval of appointing Laura Westphal to the EPC as a public member.** [\[TS 3:04:36\]](#).

Director Madugo presented an overview of the recommended actions.

- Director Madugo made a motion, second by Director Paul, to appoint Laura Westphal's application to be a public member of the EPC, carried by roll call vote (9-0) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt.
- Director Madugo made a motion, second by Director Gough, to update the EPC protocols to meet once a month, carried by roll call vote (9-0) as follows: (AYES) Directors Aquino-Fike, Artis, Gough, Hacaj, Levine, Madugo, Paul, Spath and Watt.

Reports & Director's Comments

21. **Emergency Preparedness Coordinator's Monthly Report.** [\[TS 3:08:19\]](#)

IGM Aranda provided additional updates from the Emergency Preparedness Coordinator on the following: deadline for the two grants (KEEP and vegetation) is May 31; 80 applications were submitted for KEEP; some residents have opted out of the programs for various reasons, and activity with CERT.

22. **General Manager's Monthly Report.** [\[TS 3:09:20\]](#)

IGM Aranda reminded the Board about upcoming dates from the Contra Costa County Elections Department regarding the upcoming candidate filing period for the November 2026 elections (July 13th through August 7th).

Directors Aquino-Fike asked for more information about the removal of the bench on the Beloitte path and Director Paul provided background on the bench installation and the consideration given to the impacted resident. Director Artis asked about a timeline for updated Ridgeline projections based on the consolidated district. He reported that significant background noise at the Public Safety Building made it difficult to hear during the Finance Committee meeting.

Director Levine commented on the success of the Food Truck event and thanked everyone involved for making the event happen.

Director Madugo commented that she found value in having the Emergency Preparedness Coordinator present his report along so the Board could ask questions.

23. **KCSD Consultant’s Monthly Report.**

The report was submitted as part of the agenda packet.

24. **Directors’ Comments.** [\[TS 3:15:38\]](#)

Director Levine thanked everyone for making the food truck event a success.

Director Madugo commented that she would like to see the EPC Coordinator report with more visual information (slides) and have his available to answer questions.

Adjournment [\[TS 3:18:37\]](#)

President Hacaj adjourned the meeting at 10:26 p.m. The next regular meeting of the KCSD is scheduled for Thursday, June 11, 2026.

SUBMITTED BY:

Lynelle M. Lewis, District Clerk of the Board

APPROVED: July 9, 2026

David Aranda, Interim General Manager

Sylvia Hacaj, President of the Board



Kensington Community Services District Board of Directors Meeting Minutes

**Thursday, June 11, 2026
Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707**

6:30 p.m. (Special Meeting)

1. **Call to Order**

Vice-President Daniel Levine called the special meeting to order at 6:38 p.m.

2. **Roll Call**

Present: Directors Rick Artis, Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul, David Spath, and Jim Watt. Directors Alexandra Aquino-Fike and Sylvia Hacaj were absent.

3. **Special Meeting Agenda Item Public Comments**

None.

4. **Convene to Closed Session**

The Board convened to closed session to discuss one item.

7:00 p.m. (Regular Meeting)

1. **Call to Order**

Vice-President Levine called the regular meeting to order at 7:38 p.m.

2. **Roll Call**

Present: Directors Rick Artis, Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul, David Spath, and Jim Watt. Directors Alexandra Aquino-Fike and Sylvia Hacaj were absent.

Staff present: Interim General Manager David Aranda, KCSD Consultant Mary Morris-Mayorga, Chief of Police Mike Gancasz, and KCSD Consultant Raychel Jackson.

3. **President's Comments**

[TS 3: 28] Vice-President Levine read a letter from Director David Spath's announcing his resignation from the Board effective June 12, 2026 noting that he would be relocating to San Diego, CA. Director Spath commented that he enjoyed serving on the Board and working with everyone. He thanked IGM Aranda for his leadership, and expressed confidence that the current Board will successfully address the many issues facing Kensington. Board members thanked Director Spath for his impact on the Kensington community over the past 43 years.

Public Hearing [TS 11:21]

4. **Conduct a Public Hearing to receive comments on the Fiscal Year Budget 2026-2027 (July 1, 2026 -June 30, 2027).**

Vice-President Levine opened the public hearing. No written or oral comments were received and the public hearing was closed.

5. **Conduct a Public Hearing to receive comments for the Annual Report of the Kensington Park Assessment District Levy for Fiscal Year 2027 (July 1, 2026 - June 30, 2027).**

Vice-President Levine opened the public hearing. No written or oral comments were received and the public hearing was closed.

Public Comment [TS 13:35]

None.

Consent Calendar [TS 13:58]

- Director Spath made a motion, second by Director Paul, to approve Consent Calendar Item 7, carried by roll call vote (7-0) as follows: (AYES) Directors Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.
- Director Levine made a motion, second by Director Madugo, to approve Consent Calendar Item 8, carried by roll call vote (7-0) as follows: (AYES) Directors Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

6. **Approve the KCSD meeting minutes of May 14 , 2026. {Tabled until July}**

7. **Approved the bills paid and revenue received by KPPCSD and KFPD for May 2026.**
8. **Approved the May financials.**

Police and Fire Chief's Reports

9. **Police Chief's Monthly Report.** [\[TS 17:35\]](#)

Police Chief Gancasz announced that the May monthly report had been submitted with the agenda packet. He congratulated Sargeant Jose Rivera on his recent graduation from the Sherman Block Supervisory Leadership Institute. He reported that the Police Department's next community event would be Pizza with the Police on June 16th at Benchmark Pizzeria.

10. **Fire Chief's Monthly Report.** [\[TS 20:42\]](#)

Battalion Chief James noted that the monthly reported had been submitted with the agenda packet. Board members asked questions about Zone 0 and 90th percentile response summary data. A member of the public asked about the weed abatement program.

Discussion and Action

11. **Approve and adopt Resolution No. 2026-08 of the Board of Directors of the Kensington Community Services District Authorizing the Assessment and Ordering the Levy for the Kensington Park Assessment District (the "District") for Fiscal Year 2026-27 Pursuant to the Landscaping and Lighting Act of 1972.** [\[TS 26:32\]](#)

- Director Spath made a motion, second by Director Gough, to approve Resolution No. 2026-08 of the Board of Directors of the Kensington Community Services District Authorizing the Assessment and Ordering the Levy for the Kensington Park Assessment District (the "District") for Fiscal Year 2026 Pursuant to the Landscaping and Lighting Act of 1972, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

12. **Approve Fiscal Year 2027 budget and adopt Resolution No. 2026-09 of the Board of Directors of the Kensington Community Services District Authorizing the Adoption of the Budget for Fiscal Year 2027.** [\[TS 28:58\]](#)

IGM Aranda highlighted two items that may impact the budget: the amount the District will pay El Cerrito for contractual fire services and the insurance costs from SDRMA for workers compensation and property, liability and vehicles. He noted that

should there be a dramatic shift in what was budgeted as opposed to what we will be paying, we may need to come back to the Board with a budget amendment. Board members asked for clarification on some line items.

- Addressing the Board was Gail Feldman, President, Kensington Property Owner’s Association, who presented some community priorities from their survey (i.e., location of the police building, fire prevention and emergency preparedness, finances, and fire service costs).
- Director Spath made a motion, second by Director Artis, to approve Resolution No. 2026-09 of the Board of Directors of the Kensington Community Services District Authorizing the Adoption of the Budget for Fiscal Year 2027, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

13. Approve and adopt Resolution No. 2026-10 A resolution of the Board of Directors of the Kensington Community Services District Affirming the Establishment of the Appropriations Limit for Fiscal Year 2027. [TS 2:12:39]

IGM Aranda summarized the recommended action.

- Director Paul made a motion, second by Director Gough, to approve Resolution No. 2026-10 of the Board of Directors of the Kensington Community Services District Affirming the Establishment of the Appropriations Limit for Fiscal Year 2027, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

14. Approve and adopt Resolution No. 2026-11 A Resolution of the Board of Directors of the Kensington Community Services District Establishing the Annual Supplemental Special Tax for Police Protection. [TS 2:15:15]

IGM Aranda summarized the recommended action.

- Director Artis made a motion, second by Director Spath, to approve Resolution No. 2026-11 of the Board of Directors of the Kensington Community Services District Establishing the Annual Supplemental Special Tax for Police Protection, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

15. Adopt and approve Resolution No. 2026-12 Authorizing Contra Costa County to Place the Special Tax on the Tax Roll for Fiscal Year 2026-2027 and to Collect the Special Tax on Behalf of the Kensington Community Services District. [TS 2:17:02]

IGM Aranda noted that this action is to support fire protection services within the Kensington community.

- Director Levine made a motion, second by Director Gough, to approve Resolution No. 2026-12 of the Kensington Community Services District Authorizing Contra Costa County to Place the Fire Protection Services Special Tax on the Fiscal Year 2026-27 tax roll and to Collect the Special Tax on Behalf of the Kensington Community Services District, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

16. **Second Reading and Approval to Rescind Ordinance No. 2017-01 Prohibiting Unauthorized Encroachments on District Land and Adopting Procedures, Penalties and Other Remedies For Such Encroachments.** [\[TS 2:21:32\]](#)

This item was tabled until July.

17. **Approval of the Hazardous Vegetation Removal Reimbursement Grants for Fiscal Year 2026-2027.** [\[TS 2:21:54\]](#)

KCSD Consultant Mary Morris-Mayorga introduced the item and Emergency Preparedness Coordinator Johnny Valenzuela summarized the responses.

- Addressing the Board was Erin who asked when applicants would be notified about their application.
- Director Spath made a motion, second by Director Madugo, to approve the 34 applications that were recommended by the Emergency Preparedness Coordinator to be funded during this funding period, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

18. **Update on the Red Flag No Parking Program.** [\[TS 58:50\]](#)

Contra Costa County Supervisor John Gioia summarized actions taken by the Board of Supervisors. He noted that the action gives authority and flexibility to KCSD to determine the streets for the red flag no parking zone.

IGM Aranda said the draft memorandum of understanding (MOU) is being reviewed by legal counsel, and once the edits are made, he will be the signatory. Board members asked about adding additional streets.

- Addressing the Board was Gail Feldman, President, Kensington Property Owner’s Association, who urged the Board to include Sunset Drive and the upper part of Beloit in the program and asked for clarity on how the police chief will notify people.

The Board gave direction to IGM Aranda to move forward with the MOU.

19. Discussion and direction regarding use of the Annex Building. [1:51:41]

Tsering Wangmo Bhutia presented a proposal to use the Annex Building for a pre-school. After considerable discussion about the structure state of the Annex Building, Board consensus was to review the structural integrity of the building before it could be considered for designated programs.

- Ann Forest, board member of Kensington Community Council, commented that their survey revealed that residents were more interested in having the Annex Building for a broader range of activities to serve the greater community.

20. Discussion of Request by Friends of Kensington Library (FKL) to Place a Shed on Park Property for Their Book Sales Program. [1:22:38]

Cathy Travlos from FKL presented their request to place a container on park property to house and sort the books they sell as part of the fundraising they do on behalf of the county library in Kensington. Connie Ferris, board member of the FKL, provided additional conceptual details of the project. County Supervisor John Gioia pointed out that the proposed containers do not meet ADA requirements, and they would need to submit plans to the County for approval. Jim Fischer, representing FKL book shed volunteers, said they didn’t have adequate time to address the new requirement. The Board urged the requestor to work with the County.

Reports & Director’s Comments

21. Emergency Preparedness Coordinator’s Monthly Report. [TS 2:27:40]

Emergency Preparedness Coordinator Johnny Valenzuela presented highlights from his written report.

22. General Manager’s Monthly Report. [TS 2:30:46]

IGM Aranda noted that his monthly report had been submitted in the agenda packet.

23. KCSD Consultant’s Monthly Report. [TS 2:30:59]

KCSD Consultant Morris-Mayorga reported that her monthly report had been submitted in the agenda packet.

24. **Directors' Comments.** [\[TS 2:31:12\]](#)

- Director Spath asked about the food trucks in the park event and Director Levine reported that it was quite a success.

Adjournment [\[TS 2:32:13\]](#)

Vice-President Levine adjourned the meeting at 9:53 p.m. The next regular meeting of the KCSD is scheduled for Thursday, July 9, 2026.

SUBMITTED BY:

Lynelle M. Lewis, District Clerk of the Board

APPROVED: July 9, 2026

David Aranda, Interim General Manager

Vice-President Levine, President of the Board

[Print](#)[Close](#)

Payee	Amount	Process Date
AFLAC Electronic Confirmation #:407	\$809.72	06/01/2026
Best Best & Krieger LLP Electronic Confirmation #:408	\$2,942.40	06/01/2026
Beyond Ledgers LLC Check Confirmation #:409	\$3,759.00	06/01/2026
CDW Government Electronic Confirmation #:410	\$1,251.12	06/01/2026
City of El Cerrito Check Confirmation #:411	\$3,150.00	06/01/2026
CLEA Check Confirmation #:412	\$320.00	06/01/2026
FCO-S Concrete Const. Co. Check Confirmation #:420	\$21,170.00	06/01/2026
Fernando Herrera Electronic Confirmation #:413	\$4,530.00	06/01/2026
Greg Harman Check Confirmation #:414	\$405.80	06/01/2026
Intoximeters, Inc. Check Confirmation #:419	\$198.91	06/01/2026
Jose Rivera Check Confirmation #:415	\$300.00	06/01/2026
Kimber Communications Check Confirmation #:416	\$382.50	06/01/2026
Smile Business Products, Inc. Check Confirmation #:421	\$113.73	06/01/2026
Smile Business Products, Inc. Check Confirmation #:422	\$120.57	06/01/2026
U.S Bank Corporate Payment Systems Electronic Confirmation #:418	\$10,286.14	06/01/2026
Universal Building Services Electronic Confirmation #:417	\$115.53	06/01/2026
Subtotal	\$49,855.42	Primary Checking *****0780
Total	\$49,855.42	Skipped payments not included in the total.

[Print](#)[X
Close](#)

Payee	Amount	Process Date
Amazon Capital Services, Inc. Electronic Confirmation #:425	\$63.93	06/15/2026
AT&T Mobility Electronic Confirmation #:426	\$1,969.80	06/15/2026
Bay Area News Group Check Confirmation #:427	\$603.84	06/15/2026
Best Best & Krieger LLP Electronic Confirmation #:428	\$2,134.20	06/15/2026
Beyond Ledgers LLC Check Confirmation #:452	\$1,601.25	06/15/2026
CDW Government Electronic Confirmation #:457	\$737.01	06/15/2026
CDW Government Electronic Confirmation #:429	\$894.61	06/15/2026
City of San Pablo Check Confirmation #:430	\$5,730.00	06/15/2026
Comcast Electronic Confirmation #:431	\$166.83	06/15/2026
Contra Costa County Auditor-Controller Check Confirmation #:454	\$5,496.48	06/15/2026
Contra Costa County Tax Collector Check Confirmation #:450	\$1,782.67	06/15/2026
Daniel Dole Check Confirmation #:451	\$1,992.00	06/15/2026
EBMUD Check Confirmation #:432	\$122.41	06/15/2026
EBMUD Check Confirmation #:449	\$569.22	06/15/2026
ERSIC, LLC Check Confirmation #:433	\$4,355.00	06/15/2026
Fernando Herrera Electronic Confirmation #:434	\$4,185.00	06/15/2026
Government Leasing and Finance, Inc. Check Confirmation #:448	\$1,300.05	06/15/2026
Great America Financial Svcs. Electronic Confirmation #:435	\$221.57	06/15/2026
IT Management Corporation Electronic Confirmation #:424	\$321.46	06/15/2026
Kimber Communications Check Confirmation #:436	\$2,375.00	06/15/2026
LEHR Upfitters OPCO LLC Electronic Confirmation #:437	\$1,196.63	06/15/2026
Major Alarm INC	\$71.00	06/15/2026

Electronic
Confirmation #:438

Mobile Modular Check Confirmation #:439	\$5,488.80	06/15/2026
PG&E Electronic Confirmation #:440	\$1,164.16	06/15/2026
R3 Consulting Group Check Confirmation #:441	\$315.00	06/15/2026
Ridgeline Municipal Strategies, LLC Electronic Confirmation #:442	\$1,155.00	06/15/2026
Rosa Ruiz Electronic Confirmation #:455	\$164.01	06/15/2026
Special District Risk Management Authority Check Confirmation #:443	\$1,601.00	06/15/2026
Streamline Electronic Confirmation #:444	\$565.60	06/15/2026
Sun Ridge Systems, Inc. Check Confirmation #:456	\$1,200.00	06/15/2026
Walnut Creek Ford Check Confirmation #:445	\$1,013.58	06/15/2026
Westamerica Bank Check Confirmation #:453	\$30,516.62	06/15/2026
WEX Bank Check Confirmation #:446	\$3,453.63	06/15/2026
WEX BANK Check Confirmation #:447	\$1,351.67	06/15/2026
Subtotal	\$85,879.03	Primary Checking *****0780
Total	\$85,879.03	Skipped payments not included in the total.

[Print](#)[X
Close](#)

Payee	Amount	Process Date
AFLAC Electronic Confirmation #:458	\$809.72	06/29/2026
ASG Electronic Confirmation #:459	\$1,075.59	06/29/2026
AT&T Electronic Confirmation #:460	\$983.59	06/29/2026
Best Best & Krieger LLP Electronic Confirmation #:461	\$2,558.40	06/29/2026
C&J Cleaning Services Electronic Confirmation #:462	\$1,150.00	06/29/2026
Data Ticket Inc. Check Confirmation #:463	\$494.15	06/29/2026
ERSIC, LLC Check Confirmation #:465	\$3,607.50	06/29/2026
Fernando Herrera Electronic Confirmation #:472	\$1,006.80	06/29/2026
Fernando Herrera Electronic Confirmation #:470	\$2,560.00	06/29/2026
Fernando Herrera Electronic Confirmation #:468	\$3,000.00	06/29/2026
Karn Borisuthiratana Electronic Confirmation #:464	\$1,176.57	06/29/2026
KFPD Electronic Confirmation #:471	\$234.16	06/29/2026
L.N. Curtis and sons Electronic Confirmation #:469	\$900.01	06/29/2026
Ron DuPratt Ford, Inc. Electronic Confirmation #:467	\$1,038.40	06/29/2026
U.S Bank Corporate Payment Systems Electronic Confirmation #:473	\$5,163.69	06/29/2026
Universal Building Services Check Confirmation #:466	\$962.00	06/29/2026
Subtotal	\$26,720.58	Primary Checking *****0780
Total	\$26,720.58	Skipped payments not included in the total.

[Print](#)[X
Close](#)

Payee	Amount	Process Date
John Valenzuela Electronic Confirmation #:258	\$9,973.03	06/26/2026
KPPCSD Electronic Confirmation #:256	\$210.94	06/26/2026
Mary Morris-Mayorga Electronic Confirmation #:260	\$12,338.34	06/29/2026
Meyers Nave Electronic Confirmation #:257	\$240.30	06/26/2026
Raychel Jackson Electronic Confirmation #:259	\$2,398.24	06/26/2026
Subtotal	\$25,160.85	Primary Checking *****2407
Total	\$25,160.85	Skipped payments not included in the total.

[Print](#)[X
Close](#)

Payee	Amount	Process Date
Amazon Electronic Confirmation #:239	\$44.13	06/15/2026
AT&T CalNet Check Confirmation #:240	\$31.91	06/15/2026
AT&T CalNet Check Confirmation #:252	\$32.37	06/15/2026
Battalion One Fire Protection Electronic Confirmation #:241	\$693.00	06/15/2026
Contra Costa Health Services Check Confirmation #:249	\$610.00	06/15/2026
Delta Dental of California Electronic Confirmation #:246	\$1,013.20	06/15/2026
Department of Industrial Relations Check Confirmation #:251	\$450.00	06/15/2026
John Valenzuela Electronic Confirmation #:242	\$8,558.59	06/15/2026
Mary Morris-Mayorga Electronic Confirmation #:243	\$8,190.11	06/15/2026
Metro Elevator Check Confirmation #:250	\$1,980.00	06/15/2026
Meyers Nave Electronic Confirmation #:245	\$672.84	06/15/2026
Raychel Jackson Electronic Confirmation #:244	\$2,951.68	06/15/2026
Stericycle, Inc. Check Confirmation #:248	\$420.56	06/15/2026
Streamline Electronic Confirmation #:247	\$415.00	06/15/2026
Subtotal	\$26,063.39	Primary Checking *****2407
Total	\$26,063.39	Skipped payments not included in the total.



Good Afternoon, Karn Borisuthiratana

Online Activity ?

Date	Status	Check number	Account	Payee & GL	Amount
6/11/2026	Accepted	N/A	Regular Checking 1550780	CCC - 439	\$200.00
6/11/2026	Accepted	N/A	Regular Checking 1550780	KCC - 471	\$15,248.50
				Deposit Total:-	\$15,448.50



Good Afternoon, Karn Borisuthiratana

Online Activity ?

Date	Status	Check number	Account	Payee & GL	Amount
6/15/2026	Accepted	N/A	Regular Checking 1550780	State of CA - 418	\$122,974.23
6/29/2026	Accepted	N/A	Regular Checking 1550780	WalnutFord - 418	\$167.01
6/29/2026	Accepted	N/A	Regular Checking 1550780	SDRMA - 422	\$12,327.03
6/29/2026	Accepted	N/A	Regular Checking 1550780	Duplicate Deposit **	\$122,974.23
6/29/2026	Accepted	N/A	Regular Checking 1550780	DSpauth - 439	\$21.00
				Deposit Total:-	\$135,489.27

Kensington Police Protection & CSD
Deposit Detail
June 11, 2026

101 Five Star Checking

Transaction date	Transaction type	Num	Customer full name	Description	GL code	Amount
06/11/2026	Deposit	2991	Bay View Refuse A/R	Franchise fee for May 2026	448	31,949.40
06/11/2026	Deposit	62-639013	State of California	Peace Officer Standards & Trng	414	475.98
06/11/2026	Deposit	63-210207	State of California	Dept of the CA Highway Patrol	422	35,123.02
06/11/2026	Deposit	63-214857	State of California	Peace Officer Standards & Trng	414	1,716.08
06/11/2026	Deposit	7194053	US Bank CCard	NASPO Contract Q1 Year 2026	418	447.87
06/11/2026	Deposit	62336	Community Center Rental	Main Hall rental from Lifeline	427	300.00
06/11/2026	Deposit	3203	Community Center Rental	Main Hall rental from Betty	427	1,501.00
06/11/2026	Deposit	1235	Community Center Rental	Main Hall rental from Red Oak	427	997.00
					TOTAL	72,510.35

Thursday, June 11, 2026 07:28 PM GMTZ

KENSINGTON COMMUNITY SERVICES DISTRICT



**MONTHLY FINANCIALS
FOR THE PERIOD JULY 1, 2025 THROUGH JUNE 30, 2026**



Kensington Community Services District
Balance Sheet Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	
1	Current Assets	
2	Bank Accounts	
3	100 Petty Cash	100
4	101 Five Star Checking	633,690
5	103 Five Star Saving	4,069,344
6	105 CLASS - KPPCSD	900,155
7	106 Checking FSA	4,647
8	107 CLASS - PATHS	6,172
9	139 LAIF-District	4,637,524
10	Total Bank Accounts	\$ 10,251,633
11	Accounts Receivable	
12	140 Due from Other Funds	33
13	Total Accounts Receivable	\$ 33
14	Other Current Assets	
15	153 Prepaid Expenses	28,409
16	Total Other Current Assets	\$ 28,409
17	Total Current Assets	\$ 10,280,075
18	Fixed Assets	
19	160 Police Fixed Assets	
20	161 Police Bldg Improvements	200,061
21	162 Patrol Cars	494,913
22	163 Patrol Cars Accessories	43,673
23	165 Personal Police Equipment	72,587
24	166 Police Traffic Equipment	19,008
25	167 Station Equipment-Police	65,694
26	168 Office Furn & Equip	11,333
27	169 Computer Equip	111,257
28	Total 160 Police Fixed Assets	\$ 1,018,526
29	170 Park/Rec Fixed Assets	
30	171 Land	2,808,347
31	172 Community Center Building	2,310,260
32	173 Community Center Improvements	158,833
33	174 Park Improvements	919,380
34	178 Pk/R Furn & Fixtures	50,600
35	188 Construction in Progress	11,817
36	Total 170 Park/Rec Fixed Assets	\$ 6,259,238
37	189 Accumulated Depreciation	(1,992,625)
38	Total Fixed Assets	\$ 5,285,139



Kensington Community Services District
Balance Sheet Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	
39	Other Assets	
40	190 Deferred Outflows - OPEB	115,679
41	191 Deferred Outflows - Pension	1,063,572
42	Total Other Assets	\$ 1,179,251
43	TOTAL ASSETS	\$ 16,744,466
44	LIABILITIES AND EQUITY	
45	Liabilities	
46	Current Liabilities	
47	Accounts Payable	
48	200 Due to Other Funds	6,491,185
49	210 Accounts Payable	27,342
50	Total Accounts Payable	\$ 6,518,527
51	Other Current Liabilities	
52	219 Accrued Payroll	70,645
53	220 Payroll Liabilities	
54	224 PEBSCO	1,500
55	225 PERS - (District Portion)	11,147
56	226 PERS (Officers Portion)	7,877
57	228 PERS Service Credit	354
58	229 KPOA Dues, Legal Def., Survivor	850
59	231 AFLAC	443
60	Total 220 Payroll Liabilities	\$ 22,171
61	802 FSA Liability (Lively)	(897)
62	517 FSA Liability - Police	2,047
63	806 FSA Liability - Adm	540
64	Total 802 FSA Liability (Lively)	\$ 1,690
65	Total Other Current Liabilities	\$ 94,506
66	Total Current Liabilities	\$ 6,613,032
67	Long-Term Liabilities	
68	240 2020 Pension Obligation Bond	
69	241 2020 POB - ST Portion	188,000
70	242 2020 POB - LT Portion	3,533,000
71	Total 240 2020 Pension Obligation Bond	\$ 3,721,000
72	265 Compensated Absence/Vac Buyback	166,664
73	290 Community Center Loan	
74	291 Community Center Loan - ST	26,318
75	292 Community Center Loan - LT	85,009
76	Total 290 Community Center Loan	\$ 111,327



Kensington Community Services District
Balance Sheet Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	
77	293 Vehicle Capital Lease	146,533
78	295 Net OPEB Liability	(748,239)
79	296 Net Pension Liability	1,061,775
80	297 Deferred Inflows - OPEB	157,210
81	298 Deferred Inflows - Pension	697,377
82	Total Long-Term Liabilities	\$ 5,313,648
83	Total Liabilities	\$ 11,926,680
84	Equity	
85	350 Invest. in Assets	5,164,503
86	390 Retained Earnings	(522,045)
87	395 Prior Period Adjustment	(162,591)
88	Net Income	337,919
89	Total Equity	\$ 4,817,786
90	TOTAL LIABILITIES AND EQUITY	\$ 16,744,466



Kensington Community Services District
Fire Dept Balance Sheet Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	
1	Assets	
2	Current Assets	
3	Bank Accounts	
4	Capital Fund	21,425
5	KFPD Revolving Acct - Gen Fund	8,153
6	KFPD Temp - Gen. Fund	43,468
7	Money Market	1,106
8	Total for Bank Accounts	\$74,152
9	Accounts Receivable	
13	Advance on Supplemental Taxes	88,498
14	Total for Accounts Receivable	\$88,498
15	Other Current Assets	
16	Prepaid CERBT - Retiree Trust	802,416
17	Tax Money in KCSD accounts	6,190,561
18	Total for Other Current Assets	\$6,992,977
19	Total for Current Assets	\$7,155,626
20	Fixed Assets	
21	Accumulated Depreciation - Bldg	(1,410,184)
22	Accumulated Depreciation-Equip	(1,023,224)
23	Building and Improvements	12,268,543
24	Current Capital Outlay	
25	PSB Renovation Hard Cost	5,093
26	Temp Facilities - Decommission	28,457
27	Total for Current Capital Outlay	\$33,550
28	Equipment	1,976,576
29	Land	5,800
30	Total for Fixed Assets	\$11,851,061
31	Other Assets	
32	Deferred Outflow of Res. - OPEB	68,093
33	Suspense	1,553
34	Total for Other Assets	\$69,646
35	Total for Assets	\$19,076,333
36	Liabilities and Equity	
39	Accounts Payable	\$2,356
40	Credit Cards	
41	Five Star CC	813
42	Total for Credit Cards	\$813
43	Other Current Liabilities	



Kensington Community Services District
Fire Dept Balance Sheet Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	
44	PSB Renovation Loan	2,160,000
45	Total for Other Current Liabilities	\$2,160,000
48	El Cerrito Reconciliation Liab.	153,182
49	Total for Long-term Liabilities	\$153,182
50	Total for Liabilities	\$2,316,351
51	Equity	
52	Fund Equity - Capital Projects	3,213,661
53	Fund Equity - General	3,889,496
54	Fund Equity - Gen Fixed Asset	2,222,992
55	Fund Equity - Special Revenue	109,075
56	Fund Equity	6,291,575
57	Net Income	1,033,184
58	Total for Equity	\$16,759,982
59	Total for Liabilities and Equity	\$19,076,333



Kensington Community Services District
Budget vs. Actuals: General Fund Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	Jun-26	FY26 YTD Actual	FY 26 Budget	% of Budget
1	Income				
2	400 Property Tax Revenue				
3	401 Levy Tax - Co. Prop. 1%	147,515	2,647,243	2,575,000	103%
4	Total 400 Property Tax Revenue	\$ 147,515	\$ 2,647,243	\$ 2,575,000	103%
5	440 Interest and Admin Charges				
6	456 Interest	15,670	164,795	75,000	220%
7	458 Other District Rev - Allocation	23,802	23,802	25,844	92%
8	Total 440 Interest and Admin Charges	\$ 39,473	\$ 188,597	\$ 100,844	187%
9	Total Income	\$ 186,988	\$ 2,835,839	\$ 2,675,844	106%
10	Gross Profit	\$ 186,988	\$ 2,835,839	\$ 2,675,844	106%
11	Expenses				
12	500.1 Benefits				
13	550.6 FSA Expenses		(1,489)		
14	Total 500.1 Benefits	\$ -	\$ (1,489)		
15	800 District Expenses				
16	815 Admin Communications	2,941	14,723	10,000	147%
17	816 Office Supplies	1,100	9,547	4,000	239%
18	817 Printing and Postage	170	6,383	7,500	85%
19	818 Mileage Reimbursement	164	1,247	1,000	125%
20	819 Dues/Subscriptions	1,054	12,420	20,000	62%
21	820 Copier Contract	222	4,212	4,000	105%
22	825 Board Continuing Ed/Conferences			4,000	0%
23	826 Board Meetings		665		
24	831 Training and Travel Admin	1,177	10,021	15,000	67%
25	870 County Expenditures			5,000	0%
26	898 Other Expenses	604	5,212	5,000	104%
27	Total 800 District Expenses	\$ 7,430	\$ 64,429	\$ 75,500	85%
28	800.2 Salaries & Benefits				
29	807 Salaries	33,037	266,414	277,644	96%
30	808 Payroll Taxes	2,518	22,721	21,239	107%
31	Total 800.2 Salaries & Benefits	\$ 35,555	\$ 289,135	\$ 298,883	97%
32	800.3 Professional Services				
33	830 Legal (District/Personnel)	3,626	62,611	45,000	139%
34	835 Consulting	1,155	43,934	25,000	176%
35	840 Accounting/Audit	1,601	46,584	75,000	62%
36	Total 800.3 Professional Services	\$ 6,382	\$ 153,129	\$ 145,000	106%
37	800.4 Insurances & LAFCO				



Kensington Community Services District
Budget vs. Actuals: General Fund Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	Jun-26	FY26 YTD Actual	FY 26 Budget	% of Budget
38	850 Insurance	4,857	58,279	56,000	104%
39	851 Workers Compensation	210	2,526	6,000	42%
40	861 LAFCO		1,850	2,000	93%
41	Total 800.4 Insurances & LAFCO	\$ 5,067	\$ 62,655	\$ 64,000	98%
42	950 Capital Outlay		\$ -		
43	969 Computer Equipment		1,879		
44	Total 950 Capital Outlay	\$ -	\$ 1,879		
45	997 Payroll Expense	1,090	11,359	14,000	81%
46	Total Expenses	\$ 55,524	\$ 581,097	\$ 597,383	97%
47	Net Operating Income	\$ 131,464	\$ 2,254,742	\$ 2,078,461	108%
48	Net Income	\$ 131,464	\$ 2,254,742	\$ 2,078,461	108%



Kensington Community Services District
Budget vs. Actuals: Police Fund Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	Jun-26	FY26 YTD Actual	FY 26 Budget	% of Budget
1	Income				
2	400.1 Assessments				
3	402 Special Tax-Police	34,302	686,040	685,500	100%
4	404 Measure G Supplemental Tax	35,722	714,443	700,000	102%
5	Total 400.1 Assessments	\$ 70,024	\$ 1,400,483	\$ 1,385,500	101%
6	400.2 Grant Revenue		0		
7	414 POST Reimbursement	2,192	9,741	5,000	195%
8	415 SLESF	(5,496)	201,537	200,000	101%
9	Total 400.2 Grant Revenue	\$ (3,304)	\$ 211,277	\$ 205,000	103%
10	400.3 Reimbursements & Fees				
11	410 Police Fees/Service Charges	(15)	13,659	10,000	137%
12	418 CERBT Reimbursements/Refunds	123,589	133,103	121,100	110%
13	Total 400.3 Reimbursements & Fees	\$ 123,575	\$ 146,762	\$ 131,100	112%
14	441 Other PD Revenue	\$ 12,327	\$ 12,327		
15	Total Income	\$ 202,621	\$ 1,770,849	\$ 1,721,600	103%
16	Gross Profit	\$ 202,621	\$ 1,770,849	\$ 1,721,600	103%
17	Expenses				
18	500 Police Salaries				
19	502 Officers Salaries				
20	502.1 Officers Salary	182,640	1,428,586	1,353,586	106%
21	503 Holiday Pay	6,583	51,734	48,500	107%
22	503.4 Incentive Pay-Longevity Pay	1,266	10,126	7,500	135%
23	504 Incentive Pay- Education	2,040	16,061	15,000	107%
24	505 Incentive Pay- POST Certificate	6,746	45,286	30,000	151%
25	Total 502 Officers Salaries	\$ 199,275	\$ 1,551,795	\$ 1,454,586	107%
26	506 Overtime	17,041	149,107	75,000	199%
27	Overtime reduced by Grant Reimbursement	(14,384)	(39,502)		
28	506 Overtime Total	\$ 2,657	\$ 109,605	\$ 75,000	146%
29	508 Salary - Non-Sworn				
30	548 GASB 75 - Expense		3,200		
31	Total 500 Police Salaries	\$ 201,932	\$ 1,664,600	\$ 1,529,586	109%
32	500.1 Benefits				
33	509 Hiring Bonus		12,000	8,000	150%
34	516 Uniform Allowance	150	1,200	2,400	50%
35	521-A Medical/Vision/Dental-Active	15,846	226,928	240,000	95%
36	521-R Medical/Vision/Dental-Retired	7,124	96,481	121,000	80%
37	522 Officer Life Insurance		4,188	6,500	64%



Kensington Community Services District
Budget vs. Actuals: Police Fund Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	Jun-26	FY26 YTD Actual	FY 26 Budget	% of Budget
38	Total 500.1 Benefits	\$ 23,120	\$ 340,796	\$ 377,900	90%
39	500.2 Taxes & Worker's Comp				
40	523 Medicare	3,022	23,898	20,000	119%
41	530 Workers Compensation	6,917	83,000	84,000	99%
42	Total 500.2 Taxes & Worker's Comp	\$ 9,939	\$ 106,898	\$ 104,000	103%
43	500.3 Retirement				
44	527 CalPERS District Share	34,034	268,325	290,000	93%
45	529 Pension Obligation Bond Payment		327,640	330,900	99%
46	Total 500.3 Retirement	\$ 34,034	\$ 595,964	\$ 620,900	96%
47	550 Police Operating Expenses				
48	519 Axon - Body Cam/Tasers/Storage	2,680	23,324	25,000	93%
49	554 Traffic Safety/Equipment	494	6,742	15,000	45%
50	568 Evidence, Investigation, Forens	484	4,425	8,500	52%
51	571 Records, PRA, and Redaction Sof		2,626	5,000	53%
52	575 Community Safety Cameras	1,385	16,192	15,000	108%
53	576 Law, Subscriptions, and Members	1,043	11,321	3,000	377%
54	594 Community Events & Volunteer Programs	1,338	9,740	8,000	122%
55	Total 550 Police Operating Expenses	\$ 7,424	\$ 74,370	\$ 79,500	94%
56	550.1 Buiding & District Expenses				
57	552 Office Supplies and Expenses	1,833	10,260	6,500	158%
58	567 Building Alarm, Fire, Security	552	5,182	6,500	80%
59	580 PG&E, EBMUD, and Phone	2,592	33,452	35,000	96%
60	581 Building Repairs and Maintenanc		3,540	6,000	59%
61	587 IT Contract City of San Pablo	7,472	52,277	50,000	105%
62	590 Janitorial	1,150	14,435	13,000	111%
63	592 Website Social Media Contracts	46	3,763	1,000	376%
64	597 Police Bldg. Lease	5,489	72,977	88,000	83%
65	Total 550.1 Buiding & District Expenses	\$ 19,134	\$ 195,886	\$ 206,000	95%
66	550.2 Fleet Related Expenses				
67	561 Fleet Maintenance, Fuel, Toll,	8,258	93,530	55,650	168%
68	Vehicle Graphics reduced by Grant Reimbursement		(2,654)		
69	Total 561 Fleet Maintenance, Fuel, Toll,	\$ 8,258	\$ 90,876	\$ 55,650	163%
70	563 Vehicle Lease	1,300	28,839	15,000	192%
71	566 Radio Maintenance	1,392	17,648	15,000	118%
72	588 Police Fleet Cellular Contract	1,970	10,456	10,000	105%
73	Total 550.2 Fleet Related Expenses	\$ 12,920	\$ 147,819	\$ 95,650	155%
74	550.3 Personnel Miscellaneous				



