



Agenda

Board of Directors
Kensington Police Protection
and Community Service District
Special & Regular Meeting
Thursday, October 13, 2022
6:00 p.m.
Via Teleconference

www.kppcsd.org/2022-10-13-kppcsd-board-meeting

The page at the URL above will have instructions on how to join the online meetings.

On September 16, 2021, the Governor signed into law AB 361. AB 361 added Section 54953(e) to the California Open Meetings Act, California Government Code 54950 et seq. (“The Brown Act”). Section 54953(e) allows District’s legislative body, the Board of Directors, to hold meetings by teleconferences during a proclaimed state of emergency subject to the Board making findings specified in Section 54953(e)(2). The Board may continue to hold teleconferenced meetings during the state of emergency so long as at least every 30 days, the Board reconsiders the state of emergency to determine if remote meetings are warranted under Section 54953(e)(3). When holding teleconferenced meetings, the Board must comply with the notice, access, public comment and other procedure requirements of Section 54953(e)(2).

Special Meeting (Closed Session) – 6:00 p.m.

Call to Order

Roll Call

Special Meeting Agenda Item Public Comments

Individuals wishing to address the Board of Directors concerning any Special Meeting agenda items on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org.

1. Teleconference Meetings During State of Emergency

Recommended Action: Adopt Resolution No. 2022-26 A Resolution Of The Board Of Directors Of The Kensington Police Protection And Community Services District Making Findings And Determining A Need To Continue Holding Remote Meetings By Teleconference.
Contact: Ann Danforth, General Counsel, adanforth8@outlook.com

Adjourn to Closed Session

1. **Conference with Labor Negotiator**

District designated representative: Interim General Manager Anthony Constantouros

Employee organization: Kensington Police Officers Association

Unrepresented: Chief of Police

Contact: Anthony Constantouros, Interim General Manager, tconstantouros@kppcsd.org

Regular Meeting - 7:00 p.m.

Call to Order

Announcement from Closed Session

Roll Call

Public & Consent Calendar Comments

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Board Member or General Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the Board of Directors concerning Consent Calendar items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the Board President you will be unmuted and can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors, and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 217 Arlington Ave., Kensington, CA 94707 (after October 12 to 10940 San Pablo Ave., Building B, El Cerrito, CA 94530), or llewis@kppcsd.org.

Consent Calendar

1. **Meeting Minutes for September 8, 2022**

Recommended Action: Approve meeting minutes.

Contact: Lynelle Lewis, District Clerk, llewis@kppcsd.org

2. **Financial Reports**

Recommended Action: Receive and accept financial reports.

Contact: Lisa Mundis, Finance Director, lmundis@kppcsd.org

Discussion and Action

3. **Strategic Plan**

Recommended Action: Review and comment; permanent General Manager to add responsibilities and timeframes; hold updated strategic planning session in 2023.

Contact: Tony Constantouros, Interim General Manager, tconstantouros@kppcsd.org

4. Adopt Amendment to Conflict of Interest Code

Recommended Action: Adopt Resolution amending Appendix A Policy 1035 (List of Required Filers) of the District's Policy and Procedures Manual.

Contact: Ann Danforth, General Counsel, adanforth8@outlook.com

5. Fiscal Year 2022-23 Budget Amendment #1

Recommended Action: Adopt Resolution No. 2022-25 Adopting Amended Budget For Fiscal Year 2022-23.

Contact: Tony Constantouros, Interim General Manager, tconstantouros@kppcsd.org

6. Approve Kensington Police Officers Association Memorandum of Agreement (MOU)

Recommended Action: Approve a three-year Memorandum of Understanding (MOU) with the Kensington Police Officers Association (KPOA) effective July 1, 2022 and authorize the Interim General Manager to sign.

Contact: Tony Constantouros, Interim General Manager, tconstantouros@kppcsd.org

7. Employment Agreement with Michael Gancasz

Recommended Action: Approve an At-Will Employment Agreement with Michael Gancasz as Chief of Police and authorize the Interim General Manager to sign.

Contact: Tony Constantouros, Interim General Manager, tconstantouros@kppcsd.org

8. Administrative Staff Compensation Adjustments

Recommended Action: Approve a 7 ½% increase to the compensation of specified non-represented staff.

Contact: Tony Constantouros, Interim General Manager, tconstantouros@kppcsd.org

9. Extension of Interim General Manager Employment Agreement

Recommended Action: Approve extension of Interim General Manager Tony Constantouros' employment agreement.

Contact: Ann Danforth, General Counsel, adanforth8@outlook.com

10. Contract for Removal of Diseased, Distressed or Dead Trees in Kensington Park

Recommended Action: Authorize the Interim General Manager to negotiate and execute a contract with Professional Tree Care Company for removal of specified diseased, distressed or dead trees in the park, subject to the General Counsel's approval as to form.

Contact: Directors Eileen Nottoli (enotolli@kppcsd.org) and Rachelle Sherris-Watt (rsherriswatt@kppcsd.org).

Comments & Reports

11. Director Comments.

- Kensington Park Improvements Draft

12. General Manager's Report.

13. Board Correspondence.

- KCC Recreation Office Report – October 2022

Adjournment

The next regular meeting is scheduled for November 10, 2022.

General Information

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Service District, 217 Arlington Ave, Kensington, CA 94707 (*after October 12 to 10940 San Pablo Ave., Building B, El Cerrito, CA 94530*).
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at llewis@kppcsd.org.

Posted Agenda

Public Safety Building – Colusa Food – Arlington Kiosk and at www.kppcsd.org. Complete agenda packets are available at the Public Safety Building at 217 Arlington Avenue, Kensington, CA 94707 (*after October 12 to 10940 San Pablo Ave., Building B, El Cerrito, CA 94530*).

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** (*after October 12 to 10940 San Pablo Ave., Building B, El Cerrito, CA 94530*) at the same time that those records are distributed or made available to a majority of the Board.