

**BOARD OF DIRECTORS MEETING**

**December 10, 2020**

**General Manager's Report**

President Deppe and Members of the Board:

The following is an update on issues that are not on the agenda but may be of general interest to the Board of Directors and members of the public.

1. Public Safety Building

There is no new information to report to the Board regarding progress on the conceptual design for renovation of the Public Safety Building. At the December 9<sup>th</sup> Kensington Fire Department Board meeting, the interim general manager provided an informational report on prior Board activities, and indicated that, "the new General Manager, Bill Hansell, has become familiar with the project and will develop a plan that will include: project organization and management; roles and responsibilities and timeline."

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ITEM 7



**TO:** Board of Directors  
Kensington Fire Protection District

**DATE:** December 9, 2020

**RE:** Next Steps on Public Safety Building

**SUBMITTED BY:** Mary A. Morris-Mayorga, Interim General Manager

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**Recommended Action**  
For information only, no action is requested.

**Background**  
Over the last several months, there has been a variety of activity on the potential renovation of the Public Safety Building:

- Board discussions and direction provided to the Interim General Manager;
- Meetings between staff of KFPD and KPPCSD;
- Meetings with the architect;
- County evaluation of conceptual design; and
- Presentations by the architect.

With completion of these activities and given the number of moving parts to this very complex project, the new General Manager, Bill Hansell, has become familiar with the project and will develop a plan that will include: project organization and management; roles and responsibilities; and timeline.

**Fiscal Impact**  
There is no fiscal impact at this time.

## 2. Impact of Recent Public Health Orders on Kensington Park and Related Facilities

As you are aware, this past week, the Contra Costa County Public Health Department issued new and more stringent health orders in an effort to address the recent surge in Covid-19 cases. In addition to complying with orders that were already in place, there were several new requirements impacting Kensington Park usage.

Current requirements for public health safety at the Park are as follows:

- The park may remain open with the same restrictions as before: wear a mask and observe social distancing.
- The park restrooms will continue to be kept open during daylight hours. While there is no specific language in the updated local health orders regarding whether or not restrooms may be kept open at park facilities, the CDC generally recommends that restrooms be open if a park facility is open, and if standards for cleaning and disinfecting are maintained.
- The basketball and tennis courts may remain open; however, the public health order states that there is to be “no mixing of households” on the courts. We have installed appropriate signage indicating this to be the case. This information will also be added to the website.
- Earlier this week, public health orders required that outdoor playgrounds be closed, and the Kensington Park playground had signs posted indicating this to be the case. However, the order has since been modified to allow the playground to be open, and signage was removed.

If you have not already seen this, the following is the link to the County’s “at a glance” summary of the stay-at-home requirements (updated as of December 9, 2020):

<https://cchealth.org/covid19/pdf/Contra-Costa-County-Openings-at-a-Glance.pdf>

## 3. FY 2019-20 Financial Audit Has Been Initiated

The financial audit for the FY 2019-20 fiscal year has been initiated by the firm of Nigro & Nigro, which was selected by the Board earlier this fall. We will provide the Board with a schedule as soon as one becomes available.

**Please enjoy and wonderful and safe holiday season!**

### **SUBMITTED BY:**

Bill Lindsay  
Interim General Manager