Kensington Community Services District
Budget vs. Actuals: Police Fund Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	Jun-26	FY26 YTD Actual	FY 26 Budget	% of Budget
75	553 Police Uniforms, Eqpmt, & Duty	1,800	16,634	15,000	111%
76	570 Training and Travel Exp	207	24,187	25,000	97%
77	572 Recruiting, Hiring, and Backgro		2,738	7,500	37%
78	574 Reserve Program			4,000	0%
79	598 Consulting - Bckgrnd/hiring/rec	7,963	47,310	60,000	79%
80	Total 550.3 Personnel Miscellaneous	\$ 9,969	\$ 90,869	\$ 111,500	81%
81	550.4 Prof Services & Insurance				
82	591 General Liability Insurance	5,833	74,157	70,000	106%
83	595 Legal & Lexipol	688	9,070	13,000	70%
84	564 Cal-ID, ARIES, SunRidge, LEFTA	13,436	182,993	180,000	102%
85	Total 550.4 Prof Services & Insurance	\$ 19,958	\$ 266,221	\$ 263,000	101%
86	Capital Outlay				
87	950 Capital Outlay		118,710		
88	950 reduced by Grant Reimbursement		(118,710)		
89	963 Patrol Car Accessories		69,356	12,678	547%
90	963 reduced by Grant Reimbursement	(20,739)	(20,739)		
91	967 Station Equipment		17,353	12,000	145%
92	991 Capitalized Items - Contra			50,000	0%
93	Total Capital Outlay	\$ (20,739)	\$ 65,970	\$ 74,678	88%
94	Total Expenses	\$ 331,127	\$ 3,549,392	\$ 3,462,714	103%
95	Net Operating Income	\$ (128,506)	\$ (1,778,543)	\$ (1,741,114)	102%
96	Net Income	\$ (128,506)	\$ (1,778,543)	\$ (1,741,114)	102%



Kensington Community Services District
Budget vs. Actuals: Parks Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	Jun-26	FY26 YTD Actual	FY 26 Budget	% of Budget
1	Income				
2	420 Parks Grant Revenue				
3	406 Per Capita Park Grant				
4	Total 420 Parks Grant Revenue				
5	420.1 Parks Assessments				
6	424 Special Tax-L&L Parks	2,351	47,026	49,000	96%
7	Total 420.1 Parks Assessments	\$ 2,351	\$ 47,026	\$ 49,000	96%
8	420.2 Parks Rental Revenue				
9	427 Community Center Revenue	4,524	53,716	38,000	141%
10	438 Tennis Court Revenue	116	1,666	2,500	67%
11	439 Other Community Center Revenue	221	1,321		
12	Total 420.2 Parks Rental Revenue	\$ 4,861	\$ 56,703	\$ 40,500	140%
13	471 KCC Annual Fees	15,249	30,497	30,000	102%
14	Total Income	\$ 22,460	\$ 134,227	\$ 119,500	112%
15	Gross Profit	\$ 22,460	\$ 134,227	\$ 119,500	112%
16	Expenses				
17	600 Park/Rec Sal & Ben				
18	601 Park & Rec Administrator	2,959	22,977	24,600	93%
19	602 Custodial Salary	5,476	36,774	43,500	85%
20	623 Social Security/Medicare - Dist	643	4,545	5,210	87%
21	Total 600 Park/Rec Sal & Ben	\$ 9,078	\$ 64,296	\$ 73,310	88%
22	635 Park/Recreation Expenses				
23	640 Parks Expenses				
24	641 General Maintenance	2,625	19,294	25,000	77%
25	642 Utilities-Community Center	2,590	27,196	28,000	97%
26	643 Janitorial Supplies		2,075	2,500	83%
27	644 Landscaping	9,270	38,620	36,000	107%
28	645 Workers Comp	167	2,000	4,000	50%
29	646 Community Center Repairs	962	6,701	10,000	67%
30	647 Legal/Consulting	1,067	1,067	3,000	36%
31	Total 640 Parks Expenses	\$ 16,680	\$ 96,954	\$ 108,500	89%
32	650 Other Park Expenses				
33	657 General Liability	1,250	15,000	15,000	100%
34	658 Levy Administration	735	8,893	9,000	99%
35	659 Other Park Expenses	258	11,186	10,000	112%
36	674 Tennis Court Maint/Repair	211	211	1,000	21%
37	Total 650 Other Park Expenses	\$ 2,454	\$ 35,290	\$ 35,000	101%



Kensington Community Services District
Budget vs. Actuals: Parks Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	Jun-26	FY26 YTD Actual	FY 26 Budget	% of Budget
38	Total 635 Park/Recreation Expenses	\$ 19,134	\$ 132,243	\$ 143,500	92%
39	950 Capital Outlay				
40	972 Park Buildings Improvement		119,748		
41	Total 950 Capital Outlay	\$ -	\$ 119,748		
42	Total Expenses	\$ 28,212	\$ 316,288	\$ 216,810	146%
43	Net Operating Income	\$ (5,752)	\$ (182,061)	\$ (97,310)	187%
44	Other Income				
45	470 KCC Reserves		60,000		
46	474 PATH Dedicated Capital Revenue		35,000	35,000	100%
47	Total Other Income	\$ -	\$ 95,000	\$ 35,000	271%
48	Other Expenses				
49	700 Bond Expense				
50	975 Community Center Loan Repayment	30,517	30,517	\$ 30,500	100%
51	Total 700 Bond Expense	\$ 30,517	\$ 30,517	\$ 30,500	100%
52	976 PATHS Capital Expense	2,342	57,495		
53	Total Other Expenses	\$ 32,859	\$ 88,012	\$ (30,500)	-289%
54	Net Other Income	\$ (32,859)	\$ 6,988	\$ 4,500	155%
55	Net Income	\$ (38,610)	\$ (175,073)	\$ (92,810)	189%



Kensington Community Services District
Budget vs. Actuals: Waste Management Unaudited
 For Period July 1, 2025 to June 30, 2026

Line	Account	Jun-26	FY26 YTD Actual	FY 26 Budget	% of Budget
1	Income				
2	440 Interest and Admin Charges				
3	448 Franchise Fees	31,949	127,948	120,000	107%
4	Total 440 Interest and Admin Charges	\$ 31,949	\$ 127,948	\$ 120,000	107%
5	Total Income	\$ 31,949	\$ 127,948	\$ 120,000	107%
6	Gross Profit	\$ 31,949	\$ 127,948	\$ 120,000	107%
8	Expenses				
9	750 Waste Management Expenses				
10	751 Waste Removal Franchise Fee Exp	17,127	54,792	51,000	107%
11	752 Waste Management Program Admin	23,802	23,802	25,844	92%
12	753 Other Waste Management Exp		700	5,000	14%
13	754 Consulting/Legal (Waste Mgmt)			10,000	0%
14	799 Waste Mgmt Grant Exp	315	11,861	25,000	47%
15	Total 750 Waste Management Expenses	\$ 41,244	\$ 91,155	\$ 116,844	78%
16	Total Expenses	\$ 41,244	\$ 91,155	\$ 116,844	78%
17	Net Operating Income	\$ (9,295)	\$ 36,793	\$ 3,156	1166%
18	Net Income	\$ (9,295)	\$ 36,793	\$ 3,156	1166%



Kensington Fire Protection District
Budget vs. Actuals: Fire Dept Unaudited
 For Period July 1 to June 30, 2026

Line	Account	Jun-26	FY26 YTD Actual	Budget	% of Budget
1	Income				
2	CERBT Reimbursement		52,459	54,752	96%
3	Interest Income	90	142,340	181,979	78%
4	Miscellaneous Income			2,060	0%
5	Other Tax Income	12,290	15,321	25,000	61%
6	Property Taxes	309,094	5,949,475	5,883,985	101%
7	Special Taxes	10,040	163,148	200,802	81%
8	Total Income	\$ 331,515	\$ 6,322,744	\$ 6,348,578	100%
9	Gross Profit	\$ 331,515	\$ 6,322,744	\$ 6,348,578	100%
10	Expenses				
11	COMMUNITY SERVICE ACTIVITIES				
12	CERT Emerg Kits/Sheds/Prepared				
13	Community Sandbags		3,228	2,690	120%
14	Community Service - Other				
15	Community Shredder		2,014	1,800	112%
16	Hazardous Vegetation Removal Grant		39,410	41,460	95%
17	Open Houses		233	1,030	23%
18	Public Education		16,609	15,000	111%
19	Volunteer Appreciation		504		
20	Total COMMUNITY SERVICE ACTIVITIES	\$ -	\$ 61,998	\$ 61,980	100%
21	Contingency			20,000	0%
22	Debt Service - Interest		84,523	84,523	100%
23	Debt Service - Principal		57,002	57,002	100%
24	DISTRICT ACTIVITIES				
25	Building Activities				
26	Building alarm				
27	Building Maintenance	2,430	7,562	12,683	60%
28	Gardening service		2,380	2,400	99%
29	Janitorial Service	208	208	3,240	6%
30	Medical Waste Disposal		4,905	4,494	109%
31	Miscellaneous Maint.		(5,808)	2,000	-290%
32	Total Building Activities	\$ 2,638	\$ 9,247	\$ 24,817	37%
33	Building Utilities/Service				
34	Gas and Electric	3,280	42,610	39,230	109%
35	Other		3,346	1,188	282%
36	Refuse Collection				
37	Sewer Charge		304		



Kensington Fire Protection District
Budget vs. Actuals: Fire Dept Unaudited
 For Period July 1 to June 30, 2026

Line	Account	Jun-26	FY26 YTD Actual	Budget	% of Budget
38	Water/Sewer	760	5,120	5,027	102%
39	Total Building Utilities/Service	\$ 4,039	\$ 51,380	\$ 45,445	113%
40	Election				
41	Equipment			41,700	0%
42	Firefighter's Apparel & PPE		1,432	1,545	93%
43	Firefighters' Expenses			5,150	0%
44	Memberships	730	7,914	9,785	81%
45	Office				
46	Internet	55	2,630	2,835	93%
47	Office Equipment				
48	Office Expense		5,131	5,000	103%
49	Office Supplies	85	1,946	2,500	78%
50	Office- Other		110	70	158%
51	Telephone	201	7,399	7,231	102%
52	Total Office	\$ 341	\$ 17,217	\$ 17,636	98%
53	Professional Development		2,369	5,000	47%
54	Staff Appreciation			2,575	0%
55	Total DISTRICT ACTIVITIES	\$ 7,748	\$ 89,559	\$ 153,653	72%
56	OUTSIDE PROFESSIONAL SERVICES				
57	Accounting		20,215	20,000	101%
58	Actuarial Valuation		9,500	3,200	297%
59	Audit		20,500	20,500	100%
60	Bank Fee	80	165	25	659%
61	Contra Costa County Expenses	122	45,670	42,334	108%
62	El Cerrito Contract Fee	373,377	4,480,522	4,480,522	100%
63	El Cerrito Reconciliation(s)	4,859	58,313	58,313	100%
64	Emergency Prep Coordinator	18,532	113,468	114,263	99%
65	Fire Abatement Contract			5,513	0%
66	Fire Engineer Plan Review		2,855	3,090	92%
67	Fiscal Analysis Consultant			3,090	0%
68	IT Services and Equipment		20,845	5,000	417%
69	LAFCO Fees		2,555	2,555	100%
70	Legal Fees	240	34,248	18,000	190%
71	Long Term Financial Planner		3,250	2,000	163%
72	Nixle Fee				
73	Operational Consultant	22,927	119,451	109,730	109%
74	Recruitment		16,000	16,000	100%



Kensington Fire Protection District
Budget vs. Actuals: Fire Dept Unaudited
 For Period July 1 to June 30, 2026

Line	Account	Jun-26	FY26 YTD Actual	Budget	% of Budget
75	Risk Management Insurance		16,856	24,582	69%
76	Temporary Services				
77	Website Development/Maintenance	415	4,738	3,846	123%
78	Wildland Vegetation Mgmt		(4,234)	4,244	-100%
79	Total OUTSIDE PROFESSIONAL SERVICES	\$ 420,551	\$ 4,964,917	\$ 4,933,717	101%
80	RETIREE MEDICAL BENEFITS				
81	CalPERS Settlement				
82	Delta Dental	507	4,177	5,127	81%
83	PERS Medical	3,551	41,009	39,904	103%
84	Vision Care	215	2,390	2,606	92%
85	Total RETIREE MEDICAL BENEFITS	\$ 4,273	\$ 47,577	\$ 47,637	100%
86	Staff				
87	Medical Insurance Contribution		3,000	6,067	49%
88	Payroll Processing		1,018	1,018	100%
89	Payroll Taxes		6,149	7,086	87%
90	Vacation Wages		11,070	11,070	100%
91	Wages		62,100	77,315	80%
92	Workers Compensation/Life Ins		1,993	3,251	61%
93	Total Staff	\$ -	\$ 85,330	\$ 105,807	81%
94	Vehicle Maintenance		125		
95	Total Expenses	\$ 432,572	\$ 5,391,031	\$ 5,464,319	99%
96	Net Operating Income	\$ (101,058)	\$ 931,713	\$ 884,259	105%
97	Other Income				
98	Unrealized Gain/Loss		(6,874)		
99	Total Other Income	\$ -	\$ (6,874)	\$ -	
100	Other Expenses				
101	Bad Debt		(60,651)		
102	Total Other Expenses	\$ -	\$ (108,344)	\$ -	
103	Net Other Income	\$ -	\$ 101,470	\$ -	
104	Net Income	\$ (101,058)	\$ 1,033,184	\$ 884,259	117%



KENSINGTON POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

June 2026

PREPARED BY:
Kensington Police Department

CHIEF OF POLICE:
Mike Gancasz

REPORT DATE:
July 1st, 2026

This monthly report provides a comprehensive and transparent overview of the police department's activities and performance over the past month. It includes key statistical data, crime mapping, and detailed police logs to present a clear picture of enforcement activity and public safety trends. In addition, the report highlights critical programs and initiatives that support the department's mission, including community outreach efforts and specialized programs such as the Volunteer and Reserve Officer Program. Collectively, this report is designed to inform leadership and the community, ensuring visibility into operations, accountability for performance, and a well-rounded understanding of the agency's ongoing work, performance, and community engagement, while maintaining the highest professional standards.

Patrol Operations

During the period **Jun 1 – Jun 30, 2026**, Kensington Police Department handled **905** total incidents, a slight decrease from **1,053** in the prior comparison period (**May 1 – May 31, 2026**). Of these, **758** were officer-initiated activity (OIA), a slight decrease from **869** in the previous period, and **150** were dispatched calls for service. Officer-initiated activity included **35** traffic stops, **321** building/security checks, and **5** vehicle/pedestrian checks. Officers issued **27** citations and **15** warnings, a significant decrease from **75** in the prior period.

Officers responded to **150** dispatched calls for service, a notable decrease from the **184** calls handled in the prior period. The average response time for dispatched calls was **4.9 minutes** (*improved from 6.5 minutes in the prior period*). Additionally, the department authored **23** investigative reports, of which **9** were NIBRS crime reports, a notable decrease from the **28** reports filed the month prior.

Officers made **1** arrest, remaining relatively consistent with **1** in the prior period. This included **1** felony and **0** misdemeanor arrests.

Table 1. Patrol Data Comparison by Month

Metric	June 2025	May 2026	June 2026	Change	Z-Score	Significance
Total Incidents	1,368	1,053	918	-21.07%	-7.19	high
Dispatched Calls for Service	163	184	150	-28.23%	-4.06	high
Traffic Stops	125	79	35	-67.89%	-7.11	high
Citations Issued	82	75	27	-68.60%	-6.39	high
Investigative Reports	29	28	23	+4.55%	0.29	none
Misdemeanor Arrests	3	1	0	-100.00%	-1.53	none
Felony Arrests	0	0	1	+1	N/A	none
Avg. Response Time	4.9 min	6.5 min	5.1 min	-1.4 min (-21.54%)	-1.63	none

Table 2. March 2026 NIBRS Offense Data

NIBRS Code	Offense	Jun 26 MTD	May 2026	Last 30 Days	Mar - May Avg	%Δ	Z-Score	Significance
NR	Not Reportable	14	19	14	13.7	-26.3%	0.09	none
13B	Simple Assault	3	2	3	1.3	+50.0%	1.44	none
290	Destruction/Damage/Vandalism of Property	2	1	2	0.3	+100.0%	2.89	high
23H	All Other Larceny	2	1	2	0.3	+100.0%	2.89	high
23F	Theft from Vehicle	1	0	1	1	+100.0%	0.00	none
26A	False Pretenses/Swindle/Confidence Game	1	1	1	1	0.0%	0.00	none
220	Burglary/Breaking and Entering	0	0	0	0.3	0.0%	0.58	none
240	Motor Vehicle Theft	0	1	0	0.3	-100.0%	0.58	none
250	Counterfit/Forgery	0	0	0	0.3	0.0%	0.58	none
13A	Aggravated Assault	0	1	0	0.3	-100.0%	0.58	none
23D	Theft from Building	0	0	0	0.7	0.0%	0.82	none
23G	Theft of Motor Vehicle Parts or Accessories	0	0	0	0.7	0.0%	0.82	none
26F	Identity Theft	0	1	0	0.3	-100.0%	0.58	none
90C	Disorderly Conduct	0	1	0	0.3	-100.0%	0.58	none
90D	Driving Under the Influence	0	0	0	0.7	0.0%	0.82	none

Figure 1. NIBRS Past 30 Days Bar Chart

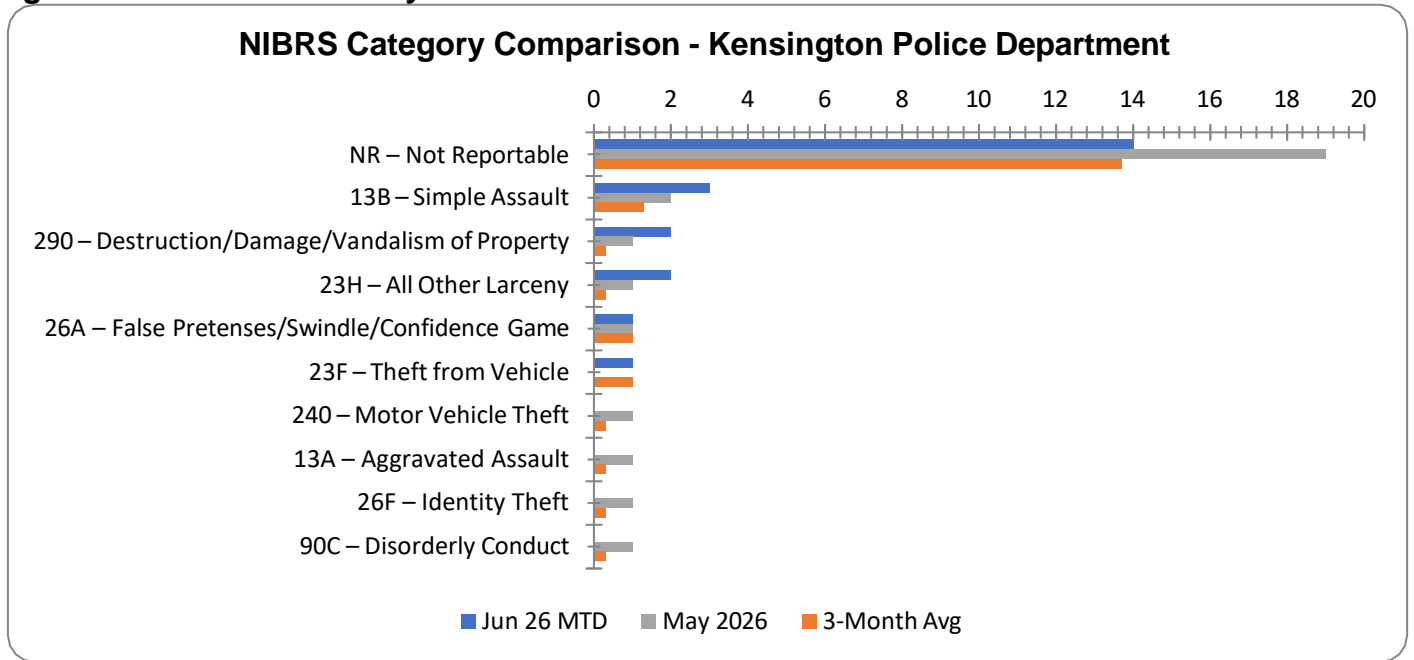


Table 2. Patrol Case Heat Map

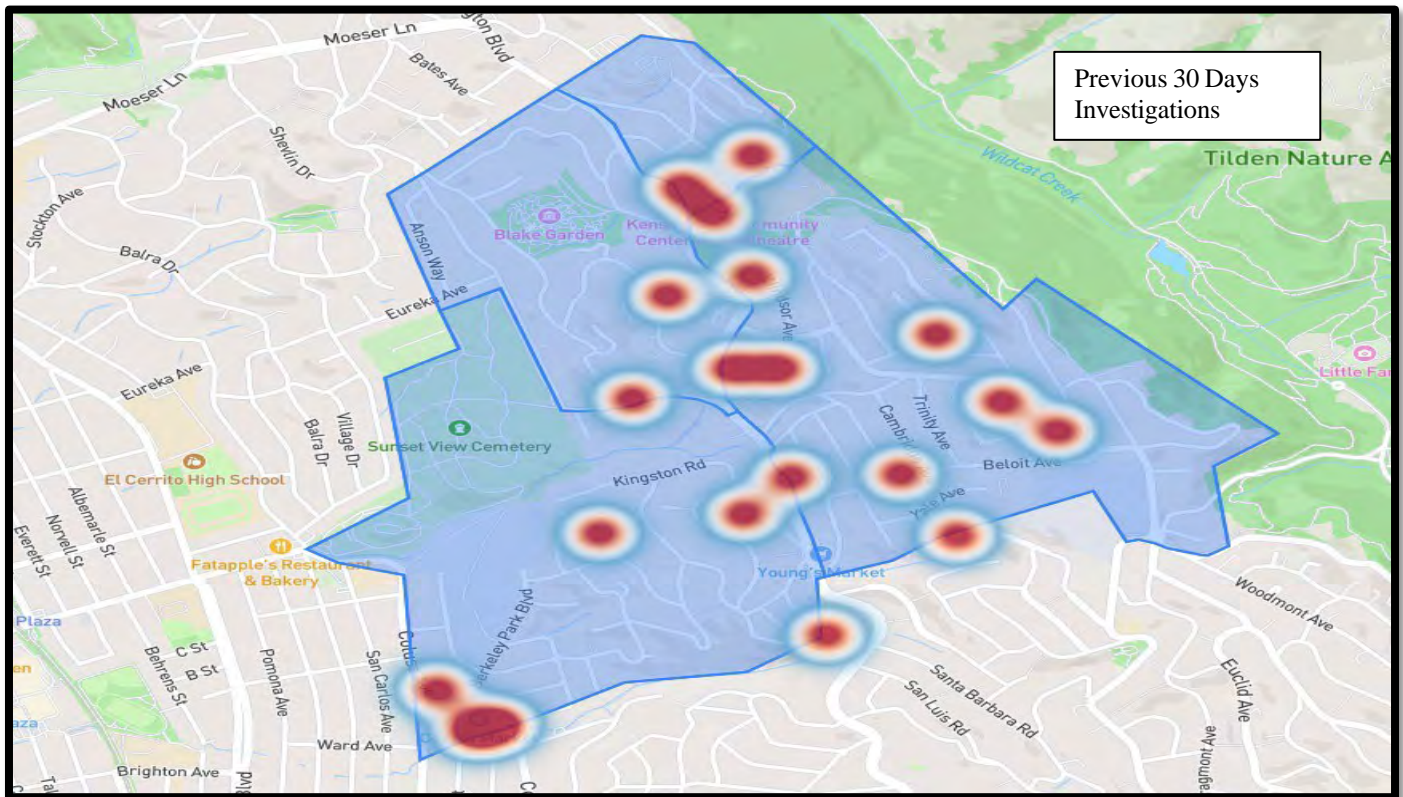


Figure 2. Patrol Case Heat Map (Past 30 Days): Incident locations are aggregated into a heat surface using a distance-weighted smoothing calculation over nearby points, where warmer colors indicate higher estimated activity concentration and cooler colors indicate lower concentration.

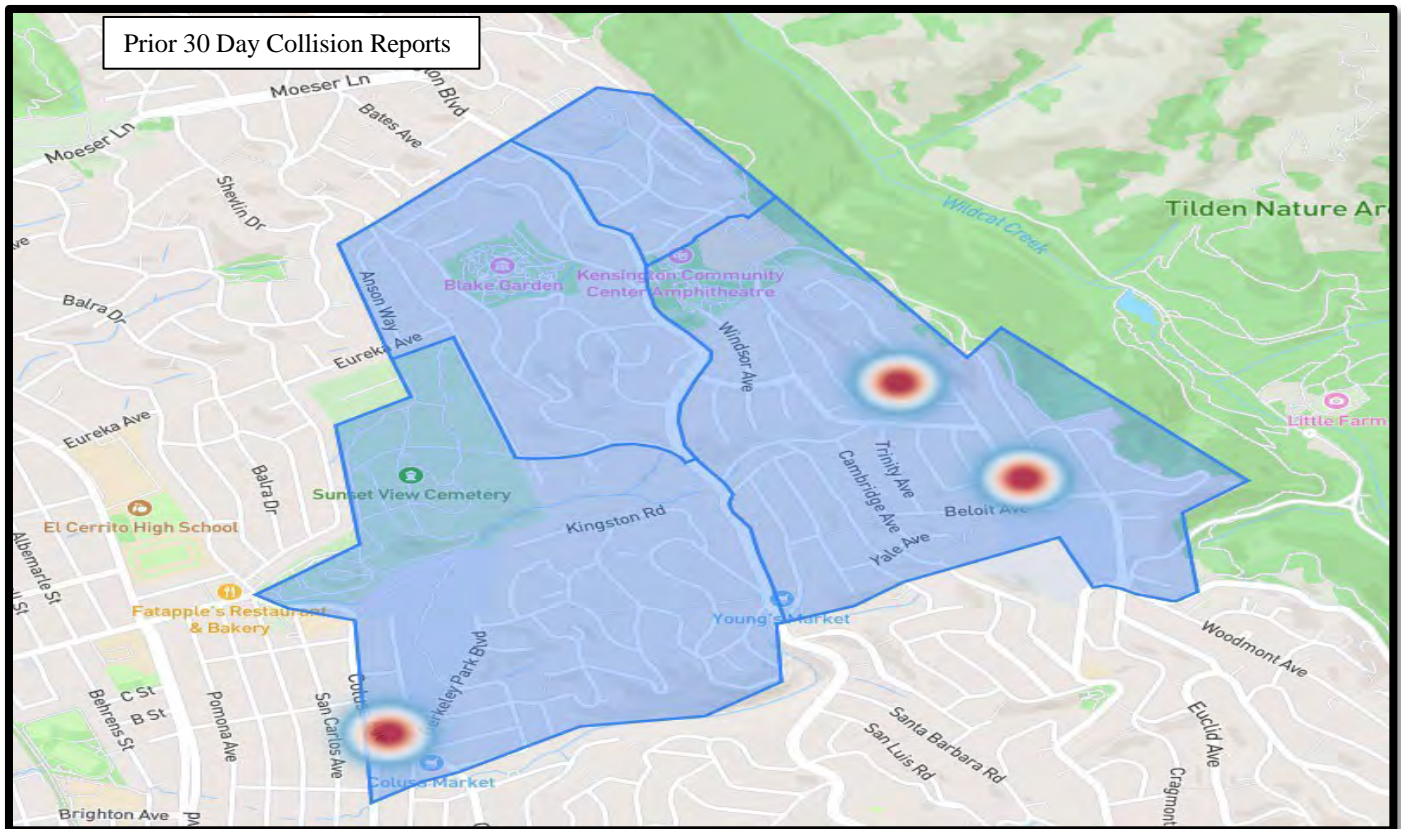
Table 3.

Day	00-03	03-06	06-09	09-12	12-15	15-18	18-21	21-00	TOTAL
Sun	0	0	0	0	0	0	0	0	0
Mon	3	0	0	0	0	0	1.05	1.07	5.12
Tue	0.07	0.07	1.07	0.07	2.07	0.07	0.07	0.42	3.91
Wed	1.13	0.37	0.37	1.37	0.29	0.17	1.13	0.13	4.96
Thu	0	1	1	2	1	1.51	0.49	0	7
Fri	0	0	0	0	0	0	0	0	0
Sat	0	0	2	0	0	0	0	0	2
TOTAL	4.21	1.44	4.44	3.44	3.37	1.75	2.73	1.62	23

Case Temporal Heatmap (Past 30 Days): The temporal heat map uses time-quality weighting where incidents with exact reported times count fully toward their hour, while incidents with unknown or range-based times are proportionally distributed across applicable hours, providing a more accurate representation of activity patterns by reducing the skewing effect of default midnight timestamps common in RMS data.

Traffic Safety

During the period **Jun 1 – Jun 30, 2026**, 2 non-injury and 1 injury collision were reported, which was a significant decrease from 8 in the prior period (May 1 – May 31, 2026).



Map of May 2026 Collisions

Patrol Activity Log:

Total: 23 | Felonies: 3 | Misdemeanors: 6 | Infractions: 0 | Arrests: 1

Date	Time	Location	Offense Statute	Offense(s)	Severity	Arrest	Summary
6/30/2026	07:39 AM	Arlington Av Arlington Ct Kensington, Ca 94707	IMPOUND	IMPOUND	Administrative	No	A vehicle was towed and impounded at Arlington Av Arlington Ct Kensington, Ca 94707 for illegal parking and expired registration. No arrest was made and case closed by impound.
6/29/2026	07:08 PM	XX Ardmore Rd Kensington, Ca 94707	WELFARE	Welfare Check	Administrative	No	A welfare check was conducted at XX Ardmore Rd Kensington, Ca 94707 resulting in safe firearm custody and mental health referral. No arrest was made and case closed.
6/29/2026	02:27 AM	OCEAN VIEW AV/COLUSA AV	ANIMAL	ANIMAL CALL	Administrative	No	A dog bite incident was reported at the intersection of OCEAN VIEW AV/COLUSA AV on 06/29/2026. The victim was treated by emergency medical personnel and the case was referred to Animal Services for further action.
6/22/2026	07:00 PM	1XX Arlington Av Kensington, Ca 94707	368(B)(1) PC	Cause inj elder/dep adult - Simple (F)	Felony	Yes	An arrest was made at 1XX Arlington Av Kensington, Ca 94707 for felony elder abuse involving physical injury and neglect of a dependent adult; protective orders are in place and the case has been filed by the District Attorney's Office.
6/20/2026	07:00 AM	XX Sunset Dr Kensington, Ca 94707	NATDEATH	Natural Death	Administrative	No	A natural death was reported at XX Sunset Dr Kensington, Ca 94707. The death was confirmed by paramedics and Coroner; no suspicious circumstances noted.
6/18/2026	05:13 PM	3XX Colusa Av Kensington, Ca 94707	11-79	Accident, Major Injuries, amb need	Administrative	No	An accident involving major injuries was reported at 3XX Colusa Av Kensington, Ca 94707. No arrest was made and the investigation is administrative.
6/18/2026	04:30 PM	XX Arlington Av Kensington, Ca 94707	594(A)(1) PC	Vandalism: deface property (M)	Misdemeanor	No	Vandalism to a vehicle was reported at XX Arlington Av Kensington, Ca 94707. No suspects or witnesses were located; the case was suspended with no leads.
6/17/2026	09:19 AM	3XX Rugby Av Kensington, Ca 94708	459 PC	Burglary - From motor vehicle (F)	Felony	No	A vehicle burglary was reported at 3XX Rugby Av Kensington, Ca 94708. No suspects were located and the case remains pending follow-up.
6/17/2026	12:00 AM	XX Kensington Park Rd Kensington, Ca 94706	594(A)(1) PC	Vandalism: deface property (M)	Misdemeanor	No	Vandalism involving graffiti on community park bathrooms was reported at XX Kensington Park Rd Kensington, Ca 94706. No suspects were identified and case is closed with no leads.
6/16/2026	12:20 PM	109XX San Pablo Av El Cerrit, Ca 94530	DTKPD	KPD DEA Drug Takeback	Administrative	No	A scheduled drug take-back collection was conducted at 109XX San Pablo Av El Cerrit, Ca 94530. Items were collected, booked into evidence, and the case was closed administratively.
6/15/2026	09:15 PM	2XX Colgate Av Kensington, Ca 94708	243(E)(1) PC	Battery: spouse/ex spouse/date/etc - Simple (M)	Misdemeanor	No	A domestic incident involving physical contact was reported at 2XX Colgate Av Kensington, Ca 94708. No crime was confirmed and the case was closed.

Date	Time	Location	Offense Statute	Offense(s)	Severity	Arrest	Summary
6/15/2026	12:00 AM	2XX Stanford Av Kensington, Ca 94708	ERROR	CASE ISSUED IN ERROR	Administrative	No	A reported theft incident at 2XX Stanford Av Kensington, Ca 94708 was found to be unfounded after investigation; case closed with no crime.
6/11/2026	11:58 AM	2XX Arlington Av Kensington, Ca 94707	DTKPD	KPD DEA Drug Takeback	Administrative	No	Kensington Police Department performed a prescription drug takeback at 2XX Arlington Av Kensington, Ca 94707, collecting and securing 2.0375 pounds of medication with no crime reported.
6/10/2026	06:36 PM	XX Garden Dr Kensington, Ca 94708	11-82	Accident, no injuries	Administrative	No	A non-injury property damage only collision was reported in the area of XX Garden Dr, in Kensington. A collision report was completed.
6/9/2026	11:44 PM	XX Norwood Av Kensington, Ca 94707	243(E)(1) PC	Battery:spouse/ex spouse/date/etc - Simple (M)	Misdemeanor	No	A misdemeanor domestic battery incident was reported at XX Norwood Av Kensington, Ca 94707 involving a dating partner; suspect fled the scene and no arrest was made, investigation ongoing.
6/9/2026	10:00 PM	4XX Berkeley Park Bl Kensington, Ca 94707	484(A) PC	Theft of personal property - All other larceny (M)	Misdemeanor	No	A theft of copper railing was reported at 4XX Berkeley Park Bl Kensington, Ca 94707. No suspects were identified; the case is suspended pending further leads.
6/9/2026	01:50 PM	XX HIGHLAND BL	FIRE; INFO	A REPORT/INVESTIGATION OF A FIRE; Patrol Officer Info to/from APD	Administrative	No	A structure fire was reported in the XX block of HIGHLAND BL at approximately 2050 hours; upon arrival, it was determined the odor of burning wood originated from paper burned in a fireplace. Fire personnel advised the resident and no emergency or criminal activity was found, resulting in no arrest and case closure.
6/8/2026	02:30 AM	1XX WINDSOR AV	528.5(A) PC	Impersonate without consent:harm/defraud/etc:internet website - False pretenses/swindle/confidence game (M)	Misdemeanor	No	A report of online impersonation and cyberbullying was filed regarding a social media account impersonating a student at El Cerrito High School. An investigative report was filed and the impersonating account was removed; the victim and family declined prosecution and the case was suspended.
6/6/2026	07:44 AM	(UNKNOWN ADDRESS)	OUTASST	Out Assist	Administrative	No	Officers responded to a request for assistance with a portable alcohol screening device at (UNKNOWN ADDRESS) and provided transport of a detained individual to another agency's holding facility. The incident was closed after assistance was rendered.
6/4/2026	01:06 PM	2XX Arlington Av Kensington, Ca 94707	DTKPD	KPD DEA Drug Takeback	Administrative	No	The Kensington Police Department conducted the weekly prescription drug takeback at 2XX Arlington Av Kensington, Ca 94707, collecting and securing 3.72 pounds of medication with no crime reported.
6/4/2026	10:42 AM	2XX PURDUE AV	11-82	Collision Report No Injury	Administrative	No	On June 4, 2026, a parked blue Mazda sedan was struck by an unknown vehicle in the 2XX block of PURDUE AV, causing front driver's side bumper damage. The unknown driver left the scene, and the case remains under investigation with no arrest made.

Date	Time	Location	Offense Statute	Offense(s)	Severity	Arrest	Summary
6/4/2026	06:37 AM	XX EDGECROFT RD	487(A) PC	Grand theft:money/labor/property - All other larceny (F)	Felony	No	A suspected theft of high-value jewelry by housekeepers was reported in the XX block of EDGECROFT RD. Investigation is ongoing pending additional information from the victim.
6/4/2026	03:55 AM	XX AVON RD	ERROR	CASE ISSUED IN ERROR	Administrative	No	

Police Blotter Report • 23 Incidents • DutyLog by Polis Solutions

Training: Professional Standards, Development & Readiness

June training centered on tactical skill development, decision-making under uncertainty, and systems readiness. Department-wide participation spanned three core areas: patrol entry tactics, scenario-based decision exercises, and operational technology onboarding. Officers completed approximately 48.5 hours of cumulative training in June.

