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**Date:** October 13, 2022  
**To:** Board of Directors  
**From:** Anthony Constantouros, Interim General Manager  
**Subject:** General Manager's Report

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The following is an update on issues that are not on the agenda but may be of general interest to the Board of Directors and members of the public.

**1. Hybrid Meetings**

A successful Hybrid Test Meeting was held on Thursday, October 6. Some improvements were suggested and noted. There will continue to be ongoing enhancements as the District adjusts to holding these types of meetings.

The October 13, 2022 Board Meeting was initially planned to be a hybrid session. As the week progressed it was determined that only two Board Members would be able to attend in-person. Since the benefit of holding an in-person meeting would be appreciably reduced, a zoom meeting was scheduled for Oct. 13. Going forward, a minimum attendance of three Board Members could be a standard to schedule hybrid meetings.

**2. Temporary Office Relocation**

The temporary relocation the KPPCSD administrative and police operations to 10940 San Pablo Avenue, Unit B, in El Cerrito has been completed. The planning, implementation and achievement of this complex move was due to a high-performance

police team, managed by Police Chief Gancasz, that oversaw all the details and schedule. Sgt. Nath and Jason Haynes were two of the champions.

**3. Police Relocation Progress Report**

The Police Chief prepared a summary regarding the office relocation which is attached.

**4. Permanent Office Location Options**

Identifying a new location to house the District's administrative and police operations has been a challenge. A number of approaches and various options have been explored at Board Meetings. Some new sites have been suggested but, for various reasons, a suitable site has not yet been identified. Staff will work to develop a process and timeline to recommend to the Board and will keep the Board informed on progress before the next Board Meeting.