



## Kensington Community Services District

DATE: November 13, 2025

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

SUBJECT: General Manager's Report for October 1, 2025 Through November 3, 2025

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- Mary and I continue to work on various aspects impacting the fact that KFPD is now part of KCSD. Lynelle submitted to the Secretary of State an updated Registry of Public Agencies for Kensington Community Services District.
- Each year a renewal questionnaire is presented by SDRMA and the district needs to fill out all the information so that we are properly insured and properly billed. This year the task was much greater than in years past due to the fact that we needed to add a good amount of information regarding the fire operations. Mary and Rosa were very helpful as we all worked together in getting it done and submitted.
- I spoke briefly at the KPOA annual meeting on Saturday the first of November.
- I would like to thank all directors that attended various events over the past month. There was the Red Flag Ready Fest on October 11, 2025 and the next day the KCC annual picnic and parade. On Saturday November 1, 2025 was the annual KPOA meeting and picnic.
- Mary and I had discussions with the Fire Chief and Dmitry at Ridgeline regarding the new MOU with the Firefighters. See separate agenda item.
- A form and sign in sheet was developed for volunteers to assist in cleaning the paths on October 25<sup>th</sup>. Thank you volunteers!
- As per the contract with Bay View Refuse, there will be a 2.5% increase in solid waste rates for 2026. It should be noted that in the negotiations of the extended contract the minimum CPI rate increase for any given year was reduced from 3% to 2%. The calculations for the CPI index was 2.5%. It should also be noted that a public hearing was held a few years ago that meets the Prop. 218 requirements.

- Police Chief Mike Gancasz asked for an extension of his contract. His contract with Kensington now runs through September 9, 2028 upon which he will retire. There were no monetary additions to this contract extension.
- I continue to work with Jenny of KCC in the coordinating of major work that will be done on the Recreation Building. A schedule should have Quakebusters, Hassler HVAC and Fernando in the building over the holidays in November and December to get the majority of work the KCC and KCSD board approved last month.
- As per the board's action in October, a Finance Committee has been established and the protocols for that committee are attached. A letter went out to the public members of the previous EPC Committee, and we will be having a discussion about the EPC on Thursday November 13<sup>th</sup>.
- Over the month I worked with Bob Murray and Associates regarding the GM recruitment, handled various questions from the community and directors, and had zoom meetings with the EPC coordinator, Raychel and the Fire Chief.
- Direction was given to Raychel to begin setting up a 2026 master calendar that will hopefully allow the various organizations in Kensington to see their events in relation to other events.

Exhibit(s)

- SF-450 Registry of Public Agencies
- Kim Christie letter 9/30 re CPI increase – current/project only 2 pages
- 1<sup>st</sup> page only of Chief's contract which shows extension
- Kensington 2025 Clean-up Totals
- Park Coordinator Report



**Secretary of State**  
**Registry of Public Agencies**  
 (Government Code section 53051)

**SF-405**

**IMPORTANT — Read Instructions before completing this form.**

There is **No Fee** for a Registry of Public Agencies filing  
**Copy Fees** – First page \$1.00; each attachment page \$0.50;  
 Certification Fee - \$5.00

**This Space For Office Use Only**

**1. Type of Filing** (Check one.)

- Initial Filing (first Registry of Public Agencies filing for an agency)
- Updated Filing (change to an existing Registry of Public Agencies record)

**2. Agency Information**

a. Full Legal Name of Public Agency

**Kensington Community Services District**

b. Nature of Update (complete if Updated Filing)

**Consolidation of Districts**

c. County

**Contra Costa**

d. Official Mailing Address

**10940 San Pablo Ave., El Cerrito, CA 94530**

**3. Chairperson, President, or Other Presiding Officer**

a. Name

**David Spath**

b. Title

**Board President**

c. Business or Residence Address

**10940 San Pablo Ave., El Cerrito, CA 94530**

**4. Clerk or Secretary**

a. Name

**Lynelle M Lewis**

b. Title

**Clerk of the Board**

c. Business or Residence Address

**10940 San Pablo Ave., El Cerrito, CA 94530**

**5. Other Members of the Governing Board** (Enter as many as applicable. Attach additional pages for additional members.)

Name <b>Alexandra Aquino-Fike</b>	Business or Residence Address <b>10940 San Pablo Ave., El Cerrito 94530</b>
Name <b>Dean "Rick" Artis</b>	Business or Residence Address <b>10940 San Pablo Ave., El Cerrito 94530</b>
Name <b>Sarah Gough</b>	Business or Residence Address <b>10940 San Pablo Ave., El Cerrito 94530</b>
Name <b>Sylvia Hacaj</b>	Business or Residence Address <b>10940 San Pablo Ave., El Cerrito 94530</b>
Name <b>Daniel Levine</b>	Business or Residence Address <b>10940 San Pablo Ave., El Cerrito 94530</b>

**6. Date and Sign Below** (Additional members set forth on attached pages, if any, are incorporated herein by reference and made part of this Form SF-405, Registry of Public Agencies.)

