

TERMS AND CONDITIONS

Grantee shall comply with the California Code of Regulations, Title 13, Division 2, Chapter 13 Section 1890, et seq. and all other Terms and Conditions noted in this Grant Agreement. Failure by the Grantee to comply may result in the termination of this Grant Agreement by the California Highway Patrol (hereafter referred to as State). The State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

A. EXECUTION

1. The State (the California Highway Patrol) hereby awards, to the Grantee, the sum of money stated on page one of this Grant Agreement. This funding is awarded to the Grantee to carry out the Project set forth in the Project Description and the terms and conditions set forth in this Grant Agreement.
2. The funding for this Grant Agreement is allocated pursuant to California Revenue and Taxation Code Section 34019(f)(3)(B). The Grantee agrees that the State's obligation to pay any sum under this Grant Agreement is contingent upon availability of funds disbursed from the California Cannabis Tax Fund to the State. If there is insufficient funding, the State shall have the option to either: 1) terminate this Grant Agreement; whereby, no party shall have any further obligations or liabilities under this Grant Agreement, or 2) negotiate a Grant Agreement Amendment to reduce the grant award and scope of work to be provided under this Grant Agreement.
3. The Grantee is not to commence or proceed with any work in advance of receiving notice that the Grant Agreement is approved. Any work performed by the Grantee in advance of the date of approval by the State shall be deemed volunteer work and will not be reimbursed by the State.
4. The Grantee agrees to provide any additional funding, beyond what the State has agreed to provide, pursuant to this Grant Agreement, and necessary to complete or carry out the Project, as described in this Grant Agreement. Any modification or alteration of this Grant Agreement, as set forth in the Grant Application submitted by the Grantee and on file with the State, must be submitted in writing thirty (30) calendar days in advance to the State for approval.
5. The Grantee agrees to complete the Project within the timeframe indicated in the Project Performance Period, which is on page one of this Grant Agreement.

B. PROJECT ADMINISTRATION

1. The Grantee shall submit all reimbursements, progress, performance, and/or other required reports concerning the status of work performed in furtherance of this Grant Agreement on a quarterly basis, or as requested by the State.
2. The Grantee shall provide the State with a final report showing all Project expenditures, which includes all State and any other Project funding expended, within sixty (60) calendar days after completion of this Grant Agreement.
3. The Grantee shall ensure all equipment which is purchased, maintained, operated, and/or developed is available for inspection by the State.
4. Equipment purchased through this Grant Agreement shall be used for the education, prevention, and enforcement of impaired driving laws, unless the Grantee is funding a portion of the purchased price not dedicated to impaired driving and that portion is not part of the Project costs. Equipment purchased under this Grant Agreement must only be used for approved Project-related purposes, unless otherwise approved by the State in writing.
5. Prior to disposition of equipment acquired under this Grant Agreement, the Grantee shall notify the State via e-mail, and by telephone, by calling the California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit at (916) 843-4360.

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C. PROJECT TERMINATION

1. Grantee or the State may terminate this Grant Agreement at any time prior to the commencement of the Project. Once the Project has commenced, this Grant Agreement may only be terminated if the party withdrawing provides thirty (30) calendar days written notice of their intent to withdraw.
 - a. If by reason of force majeure the performance hereunder is delayed or prevented, then the term end date may be extended by mutual consent for the same amount of time of such delay or prevention. The term "force majeure" shall mean any fire, flood, earthquake, or public disaster, strike, labor dispute or unrest, embargo, riot, war, insurrection or civil unrest, any act of God, any act of legally constituted authority, or any other cause beyond the Grantee's control which would excuse the Grantee's performance as a matter of law.
 - b. Grantee agrees to provide written notice of an event of force majeure under this Grant Agreement within ten (10) calendar days of the commencement of such event, and within ten (10) calendar days after the termination of such event, unless the force majeure prohibits Grantee from reasonably giving notice within this period. Grantee will give such notice at the earliest possible time following the event of force majeure.
2. Any violations of law committed by the Grantee, misrepresentations of Project information by the Grantee to the State, submission of falsified documents by the Grantee to the State, or failure to provide records by the Grantee to the State when requested for audit or site visit purposes may be cause for termination. If the Project is terminated for the reasons described in this paragraph, the State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.
3. The State may terminate this Grant Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Furthermore, the Grantee, upon termination, shall return grant funds not expended by the Grantee as of the date of termination.
4. If this Grant Agreement is terminated, the State may choose to exclude the Grantee from future Grant Opportunities.