Patrol-Based Entry and Clearing Tactics: Officers completed an eight-hour external (non-POST) course at Golden Gate Fields that covered the fundamentals of structured building entry and room clearing under threat conditions. Training emphasized angles of approach, threshold evaluation, slicing the pie, team movement and communication, and the cognitive discipline required to balance speed against deliberate target discrimination in confined spaces. The course reinforced that sound clearing tactics are as much about managing information and tempo as physical movement, equipping officers to reduce exposure while maintaining control of dynamic interior environments. Attended by Officers Fajardo, Payne, De Santiago, Gallo Ruiz, and Sgt. Lande.

Crowd Management - This training program is designed to enhance California law enforcement's ability to prepare for, manage, and successfully respond to crowd management incidents of varying proportions. The program begins with the pre-event stages of information gathering and planning, discusses situations commonly encountered during events, and provides recommendations for improved performance at both the agency and personal levels. The program segments cover contemporary concepts of crowd and public protection; the critical value of pre-planning and the considerations required for successful planning; concerns regarding first responder wellness; and measures to ensure officers' safety and neutrality in all aspects of crowd management incidents. A special segment highlighting the Governor's recommendations on policing and protests is also included.

Tactical Decision Exercises – Solo Officer Traffic Stop (NMSP): Officers participated in a scenario-based decision exercise modeled on the New Mexico State Police solo-officer traffic stop framework. This exercise places the officer in the high-uncertainty context of a single-unit stop, requiring rapid assessment of positioning, occupant behavior, and approach strategy without immediate backup. The exercise is designed to surface and refine the perceptual cues and decision patterns officers rely on under time pressure, strengthening situational awareness and the ability to recognize developing threats early.

RIMS Yubi Key Instructions (IT How-To): All department personnel completed a video-based onboarding module on the use of YubiKey hardware authentication for RIMS access. This training supports the department's information-security posture by ensuring officers can reliably authenticate into

records systems using multi-factor hardware tokens, reducing credential-based vulnerabilities in daily operations.

Chief of Police – Updates and Remarks

Fleet Traffic and Process Upgrade

This month, we continued modernizing our fleet and field operations by installing Brother PJ-863 mobile printers in our patrol vehicles. These printers enhance officer efficiency by enabling immediate printing of required reports, victim and arrestee documentation, and other agency-specific forms in the field, while supporting compliance with upcoming court-directed bail reform requirements that take effect in July.

This deployment also represents another significant step toward a fully digital workflow, including the transition to electronic CHP 184 tow forms and our continued effort to modernize the Department's traffic program through paperless reporting and improved operational efficiency.



Volunteers in Police Services VIPS

Our Volunteers, Logan, Gill, and Haynes, contributed over 27 hours of service to the Police Department and the community. Their contributions included administrative support, fleet management, inspection of patrol fleet vehicles, and several special projects as assigned.

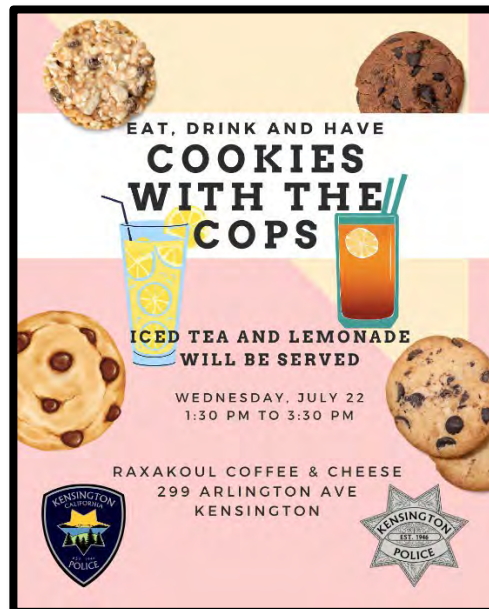
Pizza With the Police

A community engagement event was held on Tuesday, June 16th, generously sponsored by Benchmark Pizzeria. The event drew a strong turnout from community members and created a welcoming atmosphere for connection and conversation. Our staff had the opportunity to engage with numerous residents, exchanging information, asking questions, and participating in thoughtful, meaningful dialogue. These interactions continue strengthening the bond between the department and the community we proudly serve.

We sincerely thank Benchmark Pizzeria for their hospitality and support, and our volunteers for setting up the event. Events like these are essential to fostering transparency, trust, and mutual respect, and we look forward to continuing this vital work together.



Join us for our next community event — **Cookies With The Cops on Wednesday, July 22nd, from 1:30 p.m. to 3:30 p.m.** We invite you to come out and enjoy cookies, snacks, and refreshments. Raxakoul Coffee & Cheese has graciously offered to host this event. We look forward to seeing our community there. For more information about upcoming events, visit KPPCSD.org, Instagram, or our Facebook page. We hope to see you there!



DATE: July 7, 2026
TO: David Aranda: General Manager
FROM: Eric Saylor: Fire Chief
RE: Fire Chief's Report for the July 2026 Kensington Community Services District

Training

The Fire Department recently completed a multi-agency firefighter rescue and search drill with neighboring departments. The training focused on locating, reaching, and rescuing lost or trapped firefighters operating inside buildings during structure-fire incidents.

This type of training is critical because firefighter disorientation, communication challenges, accountability issues, and rapidly changing fire conditions can place crews at significant risk during interior operations. The drill reinforced the principles commonly associated with the “NIOSH Five,” which identify recurring contributing factors in firefighter line-of-duty deaths, including risk assessment, incident command, accountability, communications, and standard operating procedures.

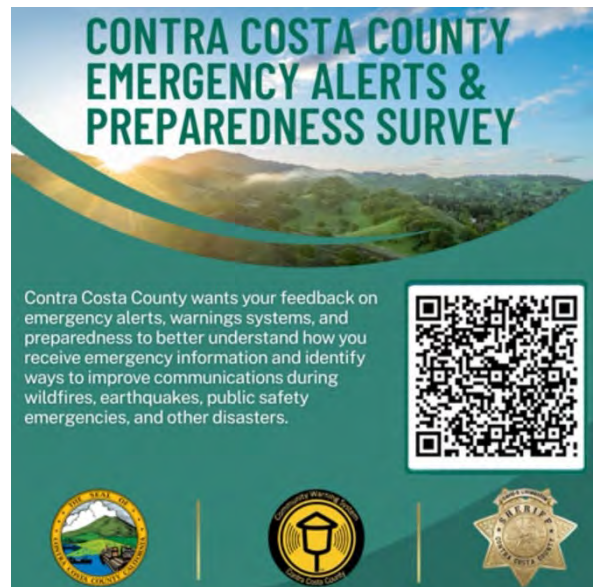
By training alongside neighboring agencies, firefighters improve their ability to work together under high-stress conditions, strengthen mayday and rapid-intervention skills, and increase the likelihood of a safe and coordinated rescue if a firefighter becomes lost, trapped, or injured. This ongoing training supports the Department’s commitment to firefighter safety, operational readiness, and protecting the lives of both the public and emergency personnel.



Public Outreach

The Contra Costa County Community Warning System is seeking feedback from community members regarding emergency alerts, warning systems, and disaster preparedness. This effort is intended to better understand how residents receive emergency information and identify opportunities to improve communications during wildfires, earthquakes, public safety emergencies, and other disasters.

Community input is an important part of strengthening local preparedness and ensuring that emergency notifications are timely, accessible, and effective. Residents are encouraged to participate by completing the survey using the QR code below. The feedback gathered will help Contra Costa County better understand the needs of the community and continue improving how critical emergency information is shared before, during, and after an incident.



On Saturday, July 4, the El Cerrito–Kensington Fire Department participated in the Fourth of July One World Festival at Cerrito Vista Park. This annual community tradition brings together music, friends, families, community organizations, and a classic car showcase, creating an excellent opportunity for the Department to engage directly with the public.

The Fire Department staffed two booths at the event, one representing Kensington and one representing El Cerrito. The Department also brought its educational burn trailer, which provided fire-safety education for young children throughout the day. Approximately every 30 minutes, children were guided through the trailer and taught important safety lessons, including how to stay low during smoke and heat conditions, how to recognize dangerous household appliances and hazards, and how to safely escape a home during a fire, including through a window if trapped upstairs.

The Department's booths were positioned near the emerging El Cerrito–Kensington CERT program, which featured an impressive roadmap and path forward for strengthening community preparedness. This event is one the Fire Department attends each year and continues to value because it provides a meaningful opportunity to interact with residents, answer questions, distribute educational materials, and teach children life-saving fire-safety skills in a fun and approachable setting.

Operations / Wildfire Risk Reduction

The Fire Department conducted controlled pile burns in the Madera Open Space as part of ongoing wildfire risk-reduction and vegetation-management efforts. This work supports the Department's continued focus on reducing hazardous fuels, improving community resilience, and protecting residents from wildfire risk.

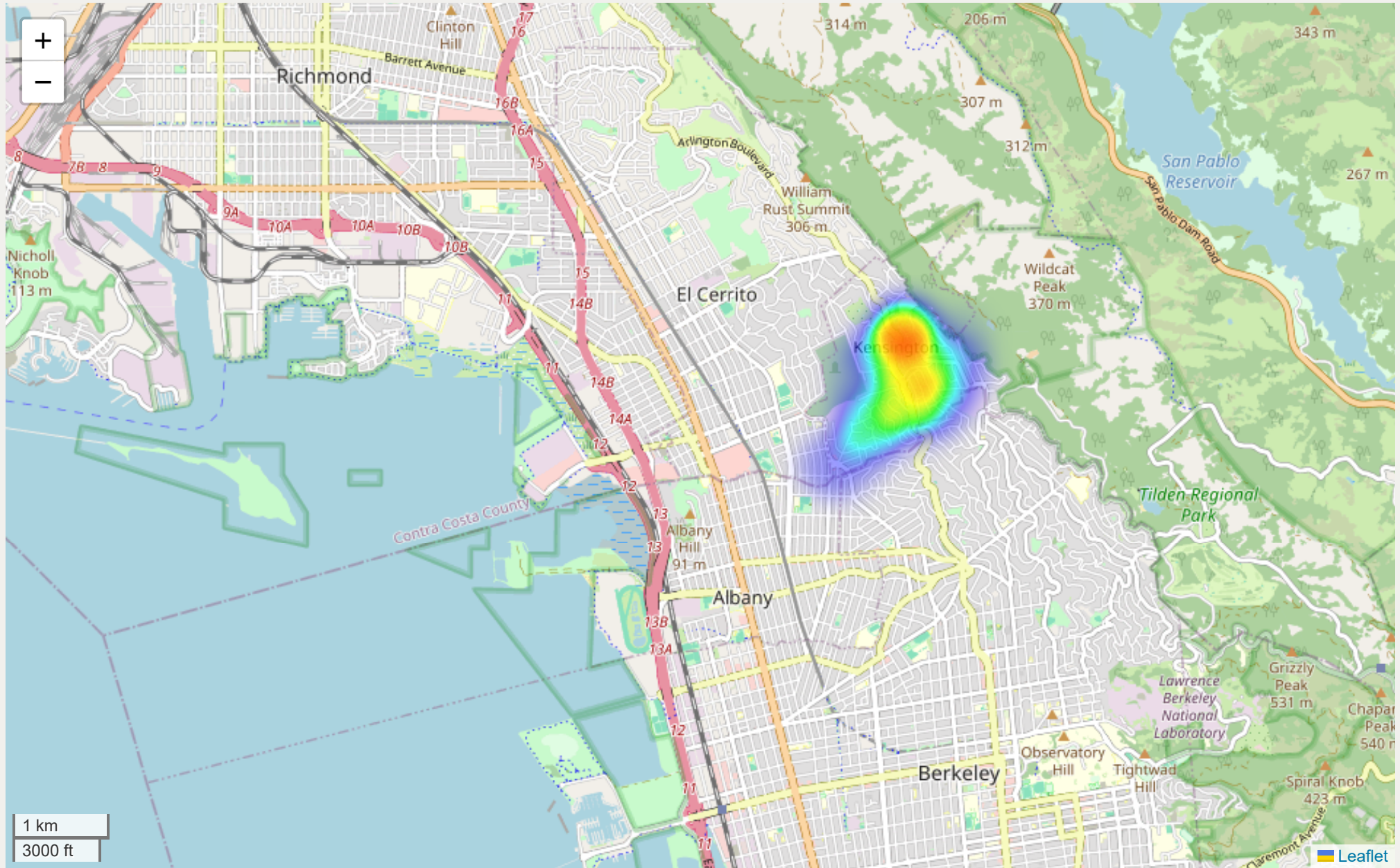
All pile-burning operations are conducted only under approved conditions, in compliance with Bay Area Air District regulations, and with Fire Department personnel on site to ensure the work is completed safely. The Department appreciates the community's patience and understanding as we continue important wildfire-prevention work to reduce risk and help protect Kensington and the surrounding area.



Scene Locations of Fire Incidents

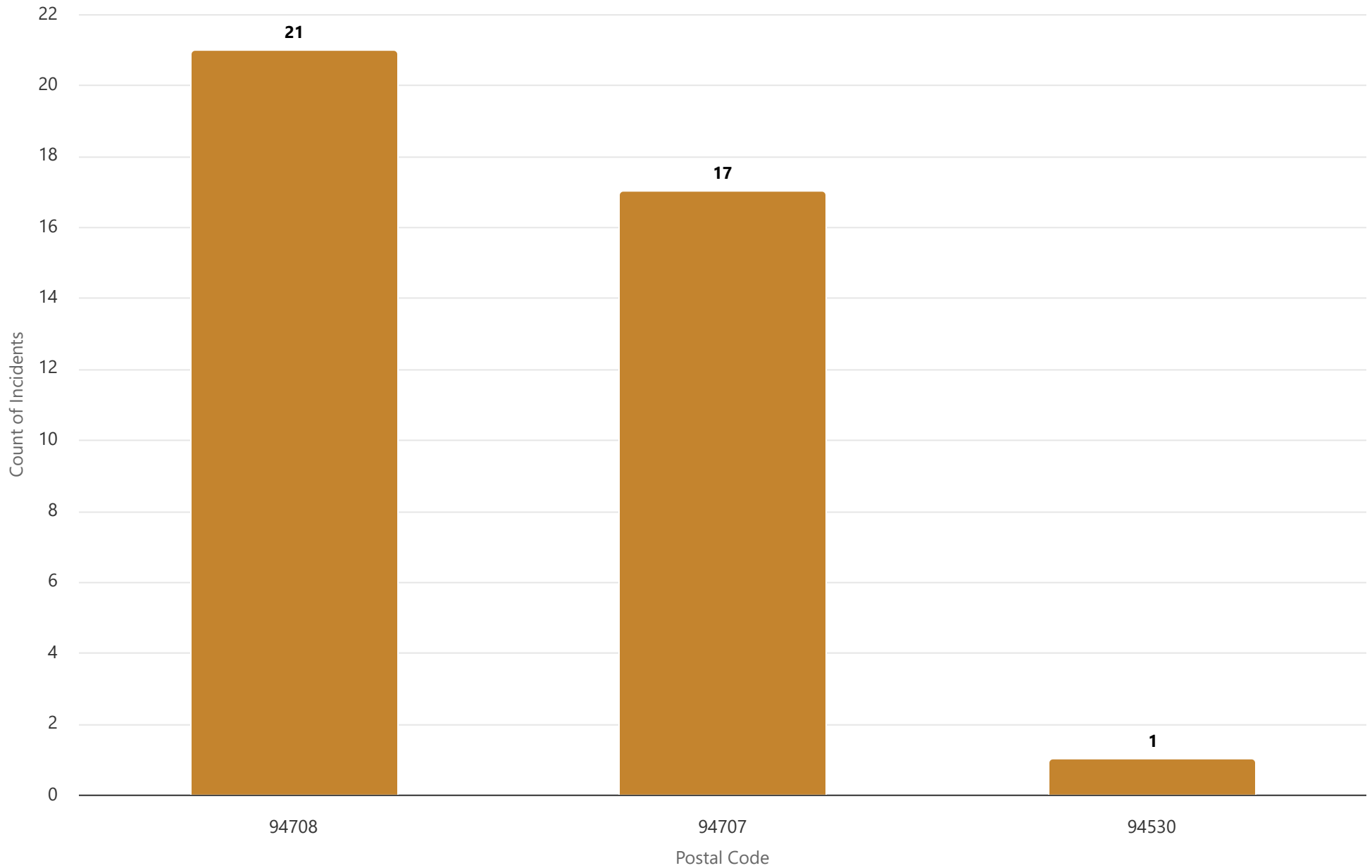
Item #09a

N = 39 Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



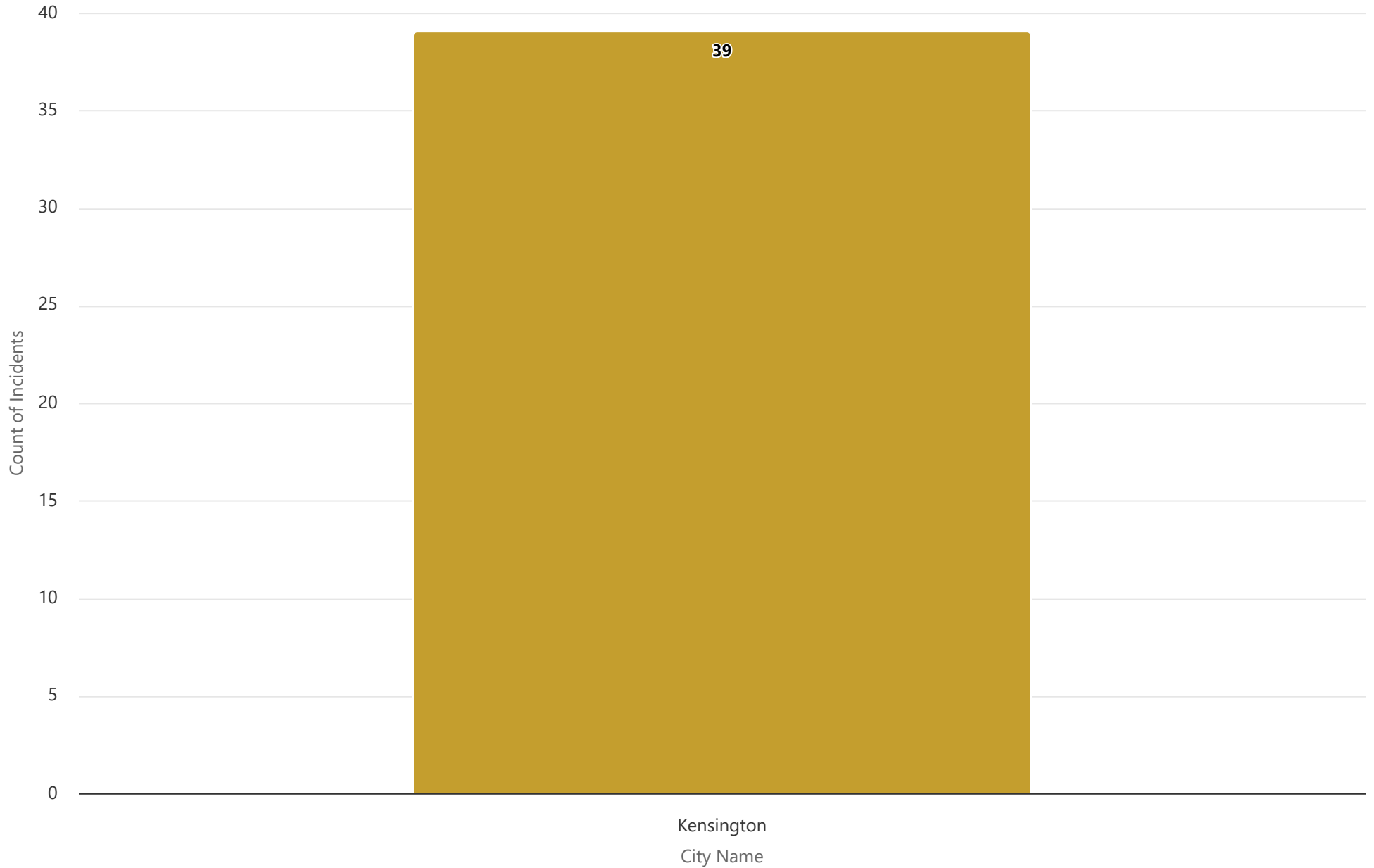
Incidents by Postal Code

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



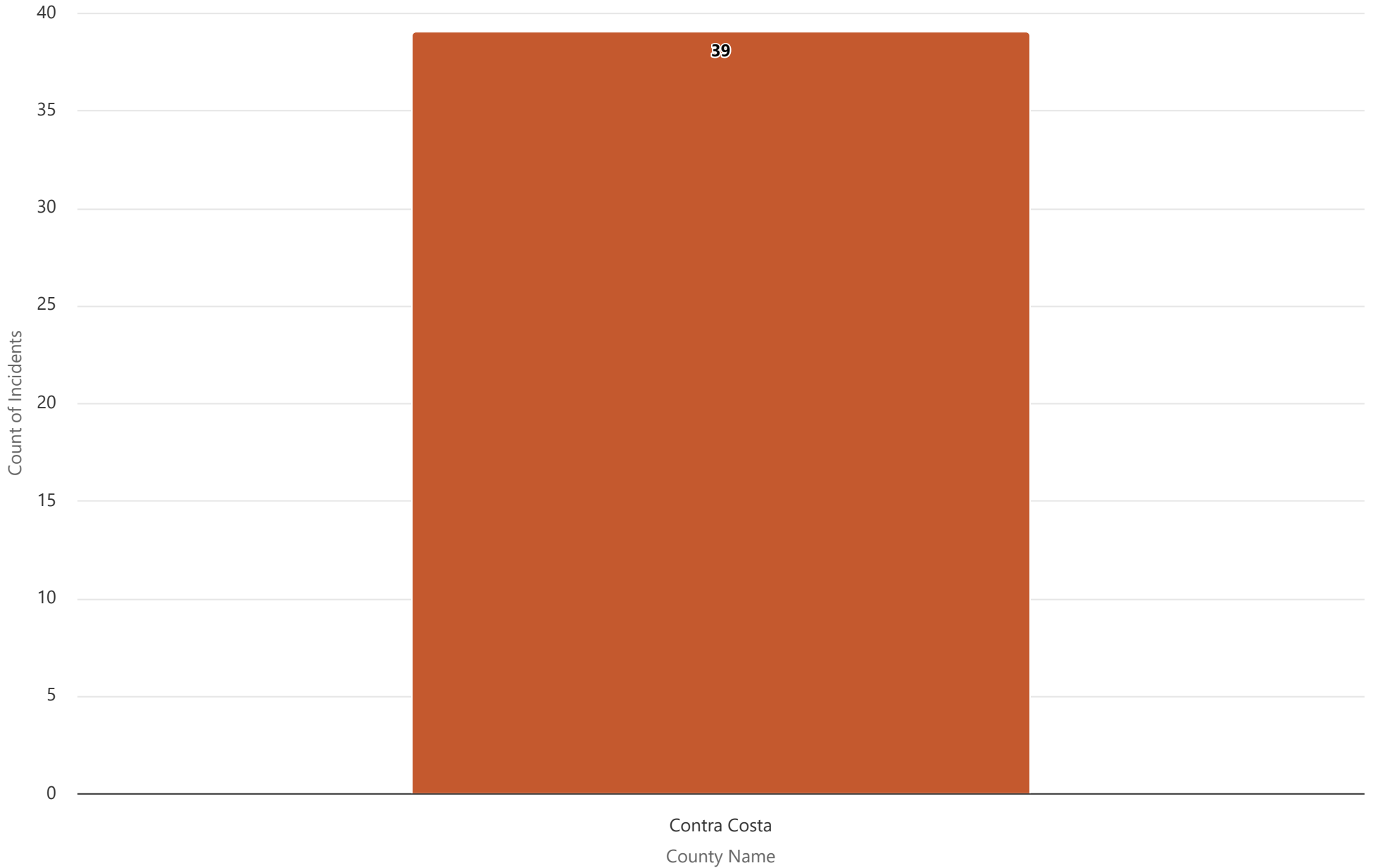
Incidents by City Name (Top 15)

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



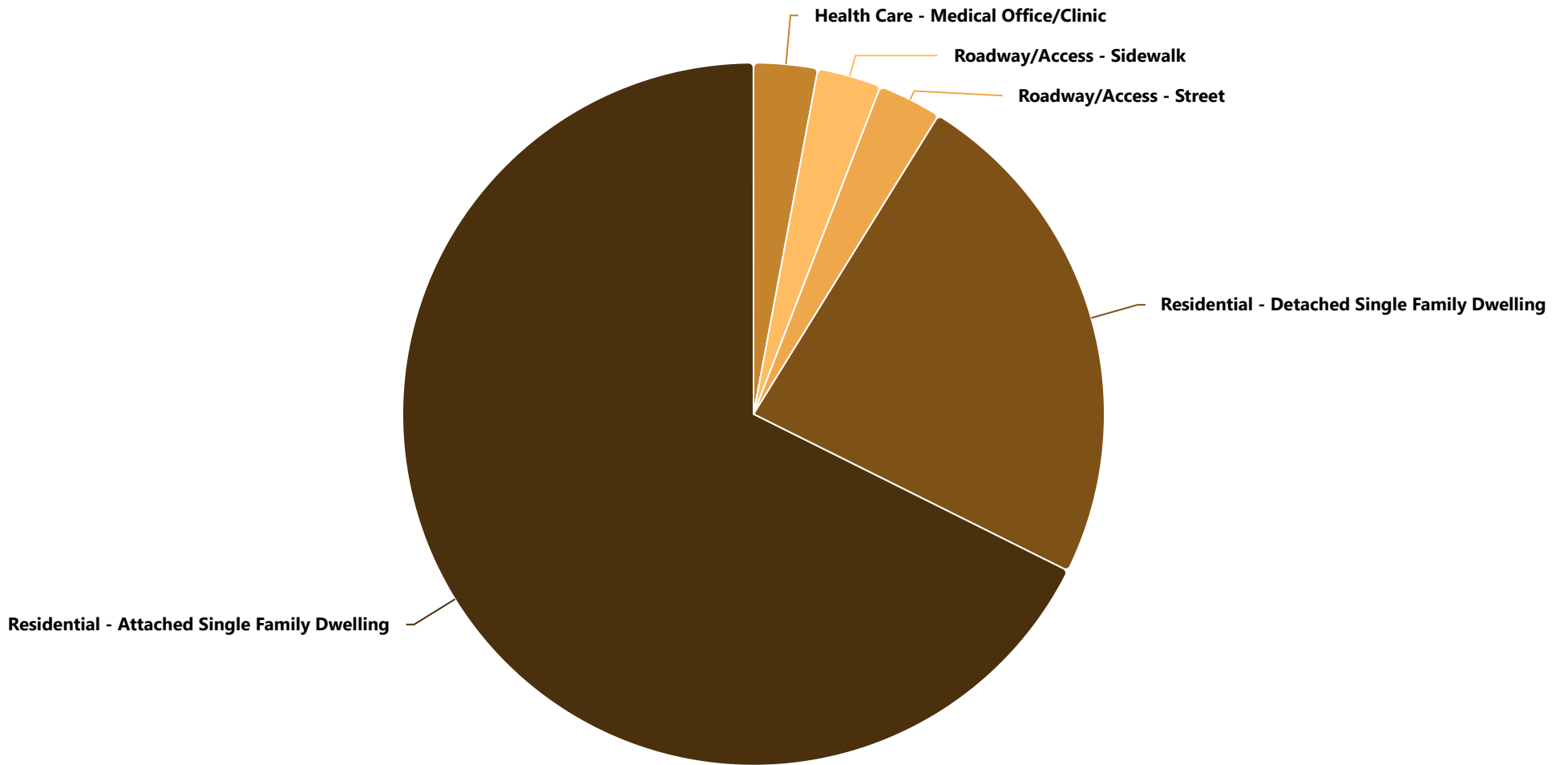
Incidents by County Name (Top 15)

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



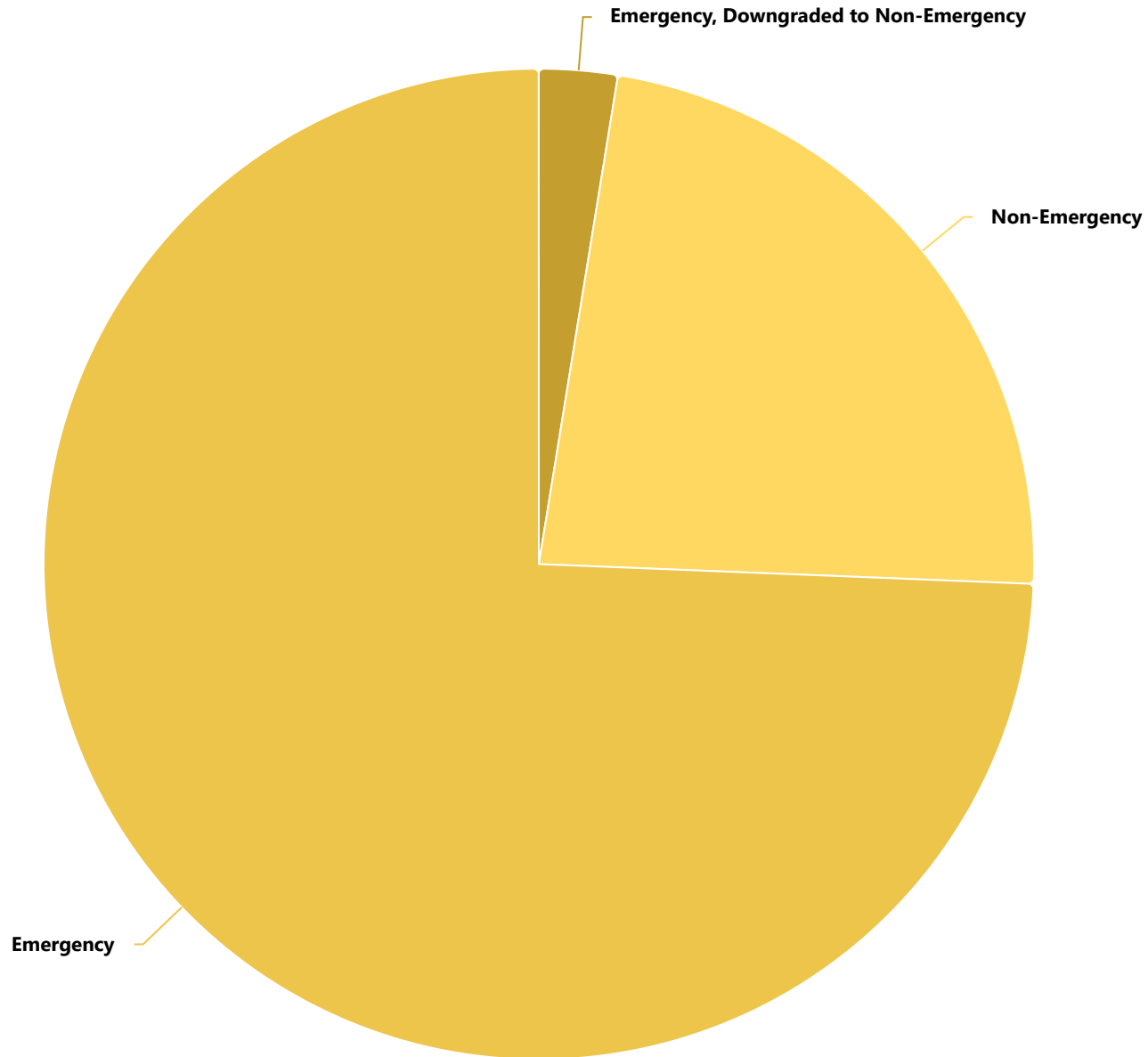
Incidents by Location Use Category

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



Incidents by Response Mode To Scene

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



Incidents by District/Zone

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM

Values

There are no results to display

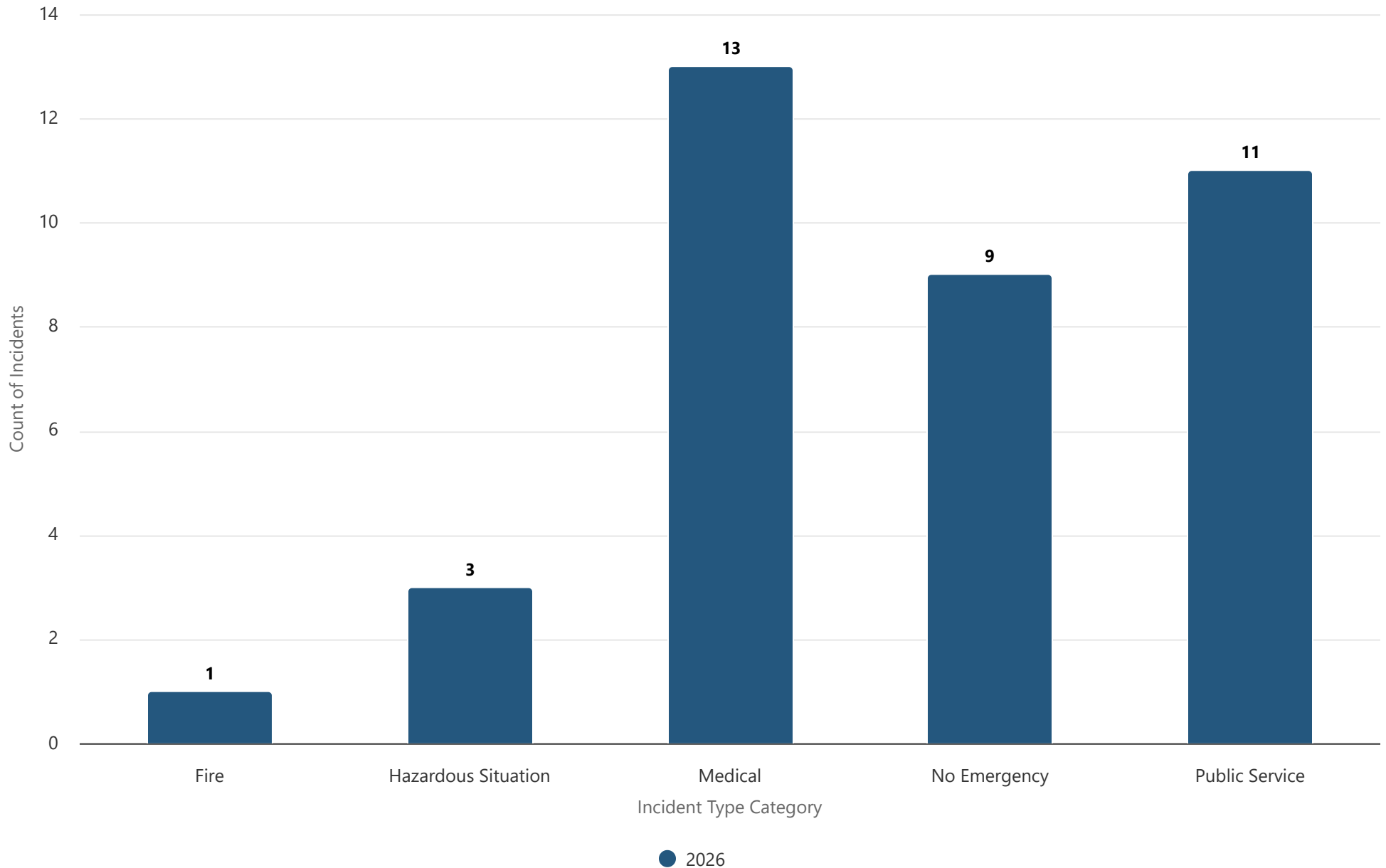
Incidents by District/Zone and Month

Jan 01, 2025 12:00 AM to Jun 30, 2026 11:59 PM

Incident Location Zone Number (itfiIncident.008)	2026						2026		2025		YTD % Change
	Jan	Feb	Mar	Apr	May	Jun	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
55	0	2	0	0	1	0	3	100.00%	0	N/A	N/A
Grand Total	0	2	0	0	1	0	3	100.00%	0	100.00%	N/A