10/30/2025

Date

*Lynelle Lewis*

Signature

Lynelle M. Lewis

Type or Print Name

Secretary of State  
Registry of Public Agencies (SF-405)  
Kensington Community Services District  
(Page 2)

Danielle Madugo	10940 San Pablo Ave., El Cerrito 94530
Rodney Paul	10940 San Pablo Ave., El Cerrito 94530
Dave Spath	10940 San Pablo Ave., El Cerrito 94530
Jim Watt	10940 San Pablo Ave., El Cerrito 94530



September 30, 2025

Mr. David Aranda, General Manager  
Kensington Community Services District  
10940 San Pablo Ave, Bldg. B  
El Cerrito, CA 94530

**Subject:** Kensington proposed rate increase effective January 1, 2026, according to Consumer Price Index (CPI) calculation of new rates.

Dear Mr. Aranda,

According to the franchise agreement with the District, Exhibit B, Rate Adjustment Methodology, rates shall be adjusted annually according to the Annual Percentage Change in the Consumer Price Index (CPI).

We have attached Table 4. CPI-U (All Urban Consumers) for the San Francisco-Oakland-Hayward, CA all Items Index change from August 2024 to August 2025, showing a 2.5% percentage change over the past year.

Please see attached a schedule with the current 2025 rates along with the projected rates effective January 1, 2026.

Please don't hesitate to contact me if you have any additional questions.

Sincerely,  
Bayview Refuse and Recycling Service,

  
\_\_\_\_\_  
Gregory Christie, President

<b><u>Residential:</u></b>	<b><u>Current Monthly Rates</u></b>	<b><u>Projected Rates 1/1/2026</u></b>
1-32 gallon can Once a week service	\$61.58	\$63.12
2-32 gallons cans Once a week service	\$123.04	\$126.12
3-32-gallon cans Once a week service	\$184.58	\$189.19
1-20 gallon can (mini) Once a week service	\$57.58	\$59.12
1-45 gallon can Once a week service	\$131.40	\$134.69
<b><u>Commercial:</u></b>		
1 cubic yard-wet	\$67.72	\$69.41
2 cubic yard-wet	\$135.44	\$138.83
1 cubic yard-dry	\$65.55	\$67.20
2 cubic yard-dry	\$131.11	\$134.39
1-32 gallon cart Once a week service	\$63.78	\$65.37
1-45 gallon cart Once a week service	\$88.03	\$90.23
1-65 gallon cart Once a week service	\$127.57	\$130.76
1-95 gallon cart Once a week service	\$191.36	\$196.14

**As per Agreement,** Exhibit B, “Rate Adjustment Methodology” the rate for the 20-gallon can is \$4.00 less than the 32-gallon rate

**TERMS OF EMPLOYMENT FOR MICHAEL GANCASZ  
AS CHIEF OF POLICE FOR THE KENSINGTON POLICE  
PROTECTION & COMMUNITY SERVICES DISTRICT**

**Amendment & Extension**

**July 1, 2024, through September 9, 2028**

These Terms of Employment are made and entered into on July 1, 2024, by the Kensington Police Protection and Community Services District ("the District"). This document's intent and purpose is to summarize the benefits and other terms and conditions of employment applicable to the covered Employee (s).

**WHEREAS** District desires to continue to employ Michael Gancasz "Gancasz" as its Police Chief, and of "Chief of Police" and amend and extend his current Contract to September 9, 2026; and

**WHEREAS** Gancasz desires to continue in that position on the terms and conditions contained herein and

**WHEREAS** both parties wish to enter into a written contract clearly stating their rights and responsibilities.

**NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

1. **Employment:** The District hereby offers, and Gancasz accepts, employment as Police Chief of the District on the terms and conditions set forth herein.
2. **Term:** The term of this Agreement is July 1, 2024 to September 9, 2028 (amended 10/30/25).
3. **Duties:** Gancasz shall perform those responsibilities commonly assigned to a Police Chief of a City in California as described in Government Code Section 38630, 41601 through 41611, and any successor legislation. Gancasz shall, additionally, perform other legally permissible and proper duties and functions consistent with the office of the Police Chief, as the General Manager shall assign from time to time.
4. **Devotion to District Business:** During the term of this Agreement, Gancasz shall not accept any other employment and shall be exclusively employed by the District, unless prior written authorization is received from the General Manager, which the General Manager may withhold in that person's sole discretion: Gancasz shall not engage in any activity that may become a conflict of interest, create an incompatibility of office as defined under California law, or interfere with Gancasz's ability to perform his duties under this Agreement effectively. Gancasz must annually complete financial disclosure forms as required by law.