D. FINANCIAL RECORDS

1. The Grantee agrees the State, or their designated representative, shall have the right to review and to copy all records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated or required by law. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Furthermore, the Grantee agrees to include a similar right for the State to audit all records and interview staff in any subcontract related to performance of this Grant Agreement.

E. HOLD HARMLESS

1. The Grantee agrees to indemnify, defend, and save harmless the State, its officials, agents and employees from any and all claims and losses accruing or resulting to any and all Grantee's staff, contractors, subcontractors, suppliers, and other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, agency, firm, corporation who may be injured or damaged by the Grantee in performance of this Grant Agreement.

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F. NONDISCRIMINATION

1. The Grantee agrees to comply with State and federal laws outlawing discrimination, including, but not limited to, those prohibiting discrimination because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. (GC 12990 [a-f] and CCR, Title 2, Section 8103.)

G. AMERICANS WITH DISABILITIES ACT

1. The Grantee assures the State it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

H. DRUG-FREE WORKPLACE

1. The Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - i. The dangers of drug abuse in the workplace.
 - ii. The person's or Organization/Agency's policy of maintaining a drug-free workplace.
 - iii. Any available counseling, rehabilitation, and employee assistance programs.
 - iv. Penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the Project will:
 - i. Receive a copy of the company's drug-free workplace policy statement.
 - ii. Agree to abide by the terms of the company's statement as a condition of employment on the Grant Agreement.
2. Failure to comply with these requirements may result in suspension of payments under this Grant Agreement, or termination of this Grant Agreement, or both, and Grantee may be ineligible for award of any future Grant Agreements if the department determines that any of the following has occurred:
 - a. The Grantee has made false certification or violated the certification by failing to carry out the requirements, as noted above. (GC 8350 et seq.)

I. LAW ENFORCEMENT AGENCIES

1. All law enforcement Organization/Agency/Agency Grantees shall comply with California law regarding racial profiling. Specifically, law enforcement Organization/Agency/Agency Grantees shall not engage in the act of racial profiling, as defined in California Penal Code Section 13519.4.

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J. LABOR CODE/WORKERS' COMPENSATION

1. The Grantee is advised and made aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Grantee affirms to comply with such provisions before commencing the performance of the work of this Grant Agreement, (refer to Labor Code Section 3700).

K. GRANT APPLICATION INCORPORATION

1. The Grantee agrees the Grant Application and any subsequent changes or additions approved or required by the State is hereby incorporated into this Grant Agreement.

L. STATE LOBBYING

1. The Grantee is advised that none of the funds provided under this Grant Agreement may be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official, whose salary is supported by this Grant Agreement, from engaging in direct communications with the state or local legislative officials, in accordance with customary state and/or local practice.

M. REPRESENTATION AND WARRANTIES

1. The Grantee represents and warrants that:
 - a. It is validly existing and in good standing under the laws of the State of California, has, or will have the requisite power, authority, licenses, permits, and the like necessary to carry on its business as it is now being conducted and as contemplated in this Grant Agreement, and will, at all times, lawfully conduct its business in compliance with all applicable federal, state, and local laws, regulations, and rules.
 - b. It is not a party to any Grant Agreement, written or oral, creating obligations that would prevent it from entering into this Grant Agreement or satisfying the terms herein.
 - c. If the Grantee is a Nonprofit Organization/Agency, it will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status. If the Grantee subcontracts with a Nonprofit as part of this Grant Agreement, the Grantee shall ensure the Nonprofit will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status.
 - d. All of the information in its Grant Application and all materials submitted are true and accurate.