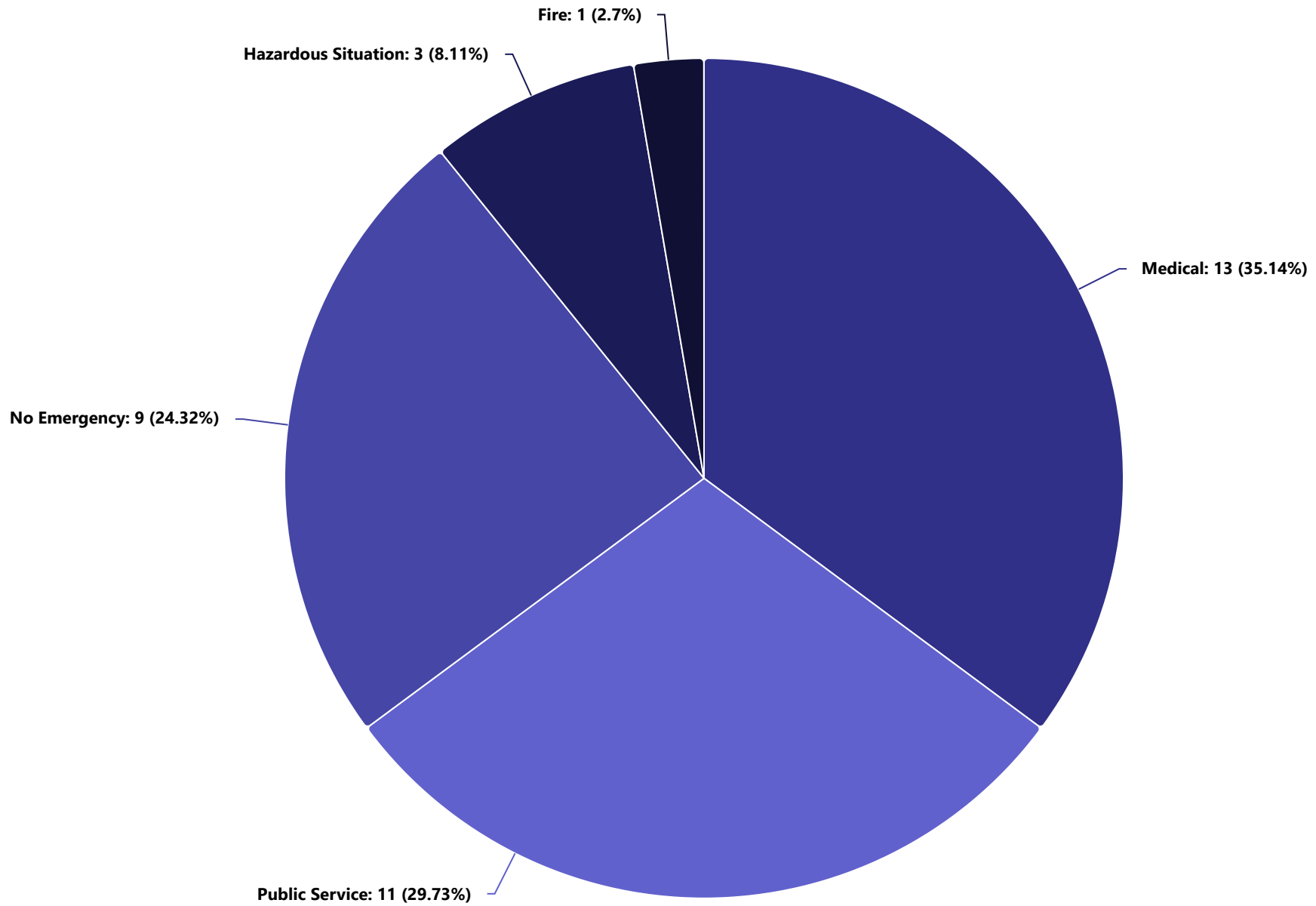
Incidents by Category and Year

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



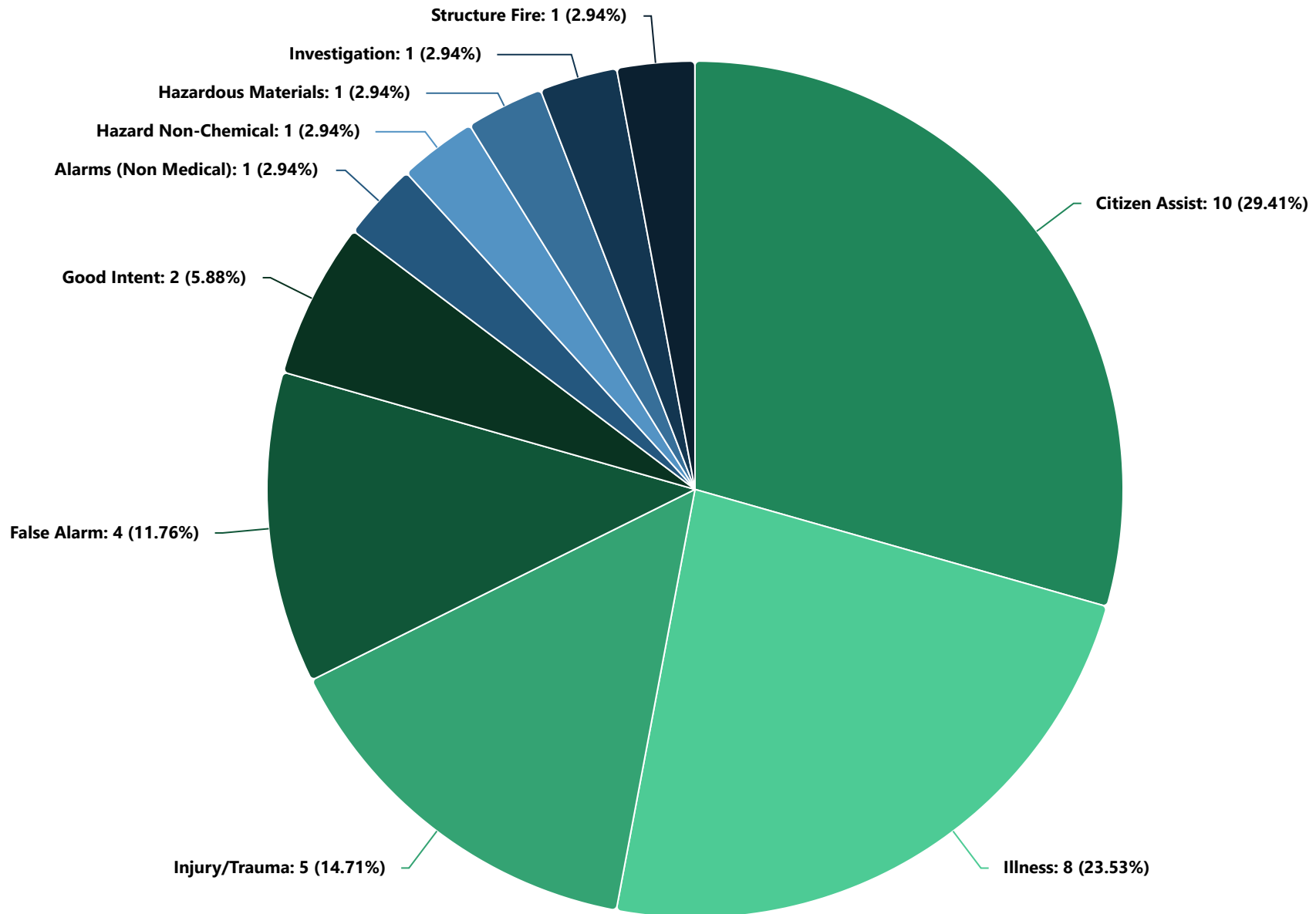
Incidents by Category

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



Incidents by Type

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



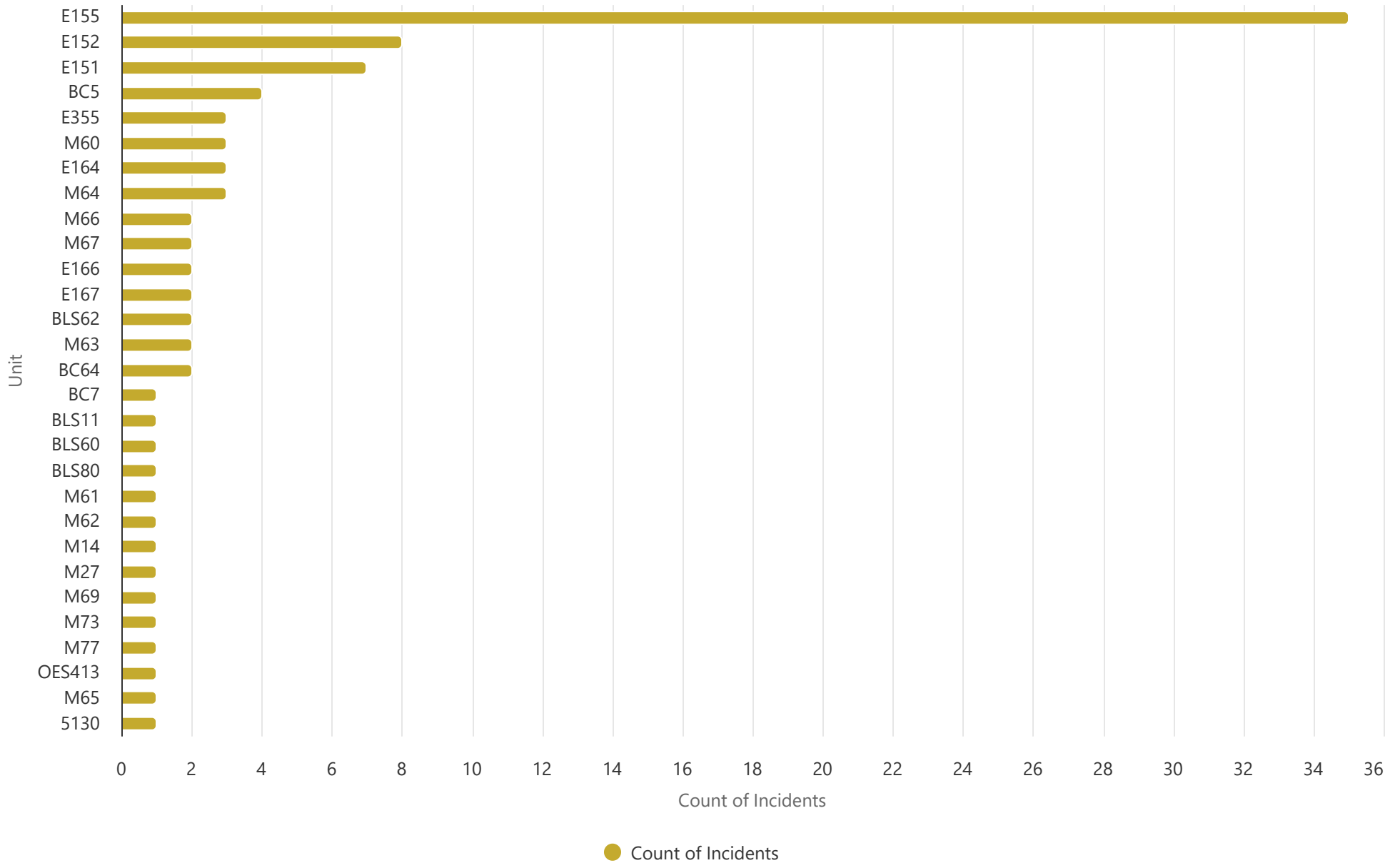
Incidents by Category and Month

Jan 01, 2025 12:00 AM to Jun 30, 2026 11:59 PM

Incident Type Primary Category 1 (filincident.03)	2026						2026		2025		YTD % Change
	Jan	Feb	Mar	Apr	May	Jun	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
fire	0	0	0	0	0	1	1	1.00%	0	N/A	N/A
hazardous situation	0	2	5	2	4	3	16	9.00%	0	N/A	N/A
medical	0	16	16	18	12	13	75	42.00%	0	N/A	N/A
no emergency	0	5	7	11	5	9	37	21.00%	0	N/A	N/A
public service	0	6	15	7	7	11	46	26.00%	0	N/A	N/A
rescue	0	1	0	1	0	0	2	1.00%	0	N/A	N/A
Grand Total	0	30	43	39	28	37	177	100.00%	0	100.00%	N/A

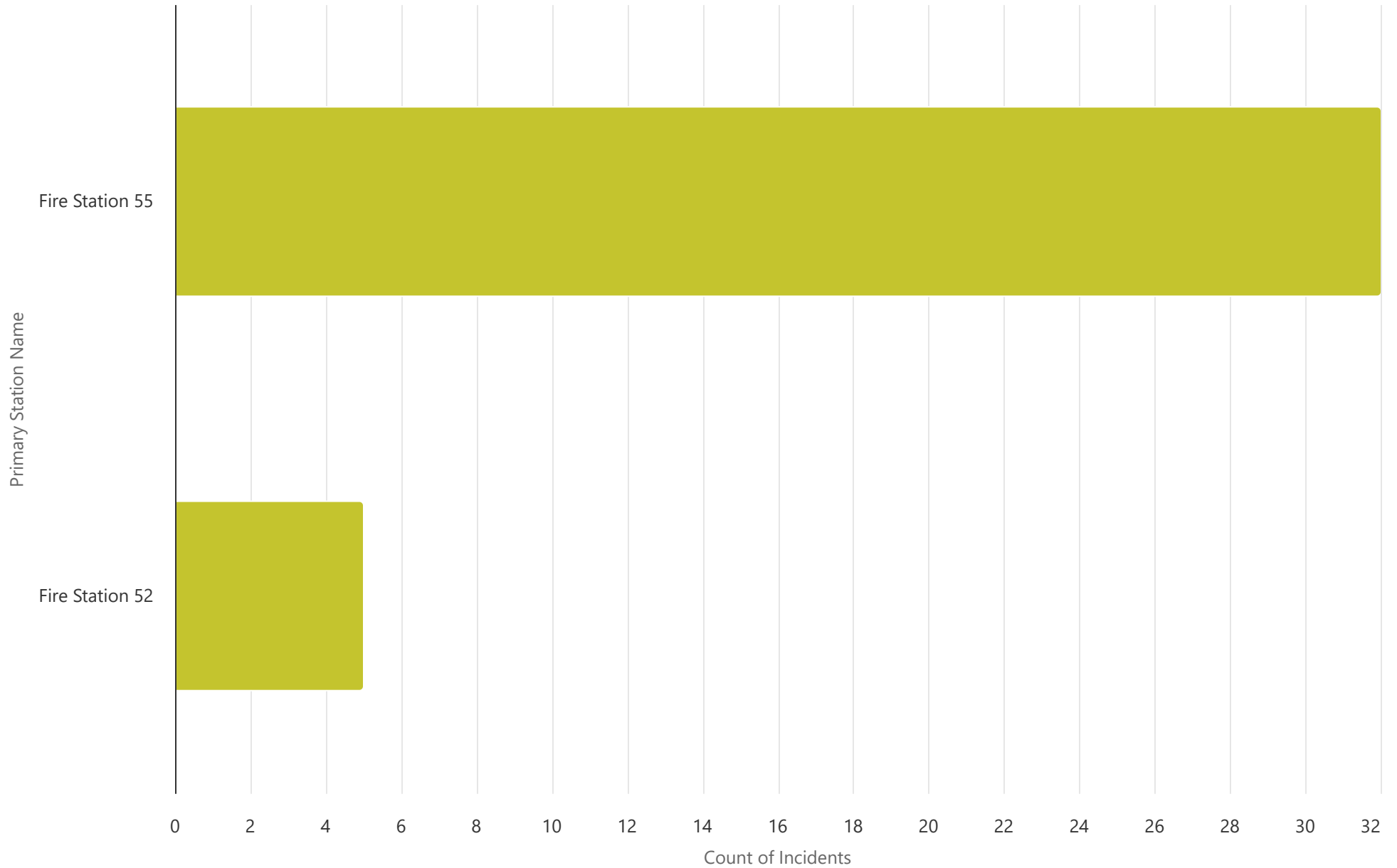
Incidents by Apparatus Resource ID (Top 40)

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



Incidents by Primary Station Name

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



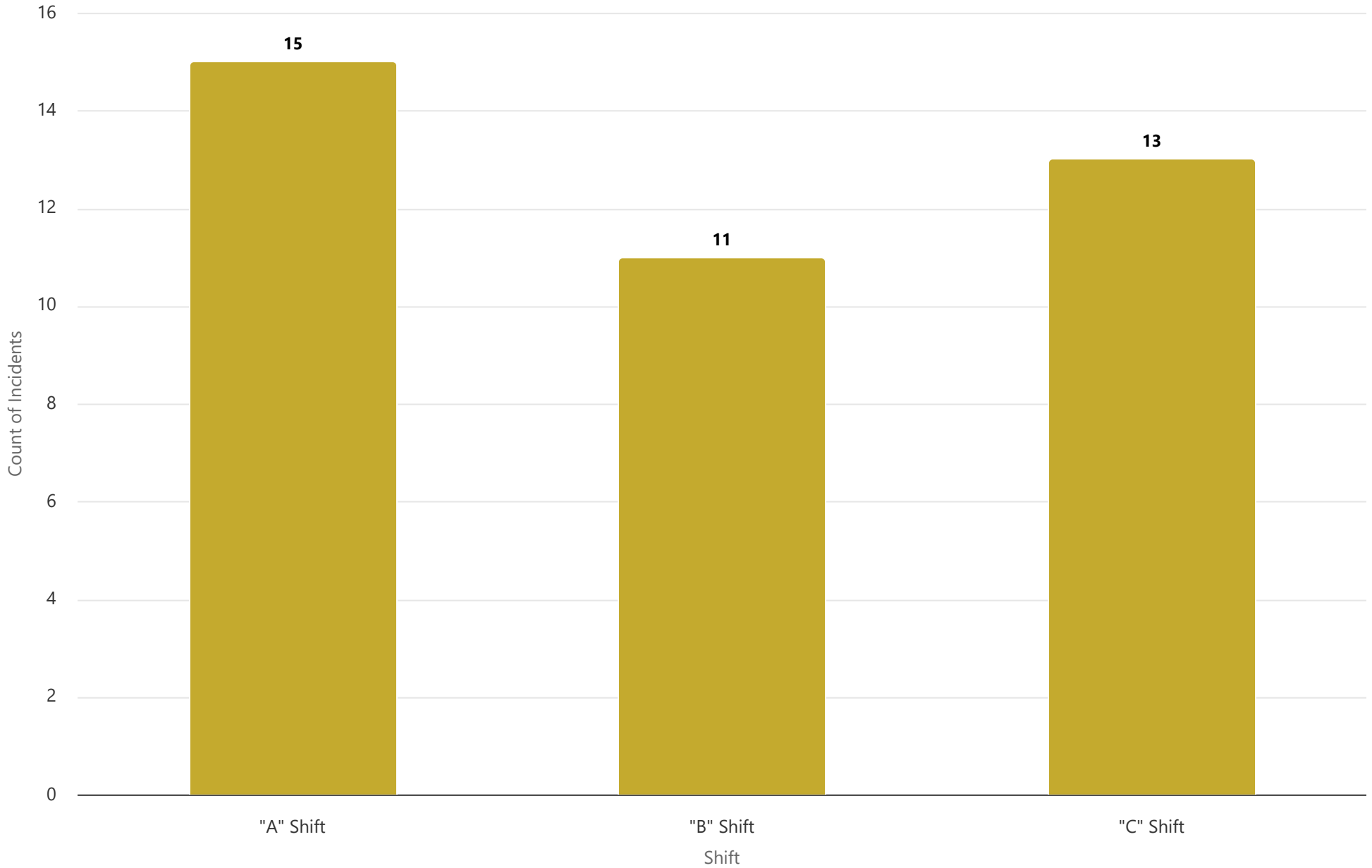
Station Summary Report

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM

Station	EMS Incidents	Fire Incidents	Other Incidents	Total Incidents	% of Total Incidents	Station Reliability	90th Percentile Response Time (PSAP to Arrival)
Fire Station 52	1	0	4	5	13.51%	60.00%	00:38:37
Fire Station 55	12	1	19	32	86.49%	93.75%	00:16:49
Overall	13	1	23	37	100.00%	89.19%	00:38:37

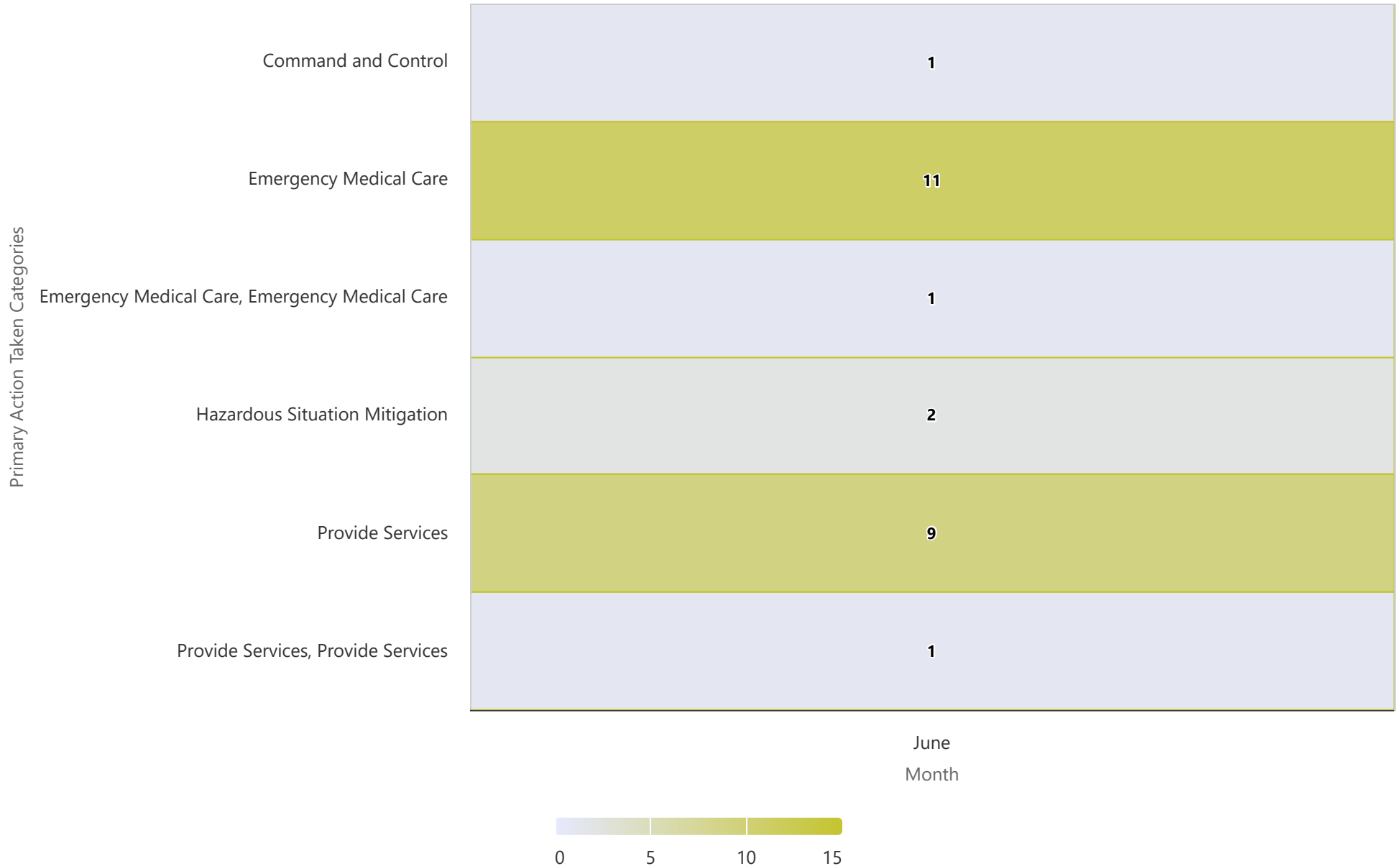
Incidents by Shift

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



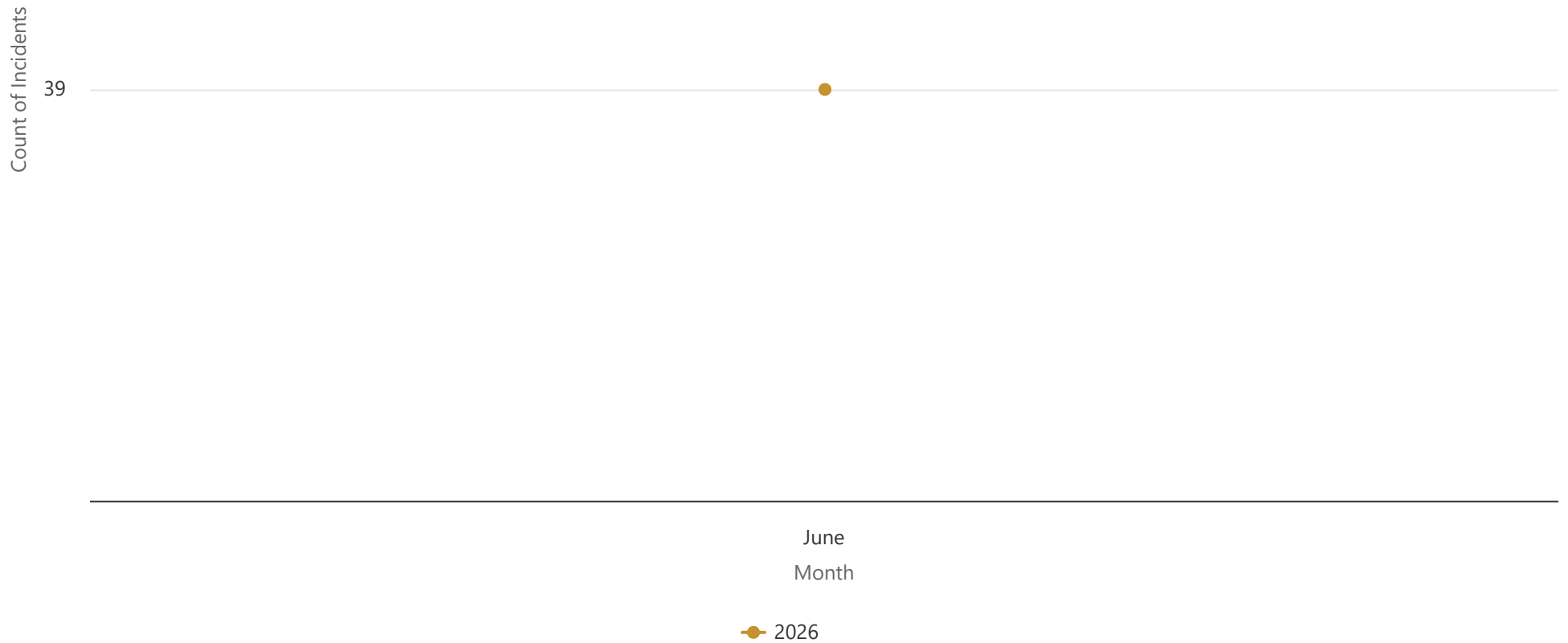
Primary Action Taken Categories by Month

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



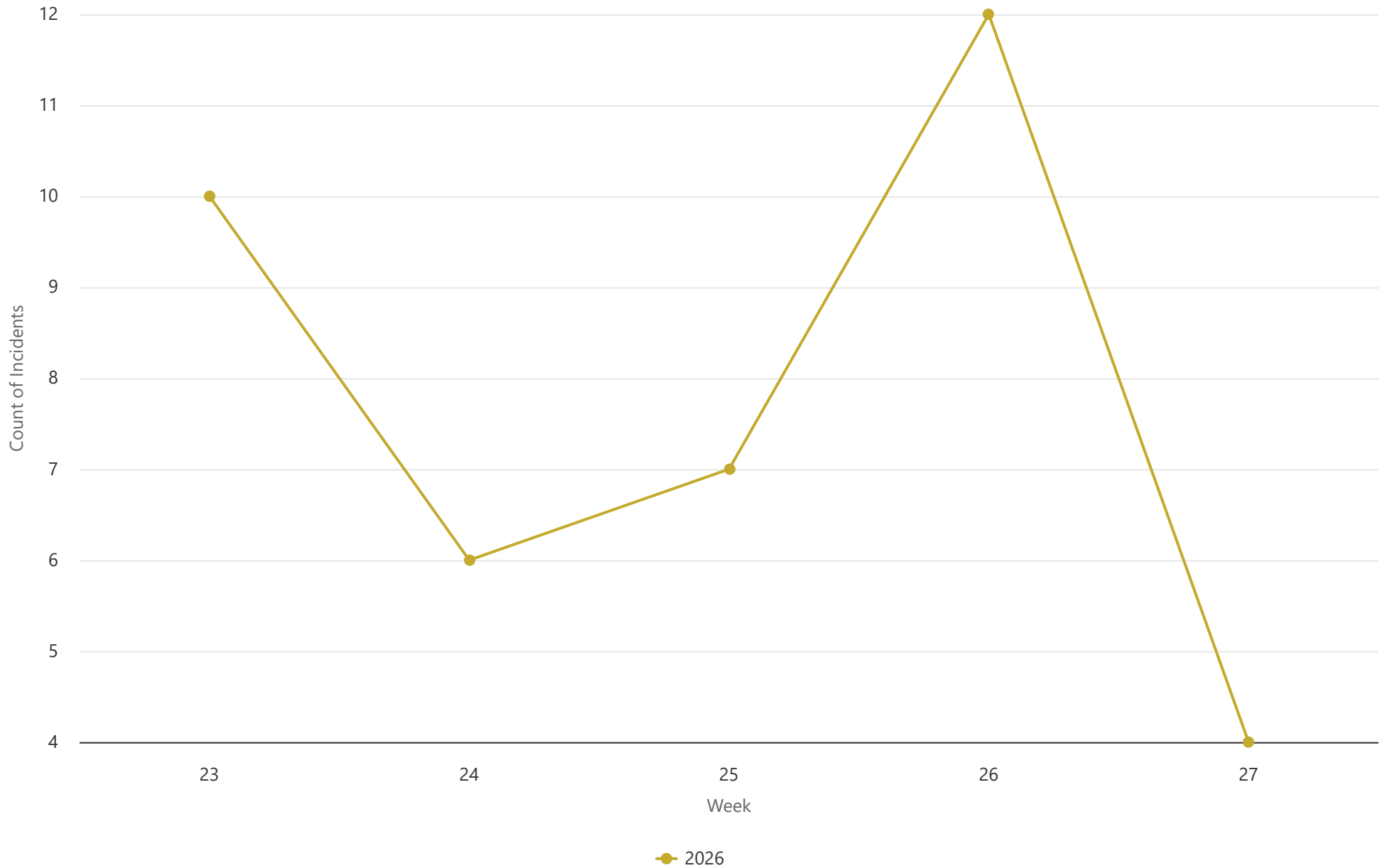
Fire Call Volume by Month

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



Fire Call Volume by Week

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



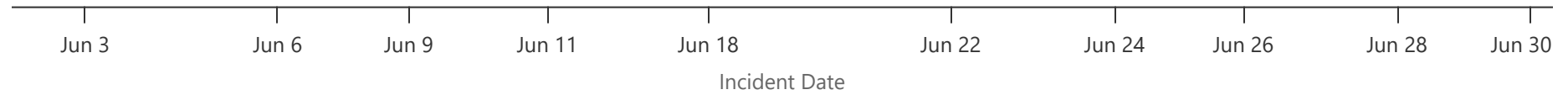
Fire Call Volume by Day

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM

Upper Control/Average/Lower Control

Incident Count

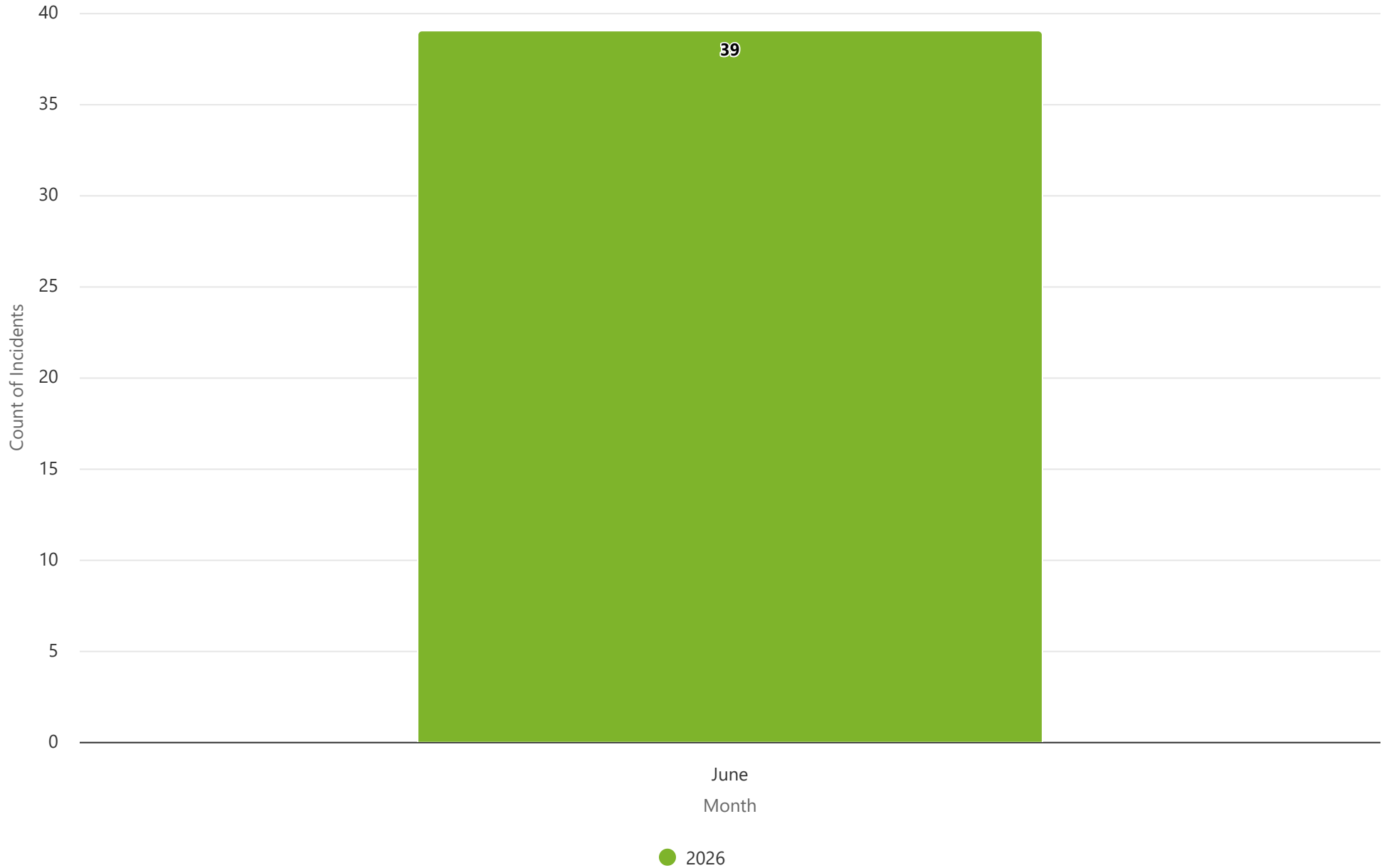
0



Series 1

Incidents by Month

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



Incidents by Day and Hour

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM

Day of Week	0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
Sunday	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0
Monday	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	1	0	0	0	0	0	0	1
Tuesday	0	0	0	0	0	0	0	0	0	1	0	0	0	2	0	0	1	1	0	1	2	0	0	0
Wednesday	0	0	1	0	0	0	0	0	0	0	1	1	1	0	1	0	0	0	1	0	1	0	0	0
Thursday	0	0	0	0	0	0	0	0	0	0	1	0	1	0	1	0	1	2	0	0	1	1	1	0
Friday	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0
Saturday	0	0	0	0	0	0	0	0	1	0	1	0	1	0	1	0	0	0	1	1	1	0	0	0

Monthly Call Volume Year over Year

Jan 01, 2025 12:00 AM to Jun 30, 2026 11:59 PM

Incident Month Name	2026		2025		YTD % Change
	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
february	30	17.00%	0	N/A	N/A
march	43	24.00%	0	N/A	N/A
april	39	22.00%	0	N/A	N/A
may	29	16.00%	0	N/A	N/A
june	39	22.00%	0	N/A	N/A
Grand Total	180	100.00%	0	100.00%	N/A

Pin Color Legend



Kensington Community Services District

DATE: July 9, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

PRESENTED BY: Dmitry Semenov

SUBJECT: Discussion of ten-year forecast update as presented by Dmitry Semenov of Ridgeline

RECOMMENDATION:

The Board needs to provide a date for an updated ten-year financial forecast to be given for Kensington Community Services District.

BACKGROUND:

One director made a request to have an immediate updated ten-year forecast made by Ridgeline.

Dmitry will present the pros and cons of preparing an updated forecast for presentation in the next month or so as opposed to waiting to present an update forecast in fiscal year 2028.

EXHIBIT(S):

- Ridgeline Financial Forecast Timing Alternatives

Financial Forecast Timing Alternatives



July 9, 2026



Municipal Advisory | Financial Planning | Pension Optimization



Project Background



- Consolidated Financial Forecast was finalized in November 2024
 - Assumed Kensington PPCSD and Kensington FPD consolidate on July 1, 2025
- Districts consolidated on October 1, 2025
- When should the financial model and the forecast be updated?

Forecast Success Prerequisites



- **Financial data:**
 - Detailed budget
 - Good historical data (preferably 1-2 full fiscal years)
 - El Cerrito contract clarity

- Key **decision-makers** in place

- Developed operating and financial **strategy**

Update Now – Assessment



- **Financial data:**
 - Detailed budget – **available**
 - Good historical data – **less than 1 full fiscal year**
 - El Cerrito contract clarity – **uncertain for now**
- Key **decision-makers** in place – **still need permanent GM**
- Operating and financial **strategy** – **subject to change by permanent GM**
- **Still may want to do it if:**
 - Need to make major decisions sooner rather than later
 - Negotiations with El Cerrito, new police building, etc.
 - Observe significant deviations from prior forecast
 - Considering changing fundamental assumptions used in forecast

Update Now – Cons and Risks



- Likely to require **more effort** by Staff, Board, and Ridgeline due to limited financial information
- Likely to require **higher budget**
- Likely to require an update when **new GM** is on board
- May be incorrect if **El Cerrito contract** is significantly revised in 12-24 months

Update in FY 2028 or 2029 – Assessment



- **Financial data:**
 - Detailed budget – available
 - Good historical data – almost 2 or 3 full years of historical data
 - El Cerrito contract clarity – more certain
- Key **decision-makers** in place – permanent GM on board and has good understanding of the District
- Operating and financial **strategy** – more clarity

Update in FY 2028 or 2029 – Cons and Risks



- May miss negative **financial trends**
- May make long-term decisions based on **outdated information**
- New GM may rely on outdated document and forecast
- May not have a good **baseline** if need to negotiate with El Cerrito

Our Recommendation



- It is preferable to wait until permanent GM is in place and more financial data is available, **UNLESS**
- Long-term major financial decisions need to be made
- Do not expect hiring a permanent GM any time soon

Questions?