## Item #17d

	A	B	C	D
1	Kensington 2025 Community Clean-up	2025 Tonnage		2024 Tonnage
2				
3	Garbage	87.5 tons		109.64 tons
4	Scrap metal	26.16 tons		22.85 tons
5	E-Waste	2.1 tons		1.60 tons
6	Hazardous Waste	9.25 tons		9.50 tons
7				
8				
9	24 loads of garbage			
10	14 loads of scrap metal			
11	2-3 trucks per day			
12	8 men each day			
13				
14	Award for most organized pile			
15	The Dorman's-15 Arlington Court			
16				
17	We did come across many loose material			
18	need to work on this			
19	We gave away various items:			
20	bikes and furniture			
21				
22	Gave assistance to residents requesting			
23	removal of washers/dryers/beds			
24	that we had to dismantle			
25				
26	Residents followed directions			
27	regarding placing out hazardous waste			
28	away from regular material.			
29	Came across some old material again.			
30				
31	We picked up 15 large refrigerators, a			
32	bunch of small refrigerators and freezers			
33				
34	Good interaction with customers.			
35	This year the slurry sealing was a			
36	challenge resulting in many return			
37	trips and punch list to get through.			
38				
39	Something we didn't keep track of in the			
40	past are mattresses. We collected 90 plus			
41	and taking to the mattress council for			
42	recycling			



## Kensington Community Services District

DATE: November 13, 2025

TO: Board of Directors

FROM: Rosa Ruiz, Administrative & Park Coordinator

SUBJECT: Administrative & Park Coordinator Report

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As the holidays approach, the district office will be closed on the following dates in November:

- Tuesday, November 11: Veterans Day
- Thursday, November 27 and Friday, November 28: Thanksgiving

The following information is derived from the most recent report issued by Mills Bin, covering the period from November 2024 to October 2025. Currently, there are 17 active bins among the 20 residents who submitted payments for the product, noting that three residents have yet to activate their memberships.

The owners of these bins have successfully diverted over 4,000 pounds of food scraps, which is approximately equivalent to the capacity of a full truck load. This data suggests that the lids of the bins are opened approximately six times each day per household.

### Center:

1. The Community Center reopened its facilities to serve as a polling place for the Statewide Special Election held on Tuesday, November 4.
2. Toward the end of the year, like in November, all private events slow down, including picnic reservations.

### Park:

None

### Exhibit(s)

- Mill Impact Report



# Mill Impact Report

Time Period: from 11/1/2024 to 10/31/2025

## Device Overview

Devices active within the last 7 days 15

## Engagement Overview

Total lid opens 24,466

Average daily lid opens per device 6.35

Total lbs of food scraps added 4,365

Average daily lbs of food scraps added per device 1.13

Total Bucket Empties 125

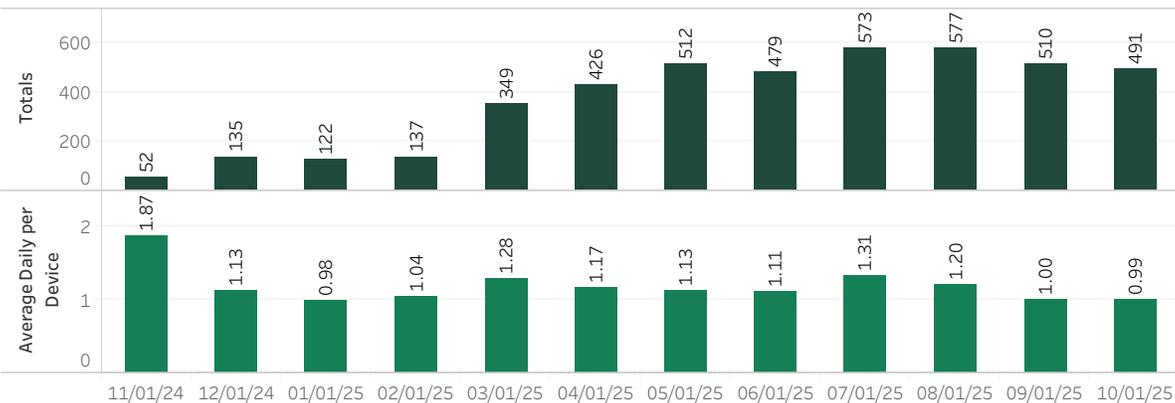
## Impact Overview

Cumulative kg-CO2e emissions avoided 3,230

Equivalent number of 12-gal bags filled 75% 228

Equivalent miles driven in a gas powered vehicle 8,227

## Monthly - lbs Food Scraps Added



## Monthly - Number of Active Devices