N. AIR OR WATER POLLUTION VIOLATION

1. Under the state laws, the Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

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O. GRANTEE NAME CHANGE

1. Grantee agrees to immediately inform the State, in writing, of any changes to the name of the person within the Organization/Agency/Agency with delegated signing authority.
2. An Amendment is required to change the Grantee's name, as listed on this Grant Agreement. Upon receipt of legal documentation of the name change, the State will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

P. RESOLUTION

1. A county, city, district, or other local public body shall provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body, which by law, has authority to enter into a Grant Agreement, authorizing execution of the Grant Agreement.

Q. PAYEE DATA RECORD FORM STD. 204

1. This form shall be completed by all non-governmental Grantees.

R. FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA GOVERNMENT AGENCY TAXPAYER ID FORM

1. This form shall be completed by all Grantees.

S. CONFLICT OF INTEREST

1. This section serves to make the Grantee aware of specific provisions related to current or former state employees. If Grantee has any questions regarding the status of any person rendering services or involved with the Grant Agreement, the Grantee shall contact the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) immediately for clarification.
2. Current State Employees:
 - a. No officer or employee shall engage in any employment, activity, or enterprise, from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required, as a condition of regular state employment.
 - b. No officer or employee shall contract on their own behalf, as an independent Grantee, with any state agency to provide goods or services.
3. Former State Employees:
 - a. For the two-year period from the date they left state employment, no former state officer or employee may enter into a contract in which they engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to this Grant Agreement while employed in any capacity by any state agency.
 - b. For the 12-month period from the date they left state employment, no former state officer or employee may enter into a contract with any state agency if they were employed by that state agency in a policy-making position in the same general subject area as the proposed Grant Agreement within the 12-month period prior to their leaving state service.
4. The authorized representative of the Grantee Organization/Agency, named within this Grant Agreement, warrants their Organization/Agency and its employees have no personal or financial interest and no present or past employment or activity, which would be incompatible with

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participating in any activity related to this Grant Agreement. For the duration of this Grant Agreement, the Organization/Agency and its employees will not accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is associated with this Grant Agreement.

5. The Grantee Organization/Agency and its employees shall not disclose any financial, statistical, personal, technical, media-related, and/or other information or data derived from this Grant Agreement, made available for use by the State, for the purposes of providing services to the State, in conjunction with this Grant Agreement, except as otherwise required by law or explicitly permitted by the State in writing. The Grantee shall immediately advise the State of any person(s) who has access to confidential Project information and intends to disclose that information in violation of this Grant Agreement.
6. The Grantee will not enter into any Grant Agreement or discussions with third parties concerning materials described in paragraph five (5) prior to receiving written confirmation from the State that such third party has a Grant Agreement with the State, similar in nature to this one.
7. The Grantee warrants that only those employees who are authorized and required to use the materials described in paragraph 5 will have access to them.
8. If the Grantee violates any provisions in the above paragraphs, such action by the Grantee shall render this Grant Agreement void.

T. EQUIPMENT-USE TERMS

1. The Grantee agrees any equipment purchased under this Grant Agreement shall be used for impaired driving efforts.
2. Law Enforcement Projects:
 - a. Oral Fluid Drug Screening Devices and Cannabis/Marijuana Breath Testing Equipment - The Grantee agrees to ensure all personnel using road-side drug testing equipment, including oral fluid drug testing devices and/or cannabis/marijuana breath testing devices, purchased with grant funds from this Grant Agreement, are trained to recognize alcohol and drug impairment. At a minimum, personnel using these devices should receive Standardized Field Sobriety Testing training. These personnel are also encouraged to attend Advanced Roadside Impaired Driving Enforcement and Drug Recognition Evaluator training. Prior to using these devices, the Grantee agrees to obtain permission from their local prosecutor's office, establish a policy ensuring appropriate use, and require the staff using these devices to receive appropriate training, which may include training from the manufacturer. This will help ensure the equipment is used appropriately. The Grantee shall advise the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) of any legal challenges or other items of significance that may affect the use or legal acceptance of these devices. Additionally, the State may request additional information about the performance of these devices, including information about their use, accuracy, and feedback from personnel using the devices.
 - b. Law Enforcement Vehicles – The Grantee agrees any law enforcement vehicles purchased with Grant funds, from this Grant Agreement, will be primarily used for the enforcement of driving under the influence laws and/or providing public education, related to the dangers of driving under the influence. Additionally, any vehicle purchased using funds from this Grant Agreement shall comply with all California Vehicle Code and California Code of Regulation requirements. The State may require the Grantee to mark these vehicles with a decal and/or emblem, indicating the vehicle is used for driving under the influence enforcement.

