



Kensington Community Services District Board of Directors Meeting Minutes

**Thursday, October 9, 2025
Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707**

Special Meeting (Closed Session) – 6:00 p.m.

1. **Call to Order**

Director Spath called the special meeting to order at 6:03 p.m.

2. **Roll Call**

Present: Directors Rick Artis, Alexandra Aquino-Fike, Sylvia Hacaj, Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul, David Spath, and Jim Watt.

3. **Special Meeting Agenda Item Public Comments**

None.

4. **Convene to Closed Session**

The Board convened to closed session at 6:03 p.m. to discuss three items.

5. **Announcements from Closed Session**

Director Spath announced that the Board gave direction to legal counsel.

6. **Adjourn Special Meeting**

Director Spath adjourned the special meeting.

Regular Meeting - 7:00 p.m.

1. **Call to Order**

Director Spath called the regular meeting to order at 7:00 p.m.

2. **Roll Call**

Present: Directors Rick Artis, Alexandra Aquino-Fike, Sylvia Hacaj, Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul, David Spath, and Jim Watt.

3. **President's Comments**

None.

4. **Public Comment**

Addressing the Board was Gail Feldman who spoke on KPOA's annual meeting on November 1st at 11 a.m. to celebrate the new organization and luncheon.

5. **Public Hearing**

Public Hearing and Adoption of Resolution No. 2025-20 Confirming Cost Abatement Report for Public Conditions, Weeds and Flammable Materials and Authorizing Related Actions.

Director Spath opened the public hearing at 7:22 p.m. regarding confirming the cost abatement report for public conditions, weeds and flammable materials and authorizing related actions.

- Motion by Director Levine, second by Director Hacaj to adopt Resolution No. 2025-20, a Resolution of the Kensington Community Services District Confirming the Report of the Costs of Abatement of Public Nuisance Conditions, Weeds and Flammable Materials and Authorizing Related Actions, carried unanimously (9-0) by the following roll call vote: AYES: Directors Artis, Aquino-Fike, Hacaj, Gough, Levine, Madugo, Paul, Spath, and Watt.

Director Spath closed the public hearing at 7:30 p.m.

Consent Calendar

- Motion by Director Madugo, second by Director Hacaj to adopt the Consent Calendar, carried unanimously (9-0) by the following roll call vote: AYES: Directors Artis, Aquino-Fike, Hacaj, Gough, Levine, Madugo, Paul, Spath, and Watt.

6. Approved the following meeting minutes:
 - a) KPPCSD special joint meeting of August 12, 2025
 - b) KPPCSD regular meeting of August 14, 2025
 - c) KFPD regular meeting of September 4, 2025
7. Received and filed the September 2025 financial statements for KPPCSD and KFPD.
8. Received and filed the Quarterly Treasurer's Report for July–September 2025.
9. Approved bills paid by KPPCSD and KFPD for September.

Discussion and Action

10. Presentation and approval of Resolution No. 2025-18, A Resolution Recognizing Cassandra Duggan for her service to the community of Kensington.

- Motion by Director Paul, second by Director Aquino-Fike to adopt Resolution No. 2025-18, A Resolution of the Kensington Community Services District Expressing Appreciation to Cassandra Duggan, carried unanimously (9-0) by the following roll call vote: AYES: Directors Artis, Aquino-Fike, Hacaj, Gough, Levine, Madugo, Paul, Spath, and Watt.

11. Presentation and approval of the Fiscal Year 2025 Audit by Nigro & Nigro of KPPCSD.

**(note, this item was taken out of order)*

- Motion by Director Hacaj, second by Director Levine, to approve the Fiscal Year 2025 Audit by Nigro & Nigro of KPPCSD, carried unanimously (9-0) by the following roll call vote: AYES: Directors Artis, Aquino-Fike, Hacaj, Gough, Levine, Madugo, Paul, Spath, and Watt.

12. Discussion and approval of Resolution No. 2025-19, A Resolution establishing nine (9) board members for the Kensington Community Services District (KCSD).