Dmitry Semenov

Ridgeline Municipal Strategies, LLC

(916) 250-1590

dsemenov@RidgelineMuni.com

RidgelineMuni.com





Date: July 9, 2026

To: Board of Directors

From: David Aranda, Interim General Manager

Requested and Presented by: Mike Gancasz, Chief of Police

Subject: Resolution No. 2026-15—A Resolution of the Board of Directors of the Kensington Community Services District to Accept Grant Funds for Fiscal Year 27 From the California Highway Patrol and the Cannabis Tax Fund Grant Program (CTFGP) and Authorize the Appropriate District Staff to Execute the Necessary Agreements and Contracts Associated with This Grant

Recommendation

Approve Resolution No. 2026-15—A Resolution of the Board of Directors of the Kensington Community Services District to Accept Grant Funds for Fiscal Year 27 From the California Highway Patrol and the Cannabis Tax Fund Grant Program (CTFGP) and Authorize the Appropriate District Staff to Execute the Necessary Agreements and Contracts Associated with This Grant.

Background

Kensington Community Services District has taken a proactive approach in searching for grants that the District may qualify for. The Police Department has been especially successful over the past few years in applying and having approved State of California, California Highway Patrol (CHP) grants that cover overtime costs, equipment costs and vehicle costs.

Chief Gancasz will provide an overview of the grant that CHP has approved for Fiscal Year 2027.

Exhibit(s)

- Resolution No. 2026-15—A Resolution of the Board of Directors of the Kensington Community Services District to Accept Grant Funds for Fiscal Year 27 From the California Highway Patrol and the Cannabis Tax Fund Grant Program (CTFGP) and Authorize the Appropriate District Staff to Execute the Necessary Agreements and Contracts Associated with This Grant
- FY26-27 CTFGP Intent to Award Letter

RESOLUTION NO. 2026-15

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON COMMUNITY SERVICES DISTRICT TO ACCEPT GRANT FUNDS FOR FISCAL YEAR 2026/2027 FROM THE CALIFORNIA HIGHWAY PATROL AND THE CANNABIS TAX FUND GRANT PROGRAM (CTFGP) AND AUTHORIZE THE APPROPRIATE DISTRICT STAFF TO EXECUTE THE NECESSARY AGREEMENTS AND CONTRACTS ASSOCIATED WITH THIS GRANT

The Board of Directors of the Kensington Community Services District ("Board of Directors") does find as follows:

WHEREAS, the passage of Proposition 64, the Control, Regulate, and Tax Adult Use of Marijuana Act (AUMA), California voters mandated the state set aside funding for the California Highway Patrol to award grants to local governments and qualified nonprofit organizations, as described in Revenue and Taxation Code Section 34019(f)(3)(B); and

WHEREAS, the Kensington Police Department applied and was notified it was awarded a grant for Fiscal Year 2026/2027 from the Cannabis Tax Fund Grant Program (CTFGP); and

WHEREAS, funds allocated under this grant agreement shall not exceed \$191,174.74; and

WHEREAS, accepting the grant funds from the California Highway Patrol will allow the Kensington Community Services District to enhance community safety through impaired-driving enforcement, officer training, public education, community outreach, and roadway safety initiatives; and

WHEREAS, Kensington Community Services District will enter into an agreement with the California Highway Patrol to complete the project(s); and

WHEREAS, the Board authorizes the General Manager and Chief of Police from Kensington Community Services District as authorized signatories for the grant funding.

NOW, THEREFORE, BE IT RESOLVED that the Kensington Community Services District hereby:

1. Approves the filing of the project application(s) for the CTFGP Law Enforcement grant project(s); and
2. Approves the receipt of CTFGP funds in the amount of \$191,174.74;
3. Certifies that the grant money will be used as outlined in approved application;
4. Delegates the authority to the General Manager, or the Police Chief, to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and

5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

PASSED AND ADOPTED by the Board of Directors of the Kensington Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the 9th day of July, 2026 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

Sylvia Hacaj, President
Board of Directors

I, the undersigned, HEREBY CERTIFY the foregoing was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on Thursday, the 9th day of July, 2026.

Lynelle M. Lewis
Clerk of the Board

David Aranda
Interim General Manager

601 North 7th Street
Sacramento, CA 95811
(916) 843-4360
(800) 735-2929 (TT/TDD)
(800) 735-2922 (Voice)



June 30, 2026

File No.: 060.17344.19741

Lieutenant Amit Nath
Kensington Police Department
10940 San Pablo Avenue
El Cerrito, CA 94530

Dear Lieutenant Nath:

On behalf of the California Highway Patrol (CHP), it is my pleasure to inform you, the Kensington Police Department, is conditionally approved for Cannabis Tax Fund Grant Program (CTFGP) funding in the amount of \$191,174.74. The purpose of this grant funding is to help your agency reduce and mitigate the impacts of impaired driving in your community.

All grant awards, including any adjustments to requested funding, were made by the Department based on the merits of the Grant Application, scale of operation, and in accordance with the Request for Application (RFA) requirements and associated regulations.

The official Grant Agreement for signature is forthcoming. In order to execute your Grant Agreement, please provide documentation from a local governing body, authorizing your organization to receive this grant funding, to the Cannabis Grants Unit, by email at CGUGrants@chp.ca.gov, as soon as possible. Refer to California Code of Regulations Title 13, Division 2, Chapter 13, Section 1890.13(g) for additional information.

The CHP looks forward to partnering with you and your agency on this project in an effort to make California's roadways a safer place to travel. If you have any questions, please feel free to contact the Cannabis Grants Unit at (916) 843-4360.

Sincerely,

 For/

M. W. HEADRICK, Chief
Enforcement and Planning Division



Date: July 9, 2026
To: Board of Directors
From: David Aranda, Interim General Manager
Subject: Approval of Resolution No, 2026-14, A Resolution of the Board of Directors of the Kensington Community Services District Expressing Appreciation to David Spath for His Contributions to the Kensington Community

Recommendation

Approve Resolution No. 2026-14 A Resolution of the Board of Directors of the Kensington Community Services District Expressing Appreciation to David Spath for His Contributions to the Kensington Community.

Background

David Spath has been a resident of Kensington for many years and has served the community in many ways. The attached resolution recognizes his service to Kensington.

Exhibit(s)

- Resolution No. 2026-14 A Resolution of the Board of Directors of the Kensington Community Services District Expressing Appreciation to David Spath for His Contributions to the Kensington Community

RESOLUTION NO. 2026-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT EXPRESSING APPRECIATION TO DAVID SPATH FOR HIS CONTRIBUTIONS TO THE KENSINGTON COMMUNITY

The Board of Directors of the Kensington Community Services District (“Board of Directors”) does find as follows:

WHEREAS, David Spath is a long-time resident of Kensington; and

WHEREAS, David Spath has been involved with the community as a volunteer with numerous organizations in Kensington; and

WHEREAS, David Spath was appointed and reelected to the Kensington Police Protection and Community Services District Board and a Director; and

WHEREAS, David Spath carried out his duties in a faithful manner from April 2023 through June 2026, serving as Board President in 2024 and 2025; and serving on District committees including the Emergency Preparedness Committee.

WHEREAS, David Spath has provided invaluable service, expertise, and thoughtful direction for the betterment of the community of Kensington.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Kensington Community Services District that this Board of Directors does hereby express to David Spath its gratitude and appreciation for the services he has rendered as a Board President, Director, and volunteer to the community of Kensington.

BE FURTHER RESOLVED THAT the Clerk of the Board of Directors of this District shall be and hereby is authorized and directed to deliver a copy of this resolution to David Spath.

PASSED AND ADOPTED by the Board of Directors of the Kensington Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the 9th day of July, 2026, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

Sylvia Hacaj
President, Board of Directors

HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Community Services District at the regular meeting of said Board held on Thursday, the 9th day of July, 2026.

Lynelle M. Lewis
District Clerk of the Board

David Aranda
Interim General Manger



Kensington Community Services District

DATE: July 9, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

SUBJECT: Proceed with the Second Reading of Ordinance No. 2026-02—An Ordinance of the Board of Directors of the Kensington Police Protection and Community Services District Rescinding Ordinance No. 2017-01 Adopting A Prohibition on Unauthorized Encroachments on District Land and Adopting Procedures, Penalties and Other Remedies for Such Encroachments

RECOMMENDATION:

Read the attached short version of Ordinance No. 2026-02 and motion, second and vote on approving Ordinance No. 2026-02—An Ordinance of the Board of Directors of the Kensington Police Protection and Community Services District Rescinding Ordinance No. 2017-01 Adopting A Prohibition on Unauthorized Encroachments on District Land and Adopting Procedures, Penalties and Other Remedies for Such Encroachments, which will then officially rescind ordinance 2017-01.

BACKGROUND:

The Board of Directors approved the first reading to rescind Ordinance No. 2017-01. The second reading involved placing a notice in the newspaper and preparing a short ordinance (2026-02) that rescinds ordinance 2017-01. As you will recall, Ordinance 2017-01 was replaced with a more comprehensive ordinance detailing administrative handling of code violations in Kensington.

EXHIBIT(S):

- KCSD Summary of Ordinance No. 2026-02 Rescinding Prior Ordinance Prohibiting Unauthorized Encroachment.
- Proof of Publication File No. West County Times Legal Notice—Summary of Proposed Ordinance No. 2026-02 of Kensington Community Services District, June 25, 2026.
- Ordinance No. 2026-02—An Ordinance of the Board of Directors of the Kensington Police Protection and Community Services District Rescinding Ordinance No. 2017-01 Adopting A Prohibition on Unauthorized Encroachments on District Land and Adopting Procedures, Penalties and Other Remedies for Such Encroachments.

ORDINANCE NO. 2026-02

KENSINGTON COMMUNITY SERVICES DISTRICT

At the regular meeting of the Board of Directors of Kensington Community Services District (District) held at 7:00 P.M. on July 9, 2026 at the Kensington Community Center at 59 Arlington Avenue, Kensington, CA 94707, the Board of Directors adopted an ordinance entitled:

ORDINANCE NO. 2026-02

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT RESCINDING ORDINANCE NO. 2017-01 ADOPTING A PROHIBITION ON UNAUTHORIZED ENCROACHMENTS ON DISTRICT LAND AND ADOPTING PROCEDURES, PENALTIES AND OTHER REMEDIES FOR SUCH ENCROACHMENTS.

This ordinance rescinded the prior Ordinance No. 2017-01 regarding unauthorized encroachments by the following vote:

This Ordinance was introduced at a regular meeting of the Board of Directors of the Kensington and Community Services District on April 9, 2026, and was adopted at a regular meeting of the said Board on July 9, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Syliva Hacaj, Board President

ATTEST:

Lynelle M. Lewis
Clerk of the Board

David Aranda
Interim General Manager

West County Times

(510) 262-2740

2010129

KENSINGTON POLICE DEPT.
217 ARLINGTON AVE
KENSINGTON, CA 94707

PROOF OF PUBLICATION
FILE NO. Ordinance 2026-02

West County Times

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter.

I am the Principal Legal Clerk of the West County Times, a newspaper of general circulation, printed and published in the City of Walnut Creek, County of Contra Costa, 94598

And which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Contra Costa, State of California, under the date of August 29, 1978. Case Number 188884.

The notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

06/25/2026

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.
On this 25th day of June, 2026.



Signature

Legal No. **0006976119**

**SUMMARY OF PROPOSED ORDINANCE NO. 2026-02
OF KENSINGTON COMMUNITY SERVICES DISTRICT**

At the regular meeting of the Board of Directors of Kensington Community Services District (District) to be held at 7:00 P.M. on July 9, 2026 at the Kensington Community Center at 59 Arlington Avenue, Kensington, CA 94707, the Board of Directors will consider the adoption of an ordinance entitled:

ORDINANCE NO. 2026-02

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT RESCINDING ORDINANCE NO. 2017-01 ADOPTING A PROHIBITION ON UNAUTHORIZED ENCROACHMENTS ON DISTRICT LAND AND ADOPTING PROCEDURES, PENALTIES AND OTHER REMEDIES FOR SUCH ENCROACHMENTS.

By adopting Ordinance No. 2026-02, the Board of Directors will rescind the prior Ordinance No. 2017-01 regarding unauthorized encroachments. A copy of proposed Ordinance No. 2026-02 can be obtained at DAranda@kppcsd.org.

June 22, 2026

/s/ _____
David Aranda
Interim General Manager

WCT 6976119 June 25, 2026

ORDINANCE NO. 2026-02

KENSINGTON COMMUNITY SERVICES DISTRICT

At the regular meeting of the Board of Directors of Kensington Community Services District (District) held at 7:00 P.M. on July 9, 2026 at the Kensington Community Center at 59 Arlington Avenue, Kensington, CA 94707, the Board of Directors adopted an ordinance entitled:

ORDINANCE NO. 2026-02

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT RESCINDING ORDINANCE NO. 2017-01 ADOPTING A PROHIBITION ON UNAUTHORIZED ENCROACHMENTS ON DISTRICT LAND AND ADOPTING PROCEDURES, PENALTIES AND OTHER REMEDIES FOR SUCH ENCROACHMENTS.

This ordinance rescinded the prior Ordinance No. 2017-01 regarding unauthorized encroachments by the following vote:

This Ordinance was introduced at a regular meeting of the Board of Directors of the Kensington and Community Services District on April 9, 2026, and was adopted at a regular meeting of the said Board on July 9, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Syliva Hacaj, Board President

ATTEST:

Lynelle M. Lewis
Clerk of the Board

David Aranda
Interim General Manager



Date: July 9, 2026
To: Board of Directors
From: David Aranda, Interim General Manager
Subject: Approve Posting of a Vacancy on the Kensington Community Services Board of Directors to Replace David Spath's Seat Due to His Resignation

Recommendation

Formally approve the resignation of David Spath, effective June 12, 2026, and note that the Board of Directors wishes to appoint an individual to that position by following the process as directed by the Elections Code, which involves posting the notice of a board vacancy, calling for candidates to submit their applications and fill out the application form prior to the end of business for Friday, August 7th.

Background

Director David Spath turned his resignation from serving on the Board of Directors for the Kensington Community Services District due to his moving out of the area.

The Board of Directors held a special meeting and determined that the district would be best served by appointing a voter registered resident to that seat until the election of November 2026.

In conjunction with the appointment, the Board has submitted to the Contra Costa County Elections Department a request for four board seats to be up for election with the November 2026 election. Three seats will be for the full four-year term, and a fourth seat will serve for two years, until the 2028 election.

This process allows the Kensington Board of Directors to have nine board members until the November 2026 elections are fulfilled and then beginning in December of 2026, seven board members will serve until the November 2028 elections in which five board members will be seated at the December 2028 board meeting.

Exhibit(s)

- David Spath Letter of Resignation
- Notice of Vacancy of the KCSD Board of Directors and Intent to Appoint Director
- KCSD Application to Board
- 2026 Election Materials to CC County J. Stull 06.25.2026

Sylvia Hajac, President
Board of Directors
Kensington Community Services District
59 Arlington Avenue
Kensington, CA 94707

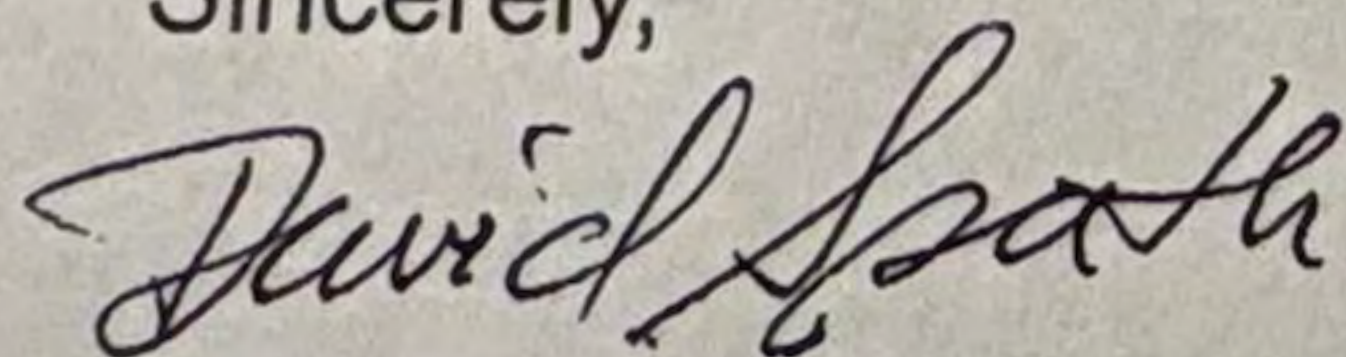
287 Purdue Avenue
Kensington, CA 94708
June 11, 2026

Item #14a

Dear President Hacaj,

I am writing to advise you that I will be resigning from my position as a member of the Board of Directors effective June 12, 2026. I will shortly be leaving Kensington to reside in the San Diego area. As a result, I will no longer meet the requirements to be a member of the Board. I have enjoyed working with you and my fellow board members during my tenure. We have achieved a great deal over the past several years including the consolidation of the Kensington Police Protection & Community Service District (KPPCSD) with the Kensington Fire Protection District. I would also like to thank Interim General Manager David Aranda for his leadership and effective management of the District's operations. He made my term as President of the KPPCSD Board significantly easier. I wish you and the Board all the best as you address the needs and expectations of the Kensington Community.

Sincerely,



David Spath

cc: David Aranda, Interim General Manager

Notice of Vacancy of the KCSD Board of Directors and Intent to Appoint Director

PLEASE TAKE NOTICE pursuant to Government Code Section 1780, the resignation of David Spath effective June 12, 2026 has created a vacancy on the Board of Directors of the Kensington Community Services District. The Board of Directors intend to fill the vacancy by appointment at the Board's regular meeting to be held on Thursday, August 13, 2026 at 7:00 p.m. The position to be filled will serve the remaining term of office beginning August 2026 and ending November 2026.

Any person who is 18 years of age or older, a registered voter, residing in the Kensington community, and who is not disqualified by the Constitution or laws of the state from holding office, is eligible to be appointed as a member of the Board of Directors. To apply, candidates are invited to obtain an application and submit their resume to the District online at www.kppcsd.org. Deadline for application is Monday, August 11th at 4 p.m.

The Board of Directors anticipates interviewing prospective candidates in person at a public meeting on August 13, 2026, accepting oral or written public comment at that time, and selecting the appointee by a majority vote.

Contact David Aranda, Interim General Manager, at www.DAranda@kppcsd.org for more information.



Date and Time Received

NOTE: THIS COMPLETED AND SIGNED APPLICATION MUST BE FILED WITH David Aranda, KCSD Interim General Manager (DAranda@KCSD.org) by Friday, August 7, 2026

----APPLICATION FOR APPOINTMENT TO THE KCSD BOARD OF DIRECTORS----

This application is to fill a vacancy on the KCSD Board of Directors. The KCSD Board of Directors will review all submitted applications provided the applicants satisfy the stated qualifications. The Board may hold a public interview process for each candidate. This application is a public document, although your personal information will be redacted. Your application will be compiled with other applications and considered by the KCSD Board of Directors as a part of a noticed public meeting. Only Kensington residents who are registered voters in Kensington will be eligible for appointment.

Name: _____

Residence Address: _____

Mailing Address (if different): _____

E-mail: _____

Phone Number: _____

Are you currently a registered voter and a resident of Kensington, or will you be at the time of an appointment? _____ (yes or no)

Please include **your resume** and answer the following questions on a separate sheet(s) of paper.

1. Why do you want to be appointed to the KCSD Board of Directors?
2. Over the last two years, what issues have been interesting to you that have resulted in your participation at Board meetings?
3. What are your top three priorities for Kensington?
4. What relevant skills, experience and expertise do you bring to serving as a KCSD Board of Director?
5. Provide your approach in handling a situation or matter that has very divisive points of view or conflicts with your personal philosophy.

6. If you could change one thing about how Kensington operates, what would it be and why?
7. What areas of service do you see as most in need of investment?
8. What do you see as the role of the KCSD Board of Directors and of District Staff?
9. How would you handle a matter that has very disparate points of view?
10. Please give an example of how you would resolve a situation where your personal philosophy is at odds with what is best for Kensington?

You may also provide any additional information or comments you feel would assist the KCSD Board of Directors in considering your application.

Please note: At the time you would be named to the KCSD Board of Directors, you must be:

- At least 18 years of age and a resident and registered voter in Kensington.
- You must maintain Kensington residency and registered voter status throughout your term of office.
- Also, at the time of appointment (and annually as well as at the completion of your service), you will be required to complete and file a public Form 700 with the California Fair Political Practices Commission. Form 700 filings allow the public to know of any potential conflicts of interest related to your public service. These conflicts can relate to employment, property ownership, loans and gifts, stock ownership, and more. You are also required to disclose certain financial interests of your spouse (if applicable).
- During your term on the Board of Directors, you will be required to identify any potential conflicts (often with the assistance of the District Counsel) and to recuse yourself from voting on or otherwise influencing any action that might cause a financial or other conflict.

Please sign and return this form with the questions answered via an email to David Aranda, Interim General Manager at DAranda@KCSD.org. You may also drop off the form, answers and resume at the Kensington Community Services District, 10940 San Pablo Ave., Bldg. B., El Cerrito, CA 94530. On the envelope, please write "Attention David Aranda, Interim General Manager." Please do not mail the form, as it may not arrive at District offices by the deadline. If you have any questions about this application, please call Mr. Aranda at (661) 300-1231.

I _____ (print name) swear/affirm that the foregoing information is true and correct.

Applicant's Signature

Date



Kensington Police Protection and Community Services District

June 25, 2026

Jacob Stull
Election Services Supervisor
Contra Costa County Elections Division
555 Escobar Street
Martinez, CA 94553

Dear Jacob Stull,

Enclosed are the following documents for the November 3, 2026 General Election from the Kensington Community Services District:

- Resolution No. 2026-13 – A Resolution of the Board of Directors of the Kensington Community Services District Ordering Even Year Board of Directors Election; Consolidation of Elections; and Specifications of Election Order.
- Elected Officials Terms of Office form
- Special District Worksheet
- Kensington Shapefile
- Letter of “no compensation”

Please contact me if you need additional information.

Sincerely,

Lynelle M. Lewis
Clerk of the Board

cc: David Aranda, KCSD Interim GM

RESOLUTION NO. 2026-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON COMMUNITY SERVICES DISTRICT ORDERING EVEN YEAR BOARD OF DIRECTORS ELECTION, CONSOLIDATION OF ELECTIONS; AND SPECIFICATIONS OF THE ELECTION ORDER

WHEREAS, the California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even-numbered year; and

WHEREAS, other elections may be held in whole or in part of the territory of the Kensington Community Services District and it is to the advantage of the district to consolidate pursuant to Elections Code Section 10400; and

WHEREAS, the Kensington Fire Protection District and the Kensington Police Protection Community Services District became one entity, The Kensington Community Services District on October 1, 2025, and

WHEREAS, the Kensington Community Services District has a vacancy in one seat on the Board of Directors and wishes to call an election to fill the remaining term of that seat as provided for in Government Code 1780; and

WHEREAS, Elections Code Section 10520 requires each district involved in a general election to reimburse the County for the actual costs incurred by the county elections official in conducting the election for that district; and

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens, the Board of Directors of the Kensington Community Services District must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; may establish the cost; and determine whether the costs be paid in advance; and

WHEREAS, Election Code Section 12112 requires the election official of Contra Costa County to publish a notice of the election once in a newspaper of general circulation within the Kensington Community Services District.

NOW, THEREFORE, BE IT RESOLVED that an election be held within the territory included in the Kensington Community Services District on the 3rd day of November 2026, for the purpose of electing members to the board of directors of said district in accordance with the following specifications:

1. In accordance with the LAFCO approved resolutions for the consolidation of Kensington Fire Protection District and Kensington Police Protection and Community Services District, now the Kensington Community Services District, there are five seats with expiring terms, only three of those are available for election:

Resolution No. 2026-13

June 22, 2026

83892.00003\45135644.1

DS
SH

Initial
DA

DS
LMJ

Page 1 of 3

Director Alex Aquino-Fike	Elected 11/2022, four-year term
Director Sarah Gough	Elected 11/2022, four-year term
Director Daniel Levine	Elected 11/2022, four-year term
Director Rodney Paul	Appointed 2/29/2025 to 11/2026
Director Jim Watt	Elected 11/2022, four-year term

2. The Election shall be held on Tuesday, the 3rd day of November 2026. The purpose of the election is to choose members of the Board of Directors for the following seats:

Director	Four-year term
Director	Four-year term
Director	Four-year term
Director	Two-year term (due to vacancy)

3. The district has determined that the Candidate will pay for the Candidate's Statement. As a condition of having the Candidate's Statement published, the candidate shall pay the costs at the time of filing. The Candidate Statement is limited to 250 words. The district hereby establishes the cost for a candidate statement as the following: \$239.00.
4. The district directs the County Registrar of Voters of Contra Costa County to publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.
5. This Board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the district, as provided in Elections Code 10400.
6. The district will reimburse Contra Costa County for the actual cost incurred by the county elections official in conducting the general district election upon receipt of a bill stating the amount due as determined by the elections official.
7. The General Manager of this District is ordered to deliver copies of this Resolution to the Registrar of Voters, and if applicable, to the Registrar of Voters of any other county in which the election is to be held, and to the Board of Supervisors.

PASSED AND ADOPTED by the Board of Directors of the Kensington Community Services District upon motion by Director Levine, seconded by Director Artis, on Thursday, the 22nd day of June 2026, by the following vote to wit:

AYES: Directors Artis, Hacaj, Levine, Madugo, Paul, and Watt.

NOES: Director Gough.

ABSENT: Director Aquino-Fike.

ABSTAINED: None.

Resolution No. 2026-13

DS
SH

Initial
DA

DS
LMJ

DocuSigned by:
Sylvia Hacaj
8C1CC334B1904A4

Sylvia Hacaj
President, Board of Directors

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Community Services District at the special meeting of said Board held on Thursday, the 22nd day of June 2026.

Lynelle M. Lewis
8483B78934AA4FC...

Lynelle M. Lewis
District Clerk of the Board

Signed by:
David Aranda
BF2F2EF878F64E9...

David Aranda
Interim General Manager



Elected Officials and Terms of Office

Please refer to the accompanying instructions for important information and instructions, before completion.

District Details

As of May 11, 2026

Kensington Community Services District

10940 San Pablo Ave.

<https://www.kppcsd.org/>
(510)526-4141 x

El Cerrito CA 94530-2387

Contact 1:
David Aranda
Interim General Manager

Contact 2:
Lynelle Lewis
District Clerk

Phone: (510)526-4141
Fax: (510)440-5410
Email: daranda@kppcsd.org

Phone: (510)526-4141
Fax: (510)526-5410
Email: Lewis@kppcsd.org

Ballot Details

DISTRICT

KENSINGTON COMMUNITY SERVICES DISTRICT

Director	Party	Elected / Appointed	Term of Office
Sarah Aitcheson Gough Phone: [REDACTED] Email: sgough@kppcsd.org Web: www.kppcsd.org		Elected	12/5/2022 to 12/4/2026 Year First Elected
Alexandra Aquino-Fike Phone: [REDACTED] Email: [REDACTED] Web: www.kppcsd.org		Elected	12/5/2022 to 12/4/2026 Year First Elected
Cassandra R Duggan Phone: [REDACTED] Email: [REDACTED] Web: www.kppcsd.org		Elected	12/5/2022 to 12/4/2026 Year First Elected <i>Fax: Resigned October 1, 2025 Seat not filled</i>
Sylvia Anne Hacaj Phone: [REDACTED] Email: [REDACTED] Web: [REDACTED]		Appointed in Lieu	12/6/2024 to 12/1/2028 Year First Elected
David Peter Spath Phone: [REDACTED] Email: [REDACTED] Web: [REDACTED]		Appointed in Lieu	12/6/2024 to 12/1/2028 Year First Elected <i>Resigned 6-11-26 Choose Director for <u>2-year term</u></i>

I have reviewed all information contained on this form and have indicated any changes necessary.

Please submit confirmation or indicated changes on this report by using the accompanying instructions.

Signature

Thank you!



Elected Officials and Terms of Office

Please refer to the accompanying instructions for important information and instructions, before completion.

District Details

As of May 11, 2026

Phone: [Redacted] Fax:
Email: [Redacted]
Web: [Redacted]

Director	Rodney Kenneth Paul	Party	Elected / Appointed Appointed to Vacancy	Term of Office 2/8/2025 to 12/4/2026 Year First Elected
	Phone: [Redacted]		Fax:	
	Email: [Redacted]			
	Web: [Redacted]			

Director	James Alexander Watt	Party	Elected / Appointed Elected	Term of Office 12/5/2022 to 12/4/2026 Year First Elected
	Phone: [Redacted]		Fax:	
	Email: [Redacted]			
	Web: [Redacted]			

Director	Daniel Steven Levine	Party	Elected / Appointed Elected	Term of Office 12/5/2022 to 12/4/2026 Year First Elected
	Phone: [Redacted]		Fax:	
	Email: [Redacted]			
	Web: [Redacted]			

Director	Danielle Marie Verdugo Madugo	Party	Elected / Appointed Appointed in Lieu	Term of Office 12/6/2024 to 12/1/2028 Year First Elected
	Phone: [Redacted]		Fax:	
	Email: [Redacted]			
	Web: [Redacted]			

Director	Rick (dean) Artis	Party	Elected / Appointed Appointed in Lieu	Term of Office 12/6/2024 to 12/1/2028 Year First Elected
	Phone: [Redacted]		Fax:	
	Email: [Redacted]			
	Web: [Redacted]			

I have reviewed all information contained on this form and have indicated any changes necessary.

Please submit confirmation or indicated changes on this report by using the accompanying instructions.

Signature

Thank you!

NOTICE TO THE COUNTY ELECTIONS OFFICIAL – SPECIAL DISTRICT WORKSHEET
NOVEMBER 3, 2026 GENERAL ELECTION
Kensington Community Services District

The completed **NOTICE TO THE COUNTY ELECTIONS OFFICIAL – SPECIAL DISTRICT WORKSHEET** must be returned by July 1, 2026 (E-125). The answers to these questions must be included in the resolution.

Election Code § 10509

1. INCUMBENT INFORMATION

I have reviewed the attached Elected Officials and Terms of Office information for the elective officers of the district according to our records. (Check where applicable)

- The information is correct
- The information is incorrect. I have marked the needed changes and have listed the dates of vacancy and appointments if they are different from the information on the form.

Number of Full-Term seats up for election:

3

Number of Short-Term seats up for election:

1

2. HOW ARE YOUR BOARDMEMBERS ELECTED?

- At Large
- By District, Ward, or Area (Please assign incumbents to their elected or appointed districts.)

3. CANDIDATE STATEMENT

Statement costs are based on a 250-word limit. Statements over 250 words will double in price.

a) The following will pay for the candidate statement:

- District
- Candidate

b) The Candidate Statement is limited to 250 words.

4. ACTION TO BE TAKEN IN THE EVENT OF A TIE VOTE

Election Code § 15651

- In the event of a tie vote, the winner shall be determined by lot at a time and place designated by this board.
- In the event of a tie vote, the governing board shall call a run-off election on the sixth Tuesday following the election at which the tie vote occurred.

5. QUALIFICATIONS FOR OFFICE AS REQUIRED BY THE DISTRICT'S PRINCIPAL ACT

- Registered voter
- Resident of Kensington, CA

6. DISTRICT BOUNDARIES

- If there have been changes to jurisdictional boundaries, please send an email with both a Shapefile and a PDF formatted district map that clearly outlines your jurisdiction's boundary.
- If there have been no changes to jurisdictional boundaries, please send an email with a Shapefile and a PDF formatted district map that clearly outlines your jurisdiction's boundary.

Email maps to data.map@vote.cccounty.us with your district name in the subject line.

The last day for district boundary changes for the November 3, 2026 Election is (E-125) July 1, 2026. Election Code § 12262

7. RESOLUTION CONTAINING ELECTION ORDER

Election Code § 10002

- Enclosed is the resolution adopted by the District Board members. The resolution must include the date of the Election and the purpose of the Election.

6/25/2026
Date

Lynelle M. Lewis
Signature

Lynelle M. Lewis
Printed Name

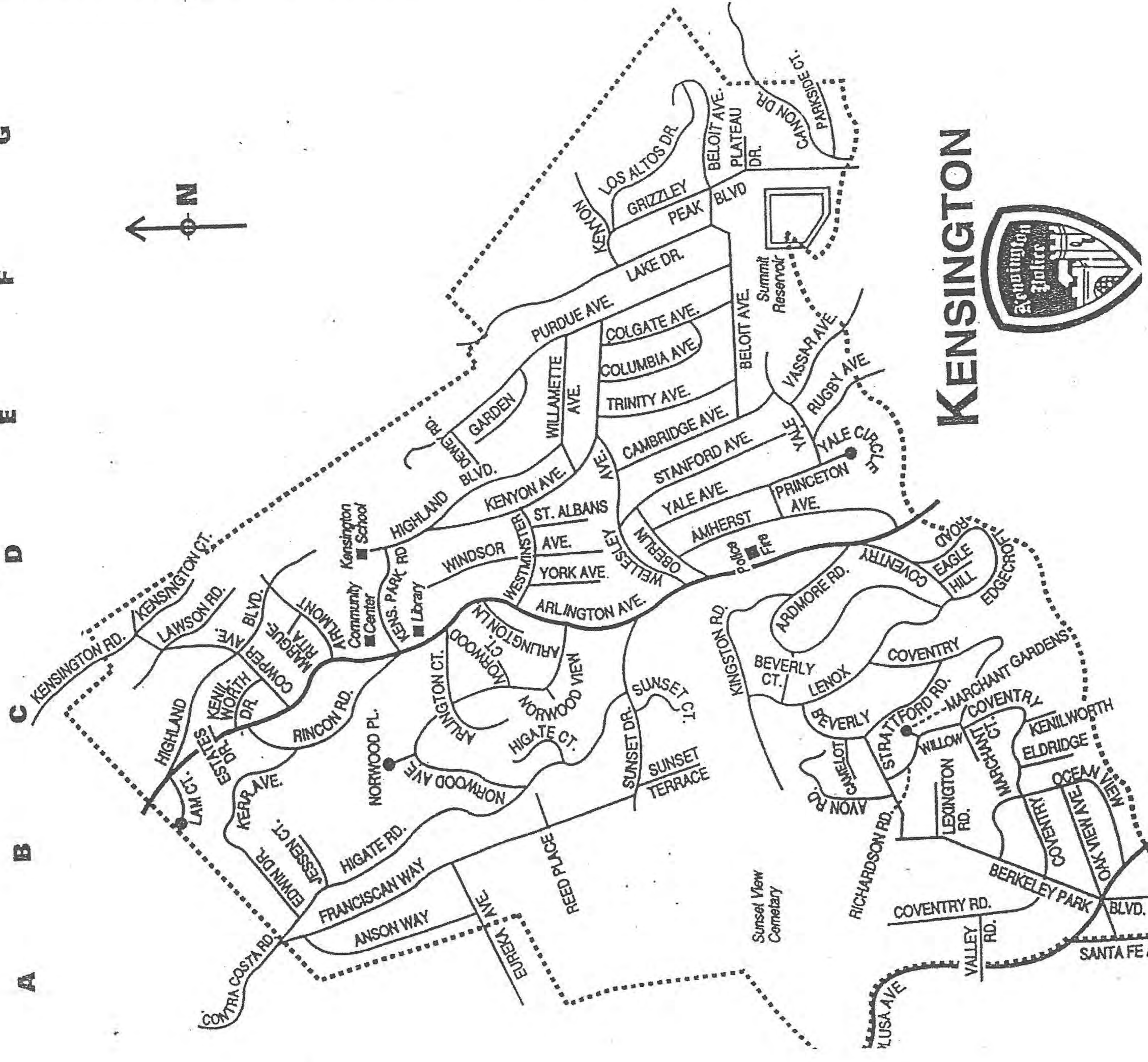
(DISTRICT SEAL)

217 Arlington Ave, Kensington, CA 94707
Mailing Address

510-526-4141
Phone Number

Amherst Ave.	D5,6	Lam Ct.	BC 2
Anson Way	B3,4	Lawson Rd.	CD 2
Ardmore Rd.	D 6,7	Lenox Rd.	CD 6,7
Arlington Ave.	BCD 1-7	Lexington Rd.	BC 7
Arlington Ct.	C 3,4	Los Altos Dr.	FG 5
Arlington Ln.	D 4	Marchant Ct.	C 7
Arlmont Rd.	CD 2,3	Marchant Gardens	C 7
Avon Rd.	BC 6	Marguerita Rd.	D 2
Beloit Ave.	EF 5	Norwood Ave.	CD 3,4
Berkeley Park Blvd.	B 7,8	Norwood Ct.	C 4
Beverly Ct.	C 6	Norwood Pl.	C 3
Beverly Rd.	C 6,7	Norwood View	C 4
Cambridge Ave.	E 5,6	Oak View Ave.	B 8
Camelot Ct.	C 6	Oberlin Ave.	D 5
Canon Dr.	G 6	Ocean View Ave.	B 8
Colgate Ave.	F 5	Parkside Ct.	G 6
Columbia Ave.	EF 5	Plateau Dr.	G 5
Colusa Ave.	AB 6-8	Princeton Ave.	DE 6
Coventry Rd.	BCD 6,7	Purdue Ave.	EF 3-5
Cowper Ave.	C 2	Reed Pl.	B 4
Dewey Rd.	E 3	Richardson Rd.	C 6,7
Eagle Hill Rd.	D 7	Rincon Rd.	C 2,3
Edgecroft Rd.	D 7	Rugby Ave.	E 6
Edwin Dr.	B 2	St. Albans Rd.	D 4
Eldridge Ct.	C 7,8	Santa Fe Ave.	B 8
Estates Rd.	C 3	Stanford Rd.	E 5,6
Eureka Ave.	B 4	Stratford Rd.	BC 6
Franciscan Wy.	B 2-5	Sunset Ct.	C 5
Garden Dr.	E 4	Sunset Dr.	C 5
Grizzly Peak Blvd.	FG 4-6	Sunset Terrace	C 5
Highgate Rd.	BC 2-5	Trinity Ave.	E 5
Highland Blvd. CD 2,3 & DE 3,4	B 2,3	Vallet Rd.	AB 7
Jessen Ct.	C 2	Vassar Ave.	EF 6
Kenilworth Ct.	D 2	Wellesley Ave.	DE 5
Kensington Ct.	D 3	Westminster Ave.	D 4
Kensington Park Rd.	CD 1	Willamette Ave.	EF 4
Kensington Rd.	DEF 3-5	Willow Ln.	C 7
Kenyon Ave.	BC 2	Windsor Ave.	D 3,4
Kerr Ave.	CD 5,6	Yale Ave.	DE 5,6
Kingston Rd.	F 4,5	Yale Cir.	E 6
Lake Dr.		York Ave.	D 4

A B C D E F G



**KENSINGTON POLICE PROTECTION AND
COMMUNITY SERVICES DISTRICT**
217 ARLINGTON AVENUE
KENSINGTON, CA 94707-1401

* District Business Number
510/526-4141

* Non-Emergency Number
510/233-1214

* EMERGENCY --- 911

KENSINGTON





Kensington Police Protection and
Community Services District

June 25, 2026

Jacob Stull
Election Services Supervisor
Contra Costa County Elections Division
555 Escobar Street
Martinez, CA 94553

Dear Jacob Stull,

I am writing to confirm that board members of the Kensington Community Services District serve in a volunteer capacity, and they do not receive any compensation for their service. If you need additional information, feel free to contact me.