Schedule A

Kensington Police Department

All grant awards, including any adjustments to requested funding, were made by the Cannabis Grants Unit based on the merits of the Grant Application, scale of operation, and in accordance with the Request for Application (RFA) requirements and associated regulations. As a result, not all Project activities and items detailed in Schedule A are applicable. Refer to Schedule B - Detailed Budget Estimate for approved Budget line items and Project activities. Project activities and items that are not clearly identified/specified in the Grant Agreement must be submitted to and approved by CGU prior to purchase.

Project Description

The Kensington Police Department (KPD) has not seen an increase in impaired driving incidents involving alcohol and drugs since the legalization of marijuana due in part to the lack of officer training and enforcement of newly hired personnel. The KPD impaired driving and enforcement project plan consists of two prongs: Training and Enforcement. The KPD project will provide police officers with the needed TRAINING to recognize the signs and symptoms of impairment (SFST, ARIDE, DRE), and ENFORCEMENT to reduce the number of citizens killed and injured in collisions involving alcohol, drugs, marijuana, and other primary collision factors. Funds will provide police officers with training to recognize the signs and symptoms of impairment for DUI investigations, saturation patrols of DUI/DUID drivers, and purchase equipment to support our DUI enforcement and prosecution efforts.

Through the KPD impaired driving training and enforcement project, our officers will gain proper training and experience to enhance their ability to identify drivers under the influence of alcohol, drugs, and marijuana to serve the community better and improve public safety.

Problem Statement & Proposed Solution

The Kensington Police Department is a small organization of ten (10) sworn and motivated police officers, some starting their new profession and some tenured personnel. Our officers want to become experts in locating and apprehending impaired drivers. Through attrition, newer officers either lack or have lost the skill for spotting driver impairment due to alcohol and or drugs, especially when it comes to recognizing the signs and symptoms of being under the influence of marijuana.

In 2023, KPD officers arrested 2 suspected DUI drivers and experienced 3 DUI-related traffic collisions. 3 of those collisions resulted in injury and 0 fatalities. None were determined to be involved with a combination of drugs and alcohol. The total number of traffic collisions for the year was 31.

In 2024, KPD officers arrested 1 suspected DUI driver and experienced 1 DUI-related traffic collision. 1 of those collisions resulted in injury and 0 fatalities. None were determined to be involved with a combination of drugs and alcohol. The total number of traffic collisions for the year was 34.

Base Year Comparison Data:

In 2022, KPD officers arrested 1 suspected DUI driver and experienced 0 DUI-related traffic collisions, for a total of 43 traffic collisions.

The number of proactive DUI arrests in the past few years increased and dropped compared to the 2022 base year data. In those years, Kensington PD saw a tremendous overturn in personnel retiring, leaving the organization, or laterally to other agencies. KPD currently has 6 police officers assigned to patrol. Out of the 6 police officers, 3 have completed an SFST / ARIDE class, 1 has completed SFST but NOT ARIDE, and 2 officers need SFST /ARIDE.