- Motion by Director Aquino-Fike, second by Director Paul, to approve Resolution No. 2025-19, a Resolution of the Board of Directors of the Kensington Community Services District Establishing Nine Board Members, carried unanimously (9-0) by the following roll call vote: AYES: Directors Artis, Aquino-Fike, Hacaj, Gough, Levine, Madugo, Paul, Spath, and Watt.

13. Discussion and approval to expend up to \$120,048 for improvements to the Recreation Building.

- Motion by Director Hacaj, second by Director Paul, Paul, to approve the District Expending \$120,048 plus costs for County Building Permits for Capital Improvements on the Recreation Building. Funding to come from KCC money plus interest that has been deposited in a reserve account of California Class, carried unanimously (9-0) by the following roll call vote: AYES: Directors Artis, Aquino-Fike, Hacaj, Gough, Levine, Madugo, Paul, Spath, and Watt.

14. Discussion regarding the formation of standing committees and the assignment of directors to those committees:

- a) **Discussion and direction regarding establishing a Finance Committee as a regular standing committee and appointments to the Committee by the Board President to be ratified by the Board of Directors.**

- Motion by Director Levine, second by Director Paul, to appoint Director Artis and Director Gough to the Finance Committee, carried unanimously (9-0) by the following roll call vote: AYES: Directors Artis, Aquino-Fike, Hacaj, Gough, Levine, Madugo, Paul, Spath, and Watt.

- b) **Discussion and direction regarding establishing an Emergency Preparedness Committee as a regular standing committee and appointments by the Board President to be ratified by the Board of Directors.**

- Motion by Director Paul, second by Director Aquino-Fike to prepare a letter to the EPC members inviting them to the Kensington Community Service Emergency Preparedness Committee to Discuss the Most Effective Structure for the Committee Moving forward, carried unanimously (9-0) by the following roll call vote: AYES: Directors Artis, Aquino-Fike, Hacaj, Gough, Levine, Madugo, Paul, Spath, and Watt.

- Motion Director Hacaj, Second Director [inaudible] as a Friendly Amendment to Include Appointment of Director Watt, Director Spath, Director Madugo and Director Paul to the Emergency Preparedness Committee, carried unanimously (9-0) by the following roll call vote: AYES: Director Artis, Director Aquino-Fike, Director Hacaj, Director Gough, Director Levine, Director Madugo, Director Paul, Director Paul, Director Spath, Director Watt.

- c) **Discussion and direction regarding establishing a Park and Recreation Committee as a regular standing committee and appointments to the committee by the Board President to be ratified by the Board of Directors.**

- Motion by Director Paul, second by Director Hacaj, to postpone Establishing a Park and Recreation Committee to the next available board meeting carried unanimously (9-0) by the following roll call vote: AYES: Directors Artis, Aquino-Fike, Hacaj, Gough, Levine, Madugo, Paul, Spath, and Watt.

15. **Discussion and possible election of the Board President and Vice President for the Kensington Community Services District.**

- Motion by Director Aquino-Fike, second by Director Gough to, elect Director Spath as President for 2 months, carried unanimously (9-0) by the following roll call vote: AYES: Directors Artis, Aquino-Fike, Hacaj, Gough, Levine, Madugo, Paul, Spath, and Watt.

- Motion by Director Spath, second by Director Gough, to Elect Director Aquino-Fike as Vice-President for 2 months carried unanimously (9-0) by the following roll call vote: AYES: Directors Artis, Aquino-Fike, Hacaj, Gough, Levine, Madugo, Paul, Spath, and Watt.

Reports & Director's Comments

16. Police Chief's Monthly Report.
17. Fire Chief's Monthly Report.
18. Consultant's Monthly Report.
19. General Manager's Monthly Report.
20. General Manager's Monthly Report (Fire District).
21. Director's Comments.

Adjournment

The next regular meeting of the KCSD is scheduled for Thursday, November 13, 2025.

Director Spath adjourned the meeting at 9:13 p.m. The next regular meeting is scheduled for Thursday, November 13, 2025.

SUBMITTED BY:

Lynelle M. Lewis, District Clerk of the Board

APPROVED: November 13, 2025

David Aranda, Interim General Manager

David Spath, President of the Board