Sincerely,

Lynelle M. Lewis
Clerk of the Board



Kensington Community Services District

DATE: July 9, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

SUBJECT: Approval of the Kensington Community Services District Salary Schedule effective July 1, 2026

RECOMMENDATION:

The board approves the salary schedule as presented.

BACKGROUND:

CalPERS requires that an updated salary schedule be available for their review at any given time. The attached spreadsheet provides the ranges of salary for the various positions in the district currently.

Please note that as adjustments in personnel are made in 2026/2027, there may be a need to readdress the salary schedule and update it.

EXHIBIT(S):

- FY 2027 District Salary Schedule

KPPCSD Salary Schedule - Effective July 09, 2026

	Hourly Rate	Range-Annual	Full/Part Time	Positions	Benefits	Department
Position	Hourly	Full-time Monthly	Status	Authorized	Status	PD/Dist
Chief of Police	\$94.03 – \$120.20/hr.	\$16,300.00 – \$20,833.33	FT	1	Y	PD
Police Lieutenant	\$73.60 – \$86.92/hr.	\$12,757.00 – 15,066.00	FT	1	Y	PD
Police Sergeant	\$63.90 – \$74.03/hr.	\$11,075.70 – \$12,832.44	FT	2	Y	PD
Police Officer	\$50.08 – \$62.09/hr.	\$8,680.09 – \$10,762.30	FT	5	Y	PD
Non-Sworn (evidence/background/admin)	\$53.52- \$57.26/hr.	\$4,281.60 – \$4,580.80	PT	0	N	PD
Executive Assistant to the Chief (recommended)	\$30.60- \$39.05/hr.	\$5,305.00 – \$6,770.00	FT	0	N	PD
General Manager	\$125.40 – \$142.20/hr.	\$21,736.00 – \$24,648.00	PT	1	N	DIST
Senior Accountant	\$36 – \$60/hr.	\$6,240.00 – \$9,706.67	PT	1	N	DIST
Clerk of the Board	\$30 – \$55/hr.	\$5,200.00 – \$8,666.67	PT	1	N	DIST
Community Center Coordinator (Parks & Rec)	\$25 – \$45/hr.	\$4,333.33 – \$6,933.33	FT	1	N	DIST
Maintenance (General Contractor)			PT/contractor	1	N	DIST
Janitor (Community Center & Parks)	\$20 – \$35/hr.	\$3,466.67 – \$6,066.67	PT	1	N	DIST

Approved by Board of Directors 07/2026

Sylvia Hacaj, President, Board of Directors



Kensington Community Services District

DATE: July 9, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

SUBJECT: Discussion and Direction Regarding the Kensington Park Wildfire Risk Assessment

RECOMMENDATION:

A good discussion with the IGM and volunteers in pursuing the home hardening process for the three buildings that sit on the Kensington Park Site.

BACKGROUND:

The Kensington Community Services District has a beautiful park and on the park are three buildings. The district “preaches” the importance of home hardening and so that importance should be the example we follow in respect to our three buildings -- the Community Center, Recreation Building, and the Annex.

A group of residents have spent a good amount of time providing the District with a very comprehensive report that includes recommendations that should be pursued regarding the hardening of the three buildings on the district’s park property.

The IGM will provide an overview of his thoughts by addressing the list of items in the attached priority list.

EXHIBIT(S):

- Wildfire Risk Assessment – Kensington Park Structures
- Kensington Park Wildfire Assessment – Priority Action List for KCSD Board and Staff

Wildfire Risk Assessment

Kensington Park Structures

Kensington, California

Prepared for:

Kensington Community Services District Board and Staff

Assessment Date: April 27, 2026

Report Date: May 18, 2026

(Corrected: June 29, 2026)

Assessment Team

David Tuft — Colgate-Columbia Firewise Community

Al Wanger — College District Firewise Community

Lori Gomes — Redtail Ridge Firewise Community

Alan Siegel — Wildcat Firewise Community

Sheryl Drinkwater — Licensed Architect and Home Hardening Specialist

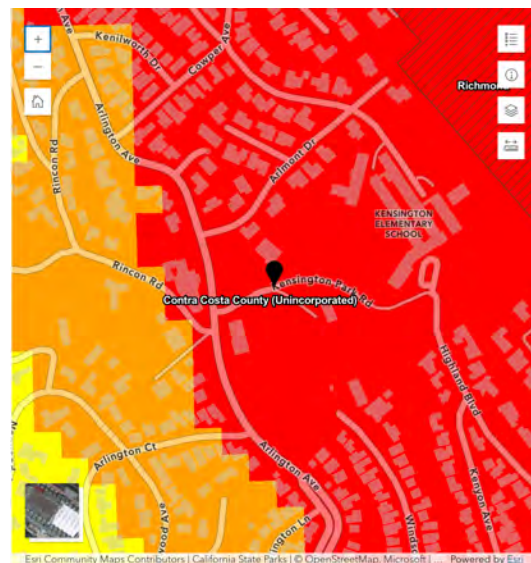
Introduction

Kensington Park was acquired by the Kensington Community Services District (formerly the KPPCSD) in 1995, transforming a former elementary school property into a recreational hub for the community. Residents at the time stood up to real estate developers who wanted to build housing on the ten-plus-acre site, and supported a bond measure to buy the land for the community's benefit.

A Master Plan was developed and finalized in 1997 to design the park's current layout, including the removal of the old school district buildings and the creation of a grass field and amphitheater. In 2021, the Community Center was significantly renovated and seismically retrofitted. Now fully paid off, the park has become the town's crown jewel, beloved by residents young and old, new and multigenerational, for its many amenities and as a place to unwind and enjoy the outdoors.

There has been recent discussion by the District's elected officials about developing a new Kensington Park Master Plan. Given that the park sits in the Very High Fire Hazard Severity Zone, this is an ideal moment to assess the park's vulnerabilities to wildfire — and specifically to ember storms, which are the primary means by which wildfires spread into developed areas. Located on the developed side of the East Bay Hills, the parklands are subject to hot, drying Diablo winds that intensify as they descend from the ridgeline, significantly exacerbating fire danger.

For these reasons, this report's authors urge new, focused action to reduce wildfire risk in the park and ask that the Kensington Community Services District prioritize risk mitigation when considering both routine maintenance and future capital improvements.



This report grew out of the broader movement for wildfire safety in Kensington. Over the past decade, residents have become increasingly sensitized to fire risk. Thanks to support from the KCSD and staff, 22 recognized Firewise community groups have formed, and a new nonprofit — Firesafe Kensington (FSK) — has been founded to educate residents and promote actions that reduce the risk of property loss and harm to life. Four Firewise community leads, trained by CalFire to conduct defensible space assessments, and a licensed Home Hardening Specialist conducted this assessment on April 27, 2026, on their own time and at no cost to the District.

Goals and Methodology

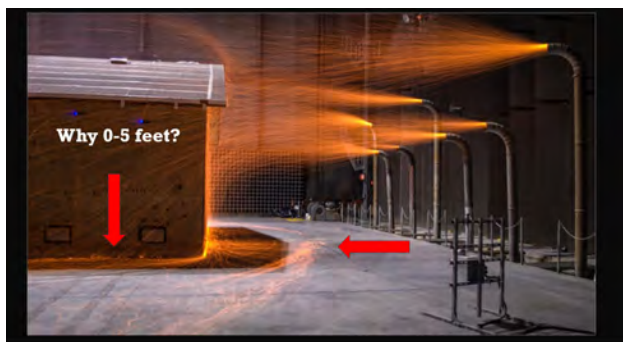
This report was prepared to support informed decision-making by the Kensington Community Services District Board, its staff, and the residents it serves. The

assessment reflects visible conditions observed during an exterior inspection of three structures and their surrounding landscapes in Kensington Park. It is not a substitute for a professional structural inspection or a formal evaluation by the fire authority having jurisdiction.

The assessment team focused on three interrelated areas of wildfire risk: structural hardening (a building's physical resistance to ignition), defensible space (the management of vegetation and combustibles in the surrounding landscape), and evacuation safety as it relates to the structure. A separate, more comprehensive evaluation of evacuation routes and safety in and around Kensington Park should also be conducted. Findings are guided by California Board of Forestry and Fire Protection (CAL FIRE) regulations, the Insurance Institute for Business and Home Safety (IBHS) best practices for structural hardening, and the most recent draft Zone 0 regulations, which are expected to be finalized by the California Board of Forestry and Fire Protection in 2026.

The Importance of Ember Protection

The leading cause of property destruction during wildfires is not the wall of flame most people picture — it is the tens of thousands of tiny burning embers that travel on high winds through neighborhoods, sometimes for miles ahead of the fire front. These embers move like water, flowing onto properties and seeping into structures through small gaps, vents, and openings, or landing on combustible surfaces close to a building and igniting a secondary fire that then spreads to the structure itself.



Research consistently shows that property owners can dramatically reduce the risk of structural loss through two complementary strategies. The first is structural hardening: identifying and sealing the points of vulnerability on a building where embers can lodge or ignite — vents, roof edges, eaves, windows, and wall bases. The second is defensible space: removing or replacing combustible vegetation and materials in

a series of buffer zones around the building, depriving an approaching fire of the fuel it needs to reach the structure.

Studies show that homeowners nearly double a property's chances of wildfire survival by managing the vegetation and combustibles in the immediate 0-to-5-foot zone around the building — an area small enough to be addressed with relatively modest effort. Extending that management outward through Zones 1 and 2 further multiplies the benefit. Individual efforts also compound: as more properties in a neighborhood become fire-resistant, the community's collective chances of survival increase.

These principles apply equally to public spaces. The three structures assessed in this report — the Community Center, the Recreation Building, and the Annex — sit at the

heart of a beloved community park in a Very High Fire Hazard Severity Zone. Protecting them means protecting a resource that belongs to all of Kensington.

Background: Defensible Space and Structural Hardening

Defensible space refers to the buffer created between a building and the grass, trees, shrubs, and other vegetation surrounding it. California law requires property owners¹ in designated fire hazard zones to maintain defensible space, and the regulations are organized into three concentric zones measured from the structure's perimeter.

Zone 0 (0 to 5 feet) is the most critical zone. Research shows this narrow band has an outsized effect on a structure's survival. The goal is to create a noncombustible buffer — using stone, pavers, concrete, or similar materials — that prevents ember accumulation and denies fire a path to the building. New California draft regulations expected to be finalized in 2026 will require this zone to be largely free of combustible vegetation, mulch, and materials. Within Zone 0, there is also a noncombustible "safety zone" extending from the building's perimeter to the drip line of the eaves (or 1 foot, whichever is greater), and 2 feet in front of all doors, windows, and vents.

Zone 1 (5 to 30 feet) is the lean, clean, and green zone. Vegetation here should be well-irrigated, well-spaced, and kept free of dead material. Trees should be limbed up from the bottom to prevent fire from "laddering" up into the canopy, and shrubs and trees should be spaced to prevent fire from traveling continuously across the landscape. Combustible structures such as wooden decks and outbuildings should be kept at least 10 feet from the main structure or replaced with noncombustible materials.

Zone 2 (30 to 100 feet, or to the property line) is the reduced fuel zone. The goal here is to prevent fire from building up enough intensity to threaten Zone 1. Trees and shrubs should be thinned and spaced to interrupt continuous fuel; spacing requirements increase with slope. Limbs should be removed from the lower third of trees. Debris and dead material should be cleared regularly. On steeper slopes, increased spacing is required because fire travels faster and with greater intensity when moving uphill.

Structural hardening addresses the building itself. Even with excellent defensible space, a building with gaps, unscreened vents, combustible wall bases, or single-pane windows can be ignited by embers. Key vulnerabilities include: roof and gutter areas where debris accumulates; vents and openings larger than 1/8 inch mesh (through which embers can enter); wall bases where combustible siding contacts the ground; windows that can crack from radiant heat; and attached or adjacent combustible structures such as wood decks, fences, and storage sheds. Addressing these vulnerabilities does not require rebuilding — targeted upgrades to screens, cladding, and clearances can substantially reduce risk.

The three sections that follow assess the Community Center, the Recreation Building, and the Annex using this inside-out framework: structure first, then Zone 0, Zone 1, and Zone 2. A consolidated reference to applicable regulations and spacing requirements is provided in the Appendix.

¹ Public agencies are not specifically included in the definition of a "person" who is required to comply with defensible space regulations ([PRC § 4291\(j\)](#)), though the law is broadly applied to any person or entity that "owns, leases, controls, operates, or maintains a building or structure."



Photo: Aerial view of Kensington Park with 100' defensible space zones marked in white for each building in the assessment.

Section 1: The Community Center

Assessment lead: David Tuft, Colgate-Columbia Firewise Community

The Kensington Community Center, renovated in 2020, is well-maintained and has many features designed to protect the structure from wildfire. In a heavily wooded section of the park, its amenities — including the manicured lawn in front and the



large terraced amphitheater in the rear — provide robust defensible space out to the edges of the property.

However, the landscape design also presents hazards: combustible materials within Zone 0, maintenance issues on the building exterior that are largely out of public view, combustible structures and improperly spaced vegetation in Zone 1, and densely wooded areas between the outer walkway and the fire road on the south side in Zone 2. Each of these is addressed in turn below.

1.1 Structural Hardening — The Building Envelope

Roof

Based on visual inspection, the roof material appears to be TPO (Thermoplastic Polyolefin), which typically carries a Class A fire resistance rating—the highest available.² The District should confirm this through documentation from the 2020 renovation, or, if documentation is unavailable, consult a licensed roofing contractor.

Regardless of the roof material, the more immediate concern is maintenance. Given the Community Center's location beneath a dense tree canopy, the roof surface, drains, gutters, and downspouts are highly susceptible to the accumulation of pine needles,

² See [UL Roof Rating guide](#) for more information.

leaves, branches, and other combustible debris. This debris provides both ignition material and a pathway for fire to reach the building.

Also located at the roof level are domed skylights that appear to be acrylic. Acrylic can melt during a wildfire event, creating openings through which embers can enter the building. Similarly, clerestory windows at the roofline — some fixed, some awning-style — appear to be sitting improperly in their frames or slightly ajar, creating a potential pathway for ember intrusion.

Recommendations — Roof

- Confirm that the roof assembly carries a Class A fire resistance rating (ASTM E108 or UL 790) through documentation from the 2020 renovation. If documentation is unavailable, engage a licensed roofing contractor to evaluate the assembly.
- Implement a regular maintenance schedule to clear combustible debris from all roof surfaces, gutters, drains, and downspouts, with increased frequency during periods of high fire danger.
- Inspect the clerestory windows to determine whether they require adjustment or weatherstripping to seal gaps. Develop operational protocols to ensure all operable windows — including the clerestories — are closed and latched during Red Flag events.
- If any clerestory windows are single-pane, consider upgrading to double-pane tempered glass to resist radiant heat and ember impact.
- When the acrylic skylights reach the end of their service life, replace them with low-profile skylights featuring multi-pane tempered glass and fitted with 1/8-inch mesh screens.

Exterior Walls and Foundation

The Community Center is nearly surrounded (approximately 75 percent) by a noncombustible concrete sidewalk or bare soil, which functions as an effective ember kill zone — though some of this walkway is less than the empirically protective 5-foot width. The exterior walls are a combination of concrete block and relatively new stucco over a wood frame, both of which are considered fire-resistant.

A significant concern exists on the east side of the building, where the wall base lacks the recommended 6-inch noncombustible clearance from the ground. Old wood siding is visible below the stucco along portions of this wall, creating a combustible ignition point ranging from less than an inch to several inches above grade. This is a meaningful vulnerability: ember accumulation at the base of a wall is one of the most common ignition pathways during a wildfire.

Additionally, in the rear of the building, to the left of the main rear entrance, there is a 2” gap at the edge of a soffit vent screen. The mesh itself appears to comply with the current 1/8-inch maximum.

Recommendations — Walls and Foundation

- Working with a licensed contractor, investigate the most cost-effective means of adding 6 vertical inches of noncombustible cladding wherever old wood siding is exposed below the stucco on the east wall. Suitable materials include metal flashing, fiber cement panels (such as Hardie Board), brick, stone, or stucco applied directly to the existing substrate.
- Fill any edge gaps on in the eaves or soffits with additional screening or intumescent fill to prevent ember infiltration.



Photos (clockwise from upper left): 6" combustible siding below stucco base, gap in soffit screen, clerestory windows, debris in gutters.

1.2 Zone 0 — The Noncombustible Buffer (0 to 5 Feet)

California's new draft Zone 0 regulations, expected to be finalized in 2026, specify a 5-foot low-combustibility zone around the building perimeter. Within that zone, the area from the foundation to the drip line of the eaves (or 1 foot, whichever is greater) must be noncombustible — no mulch, no vegetation, no wood. This noncombustible safety zone extends 2 feet in front of all doors, windows, and vents, and 5 feet from any attached deck or similar feature.

At the Community Center's main entrance and along the west side, an L-shaped planter cutout containing mulch and vegetation sits directly beneath the front overhang and eaves — a condition that will not meet the draft code. Rounding the south corner, additional landscape cutouts contain small trees, and two wood-slatted screens concealing mechanical equipment, which are located under the eaves, also noncompliant.

On the east side (rear) of the building, approximately 18 inches from the building perimeter, a water management system traps combustible organic debris beneath a drainpipe. Behind it sits a pressure-treated wood retaining wall, positioned directly behind a concrete retaining wall. The wooden wall shows signs of age — deteriorating posts, and the presence of sandbags and straw wattles suggests it no longer effectively manages hydrostatic pressure. The combination of trapped debris and a wooden retaining wall close to the building creates a meaningful ignition hazard. A combustible wooden barrier at the end of the east wall presents a further risk.

The new draft regulations have also reduced the allowable overhang of tree limbs over a roof from 10 feet to 5 feet. The District appears to have maintained good limbing practice on the north and northeast sides of the building in the past. However, new growth now appears to be within 5 feet of the abandoned chimney, and tree branches overhang the parapet section of the roof at the northeast corner. Fire risk in this area is compounded by understory bushes that grow from the ground to the lower branches of these overhanging trees — a classic ladder fuel configuration that can allow a ground fire to climb rapidly into the tree canopy and then to the roof.

Recommendations — Zone 0

- Remove all mulch and combustible vegetation from beneath the eaves at the entrance, west-facing, and south-facing sides of the building. A landscape architect can suggest attractive noncombustible alternatives — decorative stone, tiles, pavers, sculpture — that maintain the building's welcoming character while meeting fire safety standards.
- Replace the wood-slatted screens concealing the mechanical equipment on the south side with metal or other noncombustible alternatives, such as fiber-cement panels, that can be painted to match the building.
- Implement a routine debris management plan for the rear of the building, with particular attention to the area beneath and around the water management system where organic material accumulates.
- Given the apparent age and declining effectiveness of the wooden retaining wall, consider replacing the entire rear drainage and retaining configuration with a more comprehensive system designed to manage both hydrostatic pressure and

wildfire risk. This is an opportunity to eliminate a combustible wall close to the building while improving drainage — a dual benefit.

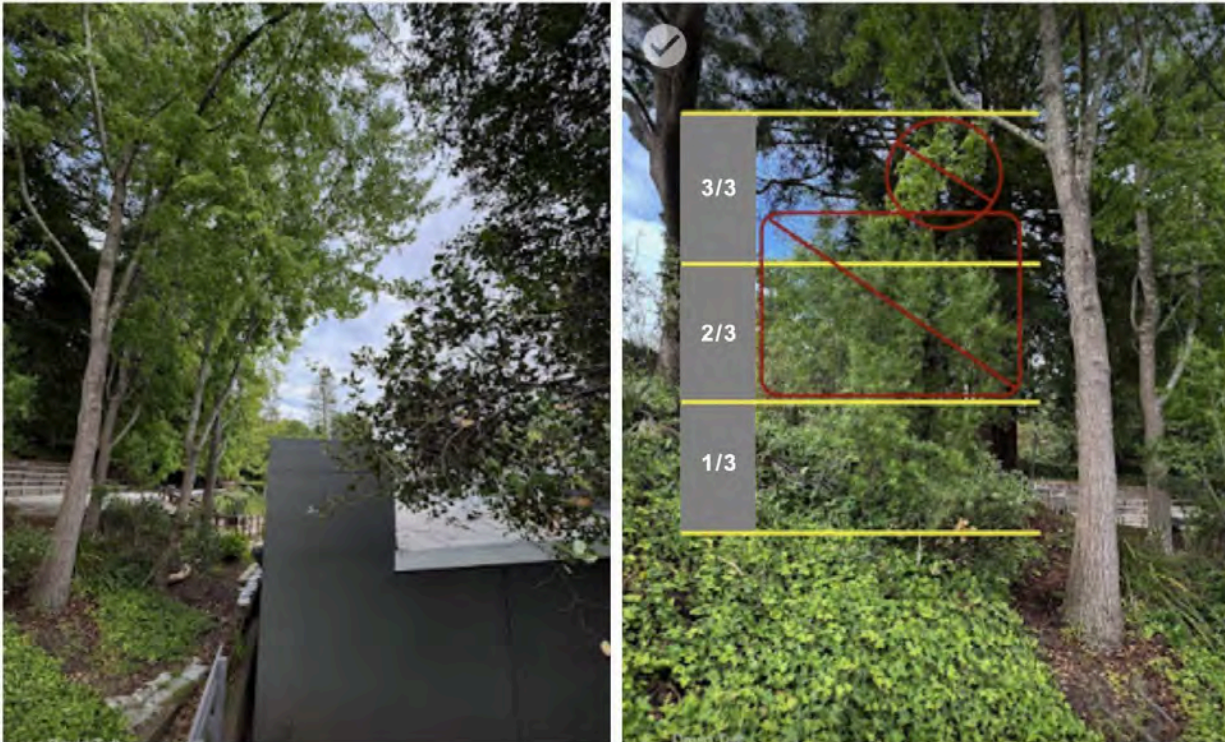
- Replace the combustible wooden barrier at the end of the east wall with a noncombustible alternative, such as metal or fiber cement board.
- Limb all trees with branches within 10 feet of the roofline. While the draft regulations specify 5 feet, the 10-foot standard provides greater protection at minimal additional effort and is recommended. At the northeast corner, prune trees completely away from the roofline. Remove the understory bushes below the overhanging trees, or prune them to no more than one-third the height of the lowest tree limb, to eliminate the ladder fuel hazard.



Photos (clockwise from upper left): L-shaped planter with mulch and vegetation beneath eaves at front; wooden screens for mechanical equipment on side.



Photos (clockwise from upper left): Water management system and wooden retaining wall traps debris on the east side.



Photos: Tree overhanging the roof (L); ladder fuel understory at northeast corner showing where to cut limbs and underbrush (R).

1.3 Zone 1 — Lean, Clean, and Green (5 to 30 Feet)

The area immediately surrounding the Community Center in Zone 1 includes a manicured lawn with benches and a stone grill in front; a large terraced amphitheater carved into the heavily wooded slope at the rear; a property line along the north side; and seating areas, terraced gardens, a message board, and concrete pathways on the west side.

A wooden deck outside the rear classroom at the southeast corner of the building sits just over 5 feet from the building perimeter on a concrete pad. Because it is not attached to the structure, it is classified as a detached structure and should maintain at least 10 feet of clearance from the building. Replacing the wood decking with a noncombustible material such as concrete pavers, slate, or composite stone would both meet the clearance requirement and eliminate the fuel risk.

A Kirbybuilt message center made of recycled plastic is located in a planter cutout approximately 8 feet from the building's south perimeter. Recycled plastic is highly flammable. Moving the message board to the far side of the walkway — at least 10 feet from the building — and maintaining a 5-foot noncombustible zone around it would mitigate this hazard.

The shrubs and small trees in the large L-shaped concrete planter box above the wooden deck, along the south and east sides of the building, form a nearly continuous band of vegetation that can serve as an accelerant and intensifier during a wildfire. To disrupt the fire's path and improve the ability of firefighters to halt spread, this vegetation

should be "islanded" into clusters of no more than 10 feet, separated by 10-foot gaps of noncombustible material. Individual shrubs should be spaced at twice their mature height, up to 5 feet.

This L-shaped planter presents a unique opportunity. With thoughtful redesign, it could become a demonstration garden showcasing native, fire-resistant plantings with noncombustible features — an educational amenity for Kensington residents and a model for fire-safe landscaping that is as attractive as it is safe.

Recommendations — Zone 1

- Replace the wood decking at the southeast corner with a noncombustible material (concrete pavers, slate, stone tile, or similar). If replacement is not immediately feasible, consider its removal.
- Relocate the recycled plastic message board to a position at least 10 feet from the building. Ensure a 5-foot noncombustible zone is maintained around it at its new location.
- Redesign the L-shaped planter located behind the deck, to island vegetation into 10-foot clusters separated by 10-foot noncombustible breaks. Consult with a landscape architect experienced in fire-safe native plantings. Consider using this planter as a community demonstration garden for fire-resistant landscaping.



Photos (clockwise from upper left): Recycled plastic message board; wooden deck south of building. L-shaped planter with continuous vegetation on the south and east sides.

1.4 Zone 2 — Reduced Fuel Zone (30 to 100 Feet)

The Community Center has significant District-owned property beyond 30 feet on three sides — west, east, and south — which are not in accordance with defensible space best practices. The west side is of particular concern: it encompasses the parking lot at the southwest corner, a garbage enclosure, the upper pathway to the amphitheater, and Kensington Park Road that serves as a potential evacuation route for Hilltop Elementary School above. The density of woody vegetation in this area, between the garbage enclosure and the upper pathway on one side and the roadbed on the other, would be considered out of compliance with defensible space requirements.

The same tree and shrub spacing rules described in the Background section apply here, at a larger scale. Trees should be limbed from the ground to at least 6 feet, or to one-third of the tree's total height for smaller trees, whichever is less. Spacing between

canopies must account for the topography (see illustration in Appendix 1): on flat to mild slopes, 10 feet of horizontal clearance between individual canopies is required; on moderate slopes (20 to 40 percent grade), 20-foot spacing between tree canopies and 4-times spacing for shrubs; on steep slopes (greater than 40 percent grade), 30 feet for trees and 6-times spacing for shrubs.

We recommend that the continuous cluster of hedges west of the parking have the same separation described for Zone 1 — 10-foot clusters separated by 10-foot breaks. These gaps are especially important in a parking area where vehicles may be trapped by fire, preventing evacuation during a wildfire.

A wooden garbage enclosure on the south side of the building is surrounded by vegetation on two sides and from above. This structure is classified as an outbuilding³ and requires 10 feet of clearance on all sides, down to bare soil (or stone).

Recommendations — Zone 2

- Conduct a comprehensive vegetation management assessment of the west side of the property, including the area between the garbage enclosure and upper pathway, and develop a thinning and spacing plan that meets current defensible space requirements, accounting for slope.
- Island the continuous hedge row west of the parking lot into 10-foot clusters with 10-foot noncombustible breaks, with particular attention to maintaining clear vehicle access and egress.
- Clear a minimum 10-foot perimeter of bare mineral soil around the wooden garbage enclosure.
- Ensure that the fire road/evacuation roadbed on the south side is kept clear of encroaching vegetation to maintain access for fire apparatus and evacuees.

³ [14 CCR 1299.03](#) distinguishes between an “outbuilding” of “less than 120 sq ft in size and not used for human habitation” and a “building or structure” that is “intended for support, enclosure, shelter, or protection ... property that has a permanent roof supported by walls or posts connected to the ground.”



Photos (clockwise from upper left): Wooden garbage enclosure; surrounded by vegetation; vegetation between enclosure and Kensington Park Road; and dense vegetation along upper walkway.

Section 2: The Recreation Building

Assessment lead: Al Wanger, College District Firewise Community

The Recreation Building is generally well-maintained and benefits from excellent natural defensible space on its north and east sides. With targeted improvements described below, the building can be meaningfully hardened against ember intrusion. The south and west sides require more substantial attention, including tree work and vegetation management. The roof assembly appears to include asphalt composite shingles, in good condition, though of indeterminate age.

- While composite shingles are typically Class A-rated, the District should confirm this observation using existing records or with a licensed roofing contractor.

This section follows the same inside-out framework used for the Community Center, moving from the building structure outward through Zones 0, 1, and 2. Where appropriate, brief explanatory notes are included to help readers understand why a particular feature poses a wildfire risk.



2.1 Structural Hardening — The Building Envelope

Vents and Openings

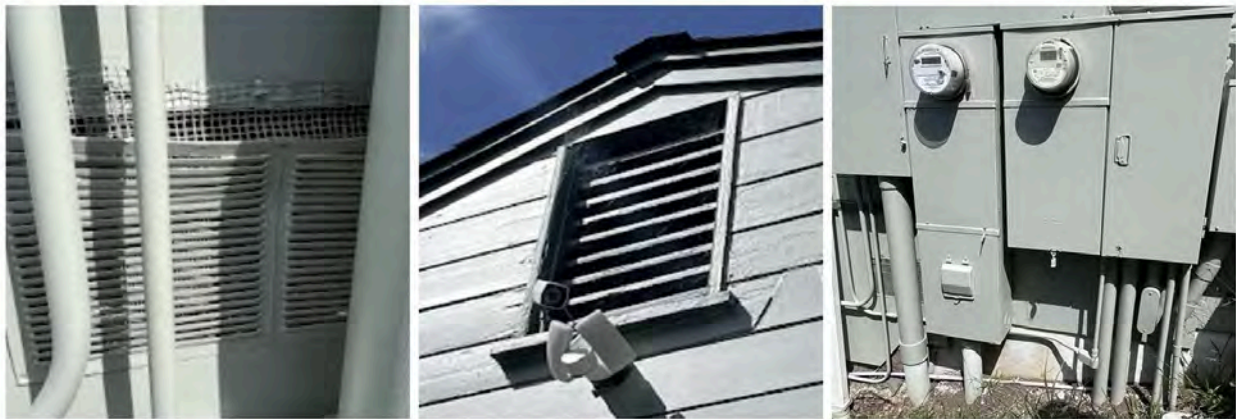
Vents are among the most common pathways for ember intrusion into a structure. During a wildfire, embers can be carried by wind directly into foundation vents, gable vents, and other openings, igniting the building from within. CalFire recommends that

vent openings at attics and crawlspaces be covered with 1/16-inch or 1/8-inch corrosion-resistant mesh — a straightforward and relatively low-cost upgrade.

The Recreation Building's foundation and gable vents do not appear to have appropriately-sized ember-resistant mesh screening. Gaps and openings around electrical and other utility boxes attached to the south wall also present points of entry for embers.

Recommendations — Vents and Openings

- Retrofit all foundation and gable vents with 1/16-inch or 1/8-inch corrosion-resistant mesh screening. This is a high-priority, relatively low-cost action.
- Inspect all utility boxes and conduit penetrations on the south wall. Cover or enclose any gaps and openings with appropriate mesh or intumescent caulk to prevent ember accumulation and intrusion.



Photos (from left): vents needing repair, and rodent mesh screen; gable vents requiring check for screen size; and gaps found around several wall penetrations.

Doors, Siding, and Wall Base

The recommended 6-inch vertical clearance between the bottom of exterior siding and the ground surface is one of the most effective — and most commonly overlooked — structure hardening measures. When combustible siding contacts or comes close to the ground, embers that accumulate at the building's base ignite small fuels, which in turn ignite combustible siding. A noncombustible barrier, typically metal flashing or masonry material, closes this pathway.

The concrete foundation along the west side of the Recreation Building provides an excellent 6-plus-inch clearance between siding and ground for most of its length, with the exception of an approximately 20-foot section where wood siding comes too close to grade. The exterior doors on the east side also warrant attention: the base of the doors and the siding beneath them should maintain similar noncombustible separation from the concrete walkway below.

The small wooden utility access door on the west side of the building is a separate concern. Wood doors and panels in exterior utility access points are an ignition hazard,

allowing fire to enter the building. Replacing it with a noncombustible alternative and ensuring it closes fully are both important measures.

Recommendations — Doors, Siding, and Wall Base

- Create a 6-inch noncombustible clearance at the base of the west wall. Expose the existing concrete or apply metal flashing or another noncombustible material along this 20-foot section of wall.
- Add noncombustible flashing or a 6-inch noncombustible base treatment along the bottom of the siding and doors on the east side to create proper separation from the concrete walkway. This can be painted to match the building's color.
- Replace the small wooden utility access door on the west side with a noncombustible alternative — such as fiber cement board (Hardie Board) or other noncombustible material — and ensure it is fitted to close and latch securely.
- During Red Flag events, remove all door mats from building entrances, and move any potted plants to a location at least 5 feet from the building and doorways.



Photos (from left): Two views showing combustible wood at the base of doors and siding; and a wooden access door with a poor fit and ember entry gaps.

2.2 Zone 0 — The Noncombustible Buffer (0 to 5 Feet)

The north side of the Recreation Building has a planting area beneath a window that currently contains vegetation. Under both current best practice and the forthcoming Zone 0 regulations, vegetation within 5 feet of the building — and particularly beneath windows and eaves — must be removed and replaced with noncombustible material. Embers landing in a planted area close to a window can smolder and eventually ignite the building.

On the south side and southwest corner, vegetation management within 5 feet of the building is also needed: weeds, ground cover, and plant material in this zone should be removed and replaced with gravel, rock, or another noncombustible surface. The wooden retaining wall near the southeast corner is another concern; combustible retaining walls near a structure can contribute to building ignition. This creates a narrow corridor between the buildings that can trap debris.

Recommendations — Zone 0

- Remove all vegetation from the planting area beneath the north-side window. Replace with gravel, rock, or another approved noncombustible material.
- Remove the overgrown vegetation and plant material at the northwest corner of the building.
- Apply gravel, rock, or other noncombustible material within 5 feet of the west side of the building, beneath the oaks, to reduce debris accumulation and ember risk.
- Remove all weeds, groundcover, and combustible debris along the south wall and within 5 feet of the building on the south and west sides. Apply gravel, rock, or other noncombustible ground cover throughout this area.
- Keep the ground between the retaining wall on the east and south side of the building free of all vegetation and debris. When it reaches the end of its useful life, replace with a noncombustible alternative — concrete block or a noncombustible material.



Photos (clockwise from upper left): view of trees and vegetation overhanging structure; vegetation in Zone 0 on NW corner; planter under north-side windows; overgrown vegetation on NW corner; wooden retaining wall in southeast corner prone to collecting debris.

2.3 Zone 1 — Lean, Clean, and Green (5 to 30 Feet)

The small cluster of trees at the southeast corner of the building is within 5 feet of the structure and roof — the minimum required clearance under current regulations. Trees this close to a building can transfer fire directly to the roof or walls and provide a

continuous fuel pathway. While removal is the preferred option, at a minimum, the trees must be routinely trimmed to maintain the required clearance.