Schedule A

Patrol officers and supervisors who have not been properly trained are prevented from identifying, evaluating, and apprehending impaired drivers. Our newest patrol officers are not knowledgeable in conducting a DUI investigation or arrest. We have 2 Sergeants assigned to patrol, 1 has completed SFST / ARIDE, and the other needs both courses. Trained supervision is essential for DUI investigations and reports, as every completed report is submitted to the field supervisor for approval. Having trained supervisors who can detect errors and provide directions on improving reports will help patrol officers succeed. We currently have zero DRE-certified officers. ARIDE and DRE courses provide officers with training on how to investigate drug-related DUIs properly. The low number of trained SFST / ARIDE officers on patrol translates to a lower number of alcohol, drug, and marijuana arrests for DUI. Drivers who choose to operate a vehicle under the influence of alcohol, drugs, and marijuana will continue to do so unless officers receive proper training, the community is educated on the dangers, and enforcement is conducted with solid investigative practice. Statistical data was retrieved from KPD Sunridge Systems RIMS (CAD System) and Crossroads Analytics Software.

Performance Measures/Scope of Work

The goal of the Kensington Police Department Impaired Driving Training and Enforcement Grant is to save lives. Through specialized law enforcement training in DUI investigation and enforcement, the Kensington Police Department will work to reduce DUI/DUID-related incidents by 10% and DUI/DUID fatal collisions by 10%.

The following objectives must be accomplished to achieve the grant goal. KPD and the community we serve will see the positive effects of this grant for several years from now.

Objective One: Specialized Law Enforcement Training in DUI Investigations is backfilled for those attending SFST Training and ARIDE Training.

1. Provide Kensington PD officers with the specialized training needed to be proficient and effective in identifying, locating, and apprehending DUI/DUID drivers. Utilizing patrol officers specially trained in DUI investigation will facilitate better investigations, better report writing, and greater experience to build up an officer's confidence in handling DUI/DUID cases. To accomplish this, officers and sergeants will attend the following classes:
 - a) (2) Police officers will be trained in SFST / ARIDE, and (1) officers will receive ARIDE training within one year of this grant. (This schedule depends on dates and times SFST / ARIDE courses are available and staffing).
 - b) (1) Police Sergeant will be trained in SFST / ARIDE within the one-year term of this grant.

To accomplish the above-mentioned, the request is for OT backfill for officers attending training.

Objective Two: Enforcement

2. Kensington PD fields (4) patrol teams of (1) officer per shift. Officers assigned to patrol work 12-hour shifts. These officers will utilize their specialized training in DUI investigations in their everyday assignments to further improve public safety.
 - a) Kensington PD will conduct fifteen (15) DUI enforcement saturations, of which two officers and one sergeant will staff. This will be a 10-hour shift detail each time throughout the year. These DUI enforcement details specifically target DUI drivers to reduce the number of injuries and fatal collisions. Officers working on the DUI enforcement details will utilize the specialized training to better their investigations and reports and gain experience and confidence in handling DUI/DUID investigations.
 - b) To enhance our department's DUI enforcement efforts, Kensington PD will purchase (2) Silver Ford Police Explorers for DUI/DUID enforcement. Officers assigned to DUI enforcement will utilize (2) dedicated marked "DUI Enforcement" Police Ford Explorer to locate and apprehend impaired DUI/DUID drivers and enforce primary collision factors (speeding, unsafe turning movements, unsafe lane change, and so on) associated with DUI incidents.
 - c) Monthly estimated timeline of DUI Enforcement vehicle use: A minimum of fifteen (15) DUI / Primary collision factor enforcement details will be completed within the year. DUI / PCF Enforcement efforts will be scheduled primarily during night-time hours on various days of the week. Statistical data will be recorded to generate quarterly reports on the use of the equipment during the Project Performance Period.

Personnel training will occur during the first to third quarters of the grant cycle.

Schedule A

The vehicle purchase will commence in quarter one of July 2025, and we expect to receive the vehicles during Quarter 2.

- We anticipate outfitting vehicles upon receiving them in Quarter 2 or Quarter 3.
- We anticipate deploying them in Quarter 3 or Quarter 4.
- We aim to remove or decrease impaired drivers on the road by 10%.

