



KENSINGTON FIRE PROTECTION DISTRICT
EMERGENCY PREPAREDNESS COMMITTEE
REGULAR MEETING MINUTES

DATE/TIME: August 28, 2025, 4:00PM

LOCATION: Kensington Community Center, 59 Arlington Avenue, Kensington (and hybrid)

PRESENT: Directors: Vice President Danielle Madugo and Director Paul
Public Members: Douglas Bevington Lisa Caronna, Katie Gluck, Annette McCoubrey, Paul Moss,
David Spath
Staff General Manager Mary Morris-Mayorga
Executive Assistant/Board Clerk Raychel Jackson
Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

ABSENT: Public Members: Peter Liddell, Adrienne Johnson, Don Dommer

1. CALL TO ORDER/ROLL CALL

Vice President Danielle Madugo called the regular meeting to order at 4:03 p.m. and confirmed the roll call.

2. PUBLIC COMMENT (00:01:12)

3. ADOPTION OF CONSENT ITEMS

a. Approval of Minutes EPC regular meeting: 07/24/2025

Moved/Seconded: Paul / McCoubrey Action: Approved minutes of the 07/24/2025 meeting Ayes: Bevington Caronna, Paul, Madugo, McCoubrey, Moss, Spath, Paul Noes: None Abstain: None Absent: Liddell, Dommer and Johnson Video Time Stamped: 00:04:24

4. OLD BUSINESS

5. NEW BUSINESS

a. Brief review of M7.7 Myanmar earthquake rupture video and before/after photos (00:04:52)

b. Consider canceling or rescheduling September EPC meeting

Moved/Seconded: Paul / Madugo Action: Cancel September Emergency Preparedness Committee meeting Ayes: Bevington Caronna, Paul, Madugo, McCoubrey, Moss, Spath, Paul Noes: None Abstain: None Absent: Liddell, Dommer and Johnson Video Time Stamped: 00:36:33

c. Presentation of WORK PLAN PROJECT GOALS, milestones/tasks and timelines for completion from each subcommittee (SC) (00:13:03)

- i. **SC 1** – Red Flag Parking Pilot Program (Bevington, Moss, Paul, Spath)
- ii. **SC 2** – Hazardous Vegetation Removal Grant Program (Caronna, Moss, Spath)
- iii. **SC 3** – House Hardening Support Programs (Bevington, Madugo, McCoubrey)
- iv. **SC 4** – Hazardous Vegetation Removal around Evacuation Routes (Caronna, Madugo, Paul)
- v. **SC 5** – Firewise Development / Block Party Organizations (Valenzuela, all as needed)
- vi. **SC 6** – LRAD acquisition (Gluck, Madugo, Valenzuela)
- vii. **SC 7** – Evacuation Drills / Guidelines and Communication Plan (Gluck, Liddell, McCoubrey, Moss)

6. EMERGENCY PREPAREDNESS COORDINATOR'S REPORT (01:31:14)

7. FUTURE AGENDA ITEM

8. ADJOURNMENT: Vice President Madugo adjourned the meeting at 5:52 p.m.

KFPD EPC Regular Meeting Minutes of August 28, 2025

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District has been cancelled until the consolidation with new board of Kensington Community Service District has scheduled a meeting.

MINUTES PREPARED BY: Raychel Jackson

These minutes were approved at the Emergency Preparedness Committee Meeting of the Kensington Fire Protection District on November 13, 2025.

Attest: _____
Emergency Preparedness Committee Member