The hillside to the south and west of the building carries significant vegetation that requires regular management. Plants and shrubs on the southwest hillside should be pruned and spaced to maintain at least 10 feet of horizontal separation from other plants and trees, adjusted for slope. Weeds and debris on this hillside should be cleared regularly.

The large oak trees on the west side of the building currently extend over the roof, allowing debris accumulation — a significant risk. The oaks are mature trees worthy of preservation; an arborist should be engaged to design a pruning program that achieves the necessary setback while maintaining the trees' long-term health.

Recommendations — Zone 1

- Remove the small cluster of trees at the southeast corner of the building, or, if total removal is not feasible, commit to partial removal and/or regular trimming to maintain at least 5 feet of clearance from the building and roof at all times. [addressed in May, 2026]
- Engage a certified arborist to develop a pruning plan for the large oak trees on the west side, achieving a minimum 5-foot setback from the roof edge. [addressed in May, 2026]
- Remove all leaf litter, vegetation, and debris from beneath the oaks and maintain regularly.
- Prune and thin the vegetation on the south and southwest hillside to achieve the spacing requirements described in the Appendix, accounting for slope. Remove all weeds and debris regularly.



Photos (from left): cluster of trees crowding the building at southeast corner; two views of the large oak trees on west side touching the roof and gable vent, and shedding leaves and branches.

2.4 Zone 2 — Reduced Fuel Zone (30 to 100 Feet)

Ongoing vegetation management in Zone 2 on the south and west slopes is necessary to prevent the buildup of fuel that could drive fire toward the building and park. Invasive

species and opportunistic regrowth are common on these slopes and require regular monitoring.

Recommendations — Zone 2

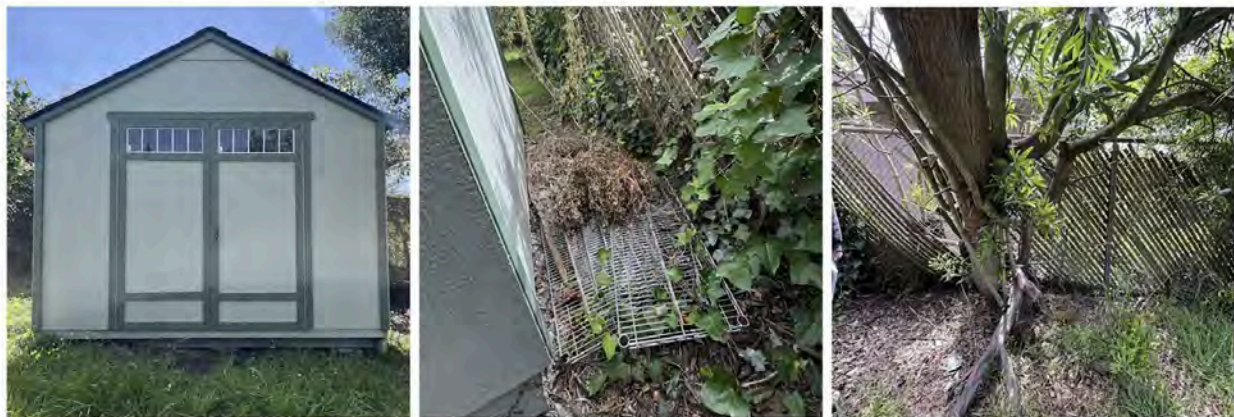
- Maintain the hillside vegetation in Zone 2 to the south and west in accordance with the spacing and clearance standards described in the Appendix. Update the park's vegetation management schedule to include this area and address rapid regrowth and invasive species.
- Keep grasses and forbs cut down to a maximum height of 4 inches

2.5 Accessory Structure — Storage Shed

A small storage shed to the east of the Recreation Building is classified as a detached structure and has its own defensible space requirements. The shed's current condition — surrounded by weeds and debris, with an open base that may provide access for rodents and combustible material — requires attention. Coordination with the adjacent neighbor regarding the shared cyclone fence and overhanging trees is also warranted.

Recommendations — Storage Shed

- Clear all weeds and debris from around the shed. Establish a 5-foot zone of noncombustible material — gravel or rock — around the entire structure.
- Attach fire-resistant mesh to the base of the shed and bury it at least 6 inches into the ground to prevent animals from burrowing beneath the structure and accumulating nesting material.
- Coordinate with the adjacent neighbor to trim back trees and vegetation that overhang or encroach on the shed, and to repair the shared cyclone fence. Remove any wooden slats from the cyclone fence; if privacy screening is needed, replace with aluminum slats.



Photos (from left): underside of shed open, weeds and debris between shed and fence; and wooden slats on cyclone fence showing areas in need of repair.

2.6 Specialist Engagement

Several of the issues identified at the Recreation Building warrant the involvement of qualified specialists. The District is encouraged to engage the following:

- A Fire Marshal to validate the overall risk level for the building and defensible space conditions and to provide formal guidance on compliance.
- A certified arborist to assess tree health and advise on the most appropriate thinning and pruning strategy, particularly for the oak trees on the west side.
- A landscape architect or contractor experienced in fire-safe planting and slope stabilization to advise on appropriate plant selection and spacing for the south and west hillsides.

Section 3: The Annex

Assessment lead: Lori Gomes, Redtail Ridge Firewise Community

The Annex presents the most complex and consequential wildfire risk situation of the three structures assessed. The combination of significant structural vulnerability, dense and aging surrounding vegetation, a sloped site, and proximity to active recreation areas and an important evacuation corridor makes it a high priority for attention — regardless of what long-term decisions are made about the building's future.

This section departs somewhat from the inside-out format used for the Community Center and Recreation Building. The reason is straightforward: the condition of the Annex is sufficiently deteriorated that a detailed itemization of individual structural deficiencies would not be the most useful guide to action. What is needed first is a decision about the building's future. A remediation plan is dependent on the community's decision about the building's future. In the meantime, vegetation management and hazard reduction actions are both possible and urgent.



3.1 Structural Condition and Vulnerability

The Annex exhibits multiple significant points of vulnerability to ember intrusion and structural ignition. Based on exterior visual inspection, affected elements include the siding, windows, doors, gutters, and likely the roof assembly. The building shows visible signs of deterioration across much of its exterior.

It is the assessment team's judgment that a majority of the structure's exterior — estimated at 60 to 80 percent — would require upgrade or replacement to achieve meaningful fire resistance. This is not a building that can be hardened with targeted,

low-cost improvements. Any serious effort to bring the Annex into compliance with current fire safety standards would constitute a substantial renovation.



Photos: View of building from rear showing worn siding, missing windows, and multiple areas of decay.

3.2 Location and Evacuation Risk

The Annex's location within the park amplifies the significance of its condition. The building sits within 100 feet of the upper parking lot, picnic tables, tennis courts, and the playing field — all frequently used public spaces.

Of particular concern is the building's relationship to Kensington Park Road, which runs upslope and in close proximity. This road serves as a popular pedestrian path, a fire access route, and a potential evacuation corridor for schoolchildren and Tilden Park hikers descending toward Arlington Avenue. Due to the combination of slope, current vegetation density, and the building's condition, a fire involving the Annex and its surrounding vegetation could produce enough radiant heat and ember output to compromise the safety of this evacuation route.

The trail with railroad-tie steps adjacent to the Annex is a potential evacuation route with fire risk from vegetation and the combustibility of the Annex itself. It should be evaluated for fuel reduction management as part of a comprehensive evacuation route analysis.



Photo: Aerial view of Annex building with 100' defensible space zone marked in white. Note the parking lot, tennis courts and picnic area to its west. Kensington Park Road walking path is upslope, winding around the building. The foot trail just north of the building cuts through the vegetation to the picnic area.

3.3 Vegetation and Defensible Space

The vegetation surrounding the Annex is dense, aged, and in several areas highly combustible. Ladder fuels — shrubs and understory vegetation that allow ground fire to climb into the tree canopy — are present. The area between the building and Kensington Park Road is of particular concern, given the uphill fire behavior that slope conditions promote and the proximity to the evacuation corridor.

Current conditions do not meet recommended defensible space practices for any of the three zones. While the building's structural condition is the primary driver of the overall risk level, the vegetation surrounding it can and should be addressed immediately, independent of any decision about the building itself.

Vegetation Management Recommendations

- Remove all combustible materials attached to the building. This includes benches, wood add-ons, and enclosures. Replace with noncombustible alternatives where needed.
- Given the building's poor structural condition, consider expanding the noncombustible buffer around the building to 10 feet rather than the standard 5, to provide additional margin.
- Thin dense shrubs, ladder fuels, and understory vegetation throughout Zones 1 and 2, following the CAL FIRE vegetation management guidelines described in the Appendix and accounting for slope conditions.

- Treat the area between the building and Kensington Park Road as a priority corridor: clear vegetation to the maximum extent possible consistent with slope stability, and ensure the evacuation route remains passable and free of overhanging fuel.
- Replace or redirect the railroad-tie trail through this area with a wider, fire-resistant footpath — compacted gravel or decomposed granite — and formally designate this corridor as a secondary evacuation route.
- Update the park's vegetation management standards and maintenance schedule to address this area explicitly, with attention to preventing rapid regrowth and the spread of invasive species.



Photos: Views of dense vegetation between rear of building and Kensington Park Road, ladder fuels, and tree limbs overhanging the building.

3.5 Accessory Structure — Storage Shed

A 12' x 20' storage shed is installed 15'-18' to the south of the Annex Building and is classified as a detached structure with its own defensible space requirements. The shed is new and in good condition, except for an open base that allows combustible material and embers to enter, overhanging tree branches, and combustibles stored in Zone 0.

Recommendations — Storage Shed

- Attach ember-resistant mesh to the base of the shed and bury it at least 6 inches into the ground to prevent animals from burrowing beneath the structure and accumulating nesting material and to prevent ember intrusion.

- Prune back tree limbs overhanging the shed, allowing for a minimum 5-foot clearance from the roof.
- Remove all combustible items within 5 feet of the building.



Photos(from left): View of new shed, proximity to annex and tree with overhanging branches; and combustibles, debris and open base under the structure.

3.6 Conclusions and Options

Managing the structural and vegetative conditions at the Annex, taken together, require a decision on its future use. Delaying action increases risk exposure for park visitors, neighborhood residents, and anyone using the Kensington Park Road corridor during a fire event. We recommend that vegetation management begin immediately. The structural question requires a decision among the following options.

Option A: Renovation

A major renovation would aim to bring the Annex into compliance with current building codes and fire safety standards. Given the estimated scope of exterior work required — 60 to 80 percent of the exterior envelope — this would be a significant capital investment. Before committing to this path, the District should engage a professional to assess the building's structural integrity.

Option B: Replacement

Given the scope of remediation required, demolition and replacement may offer better long-term value than renovation. Replacement could take the form of a new permanent structure built to current code, or a high-quality modular or portable structure placed on the existing site.

3.5 Recommended Next Steps

Regardless of which long-term option is chosen, the following actions are recommended:

- Engage the Fire Marshal to conduct a formal risk assessment of the building and the Kensington Park Road corridor, and to provide guidance on defensible space treatment for the evacuation route.

- Engage a licensed professional to assess the building's structural condition and viability for renovation, and to develop cost estimates for renovation and replacement.
- Engage a certified arborist to assess tree health and advise on the appropriate thinning strategy for the dense vegetation surrounding the building.
- Engage a landscape contractor experienced in fire-safe planting and slope stabilization.
- Begin vegetation management immediately, independent of any structural decision.

Appendix: Defensible Space Reference — Applicable Regulations and Standards

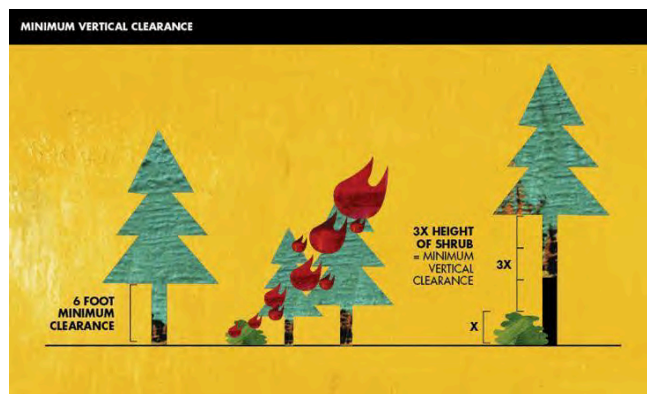
The following requirements are drawn from applicable California law and regulations and reflect standards relevant to Kensington Park. Sources include 14 CCR § 1299.03, PRC § 4291, Board of Forestry General Guidelines, CFC § 505.1, and CBC § 2113.9.2. Requirements should be applied without delay. Draft Zone 0 regulations are expected to be finalized in 2026 and will be phased in over a 3- or 5-year period.

Zone 0 (0 to 5 Feet) — Noncombustible Buffer

- Remove all combustible vegetation, mulch, and materials from beneath eaves and overhangs, and within the area from the building foundation to the drip line of the eaves (or 1 foot, whichever is greater).
- Maintain a 2-foot noncombustible clearance in front of all doors, windows, and vents.
- Maintain a 5-foot noncombustible clearance from attached decks and similar features.
- Tree limbs must not extend within 5 feet of the roofline (draft regulation; 10 feet recommended for greater protection).
- Replace combustible siding, fencing, and retaining walls within Zone 0 with noncombustible alternatives where feasible.

Zone 1 (5 to 30 Feet) — Lean, Clean, and Green

- Remove all dead and dying grass, plants, shrubs, trees, branches, leaves, weeds, and pine needles.
- Keep grass and herbaceous plants at a height of no more than 4 inches (or under 18 inches for erosion control on slopes).
- Prune tree limbs from the ground up to a height of 6 feet, or to one-third the tree's total height for smaller trees, whichever is less.
- Create separation within continuous rows or large tree clusters: clusters of smaller trees with a combined canopy of 10 feet may be treated as a single canopy and should be separated by at least 10 feet horizontal clearance from next canopy.
- Space individual shrubs at twice their mature height (minimum 5 feet). Multiple shrubs may be planted in 10-foot clusters, with 10-foot breaks between clusters.

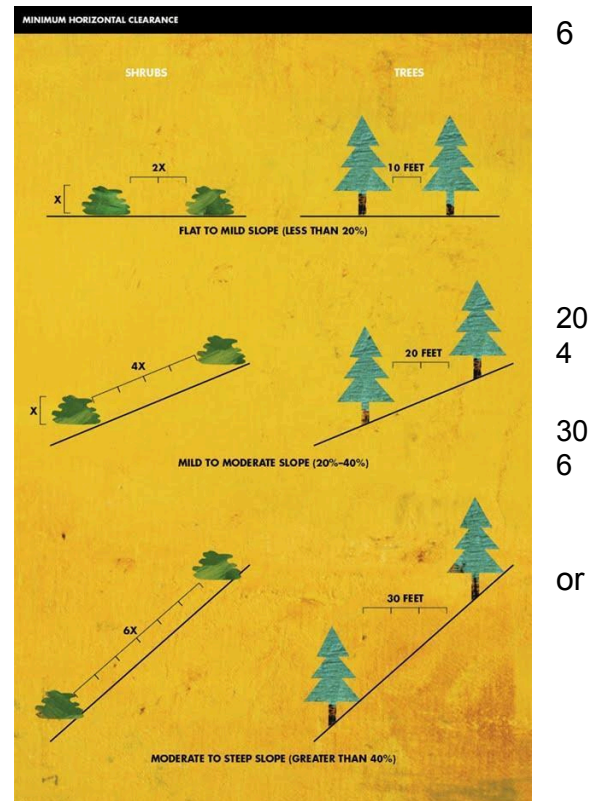


of
the

- Avoid ladder fuels: keep shrubs away from tree canopies to prevent fire from climbing from the ground to the tree crown.
- Detached structures (decks, sheds, outbuildings) must maintain at least 10 feet of clearance from the primary structure.

Zone 2 (30 to 100 Feet) — Reduced Fuel Zone

- Loose surface litter (fallen leaves, needles, twigs, bark, cones) is permitted to a depth of no more than 3 inches.
- Prune tree limbs from the ground up to feet, or one-third of tree height for smaller trees (whichever is less).
- Horizontal spacing between tree canopies varies by slope:
 - Flat to mild slope (less than 20% grade): 10 feet between canopies.
 - Moderate slope (20% to 40% grade): feet between canopies; shrubs spaced times their mature height.
 - Steep slope (greater than 40% grade): feet between canopies; shrubs spaced times their mature height.
- Remove wood piles and propane tanks from Zone 1 (relocate to Zone 2 beyond).
- Outbuildings require 10 feet of clearance on all sides to bare mineral soil.



Structural Hardening Recommendations

- Vent openings should be covered with 1/16-inch or 1/8-inch corrosion-resistant metal mesh screening.
- Exterior siding should maintain a minimum 6-inch vertical clearance from the ground. Noncombustible material should be used at the wall base where this clearance is not achievable.
- Roofs must carry a Class A fire resistance rating (ASTM E108 or UL 790).
- Skylights should be low-profile, multi-pane tempered glass. Operable skylights should be fitted with 1/8-inch metal mesh screens.
- Windows in high-exposure locations should be double-pane tempered glass.

- Wood utility access doors should be replaced with noncombustible alternatives and fitted to ensure complete closure.
- Gaps, penetrations, and transitions between building materials should be sealed with intumescent caulk or appropriate fire-resistant sealant.

Additional Resources

- All photos available on Google Photos at this [link](#).
- CAL FIRE Defensible Space Program: www.readyforwildfire.org
- Insurance Institute for Business and Home Safety (IBHS) Wildfire Prepared Home: www.ibhs.org
- Firesafe Kensington: www.firesafekensington.org
- Kensington Community Services District: www.kppcsd.org

Limitations

The findings and recommendations in this report represent the team's good-faith observations based on training and field experience. They are not exhaustive. Conditions not visible from the exterior, conditions that have changed since the date of inspection, and conditions requiring specialist expertise beyond the scope of this assessment may not be reflected here. Readers should not assume that structures or areas not specifically identified as hazardous are free of risk.

Fire safety regulations, defensible space requirements, and insurance standards are subject to change. The team makes no representation that compliance with the recommendations in this report will satisfy the requirements of any insurer, regulatory agency, or fire authority, now or in the future. Property owners and the District are encouraged to consult directly with CAL FIRE, a licensed contractor, and their insurer regarding current requirements.

The assessment team assumes no liability for actions taken or not taken in reliance on this report, for conditions not observed or not reasonably observable during the inspection, or for any loss, damage, or injury arising from wildfire or related events.

Kensington Park Wildfire Risk Assessment

Priority Action List for KCSD Board and Staff

June 29, 2026 | Prepared by the Kensington Park Wildfire Assessment Team

Executive Summary

Kensington Park sits in California's Very High Fire Hazard Severity Zone, on the leeward side of the East Bay Hills ridge, where descending Diablo winds create tinderbox conditions during fire season. The Community Center, Recreation Building, and Annex — structures at the heart of a park beloved by the entire community — face real and documentable wildfire risk. This document summarizes the findings of a volunteer assessment team and identifies the actions needed to reduce that risk.

The assessment was conducted on April 27, 2026, by four Firewise community leads trained by CAL FIRE to conduct defensible space assessments, and a licensed architect and Home Hardening Specialist. The full assessment report, available on the KCSD website, reflects visible conditions from an exterior inspection of all three structures and their surrounding landscapes. It is not a substitute for a professional structural inspection or a formal evaluation by the fire authority having jurisdiction. The team conducted this work on their own time at no cost to the District.

Why Ember Protection Is the Priority

The primary wildfire threat to structures in Kensington is not the wall of flame — it is the tens of thousands of tiny burning embers that travel on high winds ahead of a fire, sometimes for miles. These embers move like water, flowing onto properties and seeping into buildings through small gaps, unscreened vents, and openings, or landing on combustible surfaces near a building and igniting a fire that then spreads to the structure itself.

Two strategies, taken together, dramatically reduce this risk. The first is structural hardening: sealing the points on a building where embers can lodge or ignite — vents, roof edges, wall bases, windows, and utility penetrations. The second is defensible space: removing or replacing combustible vegetation and materials in buffer zones around the building, organized into three concentric zones (Zone 0: 0–5 feet; Zone 1: 5–30 feet; Zone 2: 30–100 feet). Research shows that managing even the innermost 5-foot zone nearly doubles a structure's chances of surviving a wildfire.

Summary of Findings

The Community Center, renovated in 2020, is the best-maintained of the three structures and has meaningful wildfire protections in place. It has targeted vulnerabilities — primarily in Zone 0, where combustible planters, a deteriorating retaining wall, and tree overhang require attention — and moderate Zone 1 and Zone 2 vegetation management needs. With focused action, it can be brought into strong compliance.

The Recreation Building is also generally well-maintained, with good natural defensible space on its north and east sides. Its primary vulnerabilities are noncompliant vents, combustible material at the building base, and significant vegetation on the south and west sides. Several recommended actions have already been completed since the assessment.

The Annex presents the most urgent and complex situation. An estimated 60 to 80 percent of its exterior envelope would require upgrade or replacement to achieve meaningful fire resistance, making targeted hardening impractical without first making a decision about the building's future. Its proximity to active recreational areas and to Kensington Park Road — a key evacuation corridor for schoolchildren and Tilden Park users — makes the structural and vegetation risks here a public safety matter. A

decision on the building's future is needed promptly. Vegetation management around the Annex should begin immediately, independent of that decision.

How to Use This Document

The Priority Action List that follows organizes all recommendations from the full assessment report into three tiers — Immediate, Near-Term Capital, and Longer-Term Capital — and aligns each item with the District's budget categories of Landscaping, Maintenance, and Capital Improvements. Within each section, Maintenance and Landscaping items are listed before Capital items, and items are grouped by structure. A separate Consultants and Service Providers section identifies the professional expertise needed to advance key items.

Note: The recommendations in this document reflect the team's good-faith assessment based on training and field experience. Fire safety regulations, defensible space requirements, and insurance standards are subject to change. The District is encouraged to consult directly with CAL FIRE, a licensed contractor, and its insurer regarding current requirements. See the Limitations section of the full report for complete disclaimer language.

Priority Action List

Tier 1 — Immediate Actions

These items should be addressed now. Most are low-cost, operationally simple, or involve acute safety risk that cannot wait for budget cycles. Many fall within existing Landscaping and Maintenance budgets. Within each zone section, Maintenance items are listed first, followed by Landscaping, then Capital items. Structures (Community Center, Recreation Building, and Annex) are grouped where possible.

Action Item	Structure(s)	Budget Category
Structural Hardening		
Confirm the roof assembly carries a Class A fire resistance rating (ASTM E108 or UL 790) through 2020 renovation documentation or a licensed roofing contractor.	Community Center, Recreation Building	Maintenance
Inspect clerestory windows; adjust fit or add weatherstripping to seal gaps.	Community Center	Maintenance
Fill the gap at the edge of the soffit vent screen (rear of building, left of main entrance) with additional screening or fire-blocking caulk.	Community Center	Maintenance
Inspect and seal gaps around utility boxes and conduit penetrations on the south wall using metal mesh or fire-blocking caulk.	Recreation Building	Maintenance
Retrofit all foundation and gable vents with 1/16" or 1/8" metal mesh screening (i.e., stainless steel).	Recreation Building	Maintenance
Establish Red Flag Day operational protocols: close and latch all operable windows and clerestories; remove doormats and move potted plants at least 5 feet from all building entrances.	All structures	Maintenance
Zone 0 — Noncombustible Buffer (0–5 Feet)		
Implement a routine debris management plan for the rear (east) side of the building, particularly beneath and around the water management system.	Community Center	Maintenance
Keep the ground between the wooden retaining wall and building on the SE corner free of all vegetation. Leave bare mineral soil or apply gravel. Implement a routine debris management plan to keep free of combustible material.	Recreation Building	Maintenance
Remove all combustible materials attached to or within 5 feet of the building, including benches, wood add-ons, and enclosures. Expand noncombustible buffer to 10 feet given building condition.	Annex	Maintenance/ Landscaping
Remove all mulch and combustible vegetation from beneath eaves at the main entrance and along the west and south sides. Can replace with noncombustible, decorative material(s). (i.e., stone, pavers, gravel, artwork, etc.)	Community Center	Landscaping
Prune all trees with branches within 10 feet of the roofline (the 10-foot standard is recommended; draft code requires 5	Community Center	Landscaping

Action Item	Structure(s)	Budget Category
feet). At the northeast corner, prune completely away from the roofline.		
Remove understory bushes below overhanging trees at the northeast corner, or prune to no more than one-third the height of the lowest tree limb, to eliminate ladder fuel hazard.	Community Center	Landscaping
Remove all vegetation from the planting area beneath the north-side window. Leave bare mineral soil or replace with decorative, noncombustible material (stone, pavers, etc).	Recreation Building	Landscaping
Remove overgrown plants at the northwest corner of the building.	Recreation Building	Landscaping
Prune back tree limbs overhanging the storage shed to a minimum 5-foot clearance; remove all combustibles within 5 feet of the shed.	Annex Storage Shed	Landscaping
Zone 1 — Lean, Clean, and Green (5–30 Feet)		
Attach metal mesh to the base of the storage sheds and bury at least 6 inches to prevent animals from burrowing beneath.	Storage Sheds (Recreation Building & Annex)	Maintenance
Remove leaf litter, vegetation, and debris from beneath the oak trees on the west side, and maintain the area on a regular schedule.	Recreation Building	Maintenance/ Landscaping
Ensure the message board has at least 5 feet of noncombustible ground cover on all sides, either in its current location or by relocating.	Community Center	Maintenance/ Landscaping
Clear vegetation in the corridor between the Annex and Kensington Park Road, to the maximum extent consistent with slope stability; keep the evacuation route passable and free of overhanging fuel.	Annex	Landscaping
Thin dense shrubs, ladder fuels, and understory vegetation throughout Zones 1 and 2, per CAL FIRE vegetation management guidelines and accounting for slope.	Annex	Landscaping
Zone 2 — Reduced Fuel Zone (30–100 Feet)		
Keep grasses and forbs on the south and west slopes cut to a maximum height of 4 inches; maintain regularly to prevent regrowth and invasive species spread. Apply the vegetation spacing standards in the Appendix of the full report.	Recreation Building	Maintenance/ Landscaping
Keep the fire road/evacuation roadbed on the south side clear of encroaching vegetation to maintain access for fire apparatus and evacuees. Remove vegetation within 10 feet of the parking area to maintain clear egress.	Community Center	Maintenance/ Landscaping
Clear a 10-foot noncombustible perimeter (bare mineral soil or stone) around the wooden garbage enclosure on the south side. Ensure vegetation above and on all sides is removed.	Community Center	Landscaping

Tier 2 — Near-Term Capital (Lower-Cost, Quick-Win)

These items require a contractor and/or the services of a professional (i.e., Landscape Architect), but are within the range of a skilled handyman or landscape contractor to implement. They deliver meaningful fire risk reduction at relatively modest cost and should be prioritized in the near-term capital budget.

Action Item	Structure(s)	Budget Category
Structural Hardening		
Add 6 vertical inches of noncombustible cladding (metal flashing, fiber cement, stucco, or similar) wherever old wood siding is exposed below the stucco on the east wall.	Community Center	Capital Improvement
Apply noncombustible flashing or a 6-inch noncombustible base treatment along the approximately 20-foot section of west wall siding where clearance from grade is insufficient.	Recreation Building	Capital Improvement
Add noncombustible flashing along the base of siding and doors on the east side to create a 6-inch separation from the concrete walkway.	Recreation Building	Capital Improvement
Replace the small wooden utility access door on the west side with a fiber cement or other noncombustible alternative; ensure it closes and latches securely.	Recreation Building	Capital Improvement
Zone 0		
Replace the wood-slatted screens concealing mechanical equipment on the south side with metal or fiber-cement panels (can be painted to match building).	Community Center	Capital / Maintenance
Zone 1		
Replace the wood decking at the southeast corner with a noncombustible material (concrete pavers, slate, stone tile). If not immediately feasible, consider removal.	Community Center	Capital Improvement
Relandscape the L-shaped planter on the south & east side to create fire breaks between plantings in accordance with best practices. Consider use as a community demonstration garden for fire-safe landscaping.	Community Center	Landscaping / Capital
Clear all weeds and debris around the storage shed; establish a 5-foot zone of gravel or rock around the entire structure.	Recreation Building Storage Shed	Landscaping / Capital

Tier 3 — Longer-Term Capital (Planning and Budget Cycle)

These items require more significant planning, permitting, professional design, or budget allocation. Several are contingent on decisions yet to be made — particularly regarding the Annex. They should be incorporated into the next capital planning cycle and the forthcoming Kensington Park Master Plan process.

Action Item	Structure(s)	Budget Category
Structural Hardening		
When clerestory windows reach the end of service life, upgrade to double-pane tempered glass to resist radiant heat.	Community Center	Capital Improvement
When acrylic skylights reach the end of service life, replace with low-profile multi-pane tempered glass skylights fitted with 1/8" metal mesh screens.	Community Center	Capital Improvement
Zone 0		
Replace the wooden retaining wall and rear drainage configuration with a more comprehensive water impoundment and drainage system that also eliminates combustible materials close to the building. High value as a long-term infrastructure improvement.	Community Center	Capital Improvement
Replace the wooden retaining wall near the SE corner with a concrete block or noncombustible alternative when it next requires maintenance or replacement.	Recreation Building	Capital Improvement
Zone 1		
Replace or redirect the railroad-tie trail with a wider, fire-resistant footpath (compacted gravel or decomposed granite) and formally designate this corridor as a secondary evacuation route.	Annex	Capital Improvement
Zone 2 — Vegetation Management (Complex Sites)		
Engage a Fire Marshal and landscape contractor to develop a comprehensive vegetation management plan on the south and east side of the Community Center and the slope surrounding the Annex in accordance with defensible space standards. Update vegetation management practices accordingly.	Community Center & Annex	Capital / Landscaping
Annex — Structural Decision Required		
Engage a Structural Engineer/Architect to assess the building's structural condition and develop cost estimates for renovation or full replacement to WUI building code.	Annex	Capital Improvement
Option A — Renovation: If the District determines the Annex serves a long-term programmatic need, proceed with major renovation to current code. Scope is estimated at 60–80% of exterior envelope. Vegetation management should proceed in parallel on an immediate track.	Annex	Capital Improvement
Option B — Replacement: Demolish and replace with a new structure built to current fire-resistant construction standards. Evaluate relative to renovation cost and programmatic need.	Annex	Capital Improvement

Consultants and Service Providers

The following professional expertise is needed to advance key items in this action list. Some engagements should proceed immediately; others depend on structural decisions about the Annex. Recommended timing is noted for each.

Specialist	Purpose	Applies To	Timing
Fire Marshal (CAL FIRE or local)	Conduct a formal risk assessment of all three buildings and the Kensington Park Road corridor; provide guidance on defensible space compliance and evacuation route vegetation treatment.	All structures	<i>Immediate</i>
Licensed Roofing Contractor	Confirm Class A rating of roof assemblies at the Community Center and Recreation Building.	Community Center, Recreation Building	<i>Immediate</i>
Structural Engineer / Architect	Assess Annex structural condition; develop cost estimates for renovation and replacement options.	Annex	<i>Immediate</i>
Certified Arborist	Assess tree health; develop pruning programs for oak trees (Recreation Building west side) and trees overhanging the Annex and Community Center; advise on thinning strategy.	All structures	<i>Near-term</i>
Landscape Architect	Advise on noncombustible landscape alternatives for Zone 0; Redesign L-shaped planter (Community Center) as a fire-safe demonstration garden with fire-resistant plants and spaced in accordance with defensible space standards.	Community Center & Annex	<i>Near-term</i>
Landscape Contractor (fire-safe / slope stabilization)	Assist with Zone 1 and 2 vegetation thinning and slope stabilization planning. Coordinate with Fire Marshal on Community Center and Annex Zone 2 assessments.	All structures	<i>Near-term</i>

About This Assessment

This action list is a companion to the full Wildfire Risk Assessment of Kensington Park Structures (April 27, 2026), available on the KCSO website. The assessment was conducted voluntarily at no cost to the District by David Tuft (Colgate-Columbia), Al Wanger (College District), Lori Gomes (Redtail Ridge), and Alan Siegel (Wildcat) — all trained Firewise community leads — and Sheryl Drinkwater, licensed architect and Home Hardening Specialist.

For questions about the findings or recommendations, contact David Tuft by emailing d.tuft@sonic.net.



Date: July 9, 2026
To: Board of Directors
From: David Aranda, Interim General Manager
Subject: Approval To Purchase the Modular Unit That Houses the Police Department for a Cost Not to Exceed \$191,000.79

Recommendation

Approve the IGM signing a purchase agreement with Mobile Modular to purchase the modular unit that houses the police station at a cost not to exceed \$190,001.79.

Background

The Police Department has been housed in a modular unit in El Cerrito since late 2022. The District has paid a monthly rental fee which is currently \$5,488.80 per month. I have been negotiating with Mobile Modular and attached is an offer to purchase the unit for \$190,001.79. Thus, after three years the unit paid for itself.

It does not appear that the opportunity for a police building will occur any sooner than three years from now and most probably that happening is five or more years away. I am working with the City of El Cerrito in extending the licensing fee they charge us to have the modular unit sit on their property to extend through 2029. The unit is movable, Mobile Modular quoted \$30,000 for such a move.

Chief Gancasz has confirmed with me that the modular unit serves very well as a police station. The purchase for this unit was not in the capital budget, but the District does have the funds to make the purchase without impacting the financial operations of the District.

Exhibit(s)

- Mobile Modular Contract



Mobile Modular Management Corporation
a Division of McGrath RentCorp
 5700 Las Positas Road
 Livermore, CA 94551
 Phone: (925) 606-9000
www.mobilemodular.com

Purchase Off Rent

Contract: 210053022.1
 Date Printed: 06/30/2026

Buyer Name & Billing Address	Site Location	Mobile Modular Management Corporation a Division of McGrath RentCorp ("Seller")
Kensington Police Protection and CSD 10940 San Pablo ave. Attn to: Accounts Payable Richmond, CA 94530	Kensington Police Protection and CSD 10940 San Pablo Avenue El Cerrito, CA 94530 Customer PO/Reference: Exp: // By:	Questions? Please Contact: Open Sales Direct Phone: 1 (866) 459-7600 All other inquiries: (925) 606-9000

Product Information

	Qty	Purchase Price	Extended Purchase Price	Taxable
Office, 48x60 HCD (NonStd) <i>Non-Standard Configuration. Size excludes 3' towbar. OCN 210048310 BID 83817 MFG Pepsico</i>	1	\$167,772.00	\$167,772.00	Y

	Qty	Charge Each	Total One Time Taxable	
Charges Upon Delivery:				
Office, 48x60 HCD (NonStd) Fee, License or Registration for Sale	1	\$5,033.16	\$5,033.16	N
			\$5,033.16	
		Tax:	\$17,196.63	
		Total Sales Price Including Tax:	\$190,001.79	

Special Notes

POR- Rent Due Until Paid in Full: Please be aware that rent is due until the purchase price quoted above and all open balances are paid in full.

Special Terms & Important Contractual Information

- Contract subject to terms & conditions attached and made a part of this agreement by reference herein. Customer acknowledges that he/she has received and read and affirms that he/she is duly authorized to execute and commit to this agreement for the above named customer.
- **Unless otherwise noted, prices do not include prevailing wages, Davis-Bacon wages, or other special or certified wages.**



Mobile Modular Management Corporation
a Division of McGrath RentCorp
 5700 Las Positas Road
 Livermore, CA 94551
 Phone: (925) 606-9000
www.mobilemodular.com

Purchase Off Rent
 Contract: 210053022.1
 Date Printed: 06/30/2026

Please sign below, and fax or email this document to the fax number shown above or the email address you received the document from.

The parties hereto, Mobile Modular Management Corporation, a California corporation, as seller ("**Seller**") and buyer ("**Buyer**", as described in the Purchase Off Rent Agreement in the section titled "Customer Information") hereby agree to this Purchase Off Rent Agreement and the terms and conditions set forth in the Purchase Off Rent Terms and Conditions, attached hereto as Attachment A, which are hereby incorporated by reference. The individual signing this Purchase Off Rent Agreement affirms that he/she is duly authorized to execute and commit to this Purchase Off Rent Agreement for the above named Purchase Off Rent.

<p>SELLER:</p> <p align="center">Mobile Modular Management Corporation</p> <p>Signature:</p> <p>Print Name:</p> <p>Title:</p> <p>Date:</p>	<p>BUYER:</p> <p align="center">Kensington Police Protection and CSD</p> <p>Signature:</p> <p>Print Name:</p> <p>Title:</p> <p>Date:</p>
---	---

ATTACHMENT A

PURCHASE OFF RENT TERMS AND CONDITIONS

1. **SALE.** Seller sells to Buyer, and Buyer purchases from Seller, the equipment listed on the Purchase Off Rent Agreement hereto ("**Equipment**") on the terms and conditions set forth herein. Each such Purchase Off Rent Agreement ("**Agreement**"), shall constitute a separate and independent sale (a "**Sale**") of the Equipment listed in such Agreement under "Product Information". In the event of a conflict between this Agreement and Buyer's contract, purchase order or other document, the terms of this Agreement shall prevail.