GOALS FOR SATURATION PATROLS IN INDIVIDUAL QUARTERLY PERIODS:

Saturation patrols will begin in August 2025 and continue monthly until May 2026 for 15 saturation patrols.

- Quarter 1 July 1 - September 30: 4 to be conducted. (2 in August / 2 in September)
- Quarter 2 October 1 - December 31: 4 to be conducted. (2 in October / 1 in November / 1 in December)
- Quarter 3 January 1 - March 31: 4 to be conducted. (1 in January / 1 in February / 2 in March)
- Quarter 4 April 1 - June 30: 3 to be conducted. (2 in April / 1 in May)

Project Performance Evaluation

Kensington PD will utilize data compiled during the grant term to complete a final evaluation in the fourth/final quarter of the project. The final evaluation will provide a summary of the grant's accomplishments, challenges, and significant activities. The Administrative Lieutenant will also include whether the goals and objectives were met or exceeded or an explanation of why objectives were not completed.

Kensington PD utilizes Crossroads Analytics Software to track traffic collision data. This program can keep detailed information on DUI-related incidents. Data from the Crossroads program will be utilized to compare data obtained during the grant year, the prior year, and the year after. This data will provide information on the grant's success. The Administrative Lieutenant will compile statistics on DUI, DUI traffic collisions, DUI Injury traffic collisions, and DUI traffic fatalities for quarterly evaluations.

Program Sustainability

Specialized training in DUI/DUID investigations is essential to this grant project. The specialized training will provide officers with the experience to recognize signs and symptoms of intoxication and investigate DUI/DUID incidents. Officers and sergeants specifically trained in DUI/DUID investigation assigned to patrol will have greater confidence in their ability to seek out DUI drivers and handle these investigations proactively. This gained expertise will continue to develop long after the end of the grant, further improving public safety in the community.

Obtaining specialized equipment through this grant project, such as two dedicated DUI / Traffic enforcement vehicles, is essential to the project's success. Specialized equipment will enhance the department's enforcement efforts to deter, identify, and prosecute DUI/DUID cases for many years after the grant has ended. The Kensington Police Department is dedicated to the safety of the community and is committed to reducing DUI/DUID-related incidents, injuries, and fatalities. The Kensington Police Department Impaired Driving Training and Enforcement Grant project is set to maintain and elevate the capabilities and level of experience in DUI/DUID investigations of front-line police officers and support law enforcement and prosecution efforts with specialized equipment.

Administrative Support

The Kensington Police Department has successfully managed two OTS and one CHP DUI/DUID grants. Records are maintained, and staff regularly update statistics. The department's Records Bureau enters Statistical records into the Crossroads Program. The Kensington Police Protection and Community Services District Finance Department handles processing all financial records for OTS and CHP DUI/DUID grant billing. The Kensington Police Department is adequately staffed, motivated, and ready to carry out the necessary tasks to reduce DUI/DUID incidents and increase public safety in the community.

Schedule B

Detailed Budget Estimate

Award Number	Organization/Agency	Total Amount
23408	Kensington Police Department	\$192,870.80

Cost Category	Line Item Name	Total Cost to Grant
Other Direct Costs	Purchase 2 DUI / DUID Patrol Vehicle - Decals	\$2,472.80
Category Sub-Total		\$2,472.80
Personnel	OT DUI Saturation Patrol Backfill	\$48,841.50 \$18,077.02
Category Sub-Total		\$66,918.52
Equipment	Purchase 2 DUI Patrol Vehicles	\$123,479.48
Category Sub-Total		\$123,479.48

Grant Total	\$192,870.80
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Schedule B-1 Budget Narrative

Kensington Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

Other Direct Costs

Purchase 2 DUI / DUID Patrol Vehicle - Decals

\$2,472.80

Purchase DUI Enforcement Decals for two (2) enforcement vehicles: \$1,238.00

Install DUI Enforcement Decals for two (2) enforcement vehicles: \$1,234.80

Total Cost for two (2) DUI/DUID Ford Police Interceptor Patrol Vehicles calculated as:
 $\$1,238.00 + \$1,234.80 = \$2,472.80$

Personnel

Backfill

\$18,077.02

Backfill OVERTIME Officers ARIDE:

The amount calculated to backfill patrol staffing for one (1) police officer at the overtime rate of \$102.00 (per hour) to facilitate patrol coverage while the department sends them to CHP 24 hours ARIDE course per officer. $\$102.00 \times 24 = \$2,447.90$ per officer.

