

**From:** Richard O'Donnell <rodonnell@koffassociates.com>

**Date:** Tuesday, June 25, 2019 at 4:22 PM

**To:** Tony Constantouros <TConstantouros@kppcsd.org>

**Subject:** RE: Recruiting | Follow Up

Hi Tony,

Based on our discussions so far, and our loyalty to Bay Area agencies, we would like to come down on price to be the most competitive.

Our updated quote for the three recruitments is as following:

District Clerk of the Board - \$4,000

Office Assistant - \$2,000

District Finance and Business Manager – \$8,000

Thank you for your consideration and please let me know if you have questions.

Best,

**Richard O'Donnell**  
**Recruitment Manager**



**2835 Seventh Street | Berkeley, CA 94710**

**510.658.5633 Main Phone**

**510.679.3983 Direct Number**

**[www.KoffAssociates.com](http://www.KoffAssociates.com)**