2. **TIME PAYMENT; TITLE RETENTION.**

(a) **PURCHASE OFF RENT.** The Equipment sold hereunder is currently in use and leased to Buyer by Seller. Rent on the existing Lease, as identified in the Special Notes section of the Purchase Off Rent Agreement, will continue to accrue until the Purchase Price and any remaining open balances on the Lease have been paid in full. The Purchase Off Rent transaction will not be finalized until Seller has received from Buyer payment in full of the entire Purchase Price as shown in the Purchase Off Rent Agreement and any balances that may be owed on the existing Lease. Upon receipt by Seller of the entire Purchase Price, the transaction will be finalized and the existing Lease will cease.

(b) **TITLE/RETENTION.** Title to the Equipment shall not pass to Buyer before the entire Purchase Price has been paid to Seller. Upon Seller's receipt of payment in full of the Purchase Price, title to the Equipment shall transfer to Buyer, free and clear of all encumbrances arising by or through Seller. All payments due from Buyer pursuant to the terms of the Purchase Off Rent Agreement shall be made without any abatement or set off of any kind, arising from any cause.

3. **WAIVER AND INDEMNIFICATION.**

(a) Buyer hereby waives and releases all claims against Seller for (i) loss of or damage to all property, goods, wares and merchandise in, upon or about the Equipment and (ii) injuries to Buyer, Buyer's agents and third persons. Neither party shall be liable for any consequential, incidental, or special damages of any kind (including, but not limited to damages for loss of use or of profit by Buyer or any other party; or for any collateral damages), whether or not caused or continued by either party's negligence or delay, which may result from or arise in connection with the use of the Equipment or in connection with the services rendered or received hereunder.

(b) Buyer shall indemnify and hold Seller (and its agents and employees) harmless from and against any and all claims, actions or proceedings and any and all damages, liabilities, losses, costs and expenses (including attorney fees) arising out of or in connection with the Purchase Off Rent Agreement. If the foregoing obligation is not enforceable against Buyer under applicable law, Buyer agrees to indemnify and hold Seller harmless from damages, liabilities, losses, costs and expenses to the maximum extent permitted by applicable law.

4. **GOVERNING LAW.** Buyer and Seller agree that the Sale Agreement shall be governed in all respects by, and interpreted in accordance with the laws of, the State of California, without regard to its conflicts of laws provisions.

5. **JURISDICTION.**

(a) If the law of the State of Maryland or Virginia shall apply to the Agreement, it is agreed that the venue for a legal action relating to the Agreement shall be proper if brought in Alameda County, State of California. Subject to Section 7, the prevailing party shall be entitled to



Mobile Modular Management Corporation
a Division of **McGrath RentCorp**
5700 Las Positas Road
Livermore, CA 94551
Phone: (925) 606-9000
www.mobilemodular.com

Purchase Off Rent

Contract: 210053022.1
Date Printed: 06/30/2026

recover reasonable attorneys' fees and court costs, whether or not the action proceeds to judgement.

(b) If the law of any State other than Maryland shall apply to the Sale Agreement, the Federal District Courts located within the State of California shall have non-exclusive jurisdiction over any lawsuit brought by Buyer or Seller as a result of any dispute regarding matters arising in connection with the Agreement. Further, it is agreed that the venue for a legal action relating to the Agreement shall be proper if brought in Alameda County, State of California. Subject to Section 7, the prevailing party shall be entitled to recover reasonable attorneys' fees and court costs, whether or not the action proceeds to judgement.

6. LICENSE AND TRANSFER FEE(S). If so listed on the Purchase Off Rent Agreement, the Purchase Price includes license and/or transfer fees. Buyer will be billed directly by the State for future annual license fees where applicable.

7. COMPLIANCE WITH LAW. Buyer assumes all responsibility for any and all licenses, clearances, permits and other certificates as may be required for Buyer's lawful operation, use, possession and occupancy of the Equipment. Buyer agrees to fully comply with all laws, rules, regulations and orders of all local, state and federal governmental authorities which in any way relate to the Equipment; and to indemnify and hold Seller harmless from any and all fines, forfeitures, seizures, penalties or other liabilities that may arise from any infringement or violation of any such law, rule, regulation or order.

8. FEDERAL CONTRACTOR. As a federal contractor, Seller's contracts are subject to the provisions of (i) Executive Order 11246, (41 CFR 60-1.4); (ii) section 503 of the Rehabilitation Act of 1973, (41 CFR 60-741.5(a)); and (iii) section 4212 of the Vietnam Era Veterans Readjustment Act of 1974, (41 CFR 60-300.5(a)). **Seller shall abide by the requirements of 41 CFR 60-741.5(a) and 41 CFR 60-300.5(a). These regulations prohibit discrimination against qualified individuals on the basis of disability, and qualified protected veterans, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities, and qualified protected veterans.**

9. WARRANTY. Equipment, which includes the modular building(s) described in the Product Information section of the Purchase Off Rent Agreement, as well as any associated ramps, stairs, roof, plumbing, plumbing fixtures, electrical components, mechanical systems, seismic/wind restraints and any other accessories thereto, is sold "AS-IS" and "WHERE-IS" and **SELLER MAKES NO WARRANTIES OR REPRESENTATIONS, EITHER EXPRESS OR IMPLIED, RELATING TO THE EQUIPMENT, INCLUDING WITHOUT LIMITATION, THE CONDITION THEREOF, ITS MERCHANTABILITY OR ITS FITNESS FOR ANY PARTICULAR PURPOSE, ANY WARRANTY AGAINST INFRINGEMENT OR OTHERWISE, EXCEPT AS TO TITLE.**

10. MISCELLANEOUS.

(a) **MODIFICATIONS AND AMENDMENTS.** Representations and warranties made by any person, including agents and representatives of Seller, which are inconsistent or conflict with the terms of the warranty shall not be binding upon Seller unless reduced to writing and approved by an authorized representative of Seller. Notwithstanding the foregoing, from time to time, Buyer or Seller may request modifications to the scope of work hereunder, which at the sole option of the Seller may be accepted and thus alter the final price stipulated herein.

(b) **NO WAIVER.** Failure of Seller to enforce any term or condition of the Agreement shall not constitute waiver of any rights stipulated herein, nor shall it in any manner affect the rights of Seller to enforce any of the provisions stated herein. Waiver by Seller of any provision of the Agreement shall be valid only as provided in subsection (c) above and only with respect to the specific matter to which such waiver relates.

(c) If the law of the State of North Carolina shall apply to the Agreement, the Sale does not constitute a "construction contract" or otherwise relate to the improvement of real estate or the design, planning, construction, alteration, repair or maintenance of a building, structure or appurtenance.

11. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between Seller and Buyer regarding the subject matter hereof. If any part of the Sale Agreement is found to be invalid or illegal, Buyer and Seller agree that only the invalid or illegal portion of the Agreement will be eliminated.

Purchase Off Rent Terms and Conditions, Rev. 08/22/16



Date: July 9, 2026
To: Board of Directors
From: David Aranda, Interim General Manager (IGM)
Requested and Presented by: Director Jim Watt
Subject: Discussion Regarding Access Road from the Park to The School At 59 Arlington in Conjunction with Emergency Vehicle Needs, Handrails for Walking, Widening the Road and Proper Drainage for the Road

Recommendation

Due to the costly nature and degree of work that this request has, the board should provide direction to the IGM in how the majority of the board wishes to move forward.

Background

Director Watt has prepared the attached information and a brief overview of what he would like to see be improved upon for the access road.

The IGM has requested the two Chiefs to provide any thoughts they may have on this request. The IGM's comments and the two Chiefs' comments will be presented at the board meeting.

Exhibit(s)

- Improvements to Kensington Park Road

Improvements to Kensington Park Road

The KCSD owns Kensington Park Road (KPR) which extends from the Arlington to Kensington Hilltop school. KPR is gated from the community center to the school and intended for emergency use. KPR provides an alternate route for emergency vehicles, like fire engines, that could be blocked by heavy traffic on Highland Blvd. from parents trying to pick-up children.

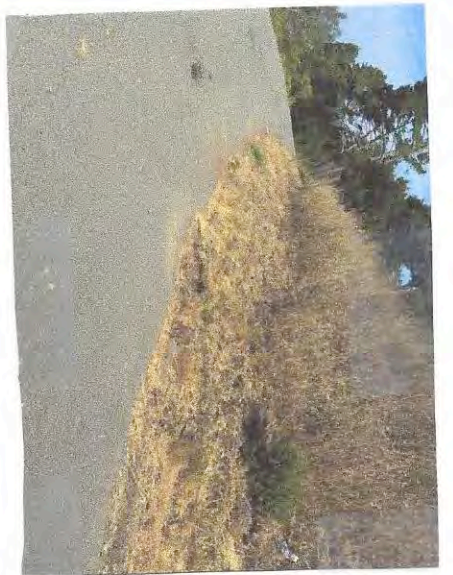
KPR needs a water barrier on the south side to prevent further erosion and a 1 to 2 foot retaining wall on the north side to hold back the hillside and widen the road which narrows to 16 feet at some locations – 20 feet is preferred for two-way traffic. An existing drainage system needs to be better channeled to accept water coming down KPR. Improvements are needed to the pathway leading from KPR to the annex to include new steps and a railing to avoid accidents and liability issues. **A scope of work needs to be completed so bids can be obtained.**

The map below shows the route to the front of Kensington Hilltop school via Kensington Park

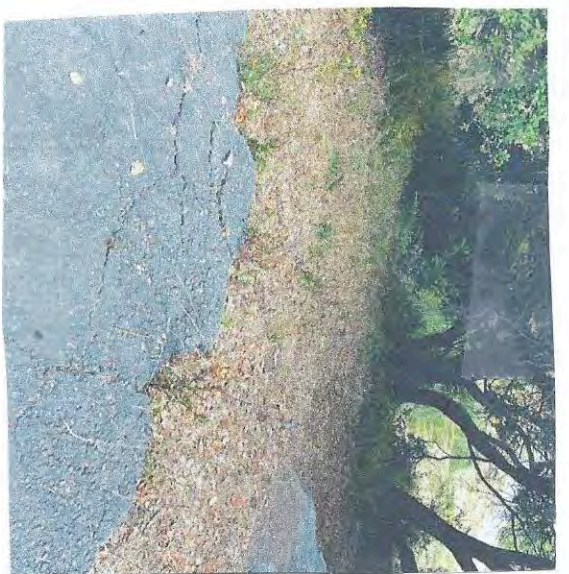




Gate at school to Kensington Park Rd.



Turn in road, needs hillside barrier



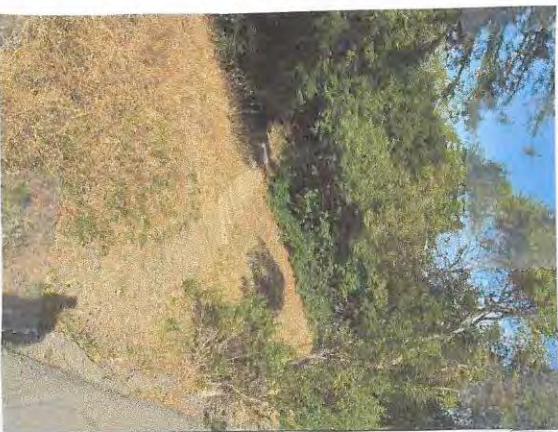
Erosion on south hillside
needs water barrier



Catch basin for road water
needs cleaning & hill barrier



Route to lower gate
16' to 18' wide
needs water and hill barriers



Footpath to lower road
needs improved steps and hand rail



Kensington Emergency Preparedness Report

July 2026

Emergency Preparedness Coordinator: Johnny Valenzuela

Kensington's emergency preparedness initiatives continue to build momentum across multiple program areas. This month's report highlights significant progress in the Hazardous Vegetation Removal Reimbursement (HVRR) program, the Kensington Ember Exclusion Program (KEEP), Firewise community engagement, and CERT organizational development. Two notable cross-program developments are also addressed: a resubmission addendum for previously rejected HVRR applications with evacuation route and parking benefits, and a preliminary discussion item regarding a proposed Eucalyptus Initiative, which falls outside the scope of the existing HVRR program.

Hazardous Vegetation Removal Reimbursement (HVRR)

Approved Applications — Reimbursements in Process

Reimbursements are now being processed for all HVRR applications approved at the June 2026 KCSB Board meeting. Applicants who received approval have been notified to proceed with vegetation removal work, and reimbursement documentation is being collected per established program procedures.

Resubmitted Applications — Addendum to KCSB Board and Measure X

Several applications that were not approved in the June 2026 review cycle are being resubmitted for reconsideration. These projects have been identified as offering co-benefits to the community beyond individual property mitigation — specifically, improvements to evacuation routes and expanded off-street parking capacity. The resubmissions are being forwarded as an addendum to the KCSB Board and concurrently submitted to the Contra Costa County Measure X Wildfire Mitigation Program.

It is important to note that if Contra Costa County's Measure X program approves any of these projects, the associated scope of work will be completed by the County regardless of whether the KCSB Board approves the addendum. This represents an opportunity for Kensington to advance community-benefit projects through a parallel funding pathway that does not depend solely on district resources.

Eucalyptus Initiative — Informational / Preliminary Discussion Item

A proposal for a Eucalyptus Initiative is being brought before the KCSD Board as a separate, stand-alone item. This initiative is clearly outside the scope and capabilities of the existing HVRR program, which is structured as a resident reimbursement grant focused on individual property mitigation. The scale, coordination requirements, and nature of eucalyptus removal as a community-wide hazard reduction effort necessitate a distinct programmatic and funding framework.

This is a preliminary, informational discussion item. No formal proposal or scope document is being presented at this time; the purpose is to introduce the concept to the Board and solicit initial direction on whether and how to pursue this work.

Kensington Ember Exclusion Program (KEEP)

Site visits for KEEP applicants are ongoing as the program moves from application validation into material distribution and installation. Approximately one-third of submitted applications have now been validated. Wildfire Defense Mesh is ready to begin production for the first set of validated applicants, and the program has successfully completed a prototype installation test on three homes.

The strong early response, more than 90 applications received since the April 1 launch, reflects growing resident awareness of ember cast risk and the vulnerability of attic vents, eave openings, and crawlspace vents to ember intrusion.

Firewise

Annual Renewal and Engagement Data Collection

Kensington's Firewise leads are working to capture neighborhood-level engagement data from their communities in preparation for the October 2026 annual renewal deadline for Firewise USA recognition. This data collection effort will become an annual practice to

maintain recognition status and demonstrate measurable community participation in fire risk reduction activities.

Firewise communities were also encouraged to register National Night Out block parties through the Kensington Police Department, an opportunity to increase community visibility and strengthen neighborhood preparedness networks.

Grant Opportunity with Berkeley

Firewise Kensington is actively pursuing a joint grant application with a Firesafe Council in Berkeley to support hazardous vegetation management. This opportunity emerged quickly, and Kensington moved swiftly to capitalize on it. Berkeley has expressed strong support for the collaboration, and the project represents a significant development: one year ago, Kensington lacked the organizational capacity or program infrastructure to pursue external grants of this kind. The ability to now compete for grant funding reflects the meaningful growth in institutional capability achieved over the past year.

Kensington now has 22 recognized Firewise communities, a network that continues to strengthen coordination among neighbors, KCSO, the El Cerrito Kensington Fire Department, and neighboring organizations including the Berkeley Fire Safe Councils and El Cerrito Fire Safe Council.

CERT

El Cerrito/Kensington CERT continues its organizational development and is actively building community capacity. CERT participated in the 4th of July El Cerrito WorldOne community festival, engaging residents and raising visibility for the program's volunteer recruitment efforts.

On June 29, CERT hosted a refresher training session at the Kensington Community Center. The session focused on radio communication protocols and ham radio operations. This training aligns with the team's ongoing focus on building sustainable, community-led emergency response capacity.

CERT's steering committee continues to meet regularly to advance organizational development and coordinate volunteer engagement across El Cerrito and Kensington.



Date: July 9, 2026
To: Board of Directors
From: David Aranda, Interim General Manager
Subject: General Manager's Report for June 2026

The following items were addressed for the month of June:

- Interaction with county elections, legal counsel and board members regarding the upcoming election and the vacant seat left by Director Spath's resignation.
- Coordinating a special meeting for a closed session and board seat decisions.
- Discussion with the path keepers regarding a follow up to the capital work that was done on the paths and a discussion about the future for the paths.
- Meeting with residents on Sunset regarding various issues regarding their street.
- Set up and attended a meeting with the IT staff from the City of El Cerrito, the district's IT person and staff and consultants in order to understand the set up in the public safety building for IT use for fire and what the district needs for setting up administrative use in the building and moving email addresses to the kensingtoncsdca.gov address.
- Discussions with various individuals about the October parade.
- Discussions with various individuals about the food truck event that is happening on the second Friday each month during the summer.
- Discussions and investigations regarding use of the annex building.
- On going discussions and coordination regarding integrating the fire website into the KCSD website.
- Discussion with the emergency preparedness coordinator and Mary about vegetation issues in the district, a publication for Kensington and other emergency preparedness items.

- Attended the EPC meeting via zoom.
- Met with a group of individuals that volunteered to perform a “house hardening” report on the buildings in Kensington Park. See the report in the agenda packet.
- On going communication with the county regarding the no parking on red flag day program.
- Communication with the recruiter from Bob Murray and Associates.
- Reviewed the SDRMA workers compensation, property, liability, auto and earthquake insurance premium for 2027.
- Communication with the City and the Fire Chief regarding the El Cerrito budget and the fees that the City will be charging the district for the fire contract reconciliation fee.

Exhibit(s)

- Parks Report – June
- KPOA Wildfire Evacuation Drill Letter
- KPOA Request for Community Evacuation Drill
- Kensington Pathkeepers Annual Report



Kensington Community Services District

DATE: July 9, 2026
 TO: Board of Directors
 FROM: Rosa Ruiz, Administrative & Park Coordinator
 SUBJECT: Administrative & Park Coordinator Report

As a friendly reminder, the Contra Costa County Public Works Department will once again be performing storm drain repair work on Arlington Avenue between Coventry Road and Amherst Avenue. This work is scheduled to begin on Monday, July 13, 2026, and will continue through Tuesday, August 11, 2026, from 9:00 AM to 4:00 PM. Since the school year does not start until August, Tuesday 18, please plan accordingly to avoid delays or frustration while traveling through the area.

Stay informed by checking for updates posted by the Police Department via Everbridge and the Nexdoor app.

PSB

The annual fire sprinkler inspection was conducted on Monday, July 1. The inspection was completed successfully, and the foreman reported no deficiencies or issues with the fire sprinkler system.

Center

The Kensington Fire Department had the opportunity to host a CERT Bootcamp on Monday, June 29, at the Kensington Community Center. The KASEP Summer Camp graciously made space available for the Fire Department to conduct this informative refresher training. The bootcamp provided participants with the opportunity to review essential CERT skills and reinforce emergency preparedness within the community.

Park

As the weather continues to warm up, reservations for the picnic sites have steadily increased throughout July. This increased demand reflects the community's growing use of the Kensington Community Center's outdoor amenities during the summer season.



July 2, 2026

Dear Kensington Community Service District Directors,

On behalf of Kensington families and community residents who have expressed their priorities for wildfire preparation and prevention efforts the Kensington Property Owners Association recommends that Kensington Police and Fire Departments conduct another evacuation drill. We believe the drill that occurred in April 2022 was useful in educating the community on available evacuation routes and it identified bottlenecks along these routes. Given the continuing risk of wildfire and influx of new residents, we think it would be an excellent way to help Kensingtonians prepare for the event that we hope never happens, but realistically could occur and from any direction.

We believe that practicing what to do in an emergency is an effective means to prepare for an actual emergency. We also know that participation in the 2022 evacuation was well under 20%* so it seems wise to give our community another chance to practice.

Drill features could measure the impact of a number of different scenarios including:

- Red Flag Day Parking restrictions activated
- Evacuations by zone to determine what issues occur
- Test of firefighters and police coming up the hill while cars are leaving - similar to an emergency evacuation during a high wind event
- Testing of community alerts

We know this is a large undertaking for fire and police staff and we are extremely grateful for their service to do this exercise. We have raised this idea with fire and police staff and believe they are supportive of this idea so we think it may be a good time for KCSD to request implementation. It's been four years since the last drill -- we believe it is important to do another drill again!

Thank you for your consideration.


Sincerely,

Gail Feldman, KPOA President and the KPOA Board of Directors

Cc: Chief Mike Gancasz
Chief Eric Saylor
David Aranda
Johnny Valenzuela, EPC
Emergency Preparedness Committee, KCSD

* Based on the [2022 KFPD Operational Report and Survey Results](#)



DATE: July 6, 2026
TO: D. Aranda, General Manager
FROM: M. Gancasz, Chief of Police 
SUBJECT: KPOA Request for Community Evacuation Drill

I have reviewed the July 2, 2026 correspondence from the Kensington Property Owners Association (KPOA) requesting that the District conduct another community evacuation drill similar to the exercise held in April 2022.

I appreciate the Association's continued focus on community preparedness and agree that evacuation planning remains an important component of Kensington's wildfire readiness strategy. Given the continued wildfire risks facing the community and the turnover of residents since the 2022 exercise, there is value in periodically evaluating evacuation procedures, public notification systems, and community readiness.

As we consider this request, it is useful to review how other California communities have approached similar evacuation exercises and what lessons they have learned.

In April 2025, the City of Mill Valley conducted a large-scale community evacuation drill involving approximately 300 residents and more than a dozen participating agencies. The exercise was designed to test traffic flow, communications systems, and community preparedness. According to the Mill Valley Police Department's After-Action Report, the exercise required extensive planning and coordination among police, fire, public works, emergency preparedness personnel, and numerous partner agencies. The report identified both successes and improvement opportunities, including communications challenges, public alerting issues, equipment deployment concerns, and areas where community preparedness could be strengthened. Despite significant planning efforts, participation represented only a small percentage of the city's total population. The principal lesson learned was that meaningful evacuation exercises require substantial staff time, interagency coordination, and follow-up evaluation to produce measurable preparedness benefits.

Other California communities have adopted alternative approaches that achieve preparedness objectives while minimizing demands on police and fire personnel. In 2025 and 2026, the City of Piedmont implemented a household-based wildfire evacuation exercise in which residents completed a structured at-home evacuation planning activity using videos, worksheets, and

scenario-based discussion prompts. The exercise focused on family preparedness, evacuation decision-making, alert notifications, route planning, and household emergency planning without requiring a full-scale field deployment of public safety personnel. This approach allowed the City to engage a broad segment of the community while significantly reducing staffing and operational impacts.

Similarly, the Town of Los Altos Hills incorporates a phased exercise strategy within its evacuation planning documents. Rather than immediately conducting full-scale evacuations, the Town identifies a progression of exercises beginning with tabletop exercises, functional exercises, and limited field exercises before considering larger-scale community evacuations. The Town's evacuation plan further recommends that each exercise be followed by a formal After-Action Report and Improvement Plan to ensure lessons learned are documented and incorporated into future planning efforts.

These examples demonstrate that California jurisdictions are increasingly utilizing scalable preparedness models that balance preparedness objectives against staffing limitations and operational realities. They also demonstrate that successful exercises require significant planning, coordination, and post-exercise evaluation.

From a Police Department perspective, a community-wide evacuation drill would require substantial staff involvement during both the planning and operational phases. Given the Department's limited staffing levels and existing public safety responsibilities, participation in a large-scale exercise would require overtime expenditure and place additional demands on personnel who already maintain full-time operational responsibilities. Similar impacts would likely be experienced by fire personnel.

The District currently employs an Emergency Preparedness Coordinator whose position is specifically intended to support emergency planning, preparedness initiatives, public outreach, training, and exercise coordination. Should the District wish to pursue a future evacuation exercise, I believe the Emergency Preparedness Coordinator should serve as the lead project coordinator, with police and fire personnel providing operational input and subject matter expertise as necessary. This would align responsibility for the project with the position established to manage emergency preparedness efforts while allowing public safety personnel to focus on operational support rather than primary project management responsibilities.

If the Board wishes to further evaluate the KPOA proposal, I recommend directing the Emergency Preparedness Coordinator to develop a comprehensive exercise proposal for Board consideration. Such a proposal should include:

- Exercise objectives and desired outcomes.
- Recommended exercise format (tabletop, household-based, zone-specific, or community-wide).
- Participating agencies and stakeholder responsibilities.
- Staffing requirements and anticipated overtime costs.
- Public outreach and participation strategies.
- Communications and alerting objectives.

- Evaluation methodology and after-action reporting process.
- Lessons learned from the District's 2022 evacuation exercise.

This approach would allow the Board to evaluate the expected preparedness benefits against the operational and financial resources required to conduct the exercise.

The Police Department remains committed to supporting reasonable efforts that enhance community preparedness and public safety. However, any future evacuation exercise should be carefully planned, appropriately resourced, and coordinated through the District's emergency preparedness program to ensure that it achieves meaningful objectives while minimizing impacts on essential public safety services.

Respectfully submitted,

M. Gancasz

Chief of Police
Kensington Police Department

Research References

Mill Valley Evacuation Drill and After-Action Report:

https://cityofmillvalley.granicus.com/MetaViewer.php?clip_id=2082&meta_id=101250&view_id=2

Mill Valley Community Evacuation Drill Overview:

<https://www.cityofmillvalley.gov/m/newsflash?cat=14>

Piedmont Wildfire Evacuation Exercise:

https://piedmont.ca.gov/services__departments/fire/disaster/wildfire/evacuationexercise

Piedmont At-Home Evacuation Exercise:

https://piedmont.ca.gov/services__departments/fire/disaster/wildfire/EvacuationExercise/evacuation_exercise_at-home_activity

Los Altos Hills Evacuation and Repopulation Plan:

<https://www.losaltoshills.ca.gov/DocumentCenter/View/2322/LAH-Evacuation-Plan-PDF>

California Office of Emergency Services (Cal OES) After-Action Reporting Guidance:

<https://www.caloes.ca.gov/office-of-the-director/operations/planning-preparedness-prevention/planning-preparedness/after-action-corrective-action-reporting/>

Kensington Pathkeepers Annual Report

Fiscal Year 2025–2026

July 1, 2025 – June 30, 2026

Mission

The Kensington Pathkeepers are an informal group of residents dedicated to securing Kensington's public paths under public ownership and assisting with their ongoing maintenance, improvement, and stewardship.

The Pathkeepers Steering Committee meets monthly to coordinate projects, volunteer activities, community outreach, and long-term planning for Kensington's eleven public paths.

FY 2025–2026 Highlights

During the fiscal year, the Kensington Pathkeepers partnered closely with the Kensington Community Services District (KCSD) to improve the safety, accessibility, and public awareness of the District-owned Ardmore, Beloit, and Coventry (ABC) paths.

Major accomplishments included:

- Completed Phase 1 safety improvements on all three ABC paths
- Assisted KCSD with project planning, contractor selection, and field review
- Organized three volunteer path clean-up days
- Conducted two public walking tours
- Published five articles in the *Kensington Outlook*
- Updated the Kensington Path Map and brochure
- Updated the Pathkeepers website
- Presented a public program at the Kensington Library
- Served as Grand Marshals of the Kensington Community Council Parade
- Established volunteer documentation procedures with KCSD
- Secured nonprofit partnership allowing tax-deductible donations

District-Owned ABC Paths

On June 12, 2025, the Kensington Community Services District accepted ownership from Contra Costa County of five block segments comprising the Ardmore, Beloit, and Coventry paths. Since acquisition, the Pathkeepers have worked closely with KCSD to identify needed improvements, organize volunteer support, and assist with project implementation while continuing community education and stewardship.

Phase 1 Path Improvements

Based on previous engineering studies and detailed field reviews, the Pathkeepers identified the highest-priority improvements needed to improve safety and usability.

Working with the Interim General Manager, the Pathkeepers obtained multiple contractor bids and prepared a presentation for the KCSD Board outlining recommended improvements and estimated costs.

On January 8, 2025, the KCSD Board approved funding of up to **\$65,000** (\$35,000 County funds and \$30,000 District funds).

Improvements completed

- Installation of metal handrails at stairways
- Concrete paving repairs
- Concrete accessibility ramps to reduce trip hazards

Pathkeepers volunteers assisted with field installation of the handrails. Field reviews for concrete improvements were conducted by Fernando Herrera on behalf of KCSD.

Project Cost

Final construction cost: \$57,465

(See attached construction summary and photographs.)

Volunteer Path Clean-Ups

Three community volunteer workdays were organized during the year.

Date	Path
October 25, 2025	Ardmore
March 21, 2026	Beloit
June 27, 2026	Ardmore

Community Outreach and Education

Walking Tours

Two public walking tours highlighted the history and significance of Kensington's eleven public paths.

Tours were led by Rodney Paul, Kensington Pathkeepers Steering Committee member and KCSD Board Director.

Date	Attendance
July 26, 2025	20 People
March 14, 2026	30 People

Kensington Outlook

Five articles and letters informed residents about public path ownership, volunteer opportunities, construction progress, and educational programs.

Published articles included:

- KPPCSD Takes Public Ownership of Paths and More
 - Celebrate Paths Public Ownership with Walk, Party
 - A New Day for Kensington Paths
 - Handrails, Pavement Improvements on the Paths
 - News of Kensington's Paths / August Walking Tour
-

Email Communications and Contact with Path Neighbors

Quarterly email updates were distributed to nearly **300 subscribers**, providing information about District meetings, volunteer opportunities, and path activities.

Additionally, the Pathkeepers regularly engage with most everyone walking on the paths when we are present and especially with the adjacent neighbors. As example, prior to construction, notices were developed and hand distributed informing the neighbors of the upcoming improvements and any temporary disruptions. One of our primary goals is for the paths to be a good neighbor to those living on its edges. Open communication and joint problem solving with district representatives when issues arise is an important component of that goal.

Path Map and Brochure

The Kensington Path Map and brochure were updated and reprinted for free public distribution.

Website

The Kensington Pathkeepers website was updated to reflect KCSD ownership of the Ardmore, Beloit, and Coventry paths.

Kensington Community Council Parade

The Kensington Pathkeepers were honored to serve as **Grand Marshals** of the Kensington Community Council Parade on October 19, 2025.

Kensington Library Program

On July 25, 2025, Rodney Paul and John Gioia presented a public program on Kensington's walking paths at the Kensington Library. Attendance exceeded 30 participants.

Volunteer Coordination

Working with KCSD staff, the Pathkeepers helped establish the District's volunteer authorization process, including sign-in procedures, daily work logs, project tracking, and volunteer hour documentation.

Volunteer Contributions

Although the Pathkeepers meet monthly, conduct path evaluations and discuss numerous issues related to the paths, only those hours primarily supporting the District-owned ABC paths are totaled below:

Activity	Hours
Phase 1 – Planning, bidding and construction	65
Path clean-ups	46
Walking tours	10
Outlook articles	15
Volunteer coordination	8
Total Volunteer Hours	144

Estimated value of volunteer services:

144 hours × \$30/hour = \$4,320

Partnerships

On March 18, 2026, the Kensington Pathkeepers became a partner organization of Berkeley Partners for Parks.

This partnership provides nonprofit fiscal sponsorship, allowing the Pathkeepers to accept tax-deductible donations while systems are being developed for online fundraising.

Looking Ahead

The Kensington Pathkeepers look forward to continuing their partnership with KCSD to maintain, improve, and promote Kensington's public paths through volunteer stewardship, community engagement, and future capital improvements.

Kensington Pathkeepers/KCSD Activity Log (FY 2025/2026)

Path Name & Segment	Metal Handrail (Linear Feet)	Concrete Paving (Square Feet)	Concrete Ramp Edges (Linear Foot)	Path Clean-up	Other
Ardmore Upper			Inc. in Lower Ardmore	2	
Lower Ardmore		333 SF	50 LF		
Coventry	15 LF	175 SF	100 LF		
Beloit Upper	140 LF				
Beloit Lower	260 LF			1	Bench Removal
Totals for FY 2025-2026					
Activity		Total			
Metal Handrail		415 LF			
Concrete Paving		508LF			
Concrete Ramp Edges		150 LF			
Clean-ups		3			
Other		Bench Removal			

EXAMPLES OF IMPROVEMENTS



Beloit Lower - Before Handrail



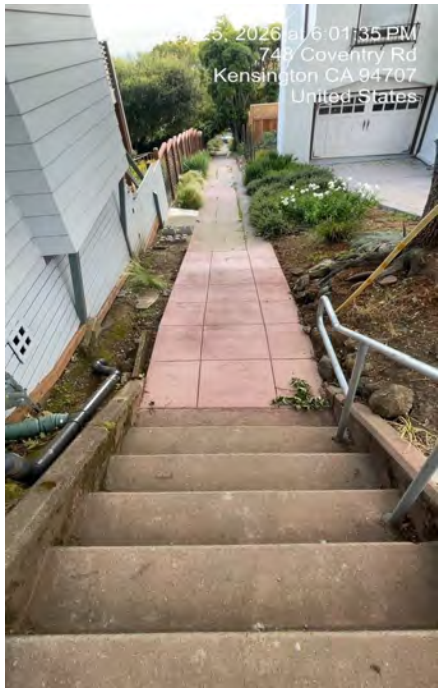
Beloit Lower - After with Handrail



Beloit lower - Before Handrail



Beloit lower - After with Handrail



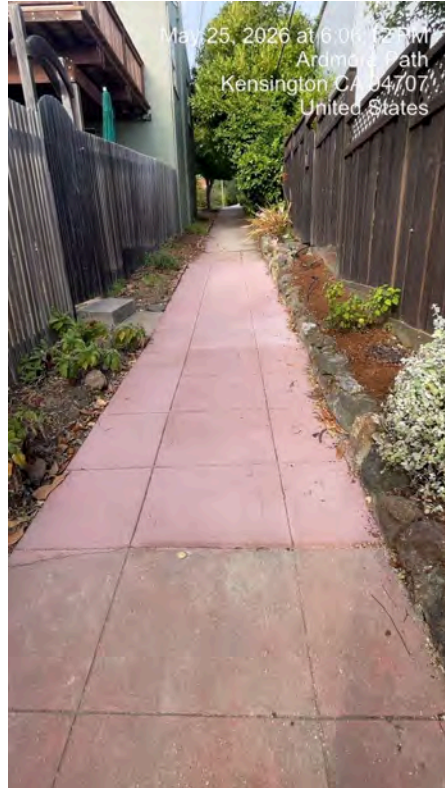
Coventry New Handrail and Concrete



Coventry - New Concrete



Ardmore Lower - New Concrete



Ardmore Lower - New Concrete

Kensington Paths				
ABC Paths Phase 1 Construction Log				
9-Jun-26				
Contractor	Service	Bid/Expense		Notes
Arbor Vision Inc	Arborist	\$ -		No charge for tree evaluation
Bailey Fence	Handrails	\$ 34,495		Bid
Bailey Fence	Change Order	\$ (1,992)	\$ 32,453	Note: Credit to orig bid for elimination of 24 foot Beloit handrail at Yale.
Daniet Dole (blacksmith)	Handrail	\$ 1,992		Credit reallocated for addition of 24 foot handrail at Yale by artisan blacksmith to match adjacent family railings.
FCO-S Concrete Cont Co.	Concrete	\$ 21,170		Bid
Fernando Herrera	Const Oversight	\$ 1,070		Primarily concrete installation
	Bench Removal	\$ 520		
	Stump Removal	\$ 210		
Running Total of Expenses		\$ 57,465		
		Summary Phase 1	\$ 65,000	Board Action - January 2026
			\$ (57,465)	Actual Expenditures
			\$ 7,535	Unspent funds of \$5,535 carried over to 26/27 budget in county path funding and \$2000 included in 26/27 GF budget



Kensington Community Services District

DATE: July 9, 2026
TO: Board of Directors
FROM: Mary A. Morris-Mayorga, Consultant
SUBJECT: Consultant's Monthly Report for June

RECOMMENDATION:

This item is for information only, no action is requested.

BACKGROUND:

Transition activities have continued, with progress on many initiatives.

Transition/General Management

- Meetings with David Aranda:
 - ✓ BOD agenda/meetings; finance-cash & investments/bank accounts, El Cerrito Fire Service Contract Fee Schedule; financial forecasting/reserves; and general management/administration
- Working with SDRMA on retiree dental and vision quote (Delta Dental is cancelling effective 10/1 due to low number of participants, SDRMA confirmed they'll cover and getting final quote)

Emergency Preparedness

- Meetings/calls with David Aranda and Johnny Valenzuela to discuss Emergency Preparedness and Committee items:
 - ✓ Work Plan items/coordination, status of current activities
 - ✓ Newsletter – discussion of vision, plan of action, path for progression toward
 - ✓ KEEP – this will come to the Board in August for approval as details continue evolving
 - ✓ Coordination of June EPC meeting agenda/packet and follow-up

Finance

- Meetings/calls with David Aranda, Melissa Klinect, and Karn Borisuthiratana to discuss:
 - ✓ FY 2025-26 financial accounting/reporting, payments, accruals-preparing for audit/closing; CERBT; FY 2026-27 budget implementation
- Special Tax parcel file request and final submission to County in progress, awaiting parcel report from County Department of Information Technology to proceed with next steps, drafted procedure for finance staff to take over in future years

- Transition of automatic fire payments to KCSD purchasing card
- Continued work on remaining transition of finance items for transfer of name to KCSD – California Employment Development Department notification

Public Safety Building

- Facilitation/coordination of annual elevator testing required by state:
 - ✓ Metro Elevator in conjunction with Battalion One completed the testing on 6/25 with no issues noted
- Continuing – history investigation and resolution development options of reported slow internet speeds by fire staff; awaiting El Cerrito IT list of recommended considerations after meeting on 6/11

EXHIBIT(S):

None