

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

**Thursday, September 14, 2023
Special & Regular Meetings (Hybrid)**

Special Meeting (Closed Session) – 6:00 p.m.

Call to Order [TS 3:58 Inaudible]

President Aquino-Fike called the meeting to order at 6:02 p.m.

Roll Call [TS 3:58 Inaudible]

Director Cassandra Duggan, Vice-President Sarah Gough, Director Sylvia Hacaj, Director David Spath, and President Alexandra Aquino-Fike were present at roll call.

Staff present included Interim General Manager David Aranda, General Counsel Ann Danforth, and Clerk of the Board Lynelle M. Lewis.

Special Meeting Agenda Item Public Comments [TS 5:18]

None.

Adjourn to Closed Session

The Board adjourned to closed session at 6:05 p.m. to discuss public employment pursuant to Section 54957(b) to consider the appointment, employment, evaluation of performance, discipline or dismissal of a public employee (Interim General Manager).

Announcements from Closed Session [TS 1:05:01]

President Aquino-Fike announced that there was nothing to report from closed session.

Regular Meeting - 7:00 p.m.

1. **Call to Order** [1:05:11]

President Aquino-Fike called the meeting to order at 7:04 p.m.

2. **Roll Call** [TS 1:05:18]

Director Cassandra Duggan, Vice-President Sarah Gough, Director Sylvia Hacaj, Director David Spath, and President Alexandra Aquino-Fike were present at roll call.

Staff present included Interim General Manager David Aranda, General Counsel Ann Danforth, and Clerk of the Board Lynelle M. Lewis.

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3. **President's Comments** [[TS 1:05:33](#)]

President Aquino-Fike commented that Item 14 was pulled from the agenda and would be considered at a future meeting.

4. **Public Comment** [[TS 1:05:55](#)]

None.

Consent Calendar [[TS 1:06:44](#)]

- Motion by Director Duggan, seconded by Director Spath, to approve the Consent Calendar, carried (5-0) by roll call vote.

5. **Minutes for the Special/Regular Meetings of August 10, 2023.**

Approved.

6. **Receive and File Financial Reports and Ratify the August 2023 Bills Paid.**

Received and filed.

Comments & Reports

7. **Police Chief Report.** [[TS 1:08:25](#)]

Interim General Manager Aranda reported that Chief Gancasz was on vacation. Mr. Aranda reported that a new officer recently had been hired and started field training. He noted that the interactions during National Night Out with the police and the community was fantastic.

8. **General Manager's Report.** [[TS 1:09:17](#)]

Interim General Manager Aranda said that his written report and the KCC Recreation Office Report had been submitted as part of the agenda packet. He mentioned the upcoming Kensington clean up event scheduled for September 18-22 and noted that Bayview Refuse is not set up for taking medications. In response to Director Duggan's questions, General Counsel Danforth and Interim General Manager Aranda answered questions about the contract with Lift and Sprint.

9. **Verbal update from the Ad Hoc Reorganization Committee.** [[TS 1:11:37](#)]

Director Spath noted he would combine this report with Item 12.

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10. **Verbal Update by the Police Department and District Office Permanent Location Ad Hoc Committee.** [[TS 1:11:59](#)]

President Aquino-Fike reported that a letter had been received from the Unitarian Universalist Church of Berkeley that relayed their vote against a leasing arrangement with KPPCSD for a permanent location site. The Committee will continue to engage with other property owners in Kensington for housing options for our police. She also reported that they met with Contra Costa County Supervisor John Gioia to discuss ways to move forward.

11. **Director Comments.** [[TS 1:16:30](#)]

- Director Hacaj thanked Bayview Refuse for the expanded pickup service during cleanup week.
- President Aquino-Fike asked for a summary of how many people took advantage of the cleanup services.
- Director Duggan commented that assistance is available for getting junk onto the curb. Next, she offered her assistance to the Relocation Committee on seeking new sites, and then suggested that KPPCSD look into having flock cameras.
- Director Spath expressed appreciation to Bayview Refuse for the expanded pickup, and urged residents to be careful about separating hazardous waste.
- Addressing the Board were the following persons: 1) Lin Due asked about the decision by the Unitarian Universalist Church of Berkeley; and 2) Greg Christie, Bayview Refuse, thanked the Bboard for its comments and said they are available to answer questions about hazardous waste.

Discussion and Action

12. **Discussion and approval to issue a Request for Proposal (RFP) and solicit proposals in conjunction with the Kensington Fire Protection District (KFPD) regarding financial studies in exploring reorganization with the two entities.** [[TS 1:25:57](#)]

Director Spath reported that he and Director Hacaj had worked on the joint effort to issue a RFP that will carry out all tasks related to the financial analysis of consolidating or reorganizing the KPPCSD with the KFPD. The recommendation is that the cost would be split equally between the two boards.

- Motion by Director Hacaj, seconded by Director Duggan, that the Board approve the draft RFP and give the Interim General Manager and the General Counsel authorization to proceed with anything that needs to be ironed out should the Fire Board also approve, carried (5-0) by roll call vote.

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13. Discussion and adoption of Resolution No. 2023-03 (Revision #3), Authorizing Appointment Of The General Manager As Treasurer And Authorizing Transfer Of Treasurer Authority From Contra Costa County To The Board Of Directors Of The Kensington Police Protection And Community Services District. [TS 1:33:02]

Interim General Manager Aranda reported that the District has been attempting to change from using the County as the District’s treasurer to the District’s resources as treasurer. He noted that resolutions #1 and #2 were rejected by Contra Costa County, so Mr. Aranda suggested making one more attempt.

- Motion by Vice-President Gough, seconded by Director Spath, to adopt Resolution No. 2023-03 (revision #3), carried (5-0) by voice vote.

Resolution No. 2023-03 (Revision #3) – A Resolution Of The Board Of Directors Of The Kensington Police Protection And Community Services District Authorizing Appointment Of The General Manager As Treasurer And Authorizing Transfer Of Treasurer Authority From Contra Costa County To The Board Of Directors Of The Kensington Police Protection And Community Services District.


14. Approval of an amended contract with the General Manager regarding expenses.

President Aquino-Fike announced this item was pulled from consideration.


Adjournment [TS 1:35:52]

President Aquino-Fike adjourned the meeting at 7:35 p.m. The next regular meeting is scheduled for October 12, 2023.

SUBMITTED BY:

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 Lynelle M. Lewis, District Clerk of the Board

APPROVED: October 12, 2023

DocuSigned by:

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 David Aranda, Interim General Manager

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 Alexandra Aquino-Fike, President of the Board