

BOARD OF DIRECTORS MEETING

September 10, 2020

ITEM 2

COMPENSATION FOR EMPLOYEES AND BOARD MEMBERS DURING SHELTER-IN-PLACE ORDER

SUMMARY OF RECOMMENDATION

Authorize additional compensation to KPPCSD employees, Board members, and General Counsel while incurring additional expenses during the current shelter-in-place order.

BACKGROUND

Since March 19, 2020, an Executive Order and Public Health Order directed all California residents to stay home except to go to an essential job or shop for an essential need. While the KPPCSD and KPD provide essential services, certain employees of the KPPCSD have worked remotely since this date in order to prevent the transmission of Covid-19.

Board members and General Counsel have avoided or abstained from visiting the Public Safety Building and have held all meetings remotely since March 8, 2020. This has placed a burden on certain employees and Board members. As the work of the District continues unabated, employees and Board members are using personal devices and supplies for District work.

RECOMMENDATION

It is recommended to authorize compensation of a \$100/month, dated from March 2020, to employees who worked from home more than 10 hours a week. This stipend is to cover supplies and other expenses. These employees are the General Manager, Finance Director and Clerk of the Board. Other employees and contractors may be covered at the discretion of the General Manager. This compensation should be authorized through May 31, 2021, or the stay-at-home order is lifted, whichever comes first.

Board members and General Counsel, will be granted a stipend of \$50/month under the terms listed above. Payment will be issued in a manner that is decided on by the General Manager and Finance Director.

Should employees of the KPPCSD or KPD, or a Board Director require computer equipment to work remotely or attend Zoom meetings, a District laptop and/or printer will be issued within 5 business days of request. This equipment remains property of the KPPCSD and must be returned by June 1, 2020 or upon leaving the District's employ.

Requests for computer equipment should be made to the President of the Board and the General Manager.

FISCAL IMPACT

Up to \$9000 dollars in stipend fees. These costs are replacing real funds that would have been spent could employees and Board members work without restrictions.

Additional costs for computer replacement could be necessary.

ATTACHMENTS/LINKS

None

SUBMITTED BY:

Director Sherris-Watt