3 officers will be sent for training which calculates as follows: $\$2,447.90 \times 3 = \$7,343.70$.

OVERTIME Sergeant:

Amount calculated to backfill patrol staffing for one (1) Sergeant at the overtime rate of \$121.61.00 (per hour) to facilitate patrol coverage while the department sends them to CHP 24 hours ARIDE course per Sergeant. $\$121.61 \times 24 = \$2,880.00$ per Sergeant.

1 Sergeant will be sent for training which is calculated as follows: $\$2,918.76 \times 1 = \$2,918.76$

Total Overtime = \$10,262.46

Backfill OVERTIME Officers SFST:

The amount calculated to backfill patrol staffing for one (1) police officer at the overtime rate of \$102.00 (per hour) to facilitate patrol coverage while the department sends them to CHP 24 hours SFST course per officer. $\$102.00 \times 24 = \$2,447.90$ per officer.

2 officers will be sent for training which calculates as follows: $\$2,447.90 \times 2 = \$4,895.80$

OVERTIME Sergeant:

Amount calculated to backfill patrol staffing for one (1) Sergeant at the overtime rate of \$121.61 (per hour) to facilitate patrol coverage while the department sends them to CHP 24 hours SFST course per Sergeant. $\$121.61 \times 24 = \$2,918.76$ per Sergeant.

1 Sergeant will be sent for training which calculates as follows: $\$2,918.76 \times 1 = \$2,918.76$

Total Overtime = \$7,814.56

Schedule B-1 Budget Narrative

Kensington Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

OT DUI Saturation Patrol

\$48,841.50

OVERTIME Officers:

2 Officer – 10 hours per DUI Saturation Patrols. 15 DUI Saturation Patrols in grant year. 15 shifts of 20 hours (2 Officers 10 Hours Each) each = 300 hours. - Overtime Pay Rate: Officer - OT \$102.00 per hour. \$102.00 X 300 hours = \$30,600.00.

OVERTIME Sergeant:

1 Sergeant - 10 hours per DUI Saturation Patrol. 15 DUI Saturation Patrols in grant year. 15 shifts of 10 hours each = 150 hours. - Overtime Pay Rate: Sergeant - OT \$121.61 per hour. 121.61 X 150 hours = \$18,241.50

Total Overtime = \$33,541.50

Equipment

Purchase 2 DUI Patrol Vehicles

\$123,479.48

OUTFITTING IS NOT INCLUDED IN THIS AMOUNT.

Vehicles to be purchased on July 1 and delivered by Quarter 2.

Outfitted in Quarter 2 or 3.

Deployed for use in Quarter 3 or 4.

It is only for the purchase of (2) DUI/DUID Ford Police Interceptor Patrol Vehicles in Silver.

These vehicles will be used primarily for DUI enforcement. PURCHASE in 1st quarter, outfit vehicles, and take ownership within grant year. Vehicle Cost through Government Contract Folsom Lake Ford as follows:

Purchase Price: \$48,500.00

Documentation Fee: \$85.00

Subtotal: \$56,457.00

Sales Tax: \$4,939.99

Vehicle Delivery: \$300.00

DMV Electronic Filing Fee: \$34.00

California Tire Fee: \$8.75

Total Single Vehicle Cost: \$61,739.74

Total Cost for two (2) DUI/DUID Ford Police Interceptor Patrol Vehicles calculated as:

\$61,739.74 X 2 = \$123,479.48